

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, JANUARY 04, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Brenda Null, Director of Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, December 07, 2011
Special Meeting, Friday, December 02, 2011
Special Meeting, Monday, December 05, 2011
Special Meeting, Monday, December 19, 2011

Mr. Upchurch called for a motion to approve the above-mentioned Minutes. Ms. Biggers made the motion to approve, Mr. Phillips seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Fulcher presented 3 items. 1) A request on behalf of the Mississippi Alternative Housing Program to acknowledge disposed/donated units per its disposal procedures for the months of October, November and December. There were no questions. The Board acknowledged the request.
2) A request on behalf of the Department of Corrections to approve a 6 month agency contract, for food staples to be awarded to the low bidders as listed below:

Shave Foods, LLC	\$324,003.60
Consolidated Poultry & Eggs	\$281,420.00
Crawford and Associates, Inc.	\$135,590.00
Wm R Hill & Co. Inc.	\$166,307.14

Ms. Biggers made a motion to approve, Mr. Philips seconded, and the Board voted unanimously to approve.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, January 4, 2012

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3) A request on behalf of the Department of Corrections to approve a 6 month agency contract, for Frozen Foods to be awarded to the low bidders as listed below:

Consolidated Poultry & Eggs	\$114,800.00
Advanced Commodities, Inc.	\$105,400.00
JNS Foods	\$150,610.00
Crawford and Associates, Inc.	\$414,900.00
Sysco Memphis	\$118,090.00

Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

4) A request on behalf of the Department of Transportation to approve a contract for 7 motor graders for the Batesville office to be awarded to Scott Equipment Company, LLC in the amount of \$1,131,508.00. Ms. Biggers made a motion to approve, Mr. Philips seconded, and the Board voted unanimously to approve.

5) A request on behalf of the Department of Transportation to approve a contract for Motor graders Max. 25 units for agency contract bid to be awarded to Scott Equipment Company, LLC. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

6) A request on behalf of the University of Mississippi Medical Center to approve a contract for Ventilators to be awarded to Maquet Cardiovascular US Sales, LLC in the amount of \$15,799.86. Ms. Biggers made a motion to approve, Mr. Philips seconded, and the Board voted unanimously to approve.

BUREAU OF BUILDING, GROUNDS AND REAL PORPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Ms. Biggers made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) Renewal Leases With An Increase in Cost or Space. Mr. Moore explained the terms of the lease. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Ms. Biggers seconded, and the motion carried.

The Board reviewed (c) Other. Mr. Moore explained the other leases. Mr. Phillips made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases, and including waiving advertisement, Ms. Biggers seconded, and the motion carried.

The Board reviewed (d) Seat of Government. Mr. Moore explained the Seat of Government leases. 1) A request from the Mississippi Home Corporation to continue leasing a parking lot adjacent to its building located at 735 Riverside Drive in Jackson, Mississippi, on a month-to-month basis at the current rate of \$83.34 per month (\$1,000.00 per year). The lease term is January 1, 2012 through December 31, 2012.

2) A request to authorize Hal & Mal's Restaurant to execute a Renewal Lease Agreement from January 1, 2012 through December 31, 2012 on a month-to-month basis at the current rate of \$1,325.00 per month, due to the proposed Capitol Green development and per Mississippi Code section 29-1-201(e). The original Lease Agreement began on January 1, 2009 and included leasing on a month-to-month basis with eleven (11) optional

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renewal terms of one (1) year each. Should the Capitol Green development not commence by the expiration of this renewal period, December 31, 2012, Real Property Management will proceed to obtain new appraisals of the property and the rental amount will be adjusted accordingly. Ms. Biggers made a motion to approve the land leases (d) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

The Board reviewed (e) Parchman Farmland. Mr. Moore explained the Parchman Farmland leases. Mr. Phillips made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Ms. Biggers seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PORPERTY MANAGEMENT

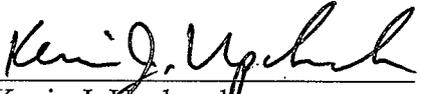
Mr. Kornbrek presented to the board for Approval of a Professional Appointment of Burris/Wagon Architects, P.A. on GS#101-292 Bowles Hall Renovation, Alcorn State University. Ms. Biggers made a motion to approve as recommended by Bureau of Building, Grounds and Real Property Management. Mr. Phillips seconded, and the motion carried.

Mr. Kornbrek presented to the board for Ratification of Change Order on GS#331-160 ARRA ECM Mech. Upgrades, Department of Public Safety. Ms. Biggers made a motion to approve this Change Order. Mr. Phillips seconded, and the motion carried.

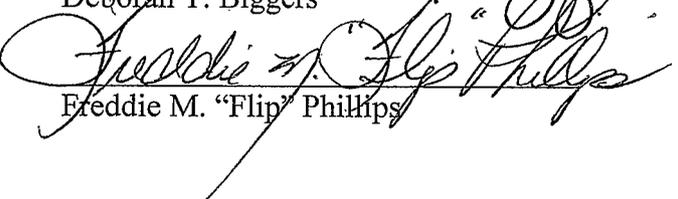
Mr. Kornbrek presented the Construction, F&E, and ITS awards for Ratification. Ms. Biggers made the motion to ratify all awards except #5 (which was being protested) on the Construction Awards under \$5,000,000.00 list. Mr. Phillips seconded, and the motion carried.

After which the board discussed the bid protest appeal and voted to deny the protest. Following resolution of the protest, Ms. Biggers made a motion to ratify #5 on the Construction Awards under \$5,000,000.00 list. Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, January 4, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, JANUARY 04, 2012

I. MINUTES FROM DECEMBER MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, December 07, 2011
- Approval of Minutes for the Special Meeting, Friday, December 02, 2011
- Approval of Minutes for the Special Meeting, Monday, December 05, 2011
- Approval of Minutes for the Special Meeting, Monday, December 19, 2011

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing and Travel, requests the following:

- Acknowledgement of disposed/donated units per the Mississippi Housing Alternative Pilot Program
- Approval of 2 Mississippi Department of Corrections Contracts
- Approval of 2 Mississippi Department of Transportation Contracts
- Approval of 1 University of Mississippi Medical Center Contract

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- Renewal Leases with an Increase in Cost or Space (b)
- Other (c)
- Seat of Government (d)
- Parchman Farmland (e)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Professional Appointment on GS#101-292 Bowles Hall Renovations
- Ratification of Change Order #1 on GS#331-160 ARRA ECM Mech. Upgrades, Department of Public Safety
- Ratification of Construction, F&E, and ITS awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, February 01, 2011

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
January 4, 2012

1. **Per the MAHP disposal procedures approved by PPRB on September 3, 2008, a list of disposed/donated units must be submitted to PPRB to be noted in the minutes of PPRB. See attached list of units for October, November, and December 2011.**

2. **REQUESTING AGENCY: MS Dept. of Corrections**

CONTRACTOR: See below for vendors

AMOUNT OF CONTRACT: See below for amounts

TERM OF CONTRACT: 6 months-January 1, 2012 through June 30, 2012

SCOPE OF CONTRACT: Food Staples

PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Agency Bid Contract

COMMENTS: The Dept. of Corrections advertised and received bids for food items. They received multiple bids and are requesting to purchase from the low bidders as listed below:

Shaver Foods, LLC -	\$324,003.60
Consolidated Poultry & Egg -	\$281,420.00
Crawford and Associates. Inc. -	\$135,590.00
Wm R Hill & Co. Inc. -	\$166,307.14

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

- 3. REQUESTING AGENCY: MS Dept. of Corrections**
CONTRACTOR: See below for vendors
AMOUNT OF CONTRACT: See below for amounts
TERM OF CONTRACT: 6 months-January 1, 2012 through June 30, 2012
SCOPE OF CONTRACT: Frozen Foods
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Agency Bid Contract
COMMENTS: The Dept. of Corrections advertised and received bids for frozen food items. They received multiple bids and are requesting to purchase from the low bidders as listed below:

Consolidated Poultry & Egg -	\$114,800.00
Advanced Commodities, Inc. -	\$105,400.00
JNS Foods -	\$150,610 .00
Crawford and Associates, Inc. -	\$414,900.00
Sysco Memphis -	\$118,090.00

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

- 4. REQUESTING AGENCY: MS Dept of Transportation**
CONTRACTOR: Scott Equipment Company, LLC
AMOUNT OF CONTRACT: \$1,131,508.00
TERM OF CONTRACT:
SCOPE OF CONTRACT: 7 Motor graders
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): bid
COMMENTS: MDOT advertised and received 4 bids for 7 motor graders for the Batesville Office. MDOT is requesting approval to award to the lowest and best bidder, Scott Equipment Company.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

5. **REQUESTING AGENCY:** MS Dept of Transportation
CONTRACTOR: Scott Equipment Company, LLC
AMOUNT OF CONTRACT: Unknown
TERM OF CONTRACT: 5 months-February 1, 2012 through June 30, 2012
SCOPE OF CONTRACT: Motor graders Max. 25 units
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Agency Contract Bid
COMMENTS: MDOT advertised and received 4 bids for motor graders for the time period February, 2102 through June 30, 2012. The award was based on the lowest and best bid. The price was extended to all state agencies and governing authorities for the time period listed. No quantities were guaranteed.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.
6. **REQUESTING AGENCY:** University of MS Medical Center
CONTRACTOR: Maquet Cardiovascular US Sales, LLC
AMOUNT OF CONTRACT: \$715,799.86
TERM OF CONTRACT:
SCOPE OF CONTRACT: Ventilators
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): GPO and Trade In
COMMENTS: The UMMC is requesting trade in permission for 29 ventilators with a value of \$29,000, towards the purchase of new ventilators from Maquet. They are replacing "out of service" Servo 300 ventilators and they currently have 16 functional, and 13 out of service in the fleet. The ventilators are used for patient care in the Adult and Children's hospital. The new equipment was offered on Medassets GPO Contract MS0000325 with an expiration date of 12/20/11. Maquet's quote was expiring on 12/20/11, so a purchase order was issued on 12/20/11. UMMC has statutory authority to purchase from group purchasing contracts.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of an award letter or a purchase order by the Agency

MEMA Monthly MAHPP Disposal Report to PPRB and Office of Insurance, State Fire Marshal
 Mississippi Alternative Housing Pilot Project Mississippi Cottage Transfers

(T or I) Transfers:
 (DS) Disposals:
 (S) Sales: 12
 (D) Donations: 0

Report Date (Mo, Year): November, 2011

Report Month: OCT 2011 \$ 6,204.00

Total 12 Last Name or Entry \$6,204.00 \$ 6,204.00 12

Unit Bar Code	MS State Tracking #	MS State	Last Name or Entry	First Name	Address and Phone	Sale Price	Transfer Date	Type	Unit Description	PRPB Report
October's Activity										
857	2537	2A	Necaise	Mark Joseph	5300 Road 141 Bay Saint Louis, MS 39520	\$567.00	10/5/2011	S	2 Bedroom U	11/1/2011
135	1736	P	Brown	Carl Patrick	344 Mercier Avenue Pass Christian, MS 39571	\$351.00	10/7/2011	S	Park Model	11/1/2011
1670	4861	2A	Edson	Clarence C.	15708 Cemetery Road Gulfport, MS 39503	\$567.00	10/7/2011	S	2 Bedroom U	11/1/2011
335	2217	3	Lancaster	Chad Edward	20615 Highway 603 Kln, MS 39566	\$655.00	10/7/2011	S	3 Bedroom NU	11/1/2011
4040	2100	P	Ritchie	Joshua Ray	6051 Russ Street Pearlington, MS 39572	\$351.00	10/11/11	S	Park Model	11/1/2011
82	1683	P	Bellande	Annette K.	10300 Daisy Vestry Road Ocean Springs, MS 39564	\$351.00	10/14/11	S	Park Model	11/1/2011
816	2496	2A	Kennerson	Emily Mae	18103 Howison Drive Saucier, MS 39574	\$567.00	10/14/11	S	2 Bedroom U	11/1/2011
1953	5216	3A	Reddix	Mercedes Alice	667 Murray Street Biloxi, MS 39530	\$655.00	10/17/11	S	3 Bedroom U	11/1/2011
1962	5225	3A	Freightman	Jerry Lockhart	1200 Camp Avenue Gulfport, MS 39501	\$655.00	10/21/11	S	3 Bedroom U	11/1/2011
1174	3521	2	Hynes	Chris Anthony	391 Fitzpatrick Avenue Pass Christian, MS 39571	\$567.00	10/24/11	S	2 Bedroom NU	11/1/2011
1653	4844	2A	Smith	Patricia A.	4725 Adams Street Moss Point, MS 39563	\$567.00	10/25/11	S	2 Bedroom U	11/1/2011
775	2455	P	Barrett	Matthew	7152 Turkey Bayou Road Bay Saint Louis, MS 39520	\$351.00	10/31/11	S	Park Model	11/1/2011

Approved BY: _____

MEMA Monthly MAHPP Disposal Report to PPRB and Office of Insurance, State Fire Marshal
 Mississippi Alternative Housing Pilot Project Mississippi Cottage Transfers

Report Date (Mo, Year): December 5, 2011

Report Month: NOV 2011

(T or I) Transfers: _____
 (DS) Disposals: _____
 (S) Sales: 7
 (D) Donations: 0

Total 7 **Last Name or Entity** **\$5,911.00** **\$ 5,911.00** **7**

Unit Bar Code	MS State Tracking #	Disposal Code	Last Name or Entity	First Name	Address and Phone	Sale Price	Transfer Date	Type	Unit Description	PRPB Report
November's Activity										
493	1924	2	Page	Kenneth Wayne Sr.	10067 Edwin Ladner Road Pass Christian, MS 39571	\$567.00	11/2/11	S	2 Bedroom NU	12/5/2011
960	3877	P	Ross	Reba Kathryn	304 Freddie Cook Street Pass Christian, MS 39571	\$1,754.00	11/3/11	S	Park Model	12/5/2011
2041	4691	P	Aucoin	Jacob Joseph	15010 Cook Road Biloxi, MS 39532	\$1,754.00	11/5/11	S	Park Model	12/5/2011
111	1712	P	Frazier	Terrell Vernon	24180 Road 379 Kiln, MS 39556	\$351.00	11/22/11	S	Park Model	12/5/2011
1587	4186	2A	Gouldin	Patricia Theresa	6004 Road 135 Bay St. Louis, MS 39520	\$567.00	11/22/11	S	2 Bedroom U	12/5/2011
1689	4880	2A	Jimerson	John Arthur	7978 Aster St. Moss Point, MS 39562	\$567.00	11/22/11	S	2 Bedroom U	12/5/2011
939	3856	P	Yarborough	Peter Edward	6010 Road 135 Bay St. Louis, MS 39520	\$351.00	11/22/11	S	Park Model	12/5/2011

Approved BY: _____

MEMA Monthly MAHPP Disposal Report to PPRB and Office of Insurance, State Fire Marshal
 Mississippi Alternative Housing Pilot Project Mississippi Cottage Transfers

Report Date (Mo, Year): January 4, 2011

Report Month: DEC 2011 \$ 22,863.00

(T or I)	Transfers:	
(DS)	Disposals:	
(S)	Sales:	14
(D)	Donations:	1

Total		15		Last Name or Entity		\$22,863.00	\$ 22,863.00	15		
Unit Bar Code	MS State Tracking #	QTY	Last Name or Entity	First Name	Address and Phone	Sale Price	Transfer Date	Type	Unit Description	PRPB Report
December's Activity										
151	1752	P	City of Gulfport		PO Box 1780 Gulfport, MS 39502	\$0.00	12/5/11	D	Park Model	1/4/2012
4121	3228	P	GCRC		11975-H Seaway Rd. Gulfport, MS 39503	\$9,350.00	12/8/11	S	Park Model	1/4/2012
1313	3912	P	Nunez	Walter Leo	6151 Old Hill Rd. Bay St. Louis, MS 39520	\$351.00	12/8/11	S	Park Model	1/4/2012
577	2008	2	Moran	Mindy Louise	9192 Henry Shubert Rd. Bay St. Louis, MS 39520	\$567.00	12/2/11	S	2 Bedroom	1/4/2012
1268	3816	2	Moran	Wesley Eugene Jr.	9192 Henry Shubert Rd. Bay St. Louis, MS 39520	\$2,837.00	12/2/11	S	2 Bedroom	1/4/2012
1473	4072	2A	Autmon	Rikkie	5601 Richmond St. Ocean Springs, MS 39565	\$567.00	12/14/11	S	2 Bedroom U	1/4/2012
1298	3846	2	Carter	David Merritt	6000 Jenness Rd. Pearlinton, MS 39572	\$567.00	12/15/11	S	2 Bedroom	1/4/2012

Approved BY: _____

PUBLIC PROCUREMENT REVIEW BOARD

January 4, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MDA	420 W Pine Hattiesburg	02/01/12 01/31/13	O	974	974	.01 inc	.01 inc	N 0	1	2251812013A00813
Emp Sec	226 N MLK, Jr. Indianola	03/01/12 02/28/13	O	3,200	3,200	7.14+UJ	7.14+UJ	N 100	22,848	2606712013A00875
Health	1939 Oak Tree Hernando	01/01/12 12/31/14	O/WH	4,800	4,800	9.90+UJ	9.90+UJ	N 100	47,520	3901712014A01505
Health	300 Rawls McComb	01/01/12 12/31/12	C	4,689	4,689	16.59 inc rounded	16.59 inc rounded	N 100	77,751 rounded	3905722012D07284 rounded
Health	109 S Court Sumner	01/01/12 12/31/14	O/WH	3,237	3,237	3.25+UJ rounded	3.25+UJ rounded	N 100	10,500	3906832014A00497
Insur- -ance	42 Northtown Jackson	03/01/12 01/31/13 mo to mo	S	200	200	7.80 inc	7.80 inc	N 0	1,560	4402512013A01493
ESS	118 S McCrary Columbus	05/01/12 04/30/17	O	847	847	13.11+J rounded	13.11+J rounded	N 0	11,100	5344412017A01806
Rehab Services	2620 Traceland Tupelo	02/01/12 01/31/15	O	6,300	6,300	7.34+UJ rounded	7.34+UJ rounded	N 80	46,200	7254122015B01594

(b) RENEWAL LEASES WITH AN INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	240 Tower Batesville	05/01/12 04/30/22	O	6,000	10,000	5.85+UJ	5.85+UJ	N 17	58,500	3905412022B00969

This request from the Mississippi State Department of Health is the lowest responsive of three (3) proposals received.

ESS	116 Scott McComb	05/01/12 04/30/15	T	6,428	6,428	3.54+UJ rounded	5.05+UJ rounded	N 0	32,410	5345722015A01673
Sec of State	40 Northtown Jackson	01/01/12 12/31/12	S	3,605	3,605	7.45 inc	8.33 inc rounded	R 0	30,000	7752512012A07207

This request from the Secretary of State's Office is based upon the number of files stored at this location. The amount listed above includes file storage and costs for retrieval and processing of boxes. This request is contingent upon approval by the State Records Committee at its meeting on January 19, 2012.

(c) OTHER:

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc Fund	\$/Year	Lease #
Rehab Services	504 Chrismond Cleveland	01/01/12 02/28/14	O	1,555	1,762	8.31+UJ rounded	8.31+UJ rounded	N 80	14,643 rounded	7250612014A01706

This request from the Mississippi Department of Rehabilitation Services includes adding 207 square feet to the existing Lease Agreement, under the same terms and conditions. This Lease began on March 1, 2011.

(d) SEAT OF GOVERNMENT:

1. Consider a request from the Mississippi Home Corporation to continue leasing a parking lot adjacent to its building located at 735 Riverside Drive in Jackson, Mississippi, on a month-to-month basis at the current rate of \$83.34 per month (\$1,000.00 per year). The lease term is January 1, 2012 through December 31, 2012.

2. Consider a request to authorize Hal & Mal's Restaurant to execute a Renewal Lease Agreement from January 1, 2012 through December 31, 2012 on a month-to-month basis at the current rate of \$1,325.00 per month, due to the proposed Capitol Green development and per Mississippi Code section 29-1-201(e). The original Lease Agreement began on January 1, 2009 and included leasing on a month-to-month basis with eleven (11) optional renewal terms of one (1) year each. Should the Capitol Green development not commence by the expiration of this renewal period, December 31, 2012, Real Property Management will proceed to obtain new appraisals of the property and the rental amount will be adjusted accordingly.

(e) PARCHMAN FARMLAND:

This request from the Mississippi Department of Corrections and Mississippi State Penitentiary, Division of Agricultural Enterprises, is to renew the following Leases for 2012. All Lessees have paid their 25% toward the renewal and taxes for 2012.

Sunflower County

Tract # (all or part)	Lessee	Year	Yearly Bid Amount
1	William E. Livingston, Jr.	2012	\$21,209.54
5 (fields 1, part of 4, part of 5)	William E. Livingston, Jr.	2012	\$6,186.40
39	William E. Livingston, Jr.	2012	\$2,070.00
6, 32	Joshua Chandler	2012	\$49,514.53
27	Flat Grassy Farms	2012	\$18,926.10
7 (fields 5 & 6), 19 (fields 1,2,6, 7,8,9,10), 25, 37 (fields 1 & 2)	Flat Grassy Farms	2012	\$69,303.70
31	Carlisle Farms	2012	\$44,359.20
21, 26	Carlisle Farms	2012	\$30,549.40
4, 35 (fields 5 & 7)	Harvey Williamson Farms	2012	\$36,027.89
2, 16, 22, 30	Gerald Conway	2012	\$133,507.18

Quitman County

Tract # (all or part)	Lessee	Year	Yearly Bid Amount
1	Carlisle Farms	2012	\$14,629.05

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 4, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

GS#	101-292
Title:	Bowles Hall Renovations
Institution/Agency:	Alcorn State University (IHL)
Location:	Lorman, Mississippi
Project Budget:	\$5,500,000.00
Funding Sources:	Senate Bill 3100, Laws of 2011
Professional Fee:	D+ (\$412,885.79 estimate)
Professional:	Burris/Wagnon Architects, P.A.

Project Scope: Planning and renovation of the existing, 32,933 GSF Bowles Hall (Science) Building, first constructed in 1929, and renovated/repared in 1979, 1989, and 2005. Project will need to be coordinated with the Mississippi Department of Archives and History. Project will include interior and exterior repairs and upgrades, as well as layout modifications, to meet new program uses as well as mechanical, plumbing, electrical and for life safety and ADA compliance. The project will have an aggressive planning schedule to meet the goals of the University. Professional should include in their submission documentation demonstrating ability to successfully perform planning of projects of similar size and complexity in an abbreviated schedule of performance.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 04, 2012

CHANGE ORDER FOR RATIFICATION

The Bureau of Building, Grounds & Real Property Management requests ratification of the following:

GS#331-160

ARRA ECM Mech. Upgrades

Department of Public Safety

Professional: Allen & Hoshall, PLLC

Contractor: Fountain Construction Co., Inc.

Original Contract Sum: \$352,000.00

Amount of Change Order: \$99,525.00

Contract Total after Change Order: \$451,525.00

Days: 120

****This change order brings the total award amount over 25% of the original contract sum.****

Reason for Change Order

Item # 1 - Installation of new PTAC Units in the DPS Training Facility Motel. This cost proposal is based upon the drawings issued for the project. Also includes the required controls per MDPS direction. Programming will be performed by Johnson Controls, Inc. Also includes owner training.

Item #2 - Change out of the control valves for six air handlers at the training academy. This will change out the heating water and chilled water control valves on six units that are currently defective. This will be a total of twelve control valves.

Item #3 - Installation of 3 additional PTAC units at the training academy. This proposal is based upon cutting the wall at the end of each hallway on the 2nd floor and 1 on the 1st floor. This was requested to allow for better air flow throughout the building corridors, to prevent future mildew or mold growth.

The justification for this Change Order is as follows:

The above mentioned items are requested by the Using Agency, and have been verified by the professional as necessary to the future function of the systems contained within this project.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 04, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for December 1, 2011 through December 31, 2011.

Construction Awards under \$5,000,000.00

1. **GS# 102-234** Cutrer House Repairs Phase I – Delta State University (GC001) — Award to D. Carroll Construction, LLC, Oxford, Mississippi, in the amount of \$904,600.00 (Second Lowest of 5 bids received – Lowest Bidder withdrew because of error)
2. **GS# 103-234** ADA Compliance Phase II-B – Jackson State University (GC003) — Award to Coleman Hammons Construction Co., Inc., Pearl, Mississippi, in the amount of \$2,205,000.00 (Lowest of 6 bids received)
3. **GS# 106-244** Campus Roofing – PH II – Mississippi Valley State University (OC001) — Award to Accurate Roofing Co., Inc., Potts Camp, Mississippi, in the amount of \$14,996.00 (Lowest of 2 quotes received)
4. **GS# 201-055** New Administration Building – Coahoma Community College (OC001) — Award to S & K Door & Specialty Company, Inc., Starkville, Mississippi, in the amount of \$35,709.00 (Lowest of 2 quote received)
5. **GS# 202-059** Campus Roofing – PH I – Copiah-Lincoln Community College (GC001) — Award to Cornerstone Construction & Development, LLC, Byram, Mississippi, in the amount of \$297,000.00 (Third Lowest of 5 bids received – Lowest Bidder withdrew because of error, Second lowest bidder was non-responsive)
6. **GS# 215-045** Campus Roofing – PH I – Southwest Mississippi Community College (GC001) — Award to Rowell Roofing, Inc., Columbia, Mississippi, in the amount of \$386,000.00 (Lowest of 2 bids received)
7. **GS# 217-013** Site Drainage Improvements – Mississippi Delta Community College (GC001) — Award to Malouf Construction, LLC, Greenwood, Mississippi, in the amount of \$279,000.00 (Lowest of 5 bids received)

8. **GS# 331-155** Dist 1-DL Structural Repair – Department of Public Safety (GC001) — Award to Ewing & Ray Foundation Services, Inc., Ridgeland, Mississippi, in the amount of \$413,478.00 (Lowest of 3 bids received)
9. **GS# 358-035** 2006 Renovation Program(Latern Sealant Repairs) – New Capitol Building – Office of Capitol Facilities (OC012) — Award to Adam Evans Waterproofing Company, Inc., Brandon, Mississippi, in the amount of \$13,850.00 (Lowest of 2 quote received)
10. **GS# 527-003** MDITS Cooperative Data Center – Information Technology Services (OC008) — Award to McLain Plumbing & Electrical Service, Inc., Philadelphia, Mississippi, in the amount of \$8,875.65 (Lowest of 2 quotes received)
11. **GS# 601-121** Park Renovations - South – Department of Wildlife, Fisheries and Parks (GC001) — Award to Piercon, Inc., Hattiesburg, Mississippi, in the amount of \$541,500.00 (Lowest of 7 bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 203-038** Davis Science-Laboratory Bldg. – East Central Community College (FE002) — Award to Howard Computers, Birmingham, Alabama, in the amount of \$47,906.00 (Lowest of 2 quotes received)
2. **GS# 331-128** Dist 6 Substation-Lauderdale – Department of Public Safety (FE001) — Award to Office Innovations, Inc., Ridgeland, Mississippi, in the amount of \$178,299.72 (State Contract Purchases National 5-420-27646; Herman Miller 5-420-05214; Mayline 5-420-21306; London 5-420-25288)
3. **GS# 331-128** Dist 6 Substation-Lauderdale – Department of Public Safety (FE002) — Award to Barefield & Company, Jackson, Mississippi, in the amount of \$68,234.32 (Versteel State Contract 5-420-21432 and Steelcase State Contract 5-42006518)
4. **GS# 358-037** House Office Renovations –New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration) (FE027) — Award to A & S Upholstery & Drapery, Flowood, Mississippi, in the amount of \$2,473.00 (1 quote received per code 31-7-13 for under \$5,000.00)
5. **GS# 358-037** House Office Renovations –New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration) (FE028) — Award to Art Supply Headquarters, Jackson, Mississippi, in the amount of \$2,250.00 (1 quote received per code 31-7-13 for under \$5,000.00)
6. **GS# 516-009** Site Improvements – Mississippi Emergency Management Agency (FE001) — Award to Signs First, Pearl, Mississippi, in the amount of \$3,840.26 (1 quote received per code 31-7-13 for under \$5,000.00)
7. **GS# 516-009** Site Improvements – Mississippi Emergency Management Agency (FE002) — Award to West Architectural Specialties, Inc., Jackson, Mississippi, in the amount of \$4,850.00 (1 quote received per code 31-7-13 for under \$5,000.00)

ITS Awards

1. **GS# 105-314** Middleton Hall Renovation – Mississippi State University (SC004) – Award to Xerox Audio Visual Solutions, Norcross, Georgia, in the amount of \$10,236.00 (CP-1 20120220)
2. **GS# 105-314** Middleton Hall Renovation – Mississippi State University (SC005) – Award to Cervant Inc. dba RCI Custom Products, Frederick, Maryland, in the amount of \$302.24 (CP-1 20120221)

3. GS# 331-128 Dist 6 Substation-Lauderdale – Department of Public Safety (SC002) – Award to Haley Tower Serv, Pearl, Mississippi, in the amount of \$4,600.00 (CP-1 20120206)
4. GS# 331-128 Dist 6 Substation-Lauderdale – Department of Public Safety (SC003) – Award to James Self, Pearl, Mississippi, in the amount of \$38,553.75 (CP-1 20120212)
5. GS# 411-105 Psychiatric Facilities-PH I – East Mississippi State Hospital (SC005) – Award to Phoenix Security, Inc., Meridian, Mississippi, in the amount of \$2,060.49 (CP-1 20120201)
6. GS# 527-009 F&E-Cooperative Data Center – Information Technology Services (SC004) – Award to Academic Technologies, Inc., in the amount of \$1,616.60 (CP-1 20120198)
7. GS# 527-014 Virtualization Project – Information Technology Services (SC023) – Award to Venture Technologies, Birmingham, Alabama, in the amount of \$8,800.00 (CP-1 20120197)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, JANUARY 06, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

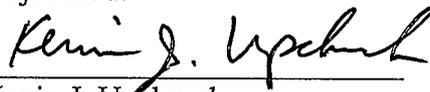
The Chairman called the meeting to order.

