

**MMRS Steering Committee
MEETING MINUTES
Monday, March 20, 2023**

Location: E.T. Woolfolk State Office Building
501 North West Street, 13th Floor
Jackson, Mississippi

Committee Members Present: Kelly Hardwick - Executive Director, State Personnel Board (MSPB); David Johnson - Executive Director, Information Technology Services (ITS); and Liz Welch, Chairman – Executive Director, Department of Finance and Administration (DFA)

Others Present: Tommy Goodwin with ITS; Aubrey Leigh Goodwin, Logan Litchliter, Mike Lanford, and Marcy Scoggins with DFA; Mark Schexnaildre and Caryl Sinfield with Epi-USE.

I. Call to Order

A quorum being present, Liz Welch called the meeting to order at 3:15 P.M.

II. Discussion for Steering Committee

After reviewing all potential options, EPI-USE recommends a December 1, 2023, go-live for the MAGIC Phase II Project. Johnson has deferred to DFA and SPB on their timelines. Hardwick and Welch agreed to that timeline.

The Board will send a memo to agencies. DFA and EPI-USE will coordinate the draft and will circulate it to other members before distribution.

Margie Fanning will work with EPI-USE to train Capitol employees on the system.

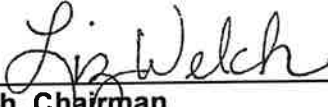
SPAHRs will be kept alive until after the December payroll. DFA is working with ITS on the closeout and decommissioning of the program.

SPB does have a small issue that EPI-USE will work with them on this week to resolve. SPB also asked how long EPI-USE will be on site after the transition, and they anticipate at least three months.

The Board agreed to meet again in a month for another project update.

There being no further business, the meeting was adjourned at 3:29 P.M.

These Minutes of the MMRS Steering Committee were approved by the members on the 4th day of April Month 2024 Year.



Liz Welch, Chairman

April 4, 2024

Date