

MMRS Steering Committee

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk Building, Jackson, Mississippi, on Tuesday, August 24, 2010.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
Lynn Fitch, Member
Executive Director, State Personnel Board
David L. Litchlitter, Member
Executive Director, Department of Information Technology Services
Cille Litchfield, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Becky Thompson, MMRS/MAGIC Project Director
J.J. Dunn, MMRS/CSIO
David Pitcock, MMRS/MAGIC Deputy Project Director
Jeremie Colt, SAP
Will Greer, Jr., SAP
Serena Clark, Wise Carter Child & Caraway, P.A, representing SAP
Steve Seale, Wise Carter Child & Caraway, P.A, representing SAP
Gene Evans, State Personnel Board

Mr. Upchurch called for agenda item number one: Review and approve minutes for the November 23, 2009, meeting.

On a motion by Ms. Fitch, seconded by Mr. Litchlitter, the minutes were unanimously approved as presented.

Mr. Upchurch called for agenda item number two: Project Updates

Ms. Litchfield overviewed the procurement and evaluation process for RFP #3598 for the acquisition of software for Enterprise Resource Planning (ERP) software for MAGIC. Three bids were received: Oracle, Tyler Technologies, and SAP Public Services. Mrs. Litchfield reported the recommendation of award was approved by the MAGIC Task Force on Monday, August 23, 2010. Mr. Upchurch asked if there were any outstanding items in the negotiation of the Agreement with the proposed award. Mrs. Litchfield reported there were none. On a motion by Mr. Litchlitter, and seconded by Ms. Fitch, the Committee unanimously approved the award of RFP #3598 to SAP Public Services, Inc., for five years for an amount not to exceed \$8, 865, 141.99 pending approval by the Board of the Department of Information Technology Services (ITS Board). This recommendation is scheduled to be presented to the ITS Board on Thursday, August 26, 2010. A copy of the ITS Board report is attached to these minutes as supporting documentation.

Mr. Upchurch recognized Mr. Seale. Mr. Seale, on behalf of SAP, thanked the State for this pending award and acknowledged that the State and SAP will be forging a partnership moving forward to the next phases of MAGIC.

Ms. Litchfield overviewed Change Request #4 to the Agreement with Salvaggio, Teal and Associates (STA) for Independent Validation and Verification Services (IV&V) for MAGIC. Ms. Litchfield discussed how the STA IV&V role would be an independent one holding both the State and the implementation services vendor to their roles and commitments for the MAGIC implementation. Ms. Litchfield also reported that some \$500,000 in authority remains on the existing Agreement with STA that will be used for on-going planning and procurement activities. Ms. Litchfield reported Change Order #4 should take the project through the implementation stage for finance, procurement, and grants management. On a motion made by Ms. Fitch, and seconded

by Mr. Litchliter, the Committee unanimously accepted the recommendation for Change Order #4 for a cost not to exceed \$3, 952,179 for a period ending June 30, 2013.

Ms. Litchfield overviewed the procurement for the refresh to Mississippi.gov and the upgrade/replacement of the existing VitalChek Payment Services. Ms. Litchfield reported that ITS advertised RFP# 3564 on August 17 and August 24. The Committee discussed the role of MMRS in the e-government process. On a motion by Mr. Litchliter, and seconded by Ms. Fitch, the Committee affirmed their support for RFP# 3564.

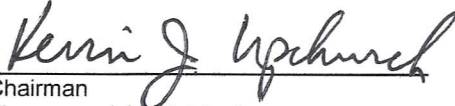
Ms. Litchfield reported that assuming ITS Board approval of the award of RFP# 3598 to SAP Public Services, MMRS is seeking approval to release RFP# 3626 for MAGIC System Integration Services. Ms. Litchfield discussed the in process activities and the meetings with various interested vendors over the last two months. On a motion by Ms. Fitch, seconded by Mr. Litchliter, the Committee unanimously approved the release of RFP# 3626 pending the approval by the ITS Board of the award of RFP# 3598 to SAP Public Services. September 14, 2010 is targeted as the first advertisement date with responses due in November 2010.

Mr. Upchurch called for agenda item number three: Other Business

Ms. Litchfield provided summary updates on the following projects:

- NEOGOV – NEOGOV was recommended by SAP as a companion product for MAGIC for application tracking and reporting. MMRS is exploring with SPB the possibility of moving forward sooner than MAGIC Human Resources/Payroll to implement this to augment SPAHRS and replace the limited and dated functions in I2K. Meetings are targeted to begin on this in the coming week. This licensing of this product must be approved by the MMRS Steering Committee and the ITS Board. Prior to seeking that approval, MMRS needs to negotiate the terms of the agreement to include a Statement of Work to for the short-term implementation. The MAGIC related five-year pricing is \$800,000. This is an ASP offering.
- Transparency.Mississippi.gov – MMRS is working with draft legislation to move the language in DFA's appropriation bill (SB 3166, Laws of 2010) to general law. Work is underway on the initial objectives set forth for FY2011. Procurement is underway for additional resources via staff augmentation to move this forward.
- MDOT/WebProcure Integration – MDOT and DFA have mutually agreed to cancel this project. Cost versus benefit could not be justified. This will be addressed by MAGIC.
- AssetWorks/Protégé Upgrade – This impacts general fixed assets, fleet, and surplus property and is in final testing.
- BRICKS Stage II – Facilities Management – project startup has begun.

There being no further items of business, Mr. Upchurch asked for a motion for the meeting to be adjourned. On a motion made by Mr. Litchliter and seconded by Ms. Fitch, the meeting was adjourned.


Chairman
Finance and Administration


Vice-Chairman
State Personnel Board


Member
Information Technology Services