DEPARTMENT OF FINANCE AND ADMINISTRATION

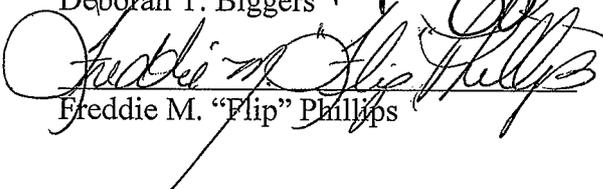
Mr. Upchurch stated that the purpose for this special meeting is to issue a final ruling on the Motion for Reconsideration filed on October 10, 2011 on behalf of the Mississippi State Port Authority seeking a reversal of the PPRB's September 9, 2011 determination that the MPA was an agency of the State. The Motion was premised on the recent discovery of two Attorney General Opinions found at 1992 WL 614205 (Miss. A.G.) and 1992 WL 614206 (Miss. A.G.) to the Honorable John Hampton Stennis, dated September 4, 1992. Mr. Upchurch further stated that in light of said AG Opinions, the Board decided to table the Motion and seek an Official AG Opinion on the limited issue of whether the MSPA is a state agency and therefore subject to the state procurement rules and regulations as adopted by the PPRB. Further, that the Attorney General's Opinion which was requested on this matter has been received and affirmed the position of the PPRB that MSPA is a state agency for the purposes of procurement. Mr. Phillips made a motion that since the MSPA is a state agency for the purposes of procurement the PPRB should reaffirm its prior finding that the appeal filed by Fore Trucking is not properly before it and the PPRB lacks jurisdiction to hear the same. Ms. Biggers seconded the motion and the Board voted unanimously to approve.

There was some discussion of the faxed letter dated January 5 and received on January 6, 2012, received from Matthews Marine requesting that the PPRB uphold the award of the contract to it. However, the PPRB found that the letter was not properly before the PPRB.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, January 06, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Mississippi State Port Authority

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
2:00 p.m.

FRIDAY, JANUARY 6, 2012

I. DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, will present the following:

- Mississippi State Port Authority

STATE OF MISSISSIPPI



JIM HOOD
ATTORNEY GENERAL

OPINIONS
DIVISION

December 13, 2011

Kevin J. Upchurch
Executive Director, Department of Finance and Administration
P.O. Box 267
Jackson, MS 39205

Re: PPRB's jurisdiction over Mississippi State Port Authority construction contract

Dear Mr. Upchurch,

Attorney General Jim Hood has received your opinion request and has assigned it to me for research and reply.

INQUIRY

Is the Mississippi State Port Authority ("MSPA") a "state agency" or a "governing authority" for purposes of the state purchasing laws?

RESPONSE

The MSPA is an "agency" subject to PPRB's regulations requiring approval of "agency" construction contracts which exceed \$5,000,000.

BACKGROUND

The Public Procurement Review Board ("PPRB"), a division of the Department of Finance and Administration ("DFA"), is vested with the power and responsibility to, *inter alia*,

adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities.

Miss. Code Section 27-104-7(2)(b)(Emphasis added).

Accordingly, PPRB adopted regulations, an excerpt of which was enclosed with your request – which require approval/acknowledgement by the PPRB for, *inter alia*,

agency construction contracts which exceed \$5,000,000, ...

Section 2.102.04(b), Public Procurement Manual. (Emphasis added).

The MSPA was created by Mississippi Code Sections 59-5-1, et seq., and is responsible for operating the state port on behalf of the Mississippi Development Authority (MDA). (See Miss. Code Section 59-5-21, providing that all ports owned by the state "shall be operated by the board [MDA] acting through the state port authority [MSPA].")

The MSPA recently issued a Request for Bids on a 24 acre dredging construction project to cost well in excess of the \$5,000,000 threshold of the PPRB. However, the MSPA did not seek the approval/acknowledgment of the PPRB before awarding the contract. The MSPA received four bids, made its selection of the lowest and best bidder, made an award, and spread the same on its minutes. One of the bidders protested. The MSPA denied the protest and in accordance with Section 6.204(1)(b) of the Mississippi Procurement Manual, informed the unsuccessful bidder of its right to appeal the MSPA's denial of the protest to the PPRB. The unsuccessful bidder accepted MSPA's advice and filed an appeal with the PPRB.

The PPRB ruled that the appeal was not properly before it and refused to hear the appeal. The PPRB maintained that the MSPA, as an agency of the State, was required to obtain the approval of the PPRB prior to making an award, and because they did not, the PPRB lacked jurisdiction to hear the appeal.

The MSPA filed a Motion for Reconsideration of the PPRB's decision. Subsequent to the filing of the MSPA's Motion, the PPRB was made aware of two Attorney General Opinions, MS AG Op., Stennis (September 4, 1992)(1992 WL 614205) and MS AG Op., Stennis (September 4, 1992)(1992 WL 614206 (Miss. A.G.),¹ which could possibly have bearing on the issues. Therefore the PPRB granted the MSPA's Motion for the limited purpose of submitting this Opinion Request in order to determine whether MSPA was in fact required to obtain approval from the PPRB prior to making the award. Resolution of this question depends on whether MSPA is a "state agency."

ANALYSIS

PPRB's Position

PPRB maintains that MSPA is a "state agency" subject to the PPRB and is thus required to obtain prior approval for construction contracts exceeding \$5,000,000.

Even though Section 31-7-1(b) in the public purchasing statutes defines "governing authority" as including "port authorities," you explain that the PPRB interprets this as

¹Because these opinions were issued to the same requestor on the same date, we delineate them by their respective Westlaw numbers. The opinions were virtually identical, except that one addressed the Pearl River Basin Development District and the other the Pearl River Valley Water Supply District.

meaning local port authorities, and not the State Port Authority created in Section 59-5-21. (Examples given in your request of local port authorities not subject to PPRB approval are those authorized by Section 59-1-1, et seq. — cities governing ports by and through a port commission; Section 59-3-1, et seq. — municipal ports; Section 59-7-1, et seq. - county and municipal harbors; and Section 59-9-7 - county port authorities.) You assert that these local port commissions/port authorities which are governed by counties and municipalities are clearly "governing authorities," while the State Port is organized as an arm of the MDA, a state agency.

You point to the express language in Section 59-5-21 relative to the creation of the State Port Authority, to-wit:

Any port or harbor, or any part thereof, and all facilities, structures, lands or other improvements, acquired by or conveyed to the state, shall be operated by the board acting through a state port authority for such port or harbor, except as may be otherwise provided in this chapter. Such state port authority shall be an agency of the state and shall be vested, in addition to the rights, powers and duties conferred hereunder, with the same jurisdiction and the same rights, powers and duties vested by law in the port commission or port authority or other authorized port or harbor agency having jurisdiction of such port or harbor under statutes in effect on the date of the conveyance of such port or harbor, or any part thereof, to the state.

Miss. Code Section 59-5-21. (Emphasis added).

MSPA's Position

According to your request letter, MSPA recognizes that it was created as a "state agency" in its enabling legislation, but maintains that it is nevertheless a "governing authority" and not a state agency for purposes of the state's purchasing laws, based upon the definition of "governing authority" in the public purchasing laws as including "port authorities."

MSPA asserts therefore that PPRB's regulation cited above requiring prior approval of agency construction contracts does not apply to it.

This Office's Analysis

Statutes Outlining PPRB's Authority

The question to be answered is simply whether the MSPA's construction contract of over \$5,000,000 was/is subject to approval by PPRB. Thus, it is necessary first to determine what entities are subject to PPRB approval.

As referenced above, the PPRB was established as a subdivision of the Department of Finance and Administration for the purpose of reviewing and approving certain contracts

and purchases by state agencies, as seen by the following except from Section 27-104-7 delineating the PPRB's authority:

- (a) Approve all purchasing regulations governing the purchase or lease by any agency, as defined in Section 31-7-1, of commodities and equipment, ...;
- (b) Adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities;
- (c) Adopt regulations governing any lease or rental agreement by any state agency or department, including any state agency financed entirely by federal funds, for space outside the buildings under the jurisdiction of the Department of Finance and Administration; ...

In addition, as pointed out above, PPRB has adopted regulations which further outline its authority over state agency construction contracts, including requiring review of "agency construction contracts" which exceed \$5,000,000.

OFFICIAL OPINION
Note that there are no definitions for the terms "state agency" or "state department" as used in Section 27-104-7, nor does the PPRB regulations contain a definition for "agency." We note also that PPRB's authority as outlined in Section 27-104-7 hinges on whether an entity is a state agency or department – the term "governing authority" is not used as a limit or restriction on PPRB's authority.

Thus, since 27-104-1 does not define what is meant by state agency or agency, we look to the definitions in the state purchasing laws, found in an entirely different part of the Code. (PPRB's enabling legislation is in Title 27 of the Code; the state purchasing laws are found in Title 31.) Section 31-7-1 in the state purchasing law defines "agency" and "governing authority" as follows:

- (a) "Agency" shall mean any state board, commission, committee, council, university, department or unit thereof created by the Constitution or statutes if such board, commission, committee, council, university, department, unit or the head thereof is authorized to appoint subordinate staff by the Constitution or statute, except a legislative or judicial board, commission, committee, council, department or unit thereof.
- (b) "Governing authority" shall mean boards of supervisors, governing boards of all school districts, all boards of directors of public water supply districts, boards of directors of master public water supply districts, municipal public utility commissions, governing authorities of all municipalities, port authorities, commissioners and boards of trustees of any public hospitals, boards of trustees of public library systems, district attorneys, school attendance officers and any political subdivision of the state supported wholly or in part by public funds of the state or political subdivisions thereof, including commissions, boards and agencies created

or operated under the authority of any county or municipality of this state. The term "governing authority" shall not include economic development authorities supported in part by private funds, or commissions appointed to hold title to and oversee the development and management of lands and buildings which are donated by private individuals to the public for the use and benefit of the community and which are supported in part by private funds.

Miss. Code Section 31-7-1(a), (b). (Emphasis added).

The only reason the definition of "governing authority" has been discussed by both PPRB and MSPA is that the term includes "port authorities" in its definition. We think, however, as more fully discussed below, that reliance on this definition to determine PPRB's jurisdiction is misplaced.

Mississippi State Port Authority Statutes

Chapter 5 of Title 59 of the Mississippi Code is entitled State Ports and Harbors, and includes Section 59-5-1 through 59-5-69. Section 59-5-1 provides that the set of statutes shall be known as the "State Ports and Harbors Law" and the term "board" used in the statutes is now the Mississippi Development Authority.² (Chapter 7 of Title 59 entitled "County and Municipal Harbors" addresses local port authorities.)

Section 59-5-3 declares the legislative intent of the State Ports and Harbors Law as aiding and encouraging the promotion, development, improvement and expansion "of the state's ports, harbors and inland waterways." Miss. Code Section 59-5-3.

59-5-21 provides that all ports owned by the state "shall be operated by the board [MDA] acting through the state port authority [MSPA]." In MS AG Op., Holladay (December 11, 1990), this office engaged in a comprehensive discussion of the history of the MSPA and its relationship with the MDA, including those powers of the MSPA subject to overview by MDA, and those powers which may be carried out independently of the MDA.

As described in the Holladay opinion, the Port of Gulfport was conveyed by the City of Gulfport and the Gulfport Port Commission (a local port authority) to the State of Mississippi, under authority of Section 59-5-17 and 59-5-19. Section 59-5-21 made clear that, once conveyed, the port was and continues to be operated by the state port authority, i.e., MSPA. That statute goes on to provide

Such state port authority shall be an agency of the state and shall be vested, in addition to the rights, powers and duties conferred hereunder,

²The statute actually states that "board" refers to the "Mississippi Agricultural and Industrial Board," but Sections 57-1-2 and 57-1-54 read together, both adopted in 2000, make clear that the Mississippi Agricultural and Industrial Board, as well as the Department of Economic and Community Development Board, shall now mean the Mississippi Development Authority.

with the same jurisdiction and the same rights, powers and duties vested by law in the port commission or port authority or other authorized port or harbor agency having jurisdiction of such port or harbor under statutes in effect on the date of the conveyance of such port or harbor, or any part thereof, to the state.

Two Stennis Opinions

You reference two 1992 Attorney General opinions which were brought to the attention of the PPRB by MSPA, but which PPRB do not believe to be controlling. MS AG Op., Stennis (September 4, 1992)(1992 WL 614205) and MS AG Op., Stennis (September 4, 1992)(1992 WL 614206 (Miss. A.G.)).

In sum, those opinions concluded that the Pearl River Basin Development District and the Pearl River Valley Water Supply District were both "governing authorities" for purposes of the public purchasing laws, even though both were created as "state agencies." We agree that the opinions are not applicable to the present analysis.

The specific question being asked in both of these opinions was whether the two entities were "governing authorities," and thus entitled to take advantage of a then-existing exception from the bid requirements for governing authorities purchasing liability insurance. Thus, a review of the definition of "governing authority" was the key to the analysis. When the entities were found to clearly meet the broad definition of governing authority, which overlapped to some degree with the definition of "agency," they were entitled to the exemption. It did not matter to the analysis that they also met the public purchasing laws' definition of "agency."

In the case at hand, the definition of governing authority is for the most part irrelevant to the analysis. Rather, the answer lies in the definition of state agency - regardless of whether there may be some overlap with the definition of "governing authority." In this case, if the MSPA is a state agency, then pursuant to the PPRB statutes and regulations, its construction contract which exceed \$5,000,000 must be submitted to the PPRB for approval. It is irrelevant that the MSPA may also be a port authority within the definition of a governing authority. Nothing requires that the two definitions be mutually exclusive.

Finally, it is well-settled law that a state agency charged with adoption of regulations is given plenary authority to interpret those regulations. If the PPRB - under its clear authority to do so - has adopted regulations for the approval of construction contracts for "state buildings and other state facilities," and interprets such regulation as including the MSPA, then a court of law would most likely give great deference to that interpretation. Hinds County v. Mississippi Com'n on Environmental Quality, 61 So.3d 877 (Miss.2011); MS AG Op., Sherard (March 25, 2010).

Kevin J. Upchurch
December 13, 2011
Page 7

CONCLUSION

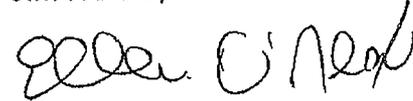
The Public Procurement Review Board is responsible for approving and adopting regulations for the approval of construction contracts for "state buildings and other state facilities" and those regulations expressly require approval of agency construction contracts which exceed \$5,000,000. The Mississippi State Port Authority is clearly a state agency pursuant to its enabling legislation. Thus, the MSPA is subject to the PPRB's regulations, regardless of whether the definition of "governing authority" in the state purchasing laws includes port authorities.

If this office may be of further assistance to you, please let us know.

Sincerely,

JIM HOOD, ATTORNEY GENERAL

By:



Ellen O'Neal
Special Assistant Attorney General

OFFICIAL OPINION

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, JANUARY 18, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Brenda Null, Director of Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

The Board reviewed (a) New Lease. Mr. Moore explained that this special meeting was called because The Secretary of State's office currently sub-leases office space from the Mississippi Development Authority (MDA) at 330 West Jefferson Street in Tupelo, Mississippi. MDA is relocating, and their sublease ends January 31, 2012. The Secretary of State's office released a Request for Proposal for Office Space which required proposals due December 5, 2011; however, no proposals were received. The Secretary of State's office released a second Request for Proposal but given state office closings for the Christmas and New Year holidays, proposals could not be opened until January 5, 2012. The second RFP resulted in two proposals. The Secretary of State's office has submitted a request for approval to lease office space at 431 West Main Street beginning February 1, 2012 through January 31, 2016. The activities involved with the move will require coordination with several providers including the Mississippi Department of Information Technology Services. Since the Secretary of State's office subleases space from MDA and they are relocating at the end of their lease (January 31), they do not have the option of extending the current lease. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

Mr. Rick Snowden, Deputy Executive Director for the Department of Finance and Administration on behalf of Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, presented 3 items. 1) A request for Approval of Sole Source Award on GS#104-175 ADA & Life Safety Program PH I Mississippi University for Women. Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve. 2) A request for Approval of a Change Order GS#108-217 Health & Science Lab Facility (GP) University of Southern Mississippi (Hancock County). The contract was awarded April 7, 2011. At the time of the bid, there were not enough funds to include the alternate. The University has since acquired additional funds and now wants to include the alternate to renovate a building that will house the College of Health. Mr. Upchurch asked if the contractor that won the bid would be the same if the alternate had been taken at the time of the bid. Mr. Snowden said that he would have to check the files. Ms. Biggers made a

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Wednesday, January 18, 2012

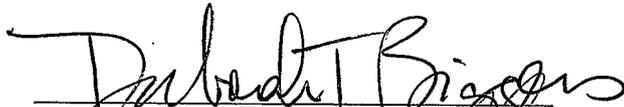
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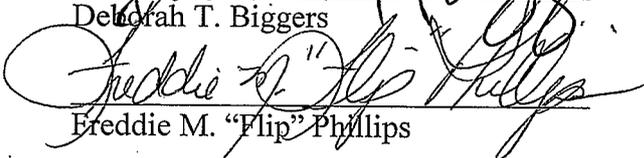
motion to approve pending an affirmative answer to the Chairman's question, Mr. Phillips seconded, and the motion carried.

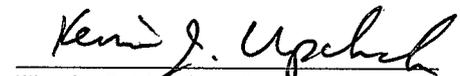
After the meeting it was determined that had the alternate been awarded at the time of bid, the outcome would not have changed.

3) A request for Approval of a Change Order GS#356-048 Mansion Improvements - PH II Governor's Mansion (Office of Capitol Facilities) (Department of Finance and Administration), award GC 001 in excess of the 25% of the original contract amount. The change order is needed in order to address recently discovered issues in the HVAC systems that must be completed prior to occupancy by Governor Bryant and his family. A delay of the work will lead to continued degradation of plaster ceilings and deterioration of indoor air quality. McGuffie Construction has the needed skills to complete the required work, on-site, and has presented an estimate within the estimate of the professional. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, January 18, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Approval of an Emergency Lease
Approval of a Change Order on GS# 356-048
Approval of a Sole Source

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:00 p.m.

WEDNESDAY, JANUARY 18, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- New Lease

Mr. Rick Snowden, Deputy Executive Director for the Department of Finance and Administration on behalf of Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Sole Source Award on **GS#104-175 ADA & Life Safety Program PH I Mississippi University for Women**
- Approval of a Change Order **GS#108-217 Health & Science Lab Facility (GP) University of Southern Mississippi (Hancock County)**
- Approval of a Change Order **GS#356-048 Mansion Improvements - PH II Governor's Mansion (Office of Capitol Facilities) (Department of Finance and Administration)**

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

January 18, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) **NEW LEASES:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Sec of State	431 W Main Tupelo	02/01/12 01/31/16	O		850		10.59 inc 10.95 inc 11.30 inc 11.65 inc	R 0	9,000 9,300 9,600 9,900	7754122016A07240

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O=Office WH=Warehouse C=Clinic WS=Workshop H=Housing L=Library S=Storage LB=Lab LD=Land T=Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 18, 2012

SOLE SOURCE AWARD FOR PPRB APPROVAL

GS#104-175

ADA & Life Safety Program PH I

Mississippi University for Women

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

Mississippi University for Women requests sole source justification for elevator repairs for the Education and Human Sciences Building (formerly called "Home Economics Center") in order not to void the existing Maintenance / Service Agreement set forth below, based on the letter from Ms. Nora Miller, Vice President for Finance and Administration to the Bureau of Building, Grounds and Real Property Management dated January 17, 2012.

When students / faculty returned from the semester break around January 9, 2012, it was determined that the elevator within the Education and Human Sciences Building was non-functional. Upon investigation by the elevator maintenance company, it was determined that the existing elevator jack assembly would need to be replaced to make the elevator functional again.

There is an existing Maintenance / Service Agreement between Mississippi University for Women, the University's out-source maintenance company, and the elevator maintenance company. This request, as mentioned above, is in order not to void the said existing Maintenance / Service Agreement.

The above explains Sole Source vs. Bidding and this item is being presented at a Special PPRB Meeting in order to avoid an Emergency Declaration.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 18, 2012

CHANGE ORDER FOR APPROVAL

The Bureau of Building, Grounds & Real Property Management requests ratification of the following:

GS# 108-217

Health & Science Lab Facility (GP)

University of Southern Mississippi

(Hancock County)

Professional: Studio South Architects, PLLC

Contractor: J.F. Pate & Associates Contractors, Inc.

Original Contract Sum: \$9,424,000.00

Net Change by previous Change Orders: \$14,076.41

Contract Sum Prior to this Change Order: \$9,438,076.41

Contract Sum Increase by this Change Order: \$1,557,521.00

Days: 629

Reason for Change Order

These items were requested by the Using Agency to meet their functional requirements.

Note: This is contingent upon approval of a signed change order

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 18, 2012

CHANGE ORDER FOR APPROVAL

The Bureau of Building, Grounds & Real Property Management requests ratification of the following:

GS# 356-048

Mansion Improvements - PH II

Governor's Mansion

(Office of Capitol Facilities) (Department of Finance and Administration)

Professional: Eley Guild Hardy Architect, PA

Contractor: McGuffie Painting and Waterproofing Company, Inc.

Amount of Change Order: \$424,870.00

Days: 60

****This change order brings the total award amount over 25% of the original contract sum.****

Reason for Change Order

The Change Order is needed in order to address recently discovered issues in the HVAC systems that must be completed prior to occupancy by Governor Bryant and his family. A delay of the work will lead to continued degradation of plaster ceilings and deterioration of indoor air quality McGuffie Construction has the needed skills to complete the required work, are on-site, and have presented an estimate within the estimate of the professional.

Note: This is contingent upon approval of a signed change order

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, JANUARY 27, 2012

A special meeting of the Public Procurement Review Board was held at 11:00 a.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

GUESTS

Christiana S. Hassin, Watkins & Eager, PLLC

The Chairman called the meeting to order.

DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Snowden presented the following: The Mississippi State Port Authority at Gulfport (the "MSPA"), and CH2M HILL, Inc. ("CH2M Hill") have entered into a Contract for Professional Services (the "Contract") under which CH2M Hill provides assistance for professional program management services for MSPA's Port of Gulfport Restoration Program (the "Program"). Initially, the Contract was between CH2M Hill and the Mississippi Development Authority (the "MDA"). MDA assigned the Contract to MSPA.

The Amended and Restated Contract for Professional Services will extend the term of the Contract. This term of the Contract is set to expire on January 31, 2012. It is imperative that the Program move forward as expeditiously as possible in order to ensure that the restoration of the Port of Gulfport continue. Mr. Phillips made the motion to approve, Ms. Biggers seconded, and the motion carried.

Mr. Fulcher presented the following: The Department of Finance and Administration (DFA) is requesting the approval of a special procedure to sell used aircraft pursuant to Section 29-9-9 of the MS Code, which indicates that the PPRB is authorized and empowered to make reasonable rules and regulations and to require such information as may be necessary to carry out the purpose of this section. A similar process has previously been approved by PPRB for the University of Mississippi and Delta State University, as well as for DFA.

It has been found that selling a used aircraft through the traditional bid process is very difficult. Locating a quality bidder takes a great deal of time and a little luck. Once found, the state entity must be in a position to sell quickly. If it must first advertise and wait the allotted amount of time, there is a good chance that the buyer will have found another aircraft to purchase. The selling entity would then be forced to begin the process again.

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Friday, January 27, 2012

Page 2

The process being proposed is as follows:

In accordance with Code Section 61-13-15, DFA would place the required advertisements in a newspaper with general circulation published in the State of Mississippi indicating that DFA will receive sealed proposals for the sale of a Cessna Citation V Ultra Jet. The ad would indicate that proposals received by DFA by a set date and time (not less than seven working days after the last published notice) would be opened, but that DFA reserves the right to continue accepting proposals for up to six months or until such time as an acceptable price is obtained. DFA will also advertise in the same manner in several national trade publications during the period the aircraft is being advertised locally. Evaluation of the proposals will be based on the goal of obtaining the best selling price available. DFA reserves the right to reject any and all bids received.

DFA will keep a record of all proposals received and, when a final selection of a buyer is made, will document the reasons leading to the decision to sell the aircraft to the successful bidder. DFA will submit the Inventory Deletion Form and applicable documentation to the Office of Purchasing, Travel, and Fleet Management.

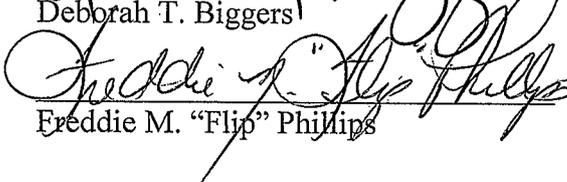
Upon receipt of the documentation and the Inventory Deletion Form from DFA, the Office of Purchasing, Travel, and Fleet Management may approve the sale without obtaining any further approval. This quick approval will allow for the speedy sell of the desired aircraft.

DFA is asking for the Board's approval for DFA to use this procedure as a means to receive the best price for the sale of its aircraft.

Ms. Biggers made a motion to approve the proposed special procedure because it is in the best interest of the State, Mr. Phillips seconded, and the Board voted unanimously to approve.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, January 27, 2012, 1100 a.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Approval of an Amended and Restated Contract for
Professional Services between MS State Port Authority
And CH2M Hill.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
11:00 a.m.

FRIDAY, JANUARY 27, 2012

I. DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Rick Snowden, Deputy Executive Director for the Department of Finance and Administration, requests the following:

- A request from MDA for Approval of an Amended and Restated Contract for Professional Services between MS State Port Authority and CH2M Hill.

Mr. Lance Fulcher, Director of the Office of Purchasing and Travel, requests the following:

- A request for deviation from normal procedures for DFA

January 26, 2012

Milo J. Crabtree, Director
Office of Purchasing, Travel
and Fleet Management
Mississippi Department of
Finance and Administration
501 North West Street
Jackson MS 39201

Re: Request for Special Meeting of the Public Procurement Review Board

Dear Milo:

The Mississippi State Port Authority at Gulfport (the "MSPA"), and CH2M HILL, Inc. ("CH2M Hill") have entered into a Contract for Professional Services (the "Contract") under which CH2M Hill provides assistance for professional program management services for MSPA's Port of Gulfport Restoration Program (the "Program"). Initially, the Contract was between CH2M Hill and the Mississippi Development Authority (the "MDA"). MDA assigned the Contract to MSPA.

