

Evaluation Report

Procurement Number	RFx 3120002460/3150004551
RFP Name	Request for Proposal for Health & Life Insurance Consulting Services
RFP Release Date	June 22, 2022
Proposal Due Date and Time	July 7, 2022, 3:00 PM CST
Contract Effective Date	October 1, 2022
Evaluation Report Posting Date	September 6, 2022

On behalf of the State and School Employees' Health Insurance Management Board (Board), the Mississippi Department of Finance and Administration's Office of Insurance (MDFA OI) conducted a Request for Proposal (RFP) solicitation to secure a vendor to provide health and life insurance consulting services. The unabridged RFP as amended, including terms, conditions, scope of services and other matters anticipated to be incorporated into the resulting contract, may be accessed at <http://www.dfa.ms.gov/bid-rfp-notices/>.

With the goal of awarding a four-year contract to include a one-year optional renewal, MDFA OI adhered to the applicable provisions of the *Public Procurement Review Board, Office of Personal Service Contract Review Rules and Regulations*, as well as agency guidelines, to evaluate the three proposals received to ensure they received a comprehensive, fair, and impartial evaluation. An internal evaluation committee utilized consensus scoring to evaluate the proposal using a three-step process consisting of Compliance, Analysis, and Finalist phases. A detailed description of the evaluation process is provided in Section 1.13 of the RFP document. Evaluation factors and their respective weighting included Cost at 40%, Technical at 35%, Management at 20%, and Final Presentation at 5%.

As a result of the evaluation process described herein, the proposals are ranked by vendor in order of final score, highest to lowest, as follows:

1. Gallagher Benefit Services, Inc.
2. The Segal Company

Executive Consulting Group, LLC was determined non-responsive and/or non-responsible and notified separately of the reason(s) therefor.

Attached is the Summary Evaluation Score Sheet. The evaluation committee was comprised of the following individuals based on their knowledge and expertise related to the services being solicited: Cindy Bradshaw, State Insurance Administrator; Chris Shaman, Deputy Director of Programs and Benefits; Angela Inman, Deputy Director of Accounting and Compliance; Alicia Coleman, MDFA OI Procurement and Contracts Director; and Christina Young, MDFA OI Compliance & Audit Manager.

Based on the evaluation results, the State and School Employees' Health Insurance Management Board voted to approve entering contract negotiations with Gallagher Benefit Services, Inc. to provide health and life insurance consulting services. Subject to successful negotiations and final approval by the Public Procurement Review Board, a four-year plus one optional one-year renewal contract is expected to be executed with Gallagher Benefit Services, Inc., with services to commence effective October 1, 2022, at a contract value estimated not to exceed approximately \$816,000.00 for the initial four-year term.

