MMRS Steering Committee

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk State Office Building, Jackson, Mississippi, on Wednesday, June 13, 2012.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

> Kevin J. Upchurch, Chairman
> > Executive Director, Department of Finance and Administration
> Deanne Mosley, Vice-Chairman
> > Executive Director, State Personnel Board
> Craig P. Orgeron, Ph.D., Member
> > Executive Director, Information Technology Services
> Cille Litchfield, MMRS Administrator (non-voting)
> > Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

> Becky Thompson, MMRS, MAGIC Project Manager, DFA
> David Pitcock, MMRS, MAGIC Deputy Project Manager, DFA
> Jenny Bearss, MMRS, CSIO
> Michele Blocker, Director, Internal Services, ITS
> Lynn Ainsworth, Director, ISS, ITS
> Laura Pentecost, Director, Data Services, ITS
> Craig Davis, Senior Vice-President & General Manager, SAP Public Services
> Lisa McCann, National Vice-President, SAP America
> Joe Gioffre, SAP Delivery Executive, SAP Public Services
> Bill Bevil, SAP Project Manager
> Nathan Frey, Project Executive, ISG-One (STA)
> Steve Seale, Wise Carter Child & Caraway, P.A. (representing SAP)
> Donna Rogers, Special Assistant Attorney General (representing ITS)
> Romaine Richards, Special Assistant Attorney General (representing DFA)

Mr. Upchurch called the meeting to order and opened the meeting with prayer.

Mr. Upchurch called for the first agenda item: Review and approve minutes for the May 23, 2012, meeting.

> On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the minutes were approved

Mr. Upchurch called for Agenda Item #2: Actions for Approval Consideration

> MAGIC Governance Policy Update – technical correction – Ms. Litchfield asked Mr. Pitcock to explain the correction. Mr. Pitcock said the text of the policy is correct but the supporting diagram contained an error in the final decision box for escalation. A correction is proposed to the diagram decision box to change "Executive Director" to "Executive Sponsor" to bring the diagram in line with the text of the policy.
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> On a motion made by Ms. Mosley, seconded by Dr. Orgeron, the motion was approved

Mr. Upchurch called for Agenda Item #3: Discussion Items

MAGIC Schedule (ITS Project 39756) Options and Vendor Status -- Ms. Thompson
stated that no progress has been made since the last report during the May 23, 2012,
meeting, and requested direction from the Committee.

A motion was made by Ms. Mosley to enter into closed session to discuss whether there
was a need to go into executive session in accordance with the Mississippi Open
Meetings Act for the Board to discuss SAP and possible legal action. The motion was
seconded by Dr. Orgeron and passed by a 3 – 0 vote, with members Upchurch, Orgeron,
and Mosley voting affirmatively.

The public was excused from the room and the MMRS Steering Committee went into
closed session. The MMRS Steering Committee members and the staff of the
Department of Finance and Administration, the Attorney General's Office, and
Department of Information Technology Services remained in the room.

In closed session, the MMRS Steering Committee discussed whether the matter before
them would warrant an executive session. A motion was made by Ms. Mosley to enter
into executive session to discuss SAP and possible legal action. The motion was
seconded by Dr. Orgeron and passed by a 3 – 0 vote, with members Upchurch, Orgeron,
and Mosley voting affirmatively.

Mr. Upchurch reopened the meeting and announced via Ms. Blocker to the public that the
MMRS Steering Committee had determined there was a need to enter into executive
session to discuss SAP and possible legal action. The public was excused from the
room and the MMRS Steering Committee entered into executive session at
approximately 9:05 AM. The MMRS Steering Committee members and the staff of the
Department of Finance and Administration, the Attorney General's Office, and
Department of Information Technology Services remained in the room.

No action was taken by the MMRS Steering Committee in executive session. A motion
was made by Ms. Mosley to adjourn the executive session and reopen the meeting. The
motion was seconded by Dr. Orgeron and passed by a 3 – 0 vote, with members
Upchurch, Orgeron, and Mosley voting affirmatively.

The executive session ended at approximately 9:45 AM and members of the public
returned to the room. Mr. Upchurch announced that the Board had discussed SAP and
possible legal action and that no action was taken during executive session.

A motion was made by Ms. Mosley that the MMRS Steering Committee Board authorize
the MMRS Administrator to initiate through the Department of Information Technology
Services notification that SAP is in breach of the Agreement in accordance with Article
5.3 (d) and to provide SAP with the opportunity to cure said breach in accordance with
the terms of the Agreement. The motion was seconded by Dr. Orgeron and passed by a
3 – 0 vote, with members Upchurch, Orgeron, and Mosley voting affirmatively.

Mr. Upchurch called for Agenda Item #4: Other Business

MERLIN Box Replacement Status (ITS Project 39703) – Ms. Litchfield reported this
competitive procurement has been awarded to Aglysys, Inc. at a total not to exceed 3-
year lifecycle cost of $98,439.00 pending successful completion of contract negotiations.
This award is within the not to exceed limit of $125,000.00 approved by the MMRS
Steering Committee on March 27, 2012.

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<u>Transparency Questions – Office of the Governor</u> – Mr. Upchurch asked about the issue with browser compatibility reported by the Governor's staff. Ms. Bearss responded that MMRS staff helped resolve the issue and that the website has a disclaimer about the minimum browser release levels for using the website. Ms. Litchfield further reported that she had addressed other staff questions regarding how the website worked and had referred the staff to Kym Wiggins for additional information regarding their questions.

Next Meeting:

The next regular meeting of the Committee is Tuesday, June 26, 2012, at 9AM in the Woolfolk 13th Floor Conference Room. Proposed agenda topics include:

- Considerations for Approval:
    - MMRS FY2014 Budget Request
    - MSI – Project to migrate MERLIN.net interface to the ms.gov standard template
    - Cogsdale – Assign Perfect Commerce and exercise one year optional extension (ITS Project 39889)
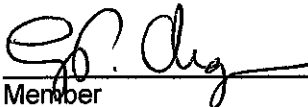
There being no further items of business, Mr. Upchurch adjourned the meeting.

Chair
Finance and Administration

Vice-Chairman
State Personnel Board

Member
Information Technology Services

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