The Amended and Restated Contract for Professional Services will extend the term of the Contract. This term of the Contract is set to expire on January 31, 2012. Therefore, we request that the PPRB hold a special meeting before January 30, 2012. It is imperative that the Program move forward as expeditiously as possible in order to ensure that the restoration of the Port of Gulfport continue. Accordingly, pursuant to Section 2.102.04 of the Mississippi Procurement Manual, a special meeting of the PPRB without delay is necessary to protect substantial interests of the State. Therefore, MDA requests that a special meeting of the PPRB be convened as soon as possible to consider and approve the Amended and Restated Contract for Professional Services between MSPA and CH2M Hill.

Sincerely,

MISSISSIPPI DEVELOPMENT AUTHORITY

Daron Wilson
Director, Special Projects

COPY

MISSISSIPPI DEVELOPMENT AUTHORITY AND
MISSISSIPPI STATE PORT AUTHORITY
CONTRACT ASSIGNMENT

STATE OF MISSISSIPPI
MDA CONTRACT NO. 518-C
COUNTY OF HINDS

WHEREAS the Mississippi Development Authority (the Authority) and CH2M Hill, Inc. (CONTRACTOR) entered into a contractual agreement on the 16th day of July, 2008, and an amendment to the contract with a revision dated 16th August, 2008; hereafter collectively referred to as the Contract.

WHEREAS the Authority seeks to assign its interest in said Contract to the Mississippi State Port Authority (MSPA); and

WHEREAS, MSPA desires to accept assignment in said Contract; and

WHEREAS CONTRACTOR agrees to such assignment:

WITNESSETH THAT:

The Authority, MSPA and the CONTRACTOR have agreed that the Authority should assign its interests and obligations in the Contract to MSPA and that MSPA agrees to assume all duties and responsibilities attributed to the Authority in the Contract.

The Authority thus hereby assigns all its interests and duties under the Contract, including Contract Exhibits A through D and, to MSPA. MSPA agrees to accept the interests and assume the duties and responsibilities under the Contract as the assignee and CONTRACTOR agrees that all interests and duties and responsibilities of the Authority under the Contract have been assigned to MSPA. CONTRACTOR and MSPA, therefore, hereby release and discharge the Authority from any further obligations, duties or responsibilities under the terms of the Contract.

The original Contract and Amendment, together with Exhibits Exhibit A through D, are attached and incorporated by reference. The Contract is hereby amended to reflect that all references to the "Authority" are changed to "MSPA."

In witness whereof, the parties hereto have affixed, on multiple originals, their signatures on the date indicated below, after first being authorized to do so.

MISSISSIPPI DEVELOPMENT AUTHORITY

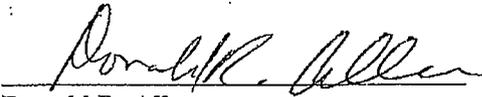


Gray Swoope
Executive Director

1-12-09

Date

MISSISSIPPI STATE PORT AUTHORITY

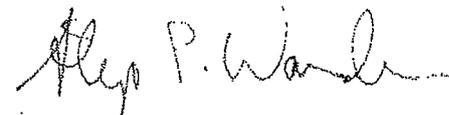


Donald R. Allee
Executive Director

1/5/09

Date

CH2M HILL, INC.



Authorized Signature

Stephen P. Wanders

Printed/Typed Name

Vice President

Title

January 2, 2009

Date

Request for deviation from normal procedures for DFA
January 27, 2012 - PPRB

1. **The Department of Finance and Administration (DFA) is requesting the approval of a special procedure to sell used aircraft pursuant to Section 29-9-9 of the MS Code, which indicates that the PPRB is authorized and empowered to make reasonable rules and regulations and to require such information as may be necessary to carry out the purpose of this section. A similar process has previously been approved by PPRB for the University of Mississippi and Delta State University, as well as for DFA.**

It has been found that selling a used aircraft through the traditional bid process is very difficult. Locating a quality bidder takes a great deal of time and a little luck. Once found, the state entity must be in a position to sell quickly. If it must first advertise and wait the allotted amount of time, there is a good chance that the buyer will have found another aircraft to purchase. The selling entity would then be forced to begin the process again.

The process being proposed is as follows:

In accordance with Code Section 61-13-15, DFA would place the required advertisements in a newspaper with general circulation published in the State of Mississippi indicating that DFA will receive sealed proposals for the sale of a Cessna Citation V Ultra Jet. The ad would indicate that proposals received by DFA by a set date and time (not less than seven working days after the last published notice) would be opened, but that DFA reserves the right to continue accepting proposals for up to six months or until such time as an acceptable price is obtained. DFA will also advertise in the same manner in several national trade publications during the period the aircraft is being advertised locally. Evaluation of the proposals will be based on the goal of obtaining the best selling price available. DFA reserves the right to reject any and all bids received.

DFA will keep a record of all proposals received and, when a final selection of a buyer is made, will document the reasons leading to the decision to sell the aircraft to the successful bidder. DFA will submit the Inventory Deletion Form and applicable documentation to the Office of Purchasing, Travel, and Fleet Management.

Upon receipt of the documentation and the Inventory Deletion Form from DFA, the Office of Purchasing, Travel, and Fleet Management may approve the sale without obtaining any further approval. This quick approval will allow for the speedy sell of the desired aircraft.

We are asking for the Board's approval for DFA to use this procedure as a means to receive the best price for the sale of its aircraft.



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

January 27, 2012

Mr. Milo Crabtree, Director
Office of Purchasing, Travel, and Fleet Management
Department of Finance and Administration
Woolfolk Building, Suite 701
Jackson, Mississippi 39205

Dear Mr. Crabtree:

The Department of Finance and Administration (DFA) is requesting the approval of a special procedure to sell used aircraft pursuant to Section 29-9-9 of the MS Code, which indicates that the PPRB is authorized and empowered to make reasonable rules and regulations and to require such information as may be necessary to carry out the purpose of this section. A similar process has previously been approved by PPRB for the University of Mississippi and Delta State University, as well as for DFA.

It has been found that selling a used aircraft through the traditional bid process is very difficult. Locating a quality bidder takes a great deal of time and a little luck. Once found, the state entity must be in a position to sell quickly. If it must first advertise and wait the allotted amount of time, there is a good chance that the buyer will have found another aircraft to purchase. The selling entity would then be forced to begin the process again.

The process being proposed is as follows:

In accordance with Code Section 61-13-15, DFA would place the required advertisements in a newspaper with general circulation published in the State of Mississippi indicating that DFA will receive sealed proposals for the sale of a Cessna Citation V Ultra Jet. The ad would indicate that proposals received by DFA by a set date and time (not less than seven working days after the last published notice) would be opened, but that DFA reserves the right to continue accepting proposals for up to six months or until such time as an acceptable price is obtained. DFA will also advertise in the same manner in several national trade publications during the period the aircraft is being advertised locally. Evaluation of the proposals will be based on the goal of obtaining the best selling price available. DFA reserves the right to reject any and all bids received.

DFA will keep a record of all proposals received and, when a final selection of a buyer is made, will document the reasons leading to the decision to sell the aircraft to the successful bidder. DFA will submit the Inventory Deletion Form and applicable documentation to the Office of Purchasing, Travel, and Fleet Management.

Thank you for your assistance with this request.

Sincerely,

A handwritten signature in cursive script that reads "Sandra P. Lohrisch".

Sandra P. Lohrisch, Director
Office of Budget and Accounting

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, FEBRUARY 01, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Brenda Null, Director of Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

GUESTS

Ms. Rosie Frazier, Mississippi Division of Medicaid
Ms. Keneshia Anderson, Mississippi Division of Medicaid

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, January 04, 2012
Special Meeting, Friday, January 06, 2012
Special Meeting, Wednesday, January 18, 2012

Mr. Upchurch called for a motion to approve the above-mentioned Minutes. Ms. Biggers made the motion to approve, Mr. Phillips seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Fulcher presented 3 contracts on behalf of the Mississippi Department of Corrections. 1) To approve a 12 month Agency Bid Contract, for Chemicals. The bid was a line by line bid and these companies were awarded enough items to put their contract over the \$100,000 limit. The low bidder as listed below:

Retail Agronomy Solutions, LLC - \$324,003.60
Helena Chemical Company - \$281,420.00

Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, February 01, 2012

Page 2

2) To approve a 12 month Agency Bid Contract, for Fertilizer to be awarded to the low bidder, Retail Agronomy Solutions, LLC - \$394,385.00. Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve.

3) To approve a 12 month Agency Bid Contract, for Seed to be awarded to the low bidder, The Wax Company, LLC in the amount of \$137,608.00. The bid was a line by line bid and these companies were awarded enough items to put their contract over the \$100,000 limit. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

RPM Land Sale

In accordance with House Bill 1167, Laws of 2011, DSU/RPM/BOB is requesting concurrence and approval to proceed with the sale of 8 parcels: 300 McClain Avenue, 301 McClain Avenue, 300 Shumate Circle, 301 Shumate Circle, 302 Shumate Circle, 303 Shumate Circle, 314 Shumate Circle, 316 Shumate Circle, all located near the campus of Delta State University under DFA/IHL terms and conditions and in accordance with all laws for sale and purchase. No funds will be disbursed by DFA/BOB/RPM. Proceeds will go to DSU, per law. Invoices will be paid by DSU. Environmental Report has been performed. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Ms. Biggers made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) Renewal Leases With An Increase in Cost or Space. Mr. Moore explained the terms of the lease. This request from the Mississippi Division of Medicaid is the highest of four (4) proposals received, but the lowest responsive proposal received. The two (2) lowest proposals were for the same property, with different lease terms. The building did not meet ADA Code and is deemed non-responsive. The third (3rd) lowest proposal does not meet parking requirements as established in the proposal documents. Medicaid is present to answer questions related to this Lease Request. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Ms. Biggers seconded, and the motion carried.

The Board reviewed (c) New Leases. Mr. Moore explained the leases. Mr. Phillips made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

The Board reviewed (d) Land Leases. Mr. Moore explained the leases. 1a) This request from the Department of Wildlife, Fisheries and Parks includes using the Secretary of State's 16th Section Land Lease Agreement and the ability to pay each year's rental amount at the beginning of the yearly term. The request for Payment in Advance has been sent to the Bureau of Financial Control. Mr. Phillips made the motion to approve, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, February 01, 2012

Page 3

1b) This request from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, is for ratification and includes waiving the State's Standard Land/Parking Lease Agreement. This request also includes a one (1) time payment to the Winston County Chancery Clerk in the amount of \$11.00 for a filing fee. The Lessee (Louisville Municipal School District) will receive 12.5% of any gross revenue from any additional tenants that sub-lease tower space from the Wireless Communication Commission. Mr. Phillips made the motion to ratify, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

2) Mr. Moore explained the requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification and include waiving the State's Vacant Land/Parking Lease Agreement. Each request includes nine (9) optional renewal terms of five (5) years each with a ten-percent (10%) escalation at each renewal period. Each request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee. Ms. Biggers made a motion to ratify, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

The Board reviewed (e) Parchman Farmland. Mr. Moore explained the Parchman Farmland leases. Ms. Biggers made a motion to approve (e), as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek presented to the board for Approval of a Professional Appointment of Eley Guild Hardy Architects - Jackson, P.A. on GS#103-265 Preplan College of Education - Jackson State University (IHL). Mr. Phillips recused himself from the vote. Ms. Biggers made a motion to approve as recommended by Bureau of Building, Grounds and Real Property Management. Mr. Upchurch seconded, and the motion carried.

Mr. Kornbrek presented to the board for Approval of a Professional Appointment of Belinda Stewart Architects, PA on GS#105-345 Classroom Bldg. with Parking - Mississippi State University (IHL), Dean McRae Engineering, Inc. on GS#609-029 Preplan Comp. Improvements - J.P. Coleman State Park, Waycaster & Associates Architect on GS#617-023 Preplan Comp. Improvements - Paul B. Johnson State Park, Waycaster & Associates Architect on GS#618-038 Preplan Comp. Improvements - Percy Quin State Park, Mark S. Vaughan, Architect and Hollomon Architecture, P.A., a joint venture on GS#619-037 Preplan Comp. Improvements - Roosevelt State Park. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

Mr. Kornbrek presented to the board for Ratification of Change Order on GS#507-040 Jackson Nursing Home RR - Mississippi State Veterans Affairs Board. Mississippi State Veterans Affairs Board added funds to the project to complete Alternates #3, #4 & #5. If these had been awarded at the time of the bid opening, the outcome would have been the same. Ms. Biggers made a motion to approve this Change Order. Mr. Phillips seconded, and the motion carried.

Mr. Kornbrek presented the Construction, F&E, and ITS awards for Ratification. Mr. Phillips made the motion to ratify all the awards. Ms. Biggers seconded, and the motion carried.

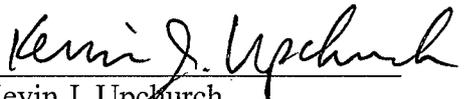
PUBLIC PROCUREMENT REVIEW BOARD

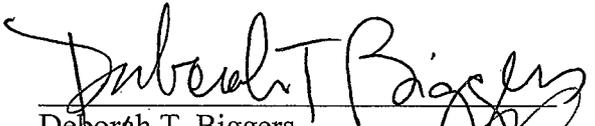
Regular Meeting

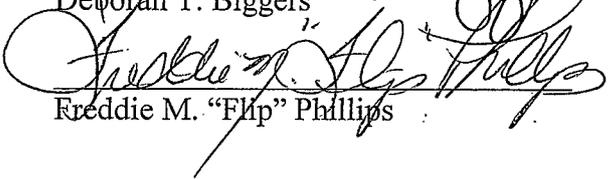
Wednesday, February 01, 2012

Page 4

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, FEBRUARY 01, 2012

I. MINUTES FROM DECEMBER MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, January 04, 2012
- Approval of Minutes for the Special Meeting, Friday, January 06, 2012
- Approval of Minutes for the Special Meeting, Wednesday, January 18, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing and Travel, requests the following:

- Approval of 3 Mississippi Department of Corrections Contracts

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Ms. Brenda Null, Director of the Division of Real Property Management, requests approval of the following:

- Approval and Concurrence to proceed with the sale of 8 parcels (GS#102-253 RPM – Property Sale)

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- Renewal Leases with an Increase in Cost or Space (b)
- New Leases(c)
- Land Leases (d)
- Parchman Farmland (e)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Professional Appointments on the following projects:
GS#103-265 Preplan College of Education - Jackson State University (IHL)
GS#105-345 Classroom Bldg. with Parking - Mississippi State University (IHL)
GS#609-029 Preplan Comp. Improvements - J.P. Coleman State Park
GS#617-023 Preplan Comp. Improvements - Paul B. Johnson State Park
GS#618-038 Preplan Comp. Improvements - Percy Quin State Park
GS#619-037 Preplan Comp. Improvements - Roosevelt State Park
- Approval of Change Order #1 on GS#507-040 Jackson Nursing Home RR, Mississippi State Veterans Affairs Board
- Ratification of Construction, F&E, and ITS awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, March 07, 2012

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
February 1, 2012

- 1. REQUESTING AGENCY: MS Dept. of Corrections**
CONTRACTOR: See below for vendors
AMOUNT OF CONTRACT: See below for amounts
TERM OF CONTRACT: 12 months-January 1, 2012 through December 31, 2012
SCOPE OF CONTRACT: Chemicals
PURCHASE METHOD (PROPOSALS, SS, ETC): Agency Bid Contract
COMMENTS: The Dept. of Corrections advertised and received bids for chemicals. They received five bids and are requesting to purchase from two of the low bidders listed below. The bid was a line by line bid and these companies were awarded enough items to put their contract over the \$100,000 limit.

Retail Agronomy Solutions, LLC -	\$324,003.60
Helena Chemical Company -	\$281,420.00

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

- 2. REQUESTING AGENCY: MS Dept. of Corrections**
CONTRACTOR: Retail Agronomy Solutions, LLC
AMOUNT OF CONTRACT: \$394,385.00
TERM OF CONTRACT: 12 months-January 1, 2012 through December 31, 2012
SCOPE OF CONTRACT: Fertilizer
PURCHASE METHOD (PROPOSALS, SS, ETC): Agency Bid Contract
COMMENTS: The Dept. of Corrections advertised and received bids for fertilizer. They received three bids and are requesting to purchase from the low bidder Retail Agronomy Solutions, LLC.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

3. REQUESTING AGENCY: MS Dept. of Corrections

CONTRACTOR: The Wax Company, LLC

AMOUNT OF CONTRACT: \$137,608.00

TERM OF CONTRACT: 12 months-January 1, 2012 through December 31, 2012

SCOPE OF CONTRACT: Seed

PURCHASE METHOD (PROPOSALS, SS, ETC): Agency Bid Contract

COMMENTS: The Dept. of Corrections advertised and received bids for seed. They received four bids and are requesting to purchase from one of the low bidders, The Wax Company, LLC. The bid was a line by line bid and this company was awarded enough items to put the contract over the \$100,000 limit.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, FEBRUARY 1, 2012

LEASES

850-000

In accordance with Code 31-11-3(m) and PPRB Standard Operating Procedures for the Division of Real Property Management to present Sales or Purchases [even] when authorized by the Legislature to PPRB, Delta State University, acting through the Bureau of Building, Grounds and Real Property Management on behalf of the Department of Finance and Administration and the State of Mississippi, pursuant to House Bill 1167, Laws of 2011, requests approval and concurrence to proceed with the sale below: (GS#102-253)

House Bill 1167: Section 1.

(1) The Department of Finance and Administration, acting on behalf of the Board of Trustees of State Institutions of Higher Learning, is authorized to sell and convey parcels of certain state-owned real property and any improvements thereon under the possession and control of the Delta State University, located in the City of Cleveland, Bolivar County, Mississippi, and more particularly described as follows:

8 parcels: 300 McClain Avenue, 301 McClain Avenue, 300 Shumate Circle, 301 Shumate Circle, 302 Shumate Circle, 303 Shumate Circle, 314 Shumate Circle, 316 Shumate Circle, all located near the campus of Delta State University.

These parcels will be advertised for sale in two separate bid packets due to different tenant occupancy ending dates. The first bid packet will include 314 Shumate Circle, 300 Shumate Circle, and 301 McClain Avenue. The remaining parcels will be in the second bid packet. Sealed bids will be received after the properties are advertised.

(2) The real property described in subsection (1) of this section shall not be sold for less than the current fair market value as determined by the averaging of at least two (2) appraisals by qualified appraisers which shall be certified and licensed by the Mississippi Real Estate Appraiser Licensing and Certification Board.

(3) The State of Mississippi shall retain all mineral rights to the real property sold under this section.

(4) Proceeds from the sale of the real property described in subsection (1) of this section shall be deposited into a special fund in the State Treasury and shall be expended only for the benefit of Delta State University.

No funds will be disbursed by DFA/BOB/RPM.

Proceeds will go to DSU, per law.

Invoices will be paid by DSU.

Environmental Report has been performed.

Appraisals have been performed and the average of the two Appraisals for the properties listed below is:

314 Shumate \$92,000.00 (ninety two thousand dollars)

300 Shumate, \$75,000.00 (seventy five thousand dollars)

301 McClain, \$64,000.00 (sixty four thousand dollars)

IHL Policy 905 instructs [the Institution] Delta State University to request approval [from IHL] after the public sale process but prior to actually executing a land sale purchase agreement. This has been confirmed by IHL to DSU in an email dated October 12, 2011.

Title and Closing Attorney Legal Contract is currently being approved by the AG and Personnel.

DSU is planning to open sealed bids for purchase in a couple of weeks.

DSU will seek IHL approval on the actual sale price before proceeding with said sale.

To reiterate, DSU/RPM/BOB is requesting PPRB concurrence and approval to proceed with said sale under the terms and conditions listed above and in accordance with all laws for sale and purchase.

PUBLIC PROCUREMENT REVIEW BOARD

February 1, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Public Account	5 Old River Place Jackson	03/01/12 02/28/15	O	2,900	2,900	13.00 inc	13.00 inc	N 0	37,700	0152512015A01571
Emp Sec	127 Northside Kosciusko	04/01/12 03/31/13	O	2,508	2,508	5.98+UJ	5.98+UJ	N 100	14,998 rounded	2600412013A07191
Emp Sec	225 S Main Yazoo City	04/01/12 03/31/13	O	3,412	3,412	7.95+UJ rounded	7.95+UJ rounded	N 100	27,125	2608212013B07341
Emp Sec	214 Line Ave Philadelphia	04/01/12 03/31/13	O	3,100	3,100	9.48+UJ	9.48+UJ	N 100	29,388	2605012013A01315

(b) RENEWAL LEASES WITH AN INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Medicaid	1100 Hillcrest Laurel	02/01/12 01/31/17	O	8,400	8,816	8.25+UJ	10.86+UJ	N 50	95,742 rounded	5153422017A01841

This request from the Mississippi Division of Medicaid is the highest of four (4) proposals received. The two (2) lowest proposals were for the same property, with different lease terms. The building did not meet ADA Code and is deemed non-responsive. The third (3rd) lowest proposal does not meet parking requirements as established in the proposal documents. Medicaid is present to answer questions related to this Lease Request.

(c) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Medicaid	211 N Chrisman Cleveland	05/01/12 04/30/19	O		8,000		7.76+UJ rounded	N 50	62,015	5150812019A01706
Vet Medicine	1089D Stark Starkville	02/01/12 01/31/13	O		470		17.89+J rounded	N 0	8,400	8555312013A07333

This request from the Mississippi Board of Veterinary Medicine is the only proposal received.

(d) LAND LEASES:

1.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DWFP	Simpson County Mendenhall	10/13/11 10/12/21	LD		30 acres		107.67/acre 53.84/acre	R 75	3,230 1,615	8996422021A00508 (Years 2-10)

This request from the Department of Wildlife, Fisheries and Parks includes using the Secretary of State's 16th Section Land Lease Agreement and the ability to pay each year's rental amount at the beginning of the yearly term. The request for Payment in Advance has been sent to the Bureau of Financial Control.

ITS	Hemphill Road Louisville	11/01/11 10/31/21	LD (Tower)		10,180		.13 inc rounded	R 0	1,250	8998012021A07329
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This request from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, is for ratification and includes waiving the State's Standard Land/Parking Lease Agreement. This request also includes a one (1) time payment to the Winston County Chancery Clerk in the amount of \$11.00 for a filing fee. The Lessee (Louisville Municipal School District) will receive 12.5% of any gross revenue from any additional tenants that sub-lease tower space from the Wireless Communication Commission.

2. The following requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification and include waiving the State's Vacant Land/Parking Lease Agreement. Each request includes nine (9) optional renewal terms of five (5) years each with a ten-percent (10%) escalation at each renewal period. Each request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ITS	205 CR 176 Iuka	07/01/11 06/30/16	LD (Tower)		10,180		.54 inc rounded	R 0	5,400	8997112016A07334
ITS	1320 Littleton Shaw	09/01/11 08/31/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990632016A07335
ITS	1318 Edwards Tunica	09/01/11 08/31/16	LD (Tower)		10,180		.71 inc rounded	R 0	7,200	8997212016A07336
ITS	Benton County Hickory Flat	07/01/11 06/30/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990522016A07337
ITS	16677 Hwy 12 Lexington	08/01/11 07/31/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8992612016A07338
ITS	120 CR 2040 Booneville	07/01/11 06/30/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8995912016A07339
ITS	2686 Old Hwy 61 Leland	09/01/11 08/31/16	LD (Tower)		10,180		.50 inc rounded	R 0	6,000	8997622016A07340

(e) **PARCHMAN FARMLAND:**

1. This request from the Mississippi Department of Corrections and Mississippi State Penitentiary, Division of Agricultural Enterprises, is to renew the following Leases for 2012. Mask Farms Partnership and Sweet Water Farms have paid their 25% toward the renewal and taxes for 2012. Should the request under Item #2 be approved for Mr. John W. Seely, the 25% deposit and taxes for 2012 will be paid by Flat Grassy Farms ("Assignee"). Should the request in Item #2 not be approved, the 25% deposit and taxes for 2012 will be paid by John W. Seely ("Lessee").

Sunflower County

Tract # (all or part)	Lessee	Year	Yearly Bid Amount
18, 23, 24	Mask Farms Partnership	2012	\$78,780.00
10, 11, 14	Sweet Water Farms	2012	\$63,630.00
15 (fields 1,2,3,4,8,9,10)	John W. Seely	2012	\$7,100.00

2.

Request from the Lessees listed below to assign/sub-lease the tracts listed below for the 2012 Crop Year. Any Sub-lease/Assignment is for...*an amount not to exceed the lease obligation to the State of Mississippi*....All terms and conditions, including the yearly rental amount, will remain the same as in the original Lease between the Lessee and the State of Mississippi. The Lessee and Sub-Lessee will both be responsible for the tract(s) until expiration of the lease term. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely.

Sunflower County

Tract # (all or part)	Lessee	Assignee	Year	Amount
15 (fields 1,2,3,4,8,9,10)	John W. Seely	Flat Grassy Farms	2012	\$7,100.00

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, FEBRUARY 1, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. GS# 103-265
Title: Preplan College of Education
Institution/Agency: Jackson State University (IHL)
Location: Jackson, Mississippi
Project Budget: \$350,000.00
Funding Sources: Senate Bill 3100, Laws of 2011
Professional Fee: C+ (\$946,246.69 estimate)
Professional: Eley Guild Hardy Architects -
Jackson, P.A.

Project Scope: Preplanning through the Design Development Phase for an addition to, and renovation of, the Joseph H. Jackson Building for the College of Education and Human Development. Project will include interior and exterior repairs and upgrades, as well as layout modifications to meet new program uses, as well as mechanical, plumbing, electrical, and for life safety and ADA compliance.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

2. GS# 105-345
Title: Classroom Bldg. with Parking
Institution/Agency: Mississippi State University (IHL)
Location: Starkville, Mississippi
Project Budget: \$37,509,471.10
Funding Sources: Senate Bill 3100, Laws of 2011
University Funds
Professional Fee: C (\$1,888,687.00 estimate)
Professional: Belinda Stewart Architects, PA
Commissioning Professional Fee: CxD (\$337,246.00 estimate)
Commissioning Professional: WorkingBuildings, LLC

Project Scope: Planning and construction of an approximate 150,000 GSF classroom / parking facility on the north side of the YMCA Building. The project will include three (3) levels of classroom area consisting of approximately 90,000 GSF and two (2) levels of parking consisting of approximately 60,000 GSF. The building is to be appropriately outfitted with modern instructional technology, energy-efficient lighting, and energy management control systems. The new Classroom Building with Parking will provide needed academic classroom space and take advantage of site topography to provide needed parking to service the student union, cafeteria, and functions in Lee Hall. In addition, the project will include site work and hardscape for vehicular and pedestrian circulation.

Commissioning: Commissioning of mechanical, controls, electrical, life safety and conveying systems as well as building envelope for the new Classroom with Parking Building. The project will encompass Schematic Design through Construction Administration and Warranty phases for the subject project.

3. GS# 609-029
Title: Preplan Comp. Improvements
Institution/Agency: J.P. Coleman State Park
Location: Iuka, Mississippi
Project Budget: \$100,000.00
Funding Sources: Senate Bill 3100, Laws of 2011
Professional Fee: C+ (\$292,635.93 estimate)
Professional: Dean McRae Engineering, Inc.

Project Scope: Preplanning of comprehensive improvements, renovation, replacement, upgrade, and expansion of facilities and infrastructure at J.P.Coleman State Park located in Tishomingo

County, Mississippi. Project will require research and investigation of existing facilities, as well as assisting the Department of Wildlife, Fisheries and Parks with performing gap analysis to determine long range needs for additional/expanded park facilities and develop a phased implementation plan to address all current and future needs. All research, investigation, analysis, and strategy development shall be considered within the fee for basic services for this project.

