

MMRS Steering Committee
MEETING MINUTES
Thursday, December 29, 2022

Location: E.T. Woolfolk State Office Building
501 North West Street, 13th Floor
Jackson, Mississippi

Committee Members Present: Kelly Hardwick - Executive Director, State Personnel Board (MSPB); David Johnson - Executive Director, Information Technology Services (ITS); and Liz Welch, Chairman – Executive Director, Department of Finance and Administration (DFA)

Others Present: Ryan Beard and Daniel Hearn with MSPB; Tommy Goodwin with ITS; Brenda Benson, Mike Lanford, Logan Litchliter, and Marcy Scoggins with DFA

I. Call to Order

A quorum being present, Liz Welch called the meeting to order at 10:38 A.M.

The Chair asked for the ratification of the minutes from September 1, 2022. Mr. Hardwick made the motion to approve the minutes as amended, with Mr. Johnson seconding and the motion passed unanimously.

II. Discussion for Steering Committee

The Chair updated the committee on the status of the Employee Central Payroll (ECP) implementation. The Chair suggested the following as the plan for going forward and invited different and additional thoughts from the committee:

The age and growing obsolescence of the current payroll software puts the state payroll system in jeopardy of not functioning. Therefore, MMRS needs to go live on the project and expects to do so in April. With Brenda Benson's retirement, Logan Litchliter will serve as project manager and Liz Welch will serve as deputy until the phase is complete. The Chair asked for help from ITS to acquire an additional project manager, and the committee agreed. MMRS and SPB will get the needed scope and qualifications to ITS for the request. The Chair also asked that the implementation of derivation rules in EC for additional functionality be held until after ECP is live. The committee could then look at additional packages that would offer features to enhance the new system.

Logan Litchliter reported that a consultant (Nandi) has been hired to work with MMRS, but also to assist SPB in their transition requests. Logan will work with SPB to get a list of goals and tasks.

Mr. Hardwick would like to request legislative funding for a consultant to take a comprehensive view of all MAGIC Systems programs to create a comprehensive plan to ensure the system remains viable.

The committee agrees that it should be reviewed. He also asked for some additional information regarding the costs and scopes incurred for all of these implementations be provided.

The Chair requested that the committee meet monthly until EC is live, and they agreed to do so.

Mr. Hardwick announced that the Perform contract has been signed and they hope it will be live before July 1. It will allow additional flexibility to agencies for performance reviews. Mr. Hardwick thanked MMRS for the help in getting the system in place. He also appreciated their work on adding a telework drop-down box for agencies.

Mr. Johnson reported that the NeoGov contract was signed this week.

There being no further business, the meeting was adjourned at 11:44 A.M.

4th These Minutes of the MMRS Steering Committee were approved by the members on the day of April Month 2024 year.



Liz Welch, Chairman

April 4, 2024
Date