



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION
LAURA D. JACKSON
EXECUTIVE DIRECTOR

ADDENDUM #1

Request for Proposal #3120001040

**Property, Boiler & Machinery, Inland Marine, EDP and
Ancillary Insurance Programs and Insurance Advisory Services**

March 28, 2017

Questions/Answers

Question 1:

Will DFA make the current SOV available in excel format?

Answer for Question 1:

Yes, it has now been posted onto our website.

Question 2:

The Mississippi Transparency website contains Amendatory Rider #2 and Amendatory Rider #3. The DFA Approval to Contract included with Amendatory Rider #2 references Amendatory Rider #1 to "amend contract to reflect increase of \$1,000,000.00 to cover claim related services (major hailstorm). However, the text of Amendatory Rider #1 is not included on the Mississippi Transparency website. Please provide a copy of the text of Amendatory Rider #1, consistent with what is provided for Amendatory Rider #2 and Amendatory Rider #3, as well as any other documentation related to Amendatory Rider #1.

Answer for Question 2:

The Amendatory Rider #1 as referenced in this question has now been posted into the Mississippi Transparency website, along with the other related Amendatory Riders of this RFP.

Question 3:

The Scope of Services states that Disaster Preparation and Claim Consulting services after a catastrophic event shall be compensated "via retainer fee and/or hourly rate separate from the flat fee proposed for the brokerage and risk advisory services." Please confirm whether such Disaster Preparation and Claim Consulting services have been performed by the current broker and provide any documentation regarding compensation received for such Disaster Preparation and Claim Consulting services.

Answer for Question 3:

Disaster Preparation and Claim Consulting fees for the past four fiscal years are as follows:

- 2013 - \$250,250.00
- 2014 - \$694,653.18
- 2015 - \$2,422,347.00
- 2016 - \$631,301.00

Question 4:


Please provide the following:

- Policies, loss reports, actuarial reports
- Performance of current program
- Current compensation model for incumbent provider
- Top 3 concerns/issues facing MS for Property, Boiler & Machinery, Inland Marine, EDP and Ancillary Insurance Services

Answer for Question 4:

General details of the policy are detailed in Exhibit B of the RFP. The complete policy and wording will not be disclosed. The annual Loss Report for this policy is in Exhibit B of the RFP. There are no actuarial reports to display. Current compensation model for incumbent provider will not be disclosed. Complete and comprehensive financial transactions for these services and from this department are posted and available on the MS Transparency website, www.transparency.mississippi.gov/. The top concerns/issues facing MS for this insurance policy are illustrated and defined within the Section 3 – Scope of Services, page 4, of this RFP.

Please be sure to acknowledge this ADDENDUM #1 by signing in the appropriate place, and enclosing this document in your proposal submission.



Judy Miller, Purchasing Director
Department of Finance and Administration



Date



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ADDENDUM #2

Request for Proposal #3120001040

Property, Boiler & Machinery, Inland Marine, EDP and
Ancillary Insurance Programs and Insurance Advisory Services

This Addendum #2 has attached a list of **QUESTIONS** and **ANSWERS** that have been received concerning the reference RFP.

This addendum will be sent via email to all prospective bidders that received the initial RFP.

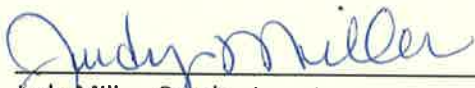
ACKNOWLEDGEMENT OF ADDENDUM/ADDENDA:

Addendum #1: _____
Authorized Signature


Addendum #2: _____
Authorized Signature

Please be sure to acknowledge both **ADDENDUM #1** and **ADDENDUM #2**, by signing the above acknowledgement of addendum/addenda, and enclosing this document in your proposal submission.

The signature line was omitted from Addendum#1.



Judy Miller, Purchasing Director
Director of Finance and Administration



Date



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ADDENDUM #2

Request for Proposal #3120001040

**Property, Boiler & Machinery, Inland Marine, EDP and
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March 28, 2017

Observations and Clarifications:

- The legal advertisement for this Request for Proposal indicated that proposals be "submitted electronically by accessing the DFA website". The RFP wording in Section 4 – Instructions to Offerors on page 5 is correct as shown, stating "Proposals must be in writing with appropriate signatures as required".
- The RFP Opening event, May 2 at 2:00 pm, will not be a public opening.