4. GS# 617-023
Title: Preplan Comp. Improvements
Institution/Agency: Paul B. Johnson State Park
Location: Hattiesburg, Mississippi
Project Budget: \$175,000.00
Funding Sources: Senate Bill 3100, Laws of 2011
2011 BOB Preservation Disc Fund
Professional Fee: C+ (\$493,930.10 estimate)
Professional: Waycaster & Associates Architect

Project Scope: Preplanning through the Design Development Phase of comprehensive improvements, renovation, replacement, upgrade, and expansion of facilities and infrastructure at Paul B. Johnson State Park located in Forrest County, Mississippi. Project will include renovation and/or restoration of CCC facilities which will require close coordination with the Mississippi Department of Archives and History. Project will require research and investigation of existing facilities, as well as assisting the Department of Wildlife, Fisheries and Parks with performing gap analysis to determine long range needs for additional/expanded park facilities and develop a phased implementation plan to address all current and future needs. All research, investigation, analysis, and strategy development shall be considered within the fee for basic services for this project.

5. GS# 618-038
Title: Preplan Comp. Improvements
Institution/Agency: Percy Quin State Park
Location: McComb, Mississippi
Project Budget: \$225,000.00
Funding Sources: SB 3100, Laws of 2011
BOB Preservation Disc Fund
Professional Fee: C+ (\$625,086.05 estimate)
Professional: Waycaster & Associates Architect

Project Scope: Preplanning through the Design Development Phase of comprehensive improvements, renovation, replacement,

upgrade, and expansion of facilities and infrastructure at Percy Quin State Park located in Pike County, Mississippi. Project will include renovation and/or restoration of CCC facilities which will require close coordination with the Mississippi Department of Archives and History. Project will require research and investigation of existing facilities, as well as assisting the Department of Wildlife, Fisheries and Parks with performing gap analysis to determine long range needs for additional/expanded park facilities and develop a phased implementation plan to address all current and future needs. All research, investigation, analysis, and strategy development shall be considered within the basic services fee for this project.

6. GS# 619-037
Title: Preplan Comp. Improvements
Institution/Agency: Roosevelt State Park
Location: Morton, Mississippi
Project Budget: \$125,000.00
Funding Sources: SB 3100, Laws of 2011
BOB Preservation Disc Fund
Professional Fee: C+ (\$360,503.18 estimate)
Professional: Mark S. Vaughan, Architect and
Hollomon Architecture, P.A., a joint
venture

Project Scope: Preplanning through the Design Development Phase of comprehensive improvements, renovation, replacement, upgrade and expansion of facilities and infrastructure at Roosevelt State Park located in Morton, Mississippi. Project will include renovation and/or restoration of CCC facilities which will require close coordination with the Mississippi Department of Archives and History. Project will require research and investigation of existing facilities, as well as assisting the Department of Wildlife, Fisheries and Parks with performing gap analysis to determine long range needs for additional/expanded park facilities and develop a phased implementation plan to address all current and future needs. All research, investigation, analysis, and strategy development shall be considered within the basic services fee for this project.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, FEBRUARY 1, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 507-040

Jackson Nursing Home RR

Mississippi State Veterans Affairs Board

Original Contract Sum/Days	\$601,200.00	150 Days
Amount/Days for this Change Order	+\$232,300.00	+90.0 Days
Net Contract Sum/Days (Including this Change Order)	\$833,500.00	240.0 Days

Reason for Change Order:

1. Add Alternate #3 for additional site drainage and grading work.
2. Add Alternate #4 for a new emergency power generator.
3. Add Alternate #5 for a masonry screen wall to be constructed around the emergency power generator.

Had this been approved at the time of bid, the outcome would have been the same.

****This change order brings the total award amount over 25% of the original contract sum.****

Note: This is contingent upon approval of a signed change order

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, FEBRUARY 01, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for January 1, 2012 through January 31, 2011.

Construction Awards under \$5,000,000.00

1. **GS# 101-258** Building Envelope Repairs – Alcorn State University (GC001) — Award to Paul Jackson & Son, Inc., Brookhaven, Mississippi, in the amount of \$922,000.00 (Lowest Responsive of 5 Bids received)
2. **GS# 601-119** Park Renovations - North – Department of Wildlife, Fisheries and Parks (GC001) — Award to Century Construction and Realty, Inc., Tupelo, Mississippi, in the amount of \$1,058,000.00 (Lowest of 5 bids received)
3. **GS# 601-120** Park Renovations - Central – Department of Wildlife, Fisheries and Parks (GC001) — Award to Richard Womack Construction, LLC, Magee, Mississippi, in the amount of \$609,706.00 (Lowest of 7 bids received)
4. **GS# 444-020** Eliz Cottage Ext Restoration – Mississippi School of the Arts (Department of Education) (OC001) — Award to Advanced Environmental Consultants, Inc., Jackson, Mississippi, in the amount of \$2,500.00 (1 quote received per code 31-7-13 for under \$5,000.00)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 356-048** Mansion Improvements – PH II –Governors Mansion (Office of Capitol Facilities) (Department of Finance and Administration) (FE001) — Award to Southern Heritage Transfer & Storage, Inc., Jackson, Mississippi, in the amount of \$3,200.00 (1 quote received per code 31-7-13 for under \$5,000.00)

ITS Awards

1. **GS# 411-105** Psychiatric Facilities-PH I – East Mississippi State Hospital (SC006) – Award to James Self, Inc., Pearl, Mississippi, in the amount of \$2,715.20 (CP-1 20120247)
2. **GS# 412-178** IT – Health Records System – Mississippi State Hospital (SC001) – Award to Uni/Care Systems, Inc., in the amount of \$406,399.00 (CP-1 20120252)
3. **GS# 527-014** New Classroom Facility – State Fire Academy (SC001) – Award to Netlink Cabling Systems LLC, Madison, Mississippi, in the amount of \$20,341.40 (CP-1 20120242)



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, February 1, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

TUESDAY, FEBRUARY 07, 2012

A special meeting of the Public Procurement Review Board was held at 4:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

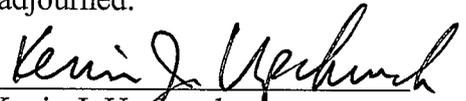
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Glenn R. Kornbrek, Director, Bureau of Building, Grounds and Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

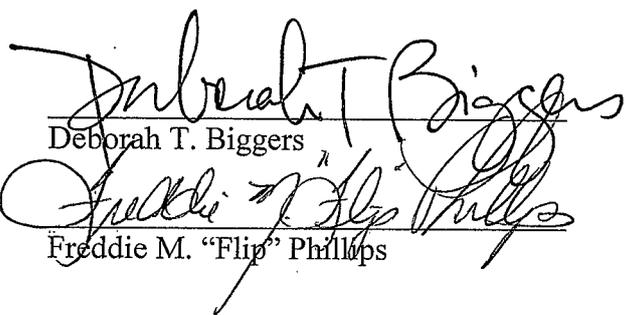
The Chairman called the meeting to order.

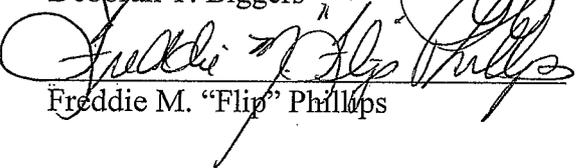
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, presented a Change Order for Approval on GS#106-201 Library Enhancements Mississippi Valley State University. After the Bid Opening, Alternate #2 was revised to use the remaining funds in the project. This Change Order adds the Revised Alternate #2 to the project. If Alternate #2 had been taken at the time of the bid it would not have changed the outcome. Ms. Biggers made a motion to approve. Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Tuesday, February 7, 2012, 4:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Approval of Change Order on GS#106-201 Library Enhancements - MVSU

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
4:00 p.m.**

TUESDAY, FEBRAURY 7, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of a Change Order on **GS#106-201 Library Enhancements Mississippi Valley State University**

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

TUESDAY, FEBRUARY 7, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 106-201

Library Enhancements

Mississippi Valley State University

Original Contract Sum/Days	\$6,956,000.00	420 Days
Amount/Days for this Change Order	+\$1,003,464.00	+21.0 Days
Net Contract Sum/Days (Including this Change Order)	\$7,959,464.00	441.0 Days

Reason for Change Order:

1. Add Alternate #2 of Second Floor Fit Out to Project.

Had this been approved at the time of bid, the outcome would have been the same.

Note: This is contingent upon approval of a signed change order

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

THURSDAY, FEBRUARY 16, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair

ABSENT

Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA, presented a six (6) month (March 1-August 31, 2012) contract from the Mississippi Department of Health for Approval. The MS Dept. of Health advertised and received 3 bids. They are requesting to purchase fruits and vegetables for the WIC Program from the low bidder, Sysco, in the amount of \$1,611,035.00. Ms. Biggers made a motion to approve. Mr. Upchurch seconded, and the motion carried.

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Special Meeting, Friday, January 27, 2012

Ms. Biggers made the motion to approve, Mr. Upchurch seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Thursday, February 16, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Approval of a MS Dept of Health Contract

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
2:00 p.m.**

THURSDAY, FEBRAURY 16, 2012

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing and Travel, requests the following:

- Approval of 1 Mississippi Department of Health Contract

II. MINUTES FROM JANUARY SPECIAL MEETING

- Approval of Minutes for the Special Meeting, Friday, January 27, 2012

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
SPECIAL MEETING AGENDA
February 16, 2012

- 1. REQUESTING AGENCY: MS Dept. of Health**
CONTRACTOR: Sysco
AMOUNT OF CONTRACT: \$1,611,035.00
TERM OF CONTRACT: 6 months-March 1, 2012 through August 31, 2012
SCOPE OF CONTRACT: Fruits and Vegetables for WIC Program
PURCHASE METHOD (PROPOSALS, SS, ETC): Agency Bid Contract
COMMENTS: The Dept. of Health advertised and received bids for fruits and vegetables. They received three bids and are requesting to purchase from the low bidder Sysco.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

THURSDAY, MARCH 1, 2012

A special meeting of the Public Procurement Review Board was held at 4:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

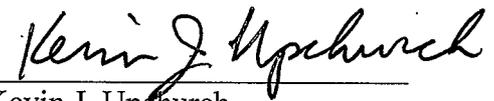
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

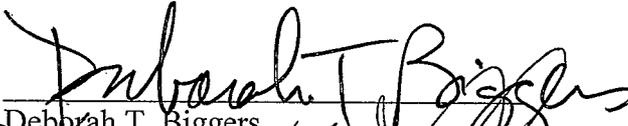
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek requested approval of Change Order #1 on GS#217-012 Academic Bldg. Envel. Repairs, Mississippi Delta Community College – Greenville Higher Education Center. Mr. Kornbrek explained that due to on-site latent conditions, discovered after demolition was initiated, it was necessary for the contractor to provide additional work to remove and replace the existing CMU wall and windows and to repair waterproofing, as documented by the Alternate Pricing request in WCPR01, dated November 2011 and amendments to WCPR 001, dated December 8, 2011. This change order brings the total award amount over 25% of the original contract sum. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the motion carried.

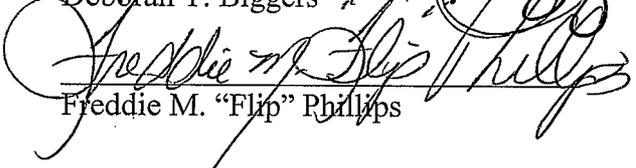
There being no further business to bring before the Board, the meeting was adjourned.



Kevin J. Upchurch



Deborah T. Biggers



Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Thursday, March 1, 2012, 4:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Approval of a Change Order on GS#217-012 Academic Bldg. Envel. Repairs, Mississippi Delta
Community College – Greenville Higher Education Center

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
4:00 p.m.

THURSDAY, MARCH 1, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of a Change Order on GS#217-012 Academic Bldg. Envel. Repairs, Mississippi Delta Community College – Greenville Higher Education Center

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

THURSDAY, MARCH 1, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 217-012

Academic Bldg. Envel. Repairs

**Mississippi Delta Community College - Greenville Higher Education Center
(Greenville, Mississippi)**

Original Contract Sum/Days	\$337,500.00	180 Days
Amount/Days for this Change Order	+\$153,048.36	+90.0 Days
Net Contract Sum/Days (Including this Change Order)	\$490,548.36	270.0 Days

Reason for Change Order:

1. At the request of the Owner, provide for the replacement of 12 Storm damaged lighting arrestors as documented in email dated September 23, 2011.
2. Due to on-site latent conditions, discovered after demolition was initiated, provide additional work to remove and replace existing CMU wall, windows and repair waterproofing, as documented by Alternate Pricing request in WCPR01 dated November 2011 and amendments to WCPR 001 dated December 8, 2011.

****This change order brings the total award amount over 25% of the original contract sum.****

Note: This is contingent upon approval of a signed change order

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, MARCH 07, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair

ABSENT

Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Brenda Null, Director of Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, February 01, 2012
Special Meeting, Tuesday, February 07, 2012
Special Meeting, Thursday, February 16, 2012

Ms. Biggers made the motion to approve, Mr. Upchurch seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Crabtree presented 1) A request on behalf of the Mississippi Alternative Housing Program to acknowledge disposed/donated units per its disposal procedures. There were no questions. The Board acknowledged the request.

2) A Request for Approval of Changes to the Procurement Manual. Mr. Crabtree explained that none of the changes affect the public, and are policies to be followed by state agencies in their procurement activities. Ms. Biggers made a motion to approve, Mr. Upchurch seconded, and the motion carried.

3) A request on behalf of University of Mississippi Medical Center to approve a Sole Source, 3 year contract, with options to renew 2 additional one year periods, to INO Therapeutics, LLC in the amount of \$6,087,114.00. The University of Mississippi Medical Center is requesting approval to purchase nitric oxide in varying concentrates from INO Therapeutics.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 07, 2012

Page 2

Nitric Oxide is the only FDA approved inhaled medical gas used to treat pulmonary artery hypertension in newborns. Nitric Oxide treats patients with hypertension caused as a result of specific congenital heart defects. It also decreases pulmonary pressure instantly by inhaling the gas. INO Therapeutics is the only provider of nitric oxide-based inhalation therapy. Ms. Biggers made a motion to approve, Mr. Upchurch seconded, and the motion carried.

4) A request on behalf of University of Mississippi Medical Center to approve a sole source contract to Western Shelter in the amount of \$599,000.00. Mr. Crabtree explained that The University of Mississippi Medical Center is requesting approval to purchase a Mobile Emergency Trauma Trailer System. This trailer provides an integrated and mobile system for the provision of emergency/trauma healthcare and responder training utilizing current equipment and systems in a modular manner. It will integrate with the current Western Shelter Gatekeeper System utilized by the SMAT program. Western Shelter is the only provider of the item. Ms. Biggers made a motion to approve, Mr. Upchurch seconded, and the motion carried.

5) A request on behalf of University of Mississippi for approval of a One Time Purchase for dormitory furniture from Leland Thompson—Southwest in the amount of \$692,186.00. UM went out for bid for brand specific furniture that matches existing furniture already used in dormitories on campus so as to be interchangeable with the other dormitory furniture as needed. Several bids were received, with only one meeting the specifications required. UM is asking for approval of the Lowest Responsive Bidder. Ms. Biggers made a motion to approve, Mr. Upchurch seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Ms. Biggers made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Upchurch seconded, and the motion carried.

The Board reviewed (b) Renewal Leases With An Increase in Cost or Space. Mr. Moore explained the terms of the leases. Ms. Biggers made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Upchurch seconded, and the motion carried.

The Board reviewed (c) New Leases. Mr. Moore explained the leases. Ms. Biggers made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Upchurch seconded, and the motion carried.

The Board reviewed (d) Land Leases. 1) Mr. Moore explained the leases for approval. Ms. Biggers made the motion to approve, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Upchurch seconded, and the motion carried. 2) Mr. Moore explained the Land Leases for ratification. Mr. Upchurch made the motion for ratify the ITS Land Leases, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

The Board reviewed (e) Other Leases. Mr. Moore explained the leases. Mr. Upchurch made the motion to ratify, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 07, 2012

Page 3

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek presented to the board for Approval of a Professional Appointment of JH&H Architects Planners Interiors, A Professional Association, on GS#102-245 Preplan Union Renov.-Exp Delta State University (IHL); JBHM Architects, P.A.-Columbus on GS#104-180 Preplan Shattuck Hall Renovation-Mississippi University for Women (IHL); Dale Partners Architects, P.A. on GS# 106-246 Preplan Union Renovation-Mississippi Valley State University; Eley Guild Hardy Architects – Jackson, P.A. on GS#107-308 Union Addition & Renovation-University of Mississippi (IHL); Pryor & Morrow Architects and Engineers, P.A. - Columbus on GS#113-136 Preplan Meat Processing Plant – MSU – Division of Agriculture, Forestry and Veterinary Medicine (IHL); Pryor & Morrow Architects and Engineers, P.A. – Columbus on GS#204-070 Student Union – GT – East Mississippi Community College; and The McCarty Company-Design Group, P.A. on GS#212-061 Stringer Hall Renovations – Northeast Mississippi Community College. Mr. Upchurch made a motion to approve, Ms. Biggers seconded, and the motion carried.

Mr. Kornbrek presented a sole source item on behalf of the University of Mississippi Medical Center for approval. UMMC is requesting approval for the Parking Card and Security System revisions and modifications required by the Contract Documents to be limited to Johnson Controls Inc. as a single source. The existing proprietary, established and maintained Campus wide system is a Johnson Controls system that needs to be extended to incorporate this Project's requirements. Ms. Biggers made a motion to approve, Mr. Upchurch seconded, and the motion carried.

Mr. Kornbrek presented to the board for approval a Change Order on GS# 103-234 ADA Compliance Phase II-B Jackson State University. During excavation of the parking lot it was discovered that the existing water lines were not buried deeply enough to protect them from heavy vehicular traffic. Upon inspecting the exposed gas piping in the area of the excavation, Entergy determined that the two main supply pipes were old and should be replaced. Ms. Biggers made a motion to approve this Change Order, Mr. Upchurch seconded, and the motion carried.

Mr. Kornbrek presented to the board for approval a Change Order on GS# 444-020 Eliz Cottage Ext Restoration Mississippi School of the Arts (Department of Education) (Brookhaven, Mississippi). Ms. Biggers made a motion to approve this Change Order, Mr Upchurch seconded, and the motion carried.

Mr. Kornbrek presented the Construction, F&E, and ITS awards for Ratification. Ms. Biggers made the motion to ratify all the awards. Mr. Upchurch seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, March 07, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, MARCH 07, 2012

I. MINUTES FROM FEBRUARY MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, February 01, 2012
- Approval of Minutes for the Special Meeting, Tuesday, February 7, 2012
- Approval of Minutes for the Special Meeting, Thursday, February 16, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Milo Crabtree, Director of the Purchasing, Travel and Fleet Management, requests the following:

- Acknowledgement of disposed/donated units per the Mississippi Housing Alternative Pilot Program
- Approval of Changes to the Procurement Manual
- Approval of 2 Contracts for UMC
- Approval of 1 Contract for University of Mississippi

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- Renewal Leases with an Increase in Cost or Space (b)
- New Leases(c)
- Land Leases (d)
- Other (e)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Professional Appointments on the following projects:
- **GS#102-245** Preplan Union Renov.-Exp Delta State University (IHL)
- **GS#104-180** Preplan Shattuck Hall Renovation-Mississippi University for Women (IHL)
- **GS# 106-246** Preplan Union Renovation-Mississippi Valley State University
- **GS#107-308** Union Addition & Renovation- University of Mississippi (IHL)
- **GS#113-136** Preplan Meat Processing Plant – MSU – Division of Agriculture, Forestry and Veterinary Medicine (IHL)
- **GS#204-070** Student Union – GT – East Mississippi Community College
- **GS#212-061** Stringer Hall Renovations – Northeast Mississippi Community College
- Approval of a Sole Source on **GS# 109-210** School of Medicine-University Medical Center
- Approval of Change Order #4 on **GS#103-234** ADA Compliance Phase II-B-Jackson State University
- Approval of Change Order #1 on **GS#444-020** Eliz Cottage Ext Restoration Mississippi School of the Arts (Department of Education) (Brookhaven, Mississippi)
- Ratification of Construction, F&E, and ITS awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, April 04, 2012

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
March 7, 2012**

1. Per the MAHP disposal procedures approved by PPRB on September 3, 2008, a list of disposed/donated units must be submitted to PPRB to be noted in the minutes of PPRB. See attached list of units for January 2012.
2. The PPRB is authorized, in section 2.102.01 of the procurement manual, to promulgate regulations in accordance with authority granted under Section 31-7-9. OPTFM would ask that PPRB approve the changes made to the Procurement Manual that are listed in the attached document.

3. **REQUESTING AGENCY: University Medical Center**
CONTRACTOR: INO Therapeutics, LLC
AMOUNT OF CONTRACT: \$ 6,087,114.00
TERM OF CONTRACT: 3 years with option to renew 2 additional one year periods
SCOPE OF CONTRACT: PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Sole Source for agency contract

COMMENTS: University Medical Center is requesting approval to purchase nitric oxide in varying concentrates from Ino Therapeutics. Nitric Oxide is the only FDA approved inhaled medical gas used to treat pulmonary artery hypertension in newborns. Nitric Oxide treats patients with hypertension caused as a result of specific congenital heart defects. It also decreases pulmonary pressure instantly by inhaling the gas. Ino Therapeutics is the only provider of nitric oxide-based inhalation therapy.

COMPLIANCE WITH PROCEDURES (YES, NO): yes
If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements have been met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

4. **REQUESTING AGENCY:** University Medical Center
CONTRACTOR: Western Shelter
AMOUNT OF CONTRACT: \$ 599,000.00
TERM OF CONTRACT: SCOPE OF CONTRACT: PURCHASE METHOD
(PROPOSALS, SINGLE SOURCE, ETC): Sole Source

COMMENTS: University Medical Center is requesting approval to purchase a Mobile Emergency Trauma Trailer System. This trailer provides an integrated and mobile system for the provision of emergency/trauma healthcare and responder training utilizing current equipment and systems in a modular manner. It will integrate with the current Western Shelter Gatekeeper System utilized by the SMAT program. Western Shelter is the only provider of the item.

COMPLIANCE WITH PROCEDURES (YES, NO): yes
If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements have been met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

5. **REQUESTING AGENCY:** University of Mississippi
CONTRACTOR: Leland Thompson—Southwest Contract
AMOUNT OF CONTRACT: \$692,186.00
TERM OF CONTRACT: N/A – One Time Purchase
SCOPE OF CONTRACT: Dormitory Furniture
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid

COMMENTS: The University of Mississippi is requesting the approval of a furniture purchase from Southwest Contract. UM went out for bid for brand specific furniture that matches existing furniture already used in dormitories on campus so as to be interchangeable with the other dormitory furniture as needed. Several bids were received, with only one meeting the specifications required. UM is asking for approval of the one bid they received that meet the specifications.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

MEMA Monthly MAHPP Disposal Report to PPRB and Office of Insurance, State Fire Marshal
 Mississippi Alternative Housing Pilot Project Mississippi Cottage Transfers

Report Date (Mo, Year): February 2, 2012

Report Month: JAN 2012

\$ 14,056.00

(T or I) Transfers:	
(DS) Disposals:	
(S) Sales:	7
(D) Donations:	26

Total			33				\$14,056.00		\$ 14,056.00		33	
Unit Bar Code	MS State Tracking #	Size	Last Name or Entity	First Name	Address and Phone	Sale Price	Transfer Date	Type	Unit Description	PRPB Report		
January's Activity												
4021	2081	P	Garcia	Kevin L.	8173 Lower Bay Rd., Bay St. Louis, MS 39520	\$351.00	01/11/12	S	Park Model	2/2/2012		
1023	3671	3	Krause	Lisa Emsgrid	5280 Road 141, Bay St. Louis, MS 39520	\$655.00	01/12/12	S	3 Bedroom	2/2/2012		
303	2185	3	Karcher	Angela T. & Scott J.	8020 Edgewater Blvd., Ocean Springs, MS 39564	\$8,512.00	01/13/12	S	3 Bedroom	2/2/2012		
2398	4547	2	Wright	Angela Faye	4408 Indiana Ave., Gulfport, MS 39501	\$2,837.00	01/17/12	S	2 Bedroom	2/2/2012		
1287	3835	2	Bradley	Jacqueline Emily	6044 Road 220, Pearlinton, MS 39572	\$567.00	01/18/12	S	2 Bedroom	2/2/2012		
1682	4873	2A	Madere	Sylvia Garcia	8179 Lower Bay Rd. Bay St. Louis, MS 39520	\$567.00	01/20/12	S	2 Bedroom U	2/2/2012		
2566	5169	2A	Stewart	Jerry Mac & Janet	14151 Vidalia Rd., Pass Christian, MS 39571	\$567.00	01/25/12	S	2 Bedroom U	2/2/2012		
233	2014	2	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom	2/2/2012		
267	2048	2	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom	2/2/2012		
576	2007	2	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom	2/2/2012		
711	2391	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
1185	3532	2	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom	2/2/2012		
1458	4057	2A	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom U	2/2/2012		
1570	4169	2A	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom U	2/2/2012		
1795	4294	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2164	4413	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2172	4421	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2193	4442	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2197	4446	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2207	4555	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2226	4574	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2233	4581	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2245	4593	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2248	4596	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2253	4601	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
2442	4783	2	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom	2/2/2012		
2486	4827	2	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom	2/2/2012		
2665	4981	2A	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	2 Bedroom U	2/2/2012		
2678	5018	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
4001	2061	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
4212	3319	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		
4304	3195	3A	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	3 Bedroom U	2/2/2012		
4361	3558	P	City of Greenwood		101 West Church St., Greenwood, MS 38935	Donation	01/27/12	D	Park Model	2/2/2012		

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
Manual-wide Changes				
			Some sections and sub-sections were renumbered due to additions or deletions.	
			Dollar threshold changed to become current with state law.	
			Added (PSCRB) acronym for Public Service Contract Review Board.	
			Added (PPRB) acronym for Public Procurement Review Board.	
			Changed chapter numbers from roman numerals to numeric.	
			Removed Form from P-1 Form and replaced with P-1.	
			Did a find and replace on Procurement Officer and head of a purchasing agency to put Agency Procurement Officer where appropriate or Chief Procurement Officer as needed.	
			Spell check.	
			General grammatical changes to bring language current.	
Foreword				
			4th paragraph: Added: "which changed the name to the Office of Purchasing and Travel."	Deleted: "thus necessitating yet another name change"
			4th paragraph: Deleted: "thus, necessitating yet another name change"	
			5th paragraph: Added: "The Bureau of Fleet Management (the "BFM" or "Bureau") was established within the Office of Purchasing and Travel, within the Department of Finance and Administration ("DFA"), pursuant to Senate Bill 2398, Regular Legislative Session, Laws of 2006, which amended Section 25-177 of the Mississippi Code of 1972, as amended (the "Code"). This created what is now known as the Office of Purchasing, Travel and Fleet Management ("OPTFM")."	Establishment of Fleet Management
			6th paragraph: Deleted: "Office of Purchasing" and/or"	
			7th paragraph: Deleted: "not"	It does apply to governing authorities
			8th paragraph: Deleted: "not"	It does apply to governing authorities
Chapter 1				
1.101	1.101	Purpose of the Mississippi Procurement Manual	Added: "Mississippi"	Manual name corrected
			Added: "thorough"	Deleted: "exhaustive"

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
1.101.01 (3)	Deleted	Deleted	Deleted Section: "1.101.01 (3) Singular-Plural and Gender Rules."	
1.101.02	1.101.02	Purpose and Implementation of these Regulations	Added: "Therefore"	Deleted: "Hence"
1.104	1.104	Application of the Regulations	Added: "Bureau"	Deleted: "Office to correct name of Bureau of Building"
1.107	Deleted	Deleted	Deleted Section: "1.107 Dissemination of the Regulations."	
1.201	1.107	Definitions	Deleted: "means" throughout this section	Replaced with appropriate wording or dash."
1.201	1.107	Definitions	Added Definition: "Agency Procurement Officer - any person duly authorized to enter into and administer contracts and make written determinations with respect thereto. The term also includes an authorized representative acting within the limits of authority."	
1.201	1.107	Definitions	Added Definition: "Certified Purchasing Office - Certified Purchasing Office shall be defined as any purchasing office wherein 50% or more of the purchasing agents hold a certification from the Universal Public Purchasing Certification Council or other nationally recognized purchasing certification."	
1.201	1.107	Definitions	Added Definition: "Must - to be required or compelled to"	
1.201	1.107	Definitions	Added Definition: "Governing Authority"	Text for definition from 31-7-1
1.201	1.107	Definitions	Added: "Office of Purchasing and Travel"	Deleted: "Chief Procurement Officer"
1.201	1.107	Definitions	Added: "vendor or supplier"	Deleted: contractor
1.301	1.108	Public Access To Procurement Information	Deleted: "except as noted in 1.301.01 of these regulations"	
1.301	1.108	Public Access To Procurement Information	Added: ", in accordance with each state entity's policies and procedures."	
1.301.01	Deleted	Deleted	Deleted Section: "1.301.01 Information on Bid Results."	
Chapter 2				
2.102.04	2.102	Authority of the Public Procurement Review Board (PPRB)	Added: "agency"	Deleted: "party"
(d)	2.102	Authority of the Public Procurement Review Board (PPRB)	Added Mississippi Department of Corrections	Corrected name of agency
(e)	2.102	Authority of the Public Procurement Review Board (PPRB)	Added Mississippi Department of Corrections	Corrected name of agency
2.103.01	2.103.01	Contracts	Added: written	Deleted: "prior"
2.103.01	2.103.01	Contracts	Added: "the Office of Purchasing and Travel prior to obtaining quotes or soliciting bids regardless of the cost."	
2.103.01.1	2.103.01.1	Competitive Bid Contracts	Changed \$250 to \$1,000	For purchases not having to obtain P1 approval.

