



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

NOTICE OF INTENT TO AWARD

Procurement Number	3160005839
Procurement Name	Invitation for Bids for HVAC Air Filter Services and Supplies
Procurement Release Date	May 12, 2023
Response Due Date and Time	June 14, 2023 by 2:00 PM CST
Contract Effective Date	September 1, 2023
Intent to Award Posted	June 26, 2023

The Mississippi Department of Finance and Administration's (DFA) Office of Procurement and Contracts issued an Invitation for Bids (IFB) to secure a vendor to provide HVAC Air Filter Services and Supplies for properties owned and operated by the State of Mississippi in the Jackson, Hattiesburg and Biloxi areas. These services are to be provided for the Office of Capitol Facilities within DFA. The awarded contract term will be three (3) years with two (2) optional renewal years. The work shall consist of providing air filter services and supplies at the following properties (including two (2) alternate properties under construction):

Area	Building
Biloxi	1. E.L. Bolton Building - Biloxi
Hattiesburg	2. Hattiesburg Service Center #1
	3. Hattiesburg Service Center #2
Jackson	4. Central High School Building

5. Governor Mansion
6. New Capitol
7. Robert E. Lee Building
8. Capers
9. Heber Ladner Building
10. Woolfolk Building
11. William Winter Building
12. 620 North Street Building
13. 660 North Street Building
14. 700 North State Street Building
15. Walter Sillers Building
16. Nunnelee Building
17. GM&O and Depot
18. New Records Center/Naval Reserve
19. Old Capitol Museum
20. Two Mississippi Museums

	21. Gartin Justice Building
	22. Robert Clark Building
	23. Mississippi Federation of Women's Clubs Building
	24. Woolfolk North Building

Alternate Locations*	
Jackson	1. War Memorial Building
Jackson	2. Sun and Sand Building

All work of this contract shall be performed on a scheduled basis and under the direct supervision of experienced and qualified Contractor personnel. Services include maintaining and replacing air filters on a regular schedule. The IFB required the winning vendor have three (3) years' successful, previous experience providing similar services at one or more properties of comparable size.

The DFA Office of Procurement and Contracts released the IFB for HVAC Air Filter Services and Supplies/RFx 3160005839 on May 12, 2023. In response to the IFB, DFA received two (2) sealed bids on and before June 14, 2023 from the following vendors:

1. Bonded Filter Co. LLC, d/b/a BFC Solutions;
2. STMS Enterprises, Inc., d/b/a Air Filter Sales and Services.

DFA opened bids on June 14, 2023. The bids were ranked as follows:

Bidder	3-Year Total*
1. STMS Enterprises, Inc., d/b/a Air Filter Sales and Services	\$396,445.50
2. Bonded Filter Co. LLC, d/b/a BFC Solutions	\$469,005.18

**Total includes alternate bid for the War Memorial and Sun and Sand properties*

The DFA, Office of Procurement and Contracts, reviewed each bid submitted. After review, it was determined that both submitted bids were responsive to the IFB and met the minimum qualifications set forth in the IFB. Upon completion of construction, the DFA will exercise its option to utilize the alternate bids for submitted for the War Memorial and Sun and Sand

properties. This pricing was taken into consideration when evaluating and ranking the submitted bids.

Based on review, and having submitted the lowest, responsive and responsible bid, the DFA Office of Procurement and Contracts recommends the contract for HVAC Air Filter Services and Supplies be awarded to STMS Enterprises, Inc., d/b/a Air Filter Sales and Services.