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
2.103.01.1	2.103.01.1	Competitive Bid Contracts	Deleted: "The Office shall establish and maintain contracts on selected series of vehicles. The Office shall have the authority to regulate the optional equipment that will be allowed on any vehicle bought under the provisions of these contracts and, further, to set the standard for the size vehicle that can be purchased by any agency. The standard will be based on the specific needs of the buying agency. No vehicle will be purchased by any agency from any fund regardless of source except upon prior approval of the Office of Purchasing and Travel. The Office shall also establish and maintain other competitive bid contracts for a wide variety of other commodities and equipment."	
2.103.01.2	2.103.01.2	Negotiated Contracts	Added: "comparable".	Deleted: "competitive"
2.103.01.2	2.103.01.2	Negotiated Contracts	Deleted: "The price paid shall not exceed the negotiated contract price and that they must"	
New Section	2.103.01.3	Cooperative Contracts	Added new section: "Cooperative Contracts – Statewide Cooperative Contracts are established on the basis of reviewing and selecting solicited contracts done by written specifications and sealed competitive bids or by those on a multiple award scheduled by consortiums which show a demonstrative cost savings. These contracts are usually awarded to the vendor that has submitted the lowest bid that meets specifications. All state agencies are allowed to purchase from cooperative contracts approved by the Office of Purchasing and Travel. Governing authorities may purchase from other than the awarded vendor provided they purchase an identical item at or below contract price. Cooperative groups interested in doing business with the State of Mississippi must contact the Office of Purchasing and Travel. Municipalities – 31-7-59, State Agencies – 31-7-13"	This was taken from the Vendor Guide – How to do Business with the State of Mississippi
2.103.01.3	2.103.01.4	Statewide Agency Contracts	Deleted: "or negotiation"	
2.103.03	2.103.03	Rental, Lease, Lease-Purchase of Equipment and Furniture	Changed dollar amounts	To provide better example of when advertising is required.
2.103.04	2.103.04	Commodities, Equipment, and Printing	Added: "Equipment and Printing" to heading	
2.103.05	2.103.05	Information Distribution	Deleted: Section "2.103.06 Printing, Binding, Engraving, and Lithographing"	
New Section	2.104	Certified Purchasing Office	Added: new section: "2.104 Certified Purchasing Office"	

Chapter 3

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.101.01	3.101.01	Definition of Terms Used in this Section	Deleted: "means" throughout this section and replaced with appropriate wording or dash."	
(7)	3.101.01	Definition of Terms Used in this Section	Added definition: "Reverse Auction – an electronic auction where suppliers bid online against each other for contracts against a published specification."	
(8)	3.101.01	Definition of Terms Used in this Section	Added definition: "Electronic Bids – allows for the online submission of bids. It is a fast, secure and fully audited environment in which suppliers can upload bid files to buyers."	
(9)	3.101.01	Definition of Terms Used in this Section	Added definition: "Online Auctions – an auction where items are sold over the internet."	
3.102	3.102	General Provisions	Added: "Inventory Deletion Form"	Deleted: "Form 873"
New Section	3.102 (1)	General Provisions	Added definition: "Transactions listed in Section 31-7-13 (m), Mississippi Code of 1972, Annotated."	
New Section	3.102 (2)	General Provisions	Added: "For transfer, sale, or exchange of vehicles, see State Fleet Manual"	Added to reference vehicle information
3.101.02 (4)	3.102 (4)	General Provisions	Added: "items (freight charges)"	Deleted: "person or things"
3.101.02 (4)	3.102 (4)	General Provisions	Deleted: "This shall be applicable to travel by public conveyance and freight on things."	
3.101.02 (11)	3.102 (11)	General Provisions	Added: "those"	Deleted: "on office machinery"
3.101.02 (11)	3.102 (11)	General Provisions	Added: "the purview of"	Deleted: "machines"
3.101.02 (11)	3.102 (11)	General Provisions	Deleted: "control of"	
3.101.02 (12)	3.102 (12)	General Provisions	Added: "(12) Live animals"	Deleted: "Livestock" - live animals reflects all animals
New Section	3.102 (14)	General Provisions	Added: "(14) Library books and other reference materials purchased by or for libraries."	
3.101.02 (15)	3.102 (15)	General Provisions	Added: "Purchases of original artwork and artifacts by museums for public display."	Deleted: "Purchases made for museum and public display"
3.101.02 (16)	3.102 (16)	General Provisions	Added: "(16) Purchases of original artwork (paintings, statues, sculptures, etc.) for public display."	
3.101.02 (17)	3.102 (17)	General Provisions	Deleted: "for magazines and periodicals."	
3.101.02 (18)	3.102 (18)	General Provisions	Deleted: "Purchases made from contracts established or approved by the Office of Purchasing and Travel"	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.101.02 (18)	3.102 (18)	General Provisions	Added: "Prison Industries"	Deleted: "Correctional Industries" to correct name of Mississippi Prison Industries
3.101.02 (20)	Deleted	Deleted	Deleted: "(20) Transactions listed in Section 31-7-13(m), Mississippi Code of 1972, Annotated	
3.101.03 (1)	3.102 (1)	Exemptions Requiring Approval	Added: "that are"	Moved: "only" from end of sentence to 3rd word from the end.
3.101.03 (2)	3.102 (2)	Exemptions Requiring Approval	Added: "that are available from only one source"	
3.102.01	3.102.01	Extension of Time for Bid or Proposal Acceptance	Added: "entity"	To clarify
3.102.02	3.102.02	Extension of Time on Indefinite Quantity Contracts	Added: "unless originally allowed by the bid specifications,"	
3.102.05	3.102.05	Procuring Commodities and Services Produced or Offered by State Agencies	Added "Prison"	Deleted: "Correctional" to correct name of Mississippi Prison Industries
3.102.06	3.102.06	Bid and Performance Bonds for Commodity Contracts or Service Contracts.	Deleted: "or such officer's designee"	
No Section Number	No Section Number	No Section Name	Deleted: "this page intentionally left blank"	
3.201	3.105	Method of Source Selection	Deleted: "Mississippi"	
3.201	3.105	Method of Source Selection	Deleted: "shall be negotiated contracts as set forth in Section 2.103.01.2 or"	
3.201	3.105	Method of Source Selection	Deleted: "Bidding"	
3.201	3.105	Method of Source Selection	Added: "Bids"	Clarification that negotiated contracts are by OPTFM
3.201 (d)	3.105 (4)	Method of Source Selection	Deleted: "or"	
3.202.03.4 (3)	3.106.03.4 (4)	Invitation for Bids Packet, Bid Form	Added: "pricing"	Deleted: "bids"
3.202.05	Deleted	Deleted	Deleted: Section heading "3.202.05 Bidder Submissions."	
3.202.05.2	Deleted	Telegraphic Bids	Deleted: "3.202.05.2 - Telegraphic Bids"	
3.202.05.3	Deleted	Facsimile Bids	Deleted: "3.202.05.3 - Facsimile Bids"	
3.202.05.1	3.106.04.1	Bid Form	Added: " 3.106.04.1 - Bid Form. The Invitation for Bids <i>should</i> provide a bid form which shall include space in which the bid price shall be inserted and which the bidder shall sign and submit along with all other necessary submissions."	Moved and modified (see italics) from 3.202.05.1
3.202.06.1	3.106.08.2	Distribution	Added: "must"	Deleted: "shall"
3.202.06.2	3.106.05.1	Publication	Added: "MS Code 31-7-13(c)"	
(a)	3.106.05.1 (1)	Publication	Added: "or a newspaper of statewide general circulation"	Deleted: "(mandatory)"

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
(b)	3.106.05.1 (2)	Publication	Added: "Mississippi Procurement Technical Assistance Program"	Deleted: "Contract Procurement Center"
3.202.06.2	Deleted	Deleted	Deleted: "(c) in a newspaper of general circulation in the area pertinent to the procurement; (optional) (d) in industry media; (optional) or (e) in a government publication designed for giving public notice. (optional)"	Not required
3.202.06.2	3.106.05.2	Content of Advertisement	Added: "include information that will"	
3.202.06.2	3.106.05.2	Content of Advertisement	Deleted: "Prospective bidders should be given as much information as possible in the confined space."	
Commentary	3.106.05.2	Commentary	Added: "or at (email address)"	
3.202.06.3	3.106.05.3	Mississippi Procurement Technical Assistance Program	Added: "Technical Assistance Program"	Deleted: "Center" - reflect name change
3.202.06.3	3.106.05.3	Mississippi Procurement Technical Assistance Program	Deleted: "or"	
3.202.06.4	3.106.05.3	Mississippi Procurement Technical Assistance Program	Deleted: last sentence "The address for the main office is: Mississippi Contract Procurement Center, 1636 Popps Ferry Road, Suite 229, Biloxi, MS 39532, Phone: 228-396-1288, Fax: 228-396-2520"	
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "must"	Deleted: "shall"
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "equipment or printing"	
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "must"	Deleted: "shall"
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "must"	Deleted: "should"
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "must"	Deleted: "shall"
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "officially"	Deleted: "should"
3.202.06.4	3.106.05.3	Mississippi Contract Procurement Center	Added: "officially"	
3.202.06.5	3.106.05.4	Advertising Time	Added: "must"	Deleted: "shall"
3.202.06.5	3.106.05.4	Advertising Time	Added: "specified"	Deleted: "noted"
3.202.07.1	3.106.06.1	Purpose	Added: "should"	Deleted: "shall"
3.202.07.3	3.106.05.5	Public Availability	Added: "may"	Deleted: "shall"
3.202.07.3	3.106.05.5	Public Availability	Added: "must"	Deleted: "shall"
3.202.08	3.106.07	Pre-Bid Conferences	Added: "must"	Deleted: "shall"
3.202.09	Deleted	Deleted	Deleted: "Amendments to Invitations for Bid; and the Invitation for Bids, if a pre bid conference was required therein, or the notice of pre-bid conference shall so provide. A summary of the conference shall be supplied to all those prospective bidders known to have received an Invitation for Bids. If a transcript is made, it shall be a public record."	
3.202.09.2	3.106.08.2	Distribution	Added: "must"	Deleted: "shall"
3.202.09.3	3.106.08.3	Timeliness	Deleted: "or, if necessary, by telegram or telephone and confirmed in the amendment"	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.202.10.2	Deleted	Deleted	Deleted Section: "3.202.10.2 - Disposition of Bid Security"	
3.202.12.1	3.106.11.1	Receipt	Added: "Electronic bids received will be stored in an electronic lockbox until the time designated for the bid opening."	Added electronic bid opening statement
3.202.12.3	3.106.11.3	Confidential Data	Added: "6"	Deleted: "9" to correct Chapter Number reference
3.202.12.3	3.106.11.3	Confidential Data	Deleted: "(of the Mississippi Procurement Code)"	
3.202.13.4 (2)	3.106.12.4 (2)	Mistakes Discovered After Opening but Before Award, Mistakes Where Intended Correct Bid Is Evident	Added: "mathematical"	Deleted: "arithmetical" to update language
3.202.14.1	3.106.13.1	General	Added: "and best"	
3.202.14.1	3.106.13.1	General	Added: "responsive"	
3.202.14.1	3.106.13.1	General	Deleted: "of the Mississippi Procurement Regulation"	
3.202.14.1	3.106.13.1	General	Added: "and best responsible"	
3.202.14.4	3.106.13.4	Determination of Lowest Bidder	Added: "and Best"	
3.202.14.4	3.106.13.4	Determination of Lowest Bidder	Added: "and Best"	
3.202.15.2	3.106.14.2	Award	Added: "(1)"	Deleted: "I"
3.202.15.2	3.106.14.2	Award	Added: "coin toss"	Deleted: "drawing lots"
3.202.15.2	3.106.14.2	Award	Added: ", and two agency employees shall act as witnesses."	
3.202.15.3	3.106.14.3	Record	Deleted: "A copy of each such record shall be sent to the Office of Purchasing and Travel."	
3.202.18.2	3.106.17.2	Conditions for Use	Added: "No multi-step sealed bidding method of purchasing will be permitted unless approved by the Chief Procurement Officer or his/her designee"	
3.202.22.2	3.106.21.2	Conduct	Added: "6"	Deleted: "9" to correct Chapter Number reference
3.202.22.2	3.106.21.2	Conduct	Deleted: "of the Mississippi Procurement Regulations"	
3.203	3.107	Competitive Sealed Proposals	Deleted: ", or construction"	
3.203 (1)	3.107 (1)	Conditions for Use	Added: "or"	Deleted: ", or construction"
3.203.02.1	3.107.02.1	"Practicable" Distinguished From "Advantageous."	Added: "denotes"	Deleted: "connotes"
3.203.02.2	3.107.02.2	General Discussion	Added "and/or advantageous"	
3.203.02.2	3.107.02.2	General Discussion	Deleted: "If competitive sealed bidding is practicable, it may then be considered whether competitive sealed bidding is advantageous."	
3.203.02.2	3.107.02.2	General Discussion	Deleted: "(except to the extent allowed in the first phase of multi-step sealed bidding)"	
3.203.02.5 (1)	3.107.02.5 (1)	Determinations	Added "or his designee"	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.203.02.5 (2)	3.107.02.5 (2)	Determinations	Added: "or his designee"	
3.203.02.6	3.107.02.6	Competitive Sealed Proposal vs. Competitive Sealed Bid	Added: "or his/her designee"	
3.203.04	3.107.04	Proposal Preparation Time	Added: "shall"	Deleted: "should"
3.203.12	3.107.12	Receipt and Registration of Proposals	Added: "and/or"	
3.203.12	3.107.12	Receipt and Registration of Proposals	Deleted: "or construction"	
3.203.12	3.107.12	Receipt and Registration of Proposals	Added: "Electronic proposals received will be stored in an electronic lockbox until the time designated for the opening of the proposal."	
3.203.14.1	3.107.14.1	"Offerers" Defined	Added: "Manual"	Deleted: "Regulations"
3.204	3.108.02.1	Authority to Make Small Purchases, Amount	Added: "less than \$50,000"	Deleted: "Small"
3.204	3.108.02.3	Authority to Make Small Purchases, Available from One Source Only	Added: "Section" and "of the Mississippi Code of 1972, Annotated"	Deleted: "Statute"
3.204.01	3.108.01	Application	Added: "Purchases less than \$50,000"	Deleted: "Small Purchases"
3.204.01	3.108.01	Application	Added: "equipment or printing"	Deleted: "or equipment"
3.204.01	3.108.01	Commentary	Added: "Governing Authorities"	Deleted: "Enacting jurisdictions" - Look for enacting jurisdictions and change to governing authorities unless it is speaking to "court"
3.204.02	3.108.02	Authority to Make Small Purchases	Added: "equipment or printing"	Deleted: "or equipment"
3.204.02.2	3.108.02.2	Existing State Contracts	Added: "equipment or printing"	Deleted: "or equipment"
3.204.02.3	3.108.02.3	Available from One Source Only	Added: "equipment or printing"	Deleted: "or equipment"
3.204.03	3.108.03	Competitive Written Bid Between \$5,000.01 and \$50,000	Added: "Competitive Written Bid Between \$5,000 and \$50,000"	Deleted: "Competition for Small Purchases of Commodities or Equipment Between \$3500 and \$15,000 and replaced with Competitive Written Bid"
3.204.03	3.108.03	Competitive Written Bid Between \$5,000.01 and \$50,000	Added: "equipment or printing"	Deleted: "or equipment"
3.204.03.5	Deleted	Deleted	Deleted: "3.204.03.3 - Exceptions"	Law used to say 2 competitive written bids may be made from the lowest and best bidder...now says something different.
3.204.04	3.108.04	Purchases less than \$5,000.01	Added: "less than"	Deleted: "Small"
3.204.04	3.108.04	Purchases less than \$5,000.01	Added: "or less"	Deleted: "of \$3500"
3.204.04	3.108.04	Purchases less than \$5,000.01	Deleted: "or the"	
3.205	Deleted	Deleted	Deleted: Section "3.205 Electronic Bids"	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.205	3.109	Sole-Source Procurement	<p>Added: "the Office of Purchasing and Travel. Proper procedures for submitting a Request for Authority to Purchase, P-1, are covered in Section 3.801."</p>	<p>Deleted: "The sole-source certification provided on the yellow copy of the Request for Authorization to Purchase, Form P-1, must be signed, and/or the sole-source certification provided on the Special Circumstances Approval Form, Form SC-1, must be signed, and a certification of the conditions and circumstances requiring the purchase shall be filed with the Form P-1."</p>
			<p>Reworded Section: "3.205.02 Conditions for Use of Sole-Source Procurement." Sole-source procurement is not permissible unless a requirement is available from only a single supplier. A requirement for a particular proprietary item does not justify a sole-source procurement if there is more than one potential bidder or offerer for that item. The following are examples of circumstances which could necessitate sole-source procurement:</p> <ul style="list-style-type: none"> (1) Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is sole supplier). (2) Where a sole supplier's item is needed for trial use or testing. (3) Where a sole supplier's item is to be required when no other item will serve the need of the user entity. <p>The determination as to whether a procurement shall be made as a sole source shall be made and approved by the Chief Procurement Officer or designee of such officer. Such determination and the basis therefore shall be in writing. Such officer may specify the application of such determination and the duration of its effectiveness. In cases of reasonable doubt, competition should be solicited. Any request by a using agency that a procurement be restricted to one potential contractor shall be accompanied by an explanation as to why no other will be suitable or acceptable to meet the need.</p>	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.205.02	3.109.02	Conditions for Use of Sole-Source Procurement	<p>An item that can be certified as a single source item may be purchased without complying with provisions for competitive bidding. Authority must be granted by the Office of Purchasing and Travel prior to acquisition of the item by using the electronic P-1 process. In addition to the certification, any request for single- source purchase shall be accompanied by an justification as to why no other item would be suitable or acceptable to meet the need.</p> <hr/> <p>This justification should be written in sufficient detail so that a person not familiar with the situation could be expected to understand the need to forego the normal purchasing procedure. The justification should be typed on letterhead and signed by the principal investigator. The Procurement Director or his/her designee of the agency submitting the request shall sign the letter of justification indicating review and approval of the request. As per Section 31-7-13 (j), the certification for an emergency purchase must be submitted on letterhead and signed by the executive head or his/her designee of the requesting agency. The Office of Purchasing and Travel will not consider a sole source letter from the vendor as the primary justification but will use this letter as additional information when considering the request. Consider the following questions when preparing the justification</p> <hr/> <p>(1) Do other companies make similar commodities that will do the same job or meet the same goals? (2) How is this item unique from all others? (3) What can this item do that the others can't? (4) Is there a copyright or patent on the commodity? (5) Is this item available from other distributors?</p>	
3.205.03	Deleted	Deleted	Deleted: Section "3.205.03 Antiques, Used, and Demonstrator Items"	
3.206	3.110	Emergency Procurements	Reworded Section:"3.206 Emergency Procurements"	
3.207	Deleted	Deleted	Deleted: "3.207 Competitive Selection Procedures for Services."	
3.403.02.2	3.115.02.1	Submission of Cost or Pricing Data	Added: "the limit set in the PSCRB Manual"	Deleted: "\$100,000"
3.403.02.2	3.115.02.1	Submission of Cost or Pricing Data	Added: "the limit set in the PSCRB Manual"	Deleted: "\$100,000"
3.403.02.2 (d)	Deleted	Deleted	Deleted: "(d) factory price lists on all vehicles included in state contract shall be supplied by successful vendor(s) subsequent to the award."	
3.501.02	3.116.02	Cost-Plus-a-Percentage-of-Cost Contracting	Deleted: "The prime-vendor contract for pharmaceuticals is a cost-plus contract which appears to be in the best interest of the State."	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.501.05.3 (2)	3.116.05.3	Requirements Contracts	Added: "Three"	Deleted: "Two"
3.502.01	3.117.01	Description	Deleted: "or real property"	
3.502.05.3	3.117.05.3	Automatic Renewal Clause	Added: "Agencies should avoid entering into contracts which contain automatic renewal clauses."	Deleted: "Agencies shall not enter into contracts which contain automatic renewal clause without first obtain the written approval of the Office of Purchasing and Travel."
3.502.05.4	3.117.05.4	Rental Agreement for use by Mississippi Departments and Vendors	Added: "must"	Deleted: "shall"
3.503 (1)	3.118 (1)	Multi-Term Contracts, Specified Period	Added: "thereof"	Deleted: "therefore"
3.503 (2)	3.118 (2)	Determination Prior to Use	Added: "the following must be determined"	Deleted: "it shall be determined in writing"
3.503 (2)	3.118 (2)	Determination Prior to Use	Deleted: "that"	
3.503 (2)	3.118 (2)	Determination Prior to Use	Deleted: "that"	
3.503.01.1	3.118.01	Multi-Term Contracts; General	Added: "thereof"	Deleted: "therefore"
3.503.02	3.118.02	Conditions for Use of Multi-Term Contracts	Deleted: "in writing"	
Commentary	Deleted	Deleted	Deleted: "COMMENTARY"	
3.503.03.1	3.118.03.1	Solicitation	Added: "must"	Deleted: "shall"
3.504.01.2	3.119.01.2	Intent to Use	Added: "must"	Deleted: "shall"
3.504.01.2	3.119.01.2	Intent to Use	Added: "must"	Deleted: "shall"
3.504.01.2	3.119.01.2	Intent to Use	Added: "must"	Deleted: "shall"
3.504.01.2	3.119.01.2	Intent to Use	Added: "must"	Deleted: "shall"
3.504.02.4	3.119.01.2	Intent of Use	Added: "must"	Deleted: "shall"
3.504.02.5	3.119.01.3	Determination Required	Added: "must"	Deleted: "shall"
3.601.04.02	3.120.04.2	Location	Added: "must"	Deleted: "shall"
3.602.04.03	3.120.04.3	Time	Added: "must"	Deleted: "shall"
3.601.05	3.120.05	On-Site Inspection	Deleted: "Inspection of Construction Projects" from section heading	
3.601.05	3.120.05	On-Site Inspection	Added: "the"	
3.601.05	3.120.05	On-Site Inspection	Added: "of the equipment"	
3.601.05	3.120.05	On-Site Inspection	Added: "must"	Deleted: "shall"
3.801	3.124	Purchasing and Disposal – and Their Application	Deleted: "Forms"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "Revised 1991. (Appendix C)."	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "Form"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "in paper form or"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Added: "has been"	Deleted: "is being"
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "User documentation for instructions"	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.801.01 (3)	3.124.01	Request for Authority to Purchase, P-1	Added: "or rentals"	
3.801.01 (4)	3.124.01	Request for Authority to Purchase, P-1	Deleted: "(4) Rentals in excess of \$15,000 for commodities not covered by a state or agency contract.	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "For the paper process, all three copies are submitted to the Office of Purchasing and Travel with the appropriate documentation. If approval is granted, the Office of Purchasing and Travel assigns an identification number in the upper right corner of the green and the yellow copies. The white and the green copies are returned to the agency. The yellow copy is retained on file with the Office of Purchasing and Travel. Upon receipt of the approved copies, the agency will attach the white copy to the appropriate copy of the purchase order when submitting the purchase order to the Bureau of Financial Control. The green copy is retained on file with the agency."	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "For the electronic process."	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Added: "electronically"	Deleted: "via Genie"
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "via email"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Added: "archived electronically for future reference"	Deleted: "then stored in Domino.doc for future reference."
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Added: "for a"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "rental,"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "and/or agency contracts"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "differently than other P-1's"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "white and green"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "the green"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "The white"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "The procedures for establishing electronic P-1's for rental, lease-purchase and/or agency contracts also vary slightly from the typical electronic P-1 procedures"	
3.801.01	3.124.01	Request for Authority to Purchase, P-1	Deleted: "Lump-sum withdrawal agencies, those agencies which do not process payments through the Bureau of Financial Control, must submit only two copies of the P-1. If approval is granted, one copy is retained by the Office of Purchasing and Travel, and one copy is returned to the agency to be filed with a copy of the purchase order."	
3.801.02	Deleted	Deleted	Deleted: "Section 3.801.01.02 - Purchase Order Form 09.20.12, Revised 7-1-89, (Appendix D)"	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
3.801.03	3.124.02	Request for Authority to Dispose of Personal Property	Deleted: "Form 873, Revised 1990, (Appendix E)."	
3.801.03	3.124.02	Request for Authority to Dispose of Personal Property	Added: "Inventory Deletion Form"	Deleted: "Form 873" as well as colors of old form and "the" to make context of sentence correct.
3.801.03	3.124.02	Request for Authority to Dispose of Personal Property	Deleted: "The Form 873 is a three-part form printed on carbonless paper in three colors: white, green and yellow. The Form 873 is a property disposal form and may not be used as a purchase document."	
3.801.03	3.124.02	Request for Authority to Dispose of Personal Property	Added: "One (1)"	Deleted color of form
3.801.03	3.124.02	Request for Authority to Dispose of Personal Property	Added: "excluding vehicles"	
3.801.04	Deleted	Deleted	Deleted Section: "3.801.04 Property Salvage Report, Form 961, (Appendix F)"	
3.801.05	3.124.03	Special Circumstances Approval Form, SC-1	Reworded: "The information provided on the SC-1 document must be followed when submitting an electronic P-1."	Deleted: "This form must be completed and submitted with a Form P-1 when requesting authority to purchase under any of the following special circumstances. Adequate justification must be submitted."
Chapter 4				
4.202	4.103	Duties of the Chief Procurement Officer	Added: "or their designee"	
4.202.01.1	4.103.01.1	Authority of the Chief Procurement Officer and State Agencies	Added: "Purchasing agencies and using agencies are hereby granted the authority to prepare specifications."	
4.202.01.2	4.103.01.2	Authority to Contract for Preparation of Specifications	Added: "contains"	Deleted: "contains"
4.202.01.2	4.103.01.2	Authority to Contract for Preparation of Specifications	Deleted: "finally"	
4.202.02.1 (1)	4.104.01.1	Provisions of General Application; Application of Section	Deleted: "May To be included"	
4.202.02.1 (1)	4.104.01.1	Provisions of General Application; Application of Section	Added: "adequately"	Deleted: "satisfactorily"
4.202.02.2 (1)(a)	4.104.01.2	Special Additional Procedures, Specifications for Common or General Use Items, Preparation and Utilization	Added: "items"	
4.202.02.2 (2)(d)	4.104.01.2 (2)	Brand Name or Equal Specification, Required Characteristics	Deleted: "finally"	

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Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
4.202.02.2 (3)(b)	4.104.01.2 (3)	Brand-Name Specification, Competition	Deleted: "written"	
Chapter 5				
5.101.01.1	5.101.01.1	Definite Quantity Contracts	Added: "(10%)"	
5.101.04 (2)	5.101.04 (2)	Termination for Convenience Clause, Contractor's Obligations	Added: "Vendor's"	Deleted: "Contractor's"
5.101.04 (2)	5.101.04 (2)	Contractor's Obligations	Added: "vendor"	Deleted: "contractor"
Chapter 7				
7.101	7.101	Definitions of Terms Used in this Chapter	Deleted: "means" throughout this section	Replaced with appropriate wording or dash."
7.102.01	7.102.01	Options Available to Purchase Commodities and Equipment	Deleted: "(except vehicles having a gross weight rating of less than 26,000 pounds).	
7.102.01 (2)	7.102.01 (2)	Options Available to Purchase Commodities and Equipment; Make purchases from contracts executed by the Office of Purchasing and Travel	Added: "and cooperative contracts"	
7.201	7.103	Cooperative Purchasing Authorized	Added: "In-State"	
7.201	7.103	Cooperative Purchasing Authorized	Deleted: "Authorized"	
7.201.01	7.103.01	Cooperative Purchasing Agreement in Form of Open-Ended Mississippi Contract	Added: "Between a State Agency and a Local Governing Authority"	Deleted: "in Form of Open-Ended Mississippi Contract"
7.203	7.105	Multi-State Cooperative Contracts	Added: "Cooperative"	
7.203	7.105	Multi-State Cooperative Contracts	Added: "equipment or services"	
7.203	7.105	Multi-State Cooperative Contracts	Deleted: "Such multi-state contracts shall have been advertised in accordance with the guidelines set forth in Section 31-7-13 (c)."	
Chapter 8				
8.101.01	8.101.01	Methods	Added: "State agencies that fall under the purview of the Bureau of Fleet Management should reference the State Fleet Manual for instructions on disposal of vehicles."	

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Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
8.101.01.2	8.101.01.2	Personal property which becomes surplus to the needs of an agency or becomes obsolete or inoperable and still has a residual value may be traded as a part of the transaction to acquire new equipment.	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.01.2	8.101.01.2	Personal property which becomes surplus to the needs of an agency or becomes obsolete or inoperable and still has a residual value may be traded as a part of the transaction to acquire new equipment.	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.01.2	8.101.01.2	Personal property which becomes surplus to the needs of an agency or becomes obsolete or inoperable and still has a residual value may be traded as a part of the transaction to acquire new equipment.	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.01.2	8.101.01.2	Personal property which becomes surplus to the needs of an agency or becomes obsolete or inoperable and still has a residual value may be traded as a part of the transaction to acquire new equipment.	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.01.2	8.101.01.2	Personal property which becomes surplus to the needs of an agency or becomes obsolete or inoperable and still has a residual value may be traded as a part of the transaction to acquire new equipment.	Added: "electronically"	
8.101.01.2	8.101.01.2	Commentary	Added: "therefore,"	
8.101.01.3	8.101.01.3	Personal property may be transferred from one state agency to another state agency (including transfers to the Office of Surplus Property)	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.02.1	8.101.02.1	Sealed Bid	Added: "or in a newspaper of state circulation"	
8.101.02.1	8.101.02.1	Sealed Bid	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.02.2 (2)	8.101.02.2 (2)	Property Disposal Specifications	Deleted: (Dodge B150 1/2-ton pickup).	
8.101.02.2 (4)	8.101.02.2 (2)	Property Disposal Specifications	Added: "or hours used"	Deleted: "(vehicles only)"
8.101.02.3	8.101.02.3	Bid Rejection	Deleted: "or"	

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Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
8.101.02.3 (1)	8.101.02.3 (1)	Bid Rejection	Added: "etc.,"	
8.101.02.3	8.101.02.3	Bid Rejection	Added: "State Agencies that fall under the purview of the Bureau of Fleet Management, refer to Section 7.101.03.6 of the State Fleet Manual for additional guidelines."	
8.101.03.7	8.101.03.7	Any time vehicles or other equipment owned by state agencies are sold at public auction, the Office of Purchasing and Travel shall be notified in writing not less than 30 days prior to the auction	Deleted: "vehicles or other"	
8.101.03.7	8.101.03.7	Any time vehicles or other equipment owned by state agencies are sold at public auction, the Office of Purchasing and Travel shall be notified in writing not less than 30 days prior to the auction	Added: "15"	Deleted: "30"
8.101.03.7	8.101.03.7	Any time vehicles or other equipment owned by state agencies are sold at public auction, the Office of Purchasing and Travel shall be notified in writing not less than 30 days prior to the auction	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.04.1	8.101.04.1	Private treaty sale is generally intended to refer to a sale based on the buyer's acceptance of a price set by the seller.	Added: "Inventory Deletion Form"	Deleted: "873"
8.101.04.1	8.101.04.1	Private treaty sale is generally intended to refer to a sale based on the buyer's acceptance of a price set by the seller.	Changed from \$100 to \$1000	Bring amount current with equipment thresholds
8.101.04.1	8.101.04.1	Commentary	Deleted: "Keep in mind the old adage that "one man's junk is another man's treasure" and make a concerted effort to determine if another agency has a need for the items being declared surplus."	
Chapter 9				
9.101	9.101	Definitions of Terms Used in this Chapter.	Deleted: "means" throughout this section	Replaced with appropriate wording or dash."
9.101.01.2 (1)	9.101 (2)	Bona Fide Established Commercial Selling Agency	Added: "n on-"	To make the words "an on-going"
9.203	9.104	Employee Conflict of Interest	Commentary: Added: "recuse"	Deleted: "disqualify"
9:203	9.104	Employee Conflict of Interest	Added: "request an advisory opinion from"	

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Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
9.203	9.104	Employee Conflict of Interest	Deleted: "apply to"	
9.203	9.104	Employee Conflict of Interest	Deleted: "for a waiver"	
9.203	9.104	Employee Conflict of Interest	Deleted: "of the conflict of interest prohibition"	
9.204	9.105	Gratuities	Added: "of"	To make "thereof"
9.205.02	9.106.02	Improper Influence	Deleted: "the Ethics Commission determines that improper influence has been or is being used to secure a state contract."	
9.206	9.107	Restrictions on Employment of Present Employees	Added: "advisory opinions"	
9.206	9.107	Restrictions on Employment of Present Employees	Deleted: "regulations or rulings"	
9.206	9.107	Restrictions on Employment of Present Employees	Deleted: "accordance with"	
9.207	9.108	Restriction on Employees Purchasing Under Terms of a State Contract	Added: "(1)"	
9.207	9.108	Restriction on Employees Purchasing Under Terms of a State Contract	Added: "or attempt to obtain"	
9.207	9.108	Restriction on Employees Purchasing Under Terms of a State Contract	Added: "or attempt to obtain"	
Chapter 10				
10.101 (14)	10.101	Special Procedures	Deleted: "Procurement Cards"	
10.102	10.102	Procedures for Purchasing Petroleum Products	Deleted: "Procedures for"	
10.102.02	10.102.02	Contract for Fuel Access Card Services	Added: "Bureau of Fleet Management"	Deleted: "Office of Purchasing and Travel"
10.103	Deleted	Deleted	Deleted Section: "10.103 - Procedures for Purchasing Unmarked Vehicles"	See Fleet Manual
10.104	10.103	Purchasing High-Tech and Surveillance Equipment	Deleted: "Procedures for"	
10.104.04.1	10.103.04.1	State Agency Procedures	Deleted: "If the item being purchased is available from only a single supplier, the single-source certification found on the back of the Form P-1 will be signed by appropriate personnel."	
10.104.04.2	10.103.04.2	Governing Authority Procedures	Added: "B"	Deleted: "b" to capitalize the B in Board
10.105	10.104	Acquiring Copiers	Deleted: "Procedures for"	

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Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
10.105.01.1	10.104.01.1	Purchase	Deleted: "It is recommended that the agency complete a copy of the Copy Machine Request Form (CMRF) prior to ordering. The intent of the CMRF is to determine the agency's copier requirements and to assess the other methods of acquisition that are available to the agency."	
10.105.01.2	10.104.01.2	Rental	Deleted: "It is recommended that the agency complete a copy of the Copy Machine Request Form (CMRF) prior to ordering. The intent of the CMRF is to determine the agency's copier requirements and to assess the other methods of acquisition that are available to the agency."	
10.105.01.2	10.104.01.2	Rental	Added: "must"	Deleted: "shall" - more effective
10.105.01.3	10.104.01.3	Rental, Not on Contract	Added: "bids"	Deleted: "proposals"
10.105.01.3 (1)	10.104.01.3 (1)	Rental, Not on Contract	Added: "bid"	Deleted: "proposal"
10.105.01.3 (2)	10.104.01.3 (2)	Rental, Not on Contract	Added: "Bids"	Deleted: "Request for Proposal"
10.105.01.3 (2)	10.104.01.3 (2)	Rental, Not on Contract	Added: "an offer"	Deleted: "a proposal"
10.105.01.3 (2)	10.104.01.3 (2)	Rental, Not on Contract	Added "must"	Deleted: "may wish to have the vendors submit the proposal on the Copy Machine Request Form to"
10.105.01.3 (2)	10.104.01.3 (2)	Rental, Not on Contract	Added: "Bids"	Deleted: "proposals"
10.105.01.3 (3)	10.104.01.3 (3)	Rental, Not on Contract	Added: "bids"	Deleted: "proposals"
10.105.01.3 (3)	10.104.01.3 (3)	Rental, Not on Contract	Added: "bids"	Deleted: "proposals"
10.105.01.3 (3)	10.104.01.3 (3)	Rental, Not on Contract	Added: "bids"	Deleted: "proposals"
10.105.01.3 (3)	10.104.01.3 (3)	Rental, Not on Contract	Deleted: "overall cost proposal"	
10.105.01.3 (3)	10.104.01.3 (3)	Rental, Not on Contract	Added: "bids"	Deleted: "proposals"
10.105.01.3 (3)	10.104.01.3 (3)	Rental, Not on Contract	Added: "explaining why the low bid is not acceptable."	Deleted: "which is commensurate with the overall price differential."
10.105.02	Deleted	Deleted	Deleted Section: "10.105.02 - Third Party Financing of Office Equipment Rental"	
10.105.03	10.104.02	Trade-In of Office Equipment for Credit	Deleted: "Mississippi"	
10.105.05	Deleted	Deleted	Deleted Section: "10.105.05 - Multi-Functional Devices and Networking Copiers"	

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Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
10.106	10.105	Purchasing Commodities Produced from Recovered Materials	Deleted: "Procedures for"	
10.106.03	10.105.02	Specifications; Specification Clause for Printing and/or Paper Products	Added: "Products Made from Recovered Materials"	
10.106.03	10.105.02	Specifications; Specification Clause for Printing and/or Paper Products	Added: "products made from recovered materials"	Deleted: "printing and/or paper products"
10.106.03.1	Deleted	Deleted	Deleted Section: "10.106.03.1 - Recycled Material"	
10.106.04	Deleted	Deleted	Deleted Section: "10.106.04 - Specifications for Other Products Made from Recovered Materials"	
10.107.03	10.106.03	Procedures for Items Where Multiple Bids Can be Obtained	Deleted: "To"	
10.107.03 (5)	10.106.03	Procedures for Items Where Multiple Bids Can be Obtained	Deleted: "the agency may indicate "multiple vendors" on the face of the P-1 and attach separate pages which would show the vendors and the items awarded to each. If using the electronic process,"	
10.107.03 (6)	10.106.03	Procedures for Items Where Multiple Bids Can be Obtained	Added: "The Office of Purchasing and Travel will approve the contract at which time the agency will receive an email notification of the approval and may then begin issuing purchase orders against the contract."	Deleted (6): "Upon receipt, the Office of Purchasing and Travel will evaluate the proposal and, if approved, will stamp a number in the upper, right-hand corner of the first and third copy of the P-1, and will write the P-1 number in the space provided on the second copy of the P-1. The first copy and a copy of the price list will be sent to the Bureau of Financial Control. Agencies not issuing payment vouchers through BFC will not have a copy sent to BFC. The second copy of the P-1 will be returned to the requesting agency, and the third copy and all supporting documents will be retained by the Office of Purchasing and Travel. If using the electronic process, the Office of Purchasing and Travel will approve the contract at which time the agency will receive an e-mail notifying of the approval and may then begin issuing purchase orders against the contract."
10.107.04 (1)	10.106.04 (1)	Procedures for Single-Source Items, Firm Price	Added: "submit an electronic"	Deleted: "prepare a"

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
10.107.04 (1)	10.106.04 (1)	Procedures for Single-Source Items, Firm Price	Deleted: "and an Information for an Agency Contract, Form A-1 (See Appendix H) The agency should send both forms to the . All agencies which issue payment vouchers through the Department of Finance and Administration should submit three (3) copies of the P-1 Form; all other agencies will submit two (2) copies of the P-1 Form. Agencies should use the electronic P-1 process whenever possible. If the agency contract has 20 or fewer items, the request should be made using the electronic method, indicating in the proper place, the intent to enter into an agency contract. It is recommended, for agency contracts of 21 to 40 items, the agency may wish to enter two electronic P-1's. This will enable the agency to issue purchase orders more quickly than if they use the paper process"	
10.107.04 (2)	10.106.04 (2)	Procedures for Single-Source Items, Firm Price	Added: "a copy"	Deleted: "two (2) copies"
10.107.04 (4)	10.106.04 (4)	Procedures for Single-Source Items, Firm Price	Deleted: "(Not required if using the electronic process)"	
10.107.05 (1)	10.106.04 (1)	Procedures for Single-Source Items, Firm Price	Added: "and submit"	
10.107.05 (1)	10.106.04 (1)	Procedures for Single-Source Items, Firm Price	Deleted: "The agency should send both forms to the Office of Purchasing and Travel. All agencies which issue payment vouchers through the Department of Finance and Administration will submit three (3) copies of the P-1 Form; all other agencies will submit two (2) copies of the P-1 Form. Agencies which use the Statewide Accounting System should request approval of this type by submitting a paper P-1. The electronic process will not be appropriate. Agencies not using the Statewide Accounting System may submit requests of this type using the electronic process."	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
10.107.05 (3)	10.106.04 (3)	Procedures for Single-Source Items, Firm Price	Added: "the Office of Purchasing and Travel will approve the contract at which time the agency will receive an e-mail notification of approval and may then begin issuing purchase orders against the contract."	Deleted: "Upon receipt, the Office of Purchasing and Travel will evaluate the proposal and, if approved, will stamp a number in the upper, right-hand corner of the first and third copy of the P-1, and will write the P-1 number in the space provided on the second copy of the P-1. The first copy and a copy of the price list will be sent to the Bureau of Financial Control; agencies not issuing payment vouchers through BFC will not have a copy sent to BFC. The second copy of the P-1 will be returned to the requesting agency, and the third copy and all supporting documents will be retained by the Office of Purchasing and Travel."
10.107.06	Deleted	Deleted	Deleted Section: "10.107.06 Procedures for Completing A P-1 For An Agency Contract."	
10.108.02	10.107.03	State Agency Procedures for Open Purchase Orders in Excess of \$3500	Added: "electronic"	
10.110	10.109	Information Applicable to Construction	Deleted: "The following definitions and commentary are set forth as an introduction and should not be considered to be a complete discussion of construction contracting."	
10.110.01	Deleted	Deleted	Deleted Section: "10.110.01 - Construction Defined"	
10.110.2	Deleted	Deleted	Deleted Section: "10.110.02 - Public Projects"	
10.110.03	Deleted	Deleted	Deleted Section: "10.110.03 - Architectural or Engineering Service Contracts"	
10.111	10.110	Information Applicable to Taxes	Added: "counsel"	Deleted: "council" (correct spelling)
	10.109	Construction Defined	The difficulty develops in defining what a service is and when does a service become a construction project or a commodity purchase. "Service" can best be defined as "the furnishing of labor, time, or effort by a contractor to meet a demand, especially work that is not connected with a manufacturing process or the delivery of a specific product other than reports or other items which are merely incidental to the required performance." Therefore, a "service contract" could be defined as a "contract that calls for the contractor's time and effort rather than for a concrete end product."	

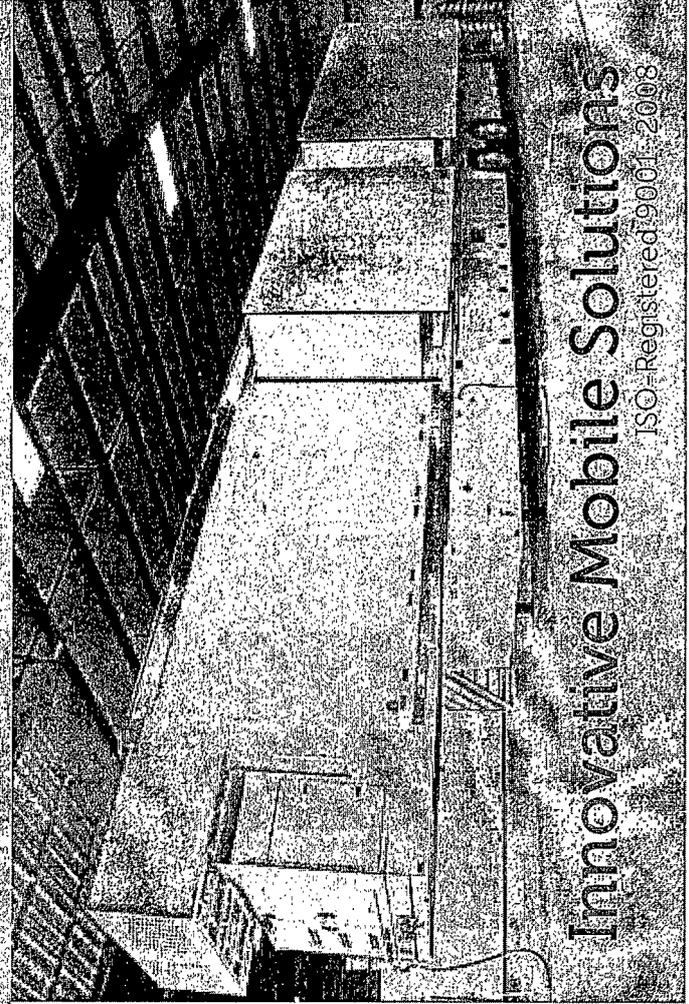
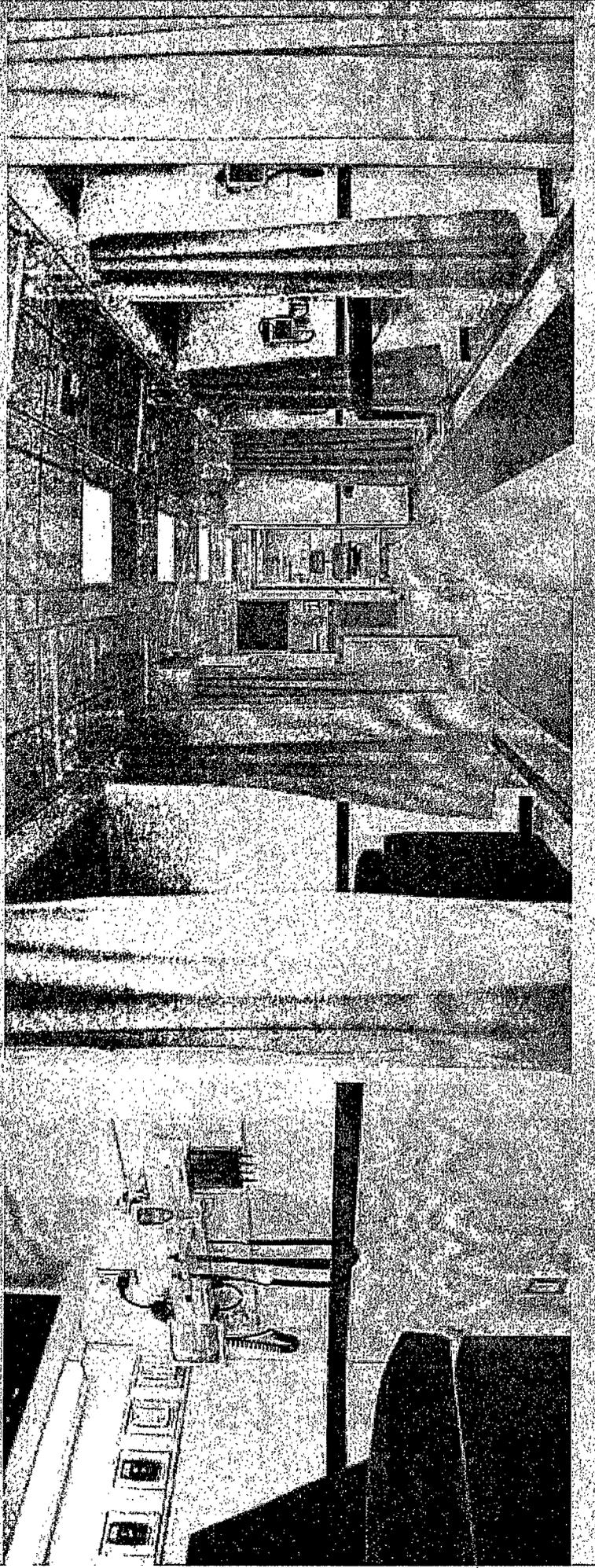
Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
10.112	10.109	Construction Defined	<p>A few examples may help to illustrate the difficulty:</p> <p>(1) If you hire someone to paint a building on a nonroutine basis, it would be considered a construction project, and bidding would be required.</p> <p>(2) When you hire a janitorial firm to clean the building, you are receiving the benefits of the various cleaning chemicals and supplies; however, since you are contracting for a service (the time and effort to clean the building), there is no requirement to comply with the statutory bidding requirements.</p>	
	10.111	Information Applicable to Services	<p>(3) If you have staff which is qualified to apply water treatment chemicals for the boiler and cooling towers, you could purchase the chemicals from a negotiated state contract, or you could follow the statutory bidding procedures to procure the chemicals. On the other hand, you could enter into a personal services contract with a vendor to provide the time and effort required to provide water treatment for your system. In this case, you are not necessarily buying chemicals; you are purchasing a treatment service to keep your system operating efficiently. Entering into a personal services contract may not require bidding, but may require compliance with PSCRB regulations.</p> <p>(4) If you, or a consultant, have developed a brochure, and you now wish to have multiple copies printed, then the printing of the brochures is considered a commodity purchase and must comply with the statutory bidding requirements. If you enter into a contract with an advertising firm to provide the time and effort required to develop and produce multiple copies of a brochure, this would be considered a personal services contract and would not require compliance with the bidding requirements, but may require compliance with PSCRB regulations.</p>	
			<p>In general, if the purchase order and the invoice indicate the procurement of a service and do not specify commodities being purchased, then the transaction would probably not require compliance with the bid laws. This should not be construed to mean that an entity could not obtain bids for the procurement of services. Good purchasing practice would indicate that the buying entity obtain the lowest possible price for the services required. Also, please note that issuing a purchase order or requesting an invoice with "innovative descriptions" so as to avoid the requirements for compliance with the bid laws could be considered to be contrary to state law and could be punishable under the Sections 31-7-55 and 31-7-57.</p>	

Procurement Manual Revisions

Old Section Number	New Section Number	New Subsection Name	Modification Made	Further Explanation if Needed
			Deleted: "Agencies which are billed for property tax under a rental agreement may pay such bills."	
10.112.01	10.111.01	Services Requiring Competition	Added: "or"	Deleted: "to"
10.113	10.111.02	Small Purchase Procurement Card Services	Revised Section	
10.115	10.112.05	Membership Club Cards	Added: "State agencies desiring to obtain a membership club card shall submit to the Office of Purchasing and Travel for approval, written justification for the need of a membership club card."	Deleted: "Membership club card fee's, such as Sam's club cards, are allowed but should be justified by the agency or governing authority to show that the anticipated savings from using the card would exceed the cost of the card fee. This justification should be maintained on file with the government entity. Each subsequent year, the government entity shall document actual savings for the previous year which substantiate the cost of the card. This would not mean documenting savings on each and every purchase but enough documentation to substantiate adequate savings to justify the expense of the card."
Appendix A				
			Removed all appendices except Summary of Laws	All applicable forms may now be found on the OPTFM website.

Mobile Emergency Trauma Trailer System



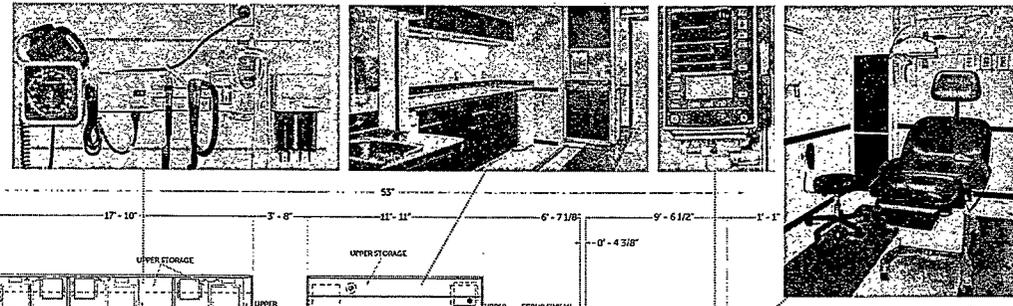
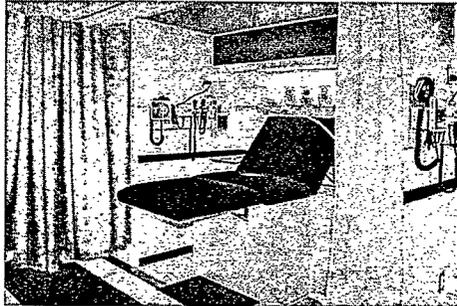
METTS



WESTERN SHELTER SYSTEMS

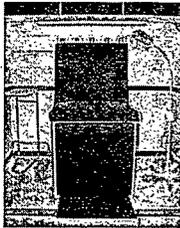
Innovative Mobile Solutions
ISO-Registered 9001-2008

The Western Shelter Mobile Emergency Trauma Trailer System (METTS) is a cutting edge trauma trailer that can act as a stand-alone trauma system, but also directly compliments the Western Shelter Mobile Response Trailer System (MRTS). This trailer system is fully contained in a 53' trailer with seven patient rooms and privacy dividers, designated operating room, lab area, nurse's station, rest room, and a pre-plumbed oxygen and central vacuum system. Treatment beds include storage compartment for medical supplies and tools, and can be quickly removed to provide areas for gurneys during emergency room needs. This trauma trailer is an excellent addition to the MRTS as it provides hardened trauma, OR and ER capabilities to treat additional patients in a clean and sterile environment. METTS will expand and improve emergency response capabilities.



Trauma Trailer Key Features:

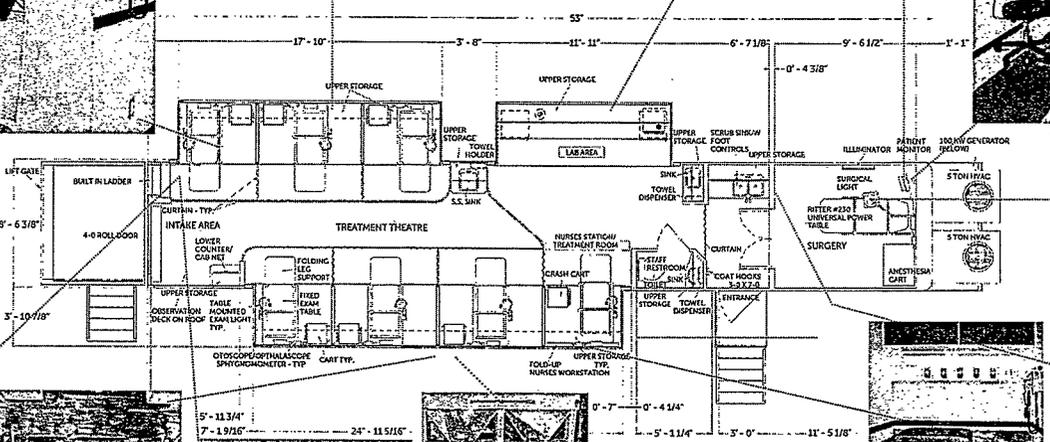
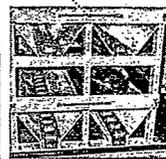
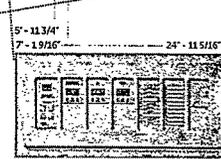
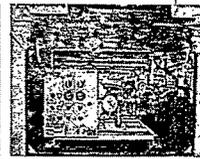
- Three 44" deep expansions 25 x 17' x 13' 630 sq. ft. inside
- Front operating room with patient monitoring and procedure table
- Rear 4' wide roll-up door for patient entry
- Seven patient bed configurations, each with:
 - Oxygen, medical air and vacuum
 - Overhead patient support cabinets
 - Patient privacy curtains
- Centrally located staff workstation
- Medical gas monitoring system
- Staff washroom and surgical scrub area provided
- On-board fresh water, waste and diesel fuel tanks provided
- Unit is pre-cabled for data/phone and terminals
- 5500 lb. rear lift gate, that doubles as a entry platform
- 100 sq. ft. observation deck with folding ladder access
- Manual leveling system
- Dual on board vacuum pumps
- 100 kW on board diesel generator with 200 gallon fuel tank and 350 amp service output to support additional power needs or power backup



Seven patient beds are fully adjustable from lying to seated position.

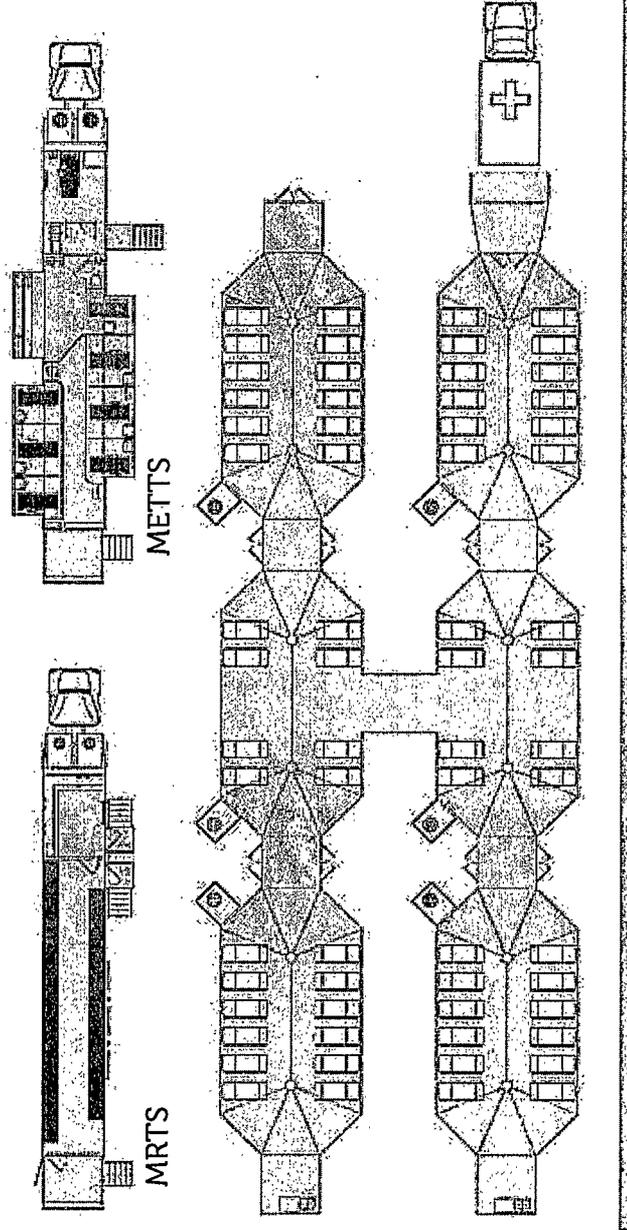
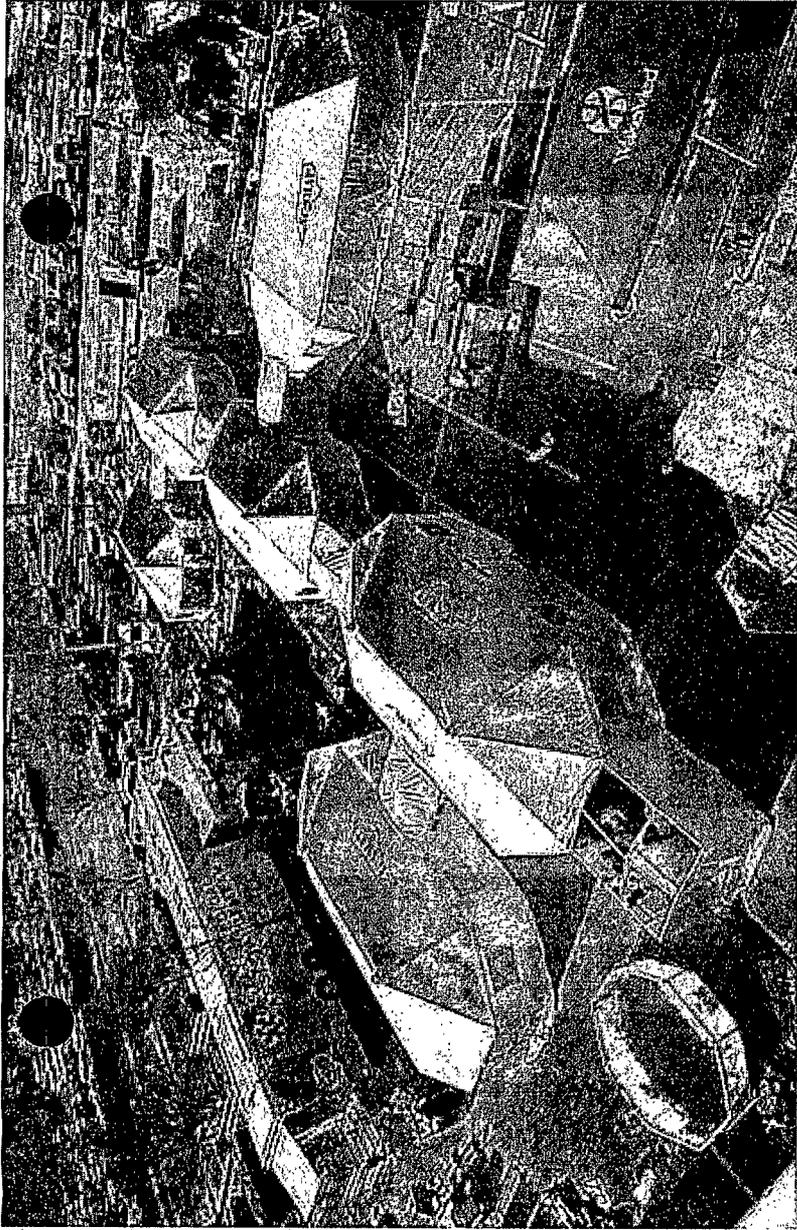
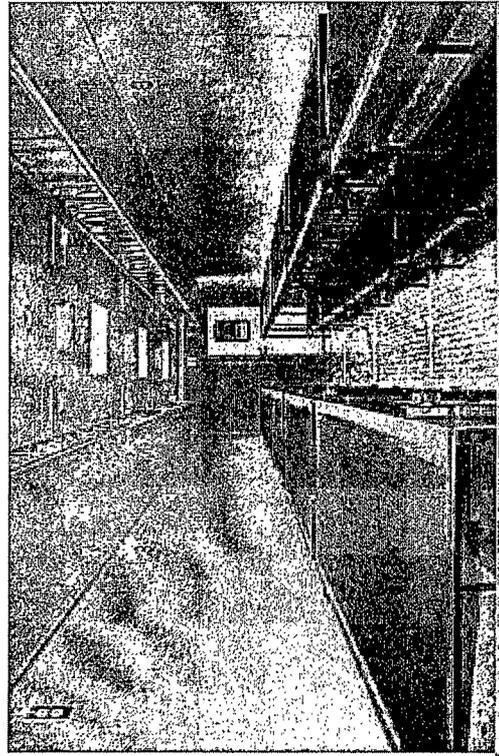
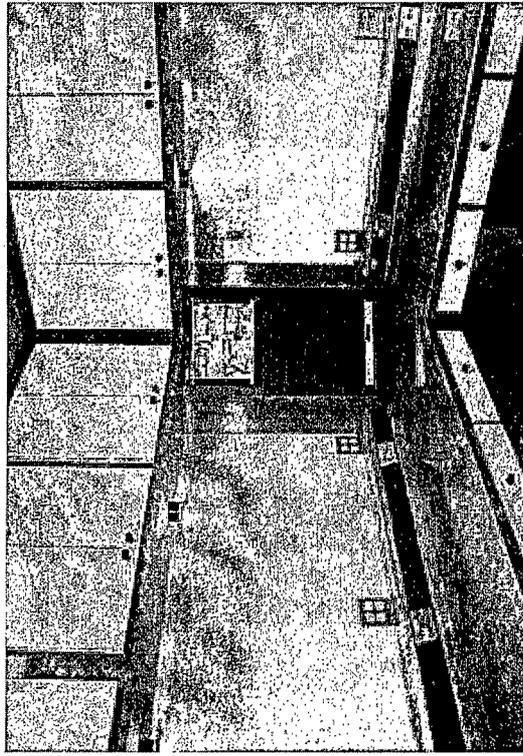
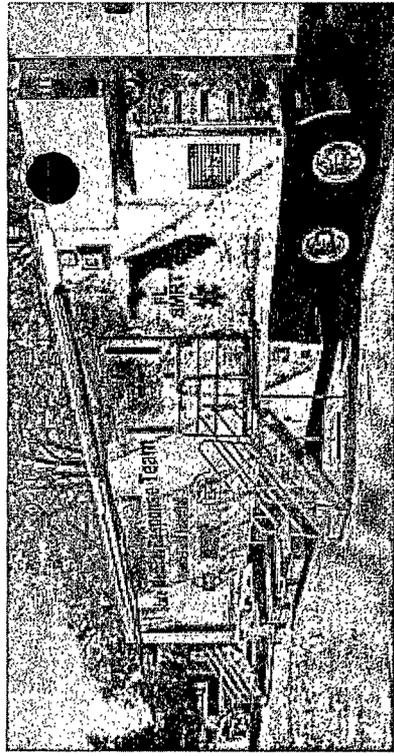


Gas monitoring system and oxygen canisters reside in belly boxes beneath the trailer, and are controlled by panels on rear interior wall.



Transform treatment area to nurse station by removing the patient bed and utilizing wall-mounted workstation.

METTS Mobile Emergency Trauma Trailer System



PUBLIC PROCUREMENT REVIEW BOARD

March 7, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Audit	636 Hwy 80 Waveland	06/01/12 05/31/13	O	900	900	10.00+UJ	10.00+UJ	N 0	9,000	0852322013A07223
DEQ	82 Stoneville Rd Stoneville	06/01/12 08/31/13	O	100	100	24.00 inc	24.00 inc	N 0	2,400	5957632013A01300
Health	220 Blackmur Water Valley	02/29/12 02/28/15	O/WH	3,237	3,237	4.50+UJ	4.50+UJ	N 100	14,568	3908122015A01561

(b) RENEWAL LEASES WITH AN INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	1203 Louisville Starkville	07/01/12 06/30/15	O/WH	3,600	4,800	3.83+UJ	11.75+UJ	N 100	56,400	3905312015C00436

This request from the Mississippi State Department of Health was the only proposal received and is the present location. The increase in cost is due to major repairs and renovations to be provided by the Lessor, including a new clinical area, conference/kitchen area for nutritional classes, a new food center area, and upgrades to the parking lot.

Health	1711 Hwy 13 N Columbia	06/01/12 05/31/15	O/WH	3,600	4,600	10.50+UJ	9.50+UJ	N 100	43,700	3904612015A00218
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(c) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MDAH	1562 G Swetman Biloxi	04/01/12 09/30/13	O		4,344		.01+UJ rounded	N 100 1		0602412013A00912

This request from the Mississippi Department of Archives and History includes terminating Lease Number 060-241-12A upon mutual agreement of both parties.

Board of Geolog	777 Harris Jackson	04/01/12 03/31/17	O		864		9.03 inc rounded	N 0	7,800	5962512017A07344
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This request from the Mississippi Board of Registered Professional Geologists is the second (2nd) lowest of three (3) proposals received and includes terminating Lease Number 596-251-14A, upon mutual agreement of both parties. The lowest proposal was for 734 square feet at a blended five (5) year rate of \$8.68 per square foot, including utilities and janitorial services. However, the lowest proposal consisted of space on two (2) floors which are not ADA-accessible, and the property is located within a floodplain.

(d) LAND LEASES:

1.	Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc Fund	\$/Year	Lease #
	DFA	455 N Lamar Jackson	03/15/12 03/14/13	LD (Parking)	102 sp	102 sp	45/sp/mo	45/sp/mo	N 0	55,080	8992512013C00809
	MDOT	Hinds/Bolton Apt Raymond	07/01/12 06/30/13	LD Hangar	Hangar	Hangar	500/mo	500/mo	N 0	6,000	8992542013B01231

2.
The following two (2) requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification and include waiving the State's Vacant Land/Parking Lease Agreement. The requests also include nine (9) optional renewal terms of five (5) years each, with a ten-percent (10%) escalation at each renewal period. The requests also include a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 each for processing fees.

	Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc Fund	\$/Year	Lease #
	ITS	1825 Carrollton Greenwood	10/07/11 10/06/16	LD		10,180		.18 inc rounded	R 0	4,800	8994212016A07342
	ITS	26100 Hwy 32 Oakland	01/09/12 01/08/17	LD		10,180		.54 inc rounded	R 0	5,400	8998132017A07343

(e) OTHER:

The following requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification and were approved by the PPRB on February 1, 2012. These requests include modification of the start and end dates of the Lease Agreements. All other terms and conditions of the Lease remain the same.

	Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc Fund	\$/Year	Lease #
	ITS	205 CR 176 Iuka	01/04/12 01/03/17	LD (Tower)		10,180		.54 inc rounded	R 0	5,400	8997112016A07334

The original start date of this Lease was July 1, 2011, with an expiration date of June 30, 2016.

	ITS	1320 Littleton Shaw	02/20/12 02/19/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990632016A07335
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The original start date of this Lease was September 1, 2011, with an expiration date of August 31, 2016.

	ITS	1318 Edwards Tunica	02/03/12 02/02/17	LD (Tower)		10,180		.71 inc rounded	R 0	7,200	8997212016A07336
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The original start date of this Lease was September 1, 2011, with an expiration date of August 31, 2016.

	ITS	Benton County Hickory Flat	10/06/11 10/05/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990522016A07337
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The original start date of this Lease was July 1, 2011, with an expiration date of June 30, 2016.

	ITS	16677 Hwy 12 Lexington	01/09/12 01/08/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8992612016A07338
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The original start date of this Lease was August 1, 2011, with an expiration date of July 31, 2016.

	ITS	120 CR 2040 Booneville	10/05/11 10/04/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8995912016A07339
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The original start date of this Lease was July 1, 2011, with an expiration date of June 30, 2016.

	ITS	2686 Old Hwy 61 Leland	12/09/11 12/08/17	LD (Tower)		10,180		.50 inc rounded	R 0	6,000	8997622016A07340
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The original start date of this Lease was September 1, 2011, with an expiration date of August 31, 2016.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount
+UJ = Utilities and Janitorial Services are not included in this amount
+U = Utilities are not included in this amount
+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MARCH 7, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- | | | |
|----|---------------------|---|
| 1. | GS# | 102-245 |
| | Title: | Preplan Union Renov.-Exp. |
| | Institution/Agency: | Delta State University (IHL) |
| | Location: | Cleveland, Mississippi |
| | Project Budget: | \$500,000.00 (Estimated Fee \$1,323,100.99) |
| | Funding Sources: | Senate Bill 3100 Laws of 2011
University Funds |
| | Professional Fee: | C+ |
| | Professional: | JH&H ArchitectsPlannersInteriors, A
Professional Association |

Project Scope: Preplanning through the Design Development Phase of the renovation and expansion of the existing 3 story, 72,271 GSF H. L. Nowell Union, first constructed in 1976 and renovated several times over subsequent years. Project will include both general renovation of existing facility and expansion to incorporate campus dining services. Scope of project will include renovation, replacement and upgrades of building envelope, mechanical, plumbing, electrical, and communications systems, as well as reconfiguration of building interior to accommodate current student activity and food service needs, and for life safety and ADA compliance.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

2. GS# 104-180
 Title: Preplan Shattuck Hall Renovations
 Institution/Agency: Mississippi University for Women (IHL)
 Location: Columbus, Mississippi
 Project Budget: \$250,000.00 (Estimated Fee \$722,857.14)
 Funding Sources: Senate Bill 3100, Laws of 2011
 Professional Fee: D+
 Professional: JBHM Architects, P.A. – Columbus (Tupelo, Mississippi, through the Office listed herein)

Project Scope: Preplanning through the Design Development Phase of renovation to the existing 48,134 GSF Shattuck Hall, first constructed in 1910, and renovated/repared in 1959, 1960, 1974, 1993, 1995, 1998, and 2001. Precise scope of each previous renovation is not fully documented. Project will require research and investigation as well as coordination with the Mississippi Department of Archives & History. Project will address exterior restoration, as well as renovation/reconfiguration of interior, to meet program needs for the Culinary Arts program as well as other academic or support uses. HVAC, plumbing, electrical, and life safety infrastructure, and ADA compliance will also be included.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

3. GS# 106-246
 Title: Preplan Union Renovation
 Institution/Agency: Mississippi Valley State University (IHL)
 Location: Itta Bena, Mississippi
 Project Budget: \$200,000.00 (estimated fees \$559,749.33)
 Funding Sources: Senate Bill 3100, Laws of 2011
 Professional Fee: C+
 Professional: Dale Partners Architects, P.A.

Project Scope: Preplanning through the Design Development phase of the renovation and development of the existing 2 story, 33,898 GSF Jacob Aaron Student Center including the Delta Sands Motel wing, first constructed in 1960 and the 1 story, 6,952 GSF Student Union Annex, first constructed in 1952. Project will include both general renovation of the existing facility and incidental construction to tie these multiple building components into one comprehensive Student Union Complex. Scope of project will include renovation, replacement, and upgrades of building envelope, mechanical, plumbing, electrical and communications systems, as well as reconfiguration of building interior to accommodate current student activity and food service needs, and for life safety and ADA compliance. Due to age of existing facilities, coordination with the Mississippi Department of Archives & History may be required

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the

Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

4. GS# 107-308
Title: Union Addition & Renovation
Institution/Agency: University of Mississippi (IHL)
Location: Oxford, Mississippi
Project Budget: \$50,000,000.00 (estimated fees \$2,830,344.00)
Funding Sources: SB 3100, Laws of 2011
University Funds
Professional Fee: C+
Professional: Eley Guild Hardy Architects - Jackson, P.A.

Project Scope: Planning and construction of addition(s) to, and renovation of, the existing 60,967 GSF, 4 story Student Union Building first constructed in 1975-1980 and previously renovated in 2002 and 2008. Project will include both general renovation of existing facility and expansion to incorporate additional programmatic needs of the University. Scope of project will include renovation, replacement, and upgrades of building envelope, mechanical, plumbing, electrical, and communications systems, as well as reconfiguration of building interior to accommodate current student activity and food service needs and for life safety and ADA compliance. Services provided at the Union will be required to be maintained, at some level, throughout the duration of this project requiring phased renovation/construction.

Union Consultant: It is anticipated that a Union Consultant will be included on the Professional's team and that fees for this consultant will be included within the fee for basic services for this project. The Union Consultant must have an established record of expertise in university-based Student Union design of size and complexity of this project and a demonstrated ability to respond to an aggressive project schedule.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

5. GS# 113-136
Title: Preplan Meat Processing Plant
Institution/Agency: MSU - Division of Agriculture, Forestry and Veterinary Medicine (IHL)
Location: Starkville, Mississippi
Project Budget: \$200,000.00 (Estimated Fee \$486,738.55)
Funding Sources: Senate Bill 3100, Laws of 2011
Professional Fee: C
Professional: Pryor & Morrow Architects and Engineers,

P.A. - Columbus (Columbus, Mississippi, through the Office listed herein)

Project Scope: Pre-planning through Design Development Phase of a new, approximately 15,000 GSF meat processing building at a site to be determined near the Leveck Animal Research Facility. Facility will include kill floor, cooler space, freezer space, research laboratories, classrooms, and other support spaces.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

6. GS# 204-070
Title: Student Union- GT
Institution/Agency: East Mississippi Community College
Location: Mayhew, Mississippi
Project Budget: \$500,000.00 (Estimated Fee \$1,150,522.60)
Funding Sources: Senate Bill 3100, Laws of 2011
Local Funds
Professional Fee: C
Professional: Pryor & Morrow Architects and Engineers,
P.A. - Columbus (Columbus, Mississippi, through the Office listed herein)

Project Scope: Planning through completion of Construction Document Phase for a new 2 story Student Union at the Golden Triangle Campus of East Mississippi Community College. Facility will include cafeteria, student commons, bookstore, security/customer service station, computer/learning center, office spaces, meeting rooms, and support spaces. Consideration will also be given to outdoor recreation/sport court space adjacent to this facility to encourage intramural activities.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

7. GS# 212-061
Title: Stringer Hall Renovations
Institution/Agency: Northeast Mississippi Community College
Location: Boonville, Mississippi
Project Budget: \$500,000.00 (estimated fees \$1,386,105.80)

Funding Sources:	2011 BOB Preservation Fund
Professional Fee:	D+
Professional:	The McCarty Company-Design Group, P.A.

Project Scope: Preplanning through the Design Development Phase of the renovation to the existing 15,171 GSF Stringer Hall, first constructed in 1948, and renovated/repared in 1966, 1975, and 2009. Precise scope of each previous renovation is not fully documented. Project will require research and investigation as well as coordination with the Mississippi Department of Archives and History to determine appropriate scope of renovations to ensure facility eligibility for Mississippi Landmark status. Project will also involve analysis to determine whether academic, support, administrative, or some combination of these, is the optimal long term use for this facility. Project will include construction, as funds permit, of prioritized stabilization/infrastructure work, as well as development of a strategy for phased implementation of subsequent renovations. All research, investigation, analysis, and strategy development shall be considered within the fee for basic services for this project.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MARCH 07, 2012

SOLE SOURCE FOR PPRB APPROVAL

GS# 109-210

School of Medicine

University Medical Center

(Jackson, Mississippi)

UMMC is requesting approval for the Parking Card and Security System revisions and modifications required by the Contract Documents to be limited to Johnson Controls Inc. as a single source. The existing proprietary, established and maintained Campus wide system is a Johnson Controls system that needs to be extended to incorporate this Project's requirements.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MARCH 7, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 103-234

ADA Compliance Phase II-B

Jackson State University

Original Contract Sum/Days	\$1,269,000.00	365 Days
Net Change by Previous Change Order	\$187,681.87	112 Days
Contract Sum Prior to this Change Order	\$1,456,681.87	477 Days
Amount/Days for this Change Order	+\$314,787.11	+162.0 Days
Net Contract Sum/Days (Including this Change Order)	\$1,771,468.98	639.0 Days

Reason for Change Order:

Provide labor, materials and equipment to replace and lower chilled water and gas piping at the parking lot located between Reddix Hall and the I.D. Center. During excavation of the parking lot it was discovered that the existing water lines were not buried deeply enough to protect them from heavy vehicular traffic. Upon inspecting the exposed gas piping in the area of the excavation, Entergy determined that the two main supply pipes were old and should be replaced.

****This change order brings the total award amount over 25% of the original contract sum.****

Note: This is contingent upon approval of a signed change order

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MARCH 7, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 444-020

Eliz Cottage Ext Restoration

Mississippi School of the Arts (Department of Education)

(Brookhaven, Mississippi)

Original Contract Sum/Days	\$76,000.00	180 Days
Amount/Days for this Change Order	+\$25,862.69	+48.0 Days
Net Contract Sum/Days (Including this Change Order)	\$101,862.69	228.0 Days

Reason for Change Order:

- 1.) Fill sink hole under building. PCO#1.0.
- 2.) Rebuild brick curtain wall, extend porch, deck rails and re-orientate porch stairs. PCO#2.0.
- 3.) Replace floor sills at west elevation. PCO#3.0.
- 4.) Replace rotten diagonal sheathing. PCO #4.0.
- 5.) Install handrails at handicap ramp. PCO#5.0.
- 6.) Add concrete slab for steps at west elevation. PCO#6.0.
- 7.) Install new door hardware at exterior doors. PCO#7.0
- 8.) Replace rotten rafter tails discovered during demolition. PCO#8.0.
- 9.) At front porch repair, patch, resurface, seal slab and edge surface of porch slab. PCO#9.0

****This change order brings the total award amount over 25% of the original contract sum.****

Note: This is contingent upon approval of a signed change order

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MARCH 07, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for February 1, 2012 through February 29, 2011.

Construction Awards under \$5,000,000.00

1. **GS# 101-283** Campus Safety & Security – Alcorn State University (GC001) — Award to Johnson Controls, Inc., Charlotte, North Carolina, in the amount of \$165,226.00 (Lowest of 2 Bids received)
2. **GS# 101-285** Building Envelope Repairs – Alcorn State University (GC002) — Award to Rowell Roofing, Inc., Columbia, Mississippi, in the amount of \$619,500.00 (Lowest Responsive of 5 Bids received)
3. **GS# 104-171** Energy Conserv. Measures PH I – Mississippi University for Women (GC001) — Award to Siemens Industry, Inc., Flowood, Mississippi, in the amount of \$1,050,000.00 (Lowest of 2 bids received)
4. **GS# 104-173** HVAC Upgrade Program PH I – Mississippi University for Women (GC001) — Award to Upchurch Plumbing, Inc., Greenwood, Mississippi, in the amount of \$1,117,900.00 (Lowest of 7 bids received)
5. **GS# 104-175** ADA & Life Safety Program PH I – Mississippi University for Women (OC001) — Award to ThyssenKrupp Elevator Corporation, Jackson, Mississippi, in the amount of \$75,681.21 (Sole Source)
6. **GS# 104-175** ADA & Life Safety Program PH I – Mississippi University for Women (GC001) — Award to Burks-Mordecai Builders Inc., Columbus, Mississippi, in the amount of \$359,846.00 (Lowest of 10 bids received)
7. **GS# 104-179** Campus Roofing - PH I – Mississippi University for Women (OC001) — Award to Doug Wheeler Roofing, Inc., Columbus, Mississippi, in the amount of \$23,577.45 (Lowest of 2 quotes received)

Construction Awards under \$5,000,000.00 (cont.)

8. **GS# 104-179** Campus Roofing - PH I – Mississippi University for Women (OC002) — Award to The Floor Gallery, Inc., Columbus, Mississippi, in the amount of \$7,020.22 (Lowest of 2 quotes received)
9. **GS# 106-220** Re-Roof Physical Plant – Mississippi Valley State University (GC001) — Award to Dixie Roofing, Inc.(of MS), Winona, Mississippi, in the amount of \$128,975.00 (Lowest Responsive of 5 bids received)
10. **GS# 108-226** Elect Systems Upgrades – University of Southern Mississippi (GC001) — Award to Fountain Construction Co., Inc., Jackson, Mississippi, in the amount of \$866,000.00 (Second Lowest of 11 bids received, Low Bidder withdrew for error)
11. **GS# 109-207** Alumni Bldg. & Walkway Repair – University Medical Center (GC001) — Award to Conerly Construction, Inc., Clinton, Mississippi, in the amount of \$592,131.00 (Lowest Responsive of 8 bids received).
12. **GS# 321-253** Re-Roof Unit 42 – Department of Corrections (GC001) — Award to B Four Plieed, Inc., Memphis, Tennessee, in the amount of \$520,397.00 (Lowest of 8 bids received)
13. **GS# 341-072** HVAC Infrastructure Upgrades – Department of Agriculture and Commerce (OC001) — Award to Pat Calhoun Fence Company, Inc., Flowood, Mississippi, in the amount of \$2,770.00 (1 quote received per code 31-7-13 for under \$5,000.00)
14. **GS# 364-002** Manship Structural Repairs – Manship House(Office of Capitol Facilities) (Department of Finance and Administration) (GC001) — Award to J. A. Moss Construction Company, Incorporated, Richland, Mississippi, in the amount of \$1,052,000.00 (Lowest of 2 Bids received)
15. **GS# 435-008** Building Repairs Project – Specialized Treatment Facility (GC001) — Award to Starks Contracting Company, Inc., Biloxi, Mississippi, in the amount of \$82,000.00 (Lowest of 7 Bids received)
16. **GS# 516-009** Site Improvements – Mississippi Emergency Management Agency (OC001) — Award to Harrell Contracting Group, LLC, Jackson, Mississippi, in the amount of \$4,988.00 (1 quote received per code 31-7-13 for under \$5,000.00)
17. **GS# 631-034** Electrical Upgrades – Buccaneer State Park (GC001) — Award to Tony Watson Electric, Inc., Brandon, Mississippi, in the amount of \$80,000.00 (Lowest of 7 Bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 412-180** F&E Dorms & Common Areas – Mississippi State Hospital (FE001) — Award to Missco Contract Sales, LLC, Jackson, Mississippi, in the amount of \$447,597.02 (state contract 5-420-21289-11)
2. **GS# 518-013** Warehouse Improvements – Department of Revenue – ABC Division (FE001) — Award to Grainger, Kansas City, Missouri, in the amount of \$23,833.25 (Lowest of 2 quotes received)
3. **GS# 601-114** New Ponds-N.MS Fish Hatchery – Department of Wildlife, Fisheries and Parks (FE019) — Award to Smith-Root, Inc., Vancouver, Washington, in the amount of \$9,436.50 (1 quote received Sole Source Approved by OPT)

ITS Awards

1. **GS# 104-149** Poindexter Hall Renovation – Mississippi University for Women (SC002) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$4,761.78 (CP-1 2012287)
2. **GS# 331-128** Dist 6 Substation-Lauderdale – Department of Public Safety (SC004) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$10,312.55 (CP-1 20120259)
3. **GS# 412-178** Health Records System – Mississippi State Hospital (SC002) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$52,832.00 (CP-1 20120295)
4. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (SC010) – Award to Synergetics Dcs, Inc., Tupelo, Mississippi, in the amount of \$2,850.00 (CP-1 20120314)
5. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (SC011) – Award to Algorithmic Implementations dba AI Squared, Manchester Center, Vermont, in the amount of \$2,474.00 (CP-1 20120320)
6. **GS# 527-014** Virtualization Project – Information Technology Services (SC024) – Award to CDW Government LLC, Chicago, Illinois, in the amount of \$49,782.60 (CP-1 20120293)
7. **GS# 527-014** Virtualization Project – Information Technology Services (SC025) – Award to Infinite Group, Inc., Pittsford, New York, in the amount of \$58,082.00 (CP-1 20120311)
8. **GS# 527-014** Virtualization Project – Information Technology Services (SC026) – Award to Infinite Group, Inc., Pittsford, New York, in the amount of \$54,678.00 (CP-1 20120313)
9. **GS# 550-008** DMR Pass Christian Project – Department of Marine Resources (SC001) – Award to Sunrise Network Solutions, Inc., Ocean Springs, Mississippi, in the amount of \$3,860.06 (CP-1 20120310)
10. **GS# 550-009** Coastal Wildlife Recovery CTR – Department of Marine Resources (SC001) – Award to Sunrise Network Solutions, Inc., Ocean Springs, Mississippi, in the amount of \$14,126.26 (CP-1 20120312)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

MONDAY, MARCH 12, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Delores Douglas, PPRB Recorder, DFA

GUESTS

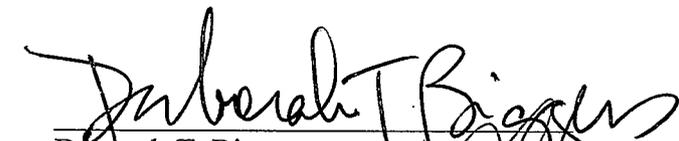
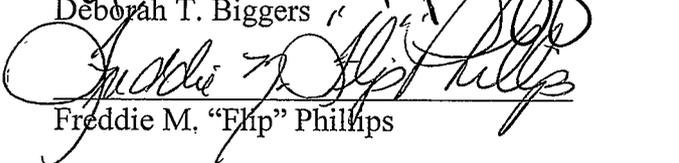
Christiana Hassin, Watkins & Eager, PLLC, on behalf of MDA

The Chairman called the meeting to order.

DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Rick Snowden presented the request from the Mississippi State Port Authority at Gulfport to approve the award to the Lowest and Best Bidder, W. C. Fore Trucking, Inc., in the amount of \$19,116,448.00 for construction of the 25+ Feet / Phase 1, West Pier Project (Project 005). Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers

Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Monday, March 12, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Port of Gulfport Construction Contract Award

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:00 p.m.

WEDNESDAY, MARCH 12, 2012

DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Rick Snowden, Deputy Executive Director for the Department of Finance and Administration, presents the following on behalf of the Mississippi State Port Authority at Gulfport:

The Mississippi State Port Authority at Gulfport requests approval of an award to W. C. Fore Trucking, Inc., for construction of the 25+ Feet / Phase 1, West Pier Project (PROJECT 005). (Highest Score of Best and Lowest Evaluations of 11 proposals)

BID: \$ 19,116,448

PERFORMANCE SCORE: 89.2

+25 Fill Phase I
Contractor Bid Evaluations

3/14/2012
1:59 PM

SUMMARY	Project Understanding Execution Plan	Proposed Resources Past Performance	Fill Delivery Method	DBE	subtotal	Bid		Total Points
Contractor	6 pts.	6 pts.	6 pts.	6 pts.	24 pts.	19,116,448	76 pts	
Phylway Construction	5.8	5.6	2.0	6.0	19.4	29,456,850	49.3	68.7
TCB Construction	4.2	3.9	2.5	6.0	16.6	29,323,822	49.5	66.1
WC Fore	3.3	3.9	0.0	6.0	13.2	19,116,448	76.0	89.2
Toltest, Inc.	3.8	3.2	1.5	6.0	14.5	33,645,561	43.2	57.7
Integrated Proservices	3.7	3.3	6.0	6.0	19.0	34,533,421	42.1	61.1
Phillips & Jordan	5.0	5.0	0.0	6.0	16.0	24,967,484	58.2	74.2
Holden Earth Moving	5.4	4.2	1.8	6.0	17.4	24,992,920	58.1	75.5
Necaise Brothers	3.7	3.1	2.0	6.0	14.8	26,180,897	55.5	70.3
Archer Western	6.0	6.0	0.0	6.0	18.0	23,995,022	60.5	78.5
EUTAW Construction	5.2	5.5	0.0	6.0	16.7	22,905,525	63.4	80.1
Hemphill Construction	4.0	4.0	2.5	6.0	16.5	28,772,850	50.5	67.0

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

MONDAY, MARCH 19, 2012

A special meeting of the Public Procurement Review Board was held at 4:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

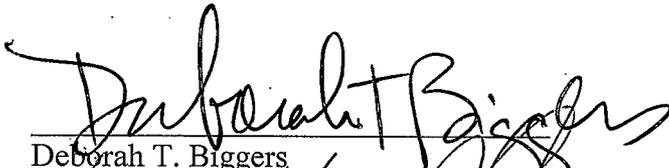
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Brenda Null, Director of Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Ms. Delores Douglas, PPRB Recorder, DFA

The Chairman called the meeting to order.

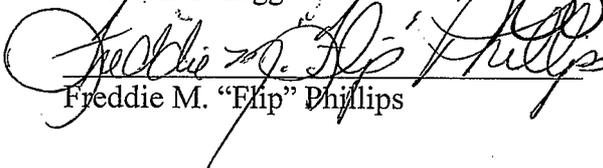
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Moore presented 2 lease requests for storage space on behalf of the Department of Finance and Administration. Mr. Upchurch inquired about the items to be stored. Mr. Snowden explained the storage was related to the renovations at the Governor's Mansion and the process being utilized to sort and store the items from the Mansion. Mr. Upchurch asked if any were items that would be disposed of permanently. Mr. Snowden explained that some may be disposed of, but many were property of Archives and History. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the motion carried.

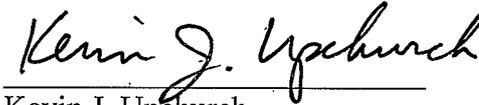
There being no further business to bring before the Board, the meeting was adjourned.



Deborah T. Biggers



Freddie M. "Flip" Phillips



Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Monday, March 19, 2012, 4:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: RPM requests approval of 2 New Leases for Storage Space

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

4:00 p.m.

MONDAY, MARCH 19, 2012.

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- New Leases (a)

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, April 4, 2012.

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

March 19, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) NEW LEASES:

The following two (2) requests from the Department of Finance and Administration are for storage of furniture and materials from the Mississippi Governor's Mansion while work is being completed at the Mansion. These requests include a one (1) time administration fee of \$15.00 each. This request is also contingent upon resolution of the final Lease Agreement.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DFA	304 S State Jackson	03/20/12 02/19/13 mo to mo	S		294		8.98 inc rounded		2,640 2,420	3252512013A01654 (11 Months)
DFA	304 S State Jackson	03/20/12 02/19/13 mo to mo	S		100		13.44 inc rounded		1,344 1,232	3252512013B01654 (11 Months)

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount
 +UJ = Utilities and Janitorial Services are not included in this amount
 +U = Utilities are not included in this amount
 +J = Janitorial Services are not included in this amount

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, APRIL 04, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. on the 1st floor in Conference Room 138 of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

ABSENT

Ms. Melody Coulson, PPRB Recorder, DFA

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Brenda Null, Director of Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Lana Byrd, PPRB Recorder, DFA
Ms. Ginny Zirulnik, Watkins & Eager
Mr. Dorsey Carson, Burr & Forman
Mr. Chris Meyer, Burr & Forman
Mr. Joe Conn, MSPA
Mr. Don Allee, MSPA
Ms. Angela Shortt, MSPA
Mr. Blase Gaude, Eutaw Construction Company, Inc.
Mr. Scott Carter, Eutaw Construction Company, Inc.
Mr. Bobby Elmore, Eutaw Construction Company, Inc.

The Chairman called the meeting to order.

PROTEST HEARING

The first item on the agenda was a hearing on Eutaw Construction Company, Inc's (Eutaw) protest of an intended award made by the Mississippi State Port Authority (MSPA) at Gulfport to W.C. Fore Trucking, Inc., (Fore) regarding the Port of Gulfport Restoration Program; West Pier +25 Fill – Phase 1, Project No. 005. This award was approved by the PPRB on March 12, 2012, and subsequently protested on March 12, 2012. The MSPA denied the protest and Eutaw appealed de novo to the PPRB on March 22, 2012. Mr. Dorsey Carson represented Eutaw with claims that Fore was non-responsive due to 1) being in arrears on taxes with the state of Mississippi during the bid opening, 2) defaulting on a previous contract with TCB Construction, and 3) failing to comply with bid requirements dealing with the quantity of truckloads in the bid specifications. Mr. Ben Stone spoke for MSPA stating that Fore complied with the bid requirements by what was on the outside of the bid envelope stating they had made an error and would not increase the bid amount which results in a loss on Fore's part, Fore is not in arrears on any contracts with the MSPA, Fore paid the amount in question

regarding taxes in order to appeal to the State, and that there is a dispute in the courts regarding a default on a contract but this should not be held against them as that is common between contractors. MSPA assessed all matters regarding the bid and determined that Fore was a complying bidder and went forward with awarding Fore the bid.

The Chairman announced that the matter would be reviewed and taken under advisement and a decision would be made within five (5) working days.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Special Meeting, Thursday, March 01, 2012
Regular Meeting, Wednesday, March 07, 2012
Special Meeting, Monday, March 12, 2012
Special Meeting, Monday, March 19, 2012

Mr. Phillips made the motion to approve, Ms. Biggers seconded, and the motion carried.

DEPARTMENT OF FINANCE AND ADMINISTRATION

The Mississippi State Port Authority is requesting approval to amend the contracts of Thompson Engineering, Quality Engineering Services, and Neel-Schaffer. The amendments provide time extensions (2 years) and scope increase, and are being done in accordance with the terms of the current contract. All three contracts are part of the original program administered by CH2M Hill which was approved by PPRB. These amendment requests have been approved by the MSPA Board of Commissioners and MDA. It is duly noted that PPRB has determined a change in scope. Mr. Snowden recommended approval.

Ms. Biggers motioned to approve, Mr. Phillips wanted to review past minutes to make certain the intent is clear, Ms. Biggers accepted the friendly, and all were in favor.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

The Board reviewed (a) Renewal Leases with no Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, Ms. Biggers seconded, and the motion carried.

The Board reviewed (b) New Leases. Mr. Moore explained the leases needed to be accessible to the campus of University of Mississippi and the only available lease was on campus but privately owned. Mr. Phillips made the motion to approve, Ms. Biggers seconded to include waiving advertising, and the motion carried.

The Board reviewed (c) Land Leases. 1) Mr. Moore explained the lease for ratification. Ms. Biggers made the motion to ratify, Mr. Phillips seconded, and the motion carried. 2) Mr. Moore explained the lease for approval, Mr. Upchurch made the motion to approve, Ms. Biggers seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek presented to the board for Approval of a Professional Appointment of Belinda Stewart Architects, P.A., on GS#203-049 Founders Gym Renovations-East Central Community College. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the motion carried.

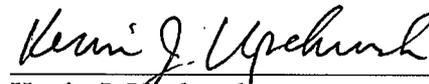
Mr. Kornbrek presented a sole source item on behalf of Mississippi Emergency Management Agency (MEMA) for approval. MEMA is requesting approval for the procurement of four (4) additional Closed Circuit Television (CCTV)/Security Cameras and the integration of these new cameras, no cost was included, Mr. Upchurch suggested to table the item for further evaluation, which was seconded by Ms. Biggers.

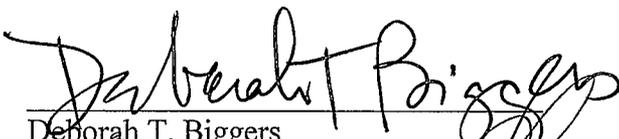
Mr. Kornbrek presented a sole source item on behalf of the University of Mississippi Medical Center. UMMC is requesting approval for the purchase of the Simplex fire alarm system to integrate each building on campus and upgrade older devices for the newer ones to meet the current codes. Mr. Phillips made a motion to approve the procurement, Ms. Biggers seconded, and the motion carried.

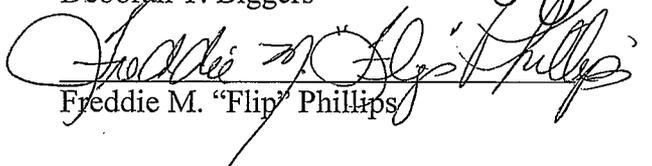
Mr. Kornbrek presented to the board for ratification of a Change Order on GS# 502-031 Storm Drainage Repair-Mississippi Industries for the Blind. MIB has made temporary line repairs to the service line. The repairs revealed the existing metal line to be severely deteriorated. Due to the age of the pipe it is likely the entire line is severely deteriorated and other leaks and problems are inevitable. This same line is to be tapped for connection of the new irrigation system required under this project. Ms. Biggers made a motion to ratify this Change Order, Mr. Phillips seconded, and the motion carried.

Mr. Kornbrek presented the Construction, F&E, and ITS awards for Ratification. Mr. Phillips made the motion to ratify all the awards. Ms. Biggers seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, April 04, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday
2:00 p.m.

April 4, 2012

ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

RICK SNOWDEN	DFA
Deb Biggers	DFA/OBTFM
Ginny Ziculik	Watkins + Eager
BRENAE NULL	DFA - RPM -1
Brooks Moore	DFA/BOB
Julney Leigh Goodwin	DFA/AG
DORSEY CARSON	BURR & FORMAN
Chris Meyer	Burr + Forman
Joe Conn	MSPA
Don Allee	MSPA
Amela Shortt	MSPA
BEN F. STONE	BALCH
Blaise Gaudé	EUTAW Construction Company, Inc.
SAUL CARTER	" " "
BOBBY EMMORE	EUTAW CONST. Co., INC.
Glenn R. Korubrek	
M. lo Crabtree	DEA/OPTFM
FREDDIE M. "Flip" Phillips	DFA
Kevin Upchurch	DFA
Romaine Richards	AG/DFA

STANDARD APPROVAL FORM

Bureau of Building, Grounds and Real Property Management

CHANGE ORDER

Project GS#/Name: 444-020 Eliz Cottage Ext Restoration		
Institution/Agency: Mississippi School of the Arts (Department of Education)		
The Bureau of Building, Grounds and Real Property Management approves the following:		
Change Order Number: ONE (1)		
Contractor: Historic Renovations of Yazoo, Inc.	Award Number: GC001	
Reason for Change Order: (1.) Fill sink hole under building. PCO#1.0. (2.) Rebuild brick curtain wall, extend porch, deck rails and re-orientate porch stairs. PCO#2.0. (3.) Replace floor sills at west elevation. PCO#3.0. (4.) Replace rotten diagonal sheathing. PCO #4.0. (5.) Install handrails at handicap ramp. PCO#5.0. (6.) Add concrete slab for steps at west elevation. PCO#6.0. (7.) Install new door hardware at exterior doors. PCO#7.0 (8.) Replace rotten rafter tails discovered during demolition. PCO#8.0. (9.) At front porch repair, patch, resurface, seal slab and edge surface of porch slab. PCO#9.0		
Original Contract Sum/Days	\$76,000.00	180.0 Days
Net Change Sum/Days by Previous Change Orders	\$0.00	0.0 Days
Contract Sum/Days Prior to this Change Order	\$76,000.00	180.0 Days
Amount/Days for this Change Order	\$25,862.69	48.0 Days
	Increase	Increase
Net Contract Sum/Days (including this Change Order)	\$101,862.69	228.0 Days
Cumulative Change Orders / Original Contract Sum: 34.02985526	Original NTP Date	02/07/2011
Total Change Order Impact: \$28,056.32	Revised Completion Date	09/23/2011
Professional: Albert & Associates Architects, P.A.		Award Number: PP001
Original Professional Fee	Complexity: B+	\$7,162.74
Net Professional Fee Adjustment by Previous Change Orders		\$0.00
Professional Fee Prior to this Change Order		\$7,162.74
Professional Fee Adjustment for this Change Order		\$2,193.63
Credit for this Change Order (Explain)		\$0.00
Professional Fee Adjustment for this Change Order less Credit		\$2,193.63
		Increase
Previous Credits: Planning (Explain)		\$0.00
Previous Credits: Construction (Explain)		\$0.00
Net Professional Fee (including this Change Order and Credits)		\$9,356.37
Cx Professional:		Award Number:
Original Cx Professional Fee	Complexity: 0	\$0.00
Net Cx Professional Fee Adjustment by Previous Change Orders		\$0.00
Cx Professional Fee Prior to this Change Order		\$0.00
Cx Professional Fee Adjustment for this Change Order		\$0.00
Cx Credit for this Change Order		\$0.00
Cx Professional Fee Adjustment for this Change Order less Credit		\$0.00
Previous Cx Credits: Planning (Explain)		\$0.00
Previous Cx Credits: Construction (Explain)		\$0.00
Net Cx Professional Fee (including this Change Order and Credits)		\$0.00

ORIGINATOR	Arthur L. Pierce, Construction Administrator	DATE: 02/03/2011
FINANCIAL REVIEW		DATE:
APPROVAL		DATE:
APPROVAL	-----	DATE:

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, APRIL 04, 2012

I. PROTEST HEARING

Consideration of the appeal filed by Eutaw Construction Company, Inc. ("Eutaw"). Eutaw protests an intended award made by the Mississippi State Port Authority at Gulfport ("MSPA") to W.C. Fore Trucking, Inc. regarding the Port of Gulfport Restoration Program; West Pier +25 Fill – Phase 1, Project No. 005. This award was approved by the PPRB on March 12, 2012 and subsequently protested on March 12, 2012. The MSPA denied the protest and Eutaw appealed de novo to the PPRB on March 22, 2012.

II. MINUTES FROM MARCH MEETING(S)

- Approval of Minutes for the Special Meeting, Thursday, March 01, 2012
- Approval of Minutes for the Regular Meeting, Wednesday, March 07, 2012
- Approval of Minutes for the Special Meeting, Monday, March 12, 2012
- Approval of Minutes for the Special Meeting, Monday, March 19, 2012

III. DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Rick Snowden, Deputy Executive Director for DFA, requests approval the following:

- Mississippi State Port Authority has 3 requests for approval of Contract Amendments

IV. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- New Leases (b)
- Land Leases (c)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Professional Appointments on the following project:
GS# 203-049 Founders Gym Renovations - East Central Community College
- Approval of Sole Source on the following projects:
GS# 516-009 Site Improvements-Mississippi Emergency Management Agency (MEMA)
GS# 109-208 Fire Alarm and Clock Upgrades-University of Mississippi Medical Center
- Ratification of Change Order on **GS# 502-031** Storm Drainage Repair – Mississippi Industries for the Blind
- Ratification of Construction, F&E, and ITS awards

V. NEXT MEETING DATE

Regular Meeting, Wednesday, May 02, 2012



**PORT OF GULFPORT RESTORATION PROGRAM
REQUEST FOR AMENDMENT
MODIFICATION OF GENERAL SERVICES CONTRACT OF
TASK ORDER**

DATE OF REQUEST:	3/2/2012
<i>Information Below To Be Completed By MSPA</i>	
DATE OF APPROVAL BY BOC:	3/8/12
NTP EFFECTIVE DATE:	

CONTRACT NO.:	010-HUD-002	
TASK ORDER NO.:	na	
AMENDMENT NO.:	4	
CDBG FUNDING BUDGET:	Administrative	
	Program Wide Planning	<input checked="" type="checkbox"/>
	Project Specific Activity	
	Project Number:	
Add "X" to Appropriate Box or Add Project No. and Project Title for Activity		Title:
Does this activity involve Program Wide, Environmental or Permitting? (Yes/No)		No

ISSUED BY:
Joe Conn, MSPA-DRD, DDR

ADMINISTERED BY:
Lon Elledge, CH2M HILL, PM

SIGNATURE:
[Signature]

NAME AND ADDRESS OF CONTRACTOR (Include Contact or Representative Name, Address, County, State and Zip Code)
CONTRACTOR:
Thompson Engineering
STREET
2970 Cottage Hill Road, Suite 190

CONTRACTOR CONTACT OR REPRESENTATIVE
Mark Saunders, P.E.
CITY, STATE, ZIP
Mobile, Alabama 36606

THIS AMENDMENT/MODIFICATION AFFECTS ONE OR MORE OF THE FOLLOWING:

(Add "X" to Appropriate Boxes)

<input checked="" type="checkbox"/>	SCOPE
<input checked="" type="checkbox"/>	SCHEDULE
<input checked="" type="checkbox"/>	COSTS

Submit detailed summary of scope, schedule and/or cost changes attached to this amendment request. Changes that affect overall scope, schedule or costs or that may affect other Program Milestones will require BOC approval.

Contracted Days:	1095	Amended Contracted Days:	1825
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Original Contract or Task Order Amount	\$1,000,000.00
Net Change By Previous Authorized Amendments	\$1,000,000.00
Contract or Task Order Amount Prior to this Amendment	\$2,000,000.00
Amount of Increase/Decrease per This Amendment	\$3,000,000.00
Amended Contract or Task Order Amount	\$5,000,000.00

<input type="checkbox"/>	ADMINISTRATIVE CHANGE ONLY	Change is administrative only and does not affect overall scope, schedule, costs or other Program Milestones. Administrative change does not require BOC approval.
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DESCRIPTION OF AMENDMENT / MODIFICATION:

Provide a brief description below of changes to scope, schedule and/or costs - refer to attached summary for detailed description.

Based on the needs of the Restoration Program we are requesting a two (2) year extension of Thompson Engineering's contract number 010-HUD-002 for Geotechnical Engineering Design and Services. This contract was initially given notice to proceed on July 29, 2009 and currently expires on July 28, 2012. This request would extend the contract through July 28, 2014, a total of five (5) years which is within the State of Mississippi contract term limitations (five years). Estimated costs and scope are based on the Program's Base Schedule and Consultant's attached rate sheets. A scope of work and estimated costs for the two year period is included in the authorization memorandum with this request.

With the exception of approved change requests, all terms and conditions of the original contract remain unchanged and in full force and effect.

APPROVED AND AUTHORIZED:

For CONTRACTOR
John H. Baker III 3/2/12
Signature
[Signature]

For PRESIDENT, MSPA BOARD OF COMMISSIONERS
Leawood S. Sawyer, Jr. 3/8/12
Signature
[Signature]

FOR MISSISSIPPI DEVELOPMENT AUTHORITY (MDA)
James L. Barksdale 3/19/12
Signature
[Signature]

For SECRETARY, MSPA BOARD OF COMMISSIONERS
John Bester 3/8/12
Signature
[Signature]

Attachments to be included with this document:
PM recommendation memo for amendment
Attachment C - Approved Contract Rate Sheet
Negotiation Strategy Summary (Not Required)

**Thompson Engineering
MSPA Contract 010-HUD-002
Contract Amendment 4
Geotechnical Site Investigation and Engineering Services**

TO: Joe Conn, Director, Disaster Recovery, MSPA
 COPIES: Lon Elledge, CH2M HILL
 Adam LaBarbera, CH2M HILL
 FROM: Jeff Hellstrom
 DATE: March 2, 2012
 RE: Contract Extension for Thompson Engineering

Joe,

Based on the needs of the Restoration Program, we are requesting a two (2) year extension of Thompson Engineering's contract number 010-HUD-002 for Geotechnical Engineering Design and Services. This contract was initially given notice to proceed on July 29, 2009 and currently expires on July 28, 2012. This request would extend the contract through July 28, 2014, a total of five (5) years, which is within the State of Mississippi contract term limitations (five years).

The estimated cost is based on the Program's Base Schedule and Consultant's current rate sheets for 2012. During the two year extension period, it is anticipated that Thompson Engineering will perform Geotechnical Engineering Services on the following projects:

Projects:

D 006 000 0000	Construction Services for West Pier +25 Ft - Phases II and III
D 009 000 0000	Geotechnical Design for Interim Roadway (North Harbor)
D 010 000 0000	Geotechnical Design for Interim Rail (North Harbor)
D 028 000 0000	Geotechnical Design for Utility Infrastructure Upgrades
C 028 000 0000	Construction Services for Utility Infrastructure Upgrades
C 014 000 0000	Construction Services for Wharf Crane Rail Upgrades (Berth 3)
C 015 000 0000	Construction Services for Wharf Crane Rail Upgrades (Berths 1 & 2)
C 017 000 0000	Construction Services for Wharf Crane Rail Upgrades (Berths 4 & 5)
C 016 000 0000	Construction Services for Wharf Crane Rail Upgrades (Berth 6)
D 018 000 0000	Geotechnical Design for Vertical Face Behind Wharf
D 029 000 0000	Geotechnical Design for Rail on West Pier Terminal
C 029 000 0000	Construction Services for Rail on West Pier Terminal
D 020 000 0000	Geotechnical Design for Terminal Building & Facilities (Terminals 1, 2, and 3)
	Geotechnical Design and Construction Services for East Pier Interim Warehouse
	IDIQ-As-Needed Geotechnical Engineering Services (2 years)

Cost:

<i>Current Contract Value</i>	<i>\$2,000,000.00</i>
<i>Additional Value Requested</i>	<i>\$3,000,000.00</i>
<i>Amended Contract Value</i>	<i>\$5,000,000.00</i>

Duration: The revised contract duration will be from July 29, 2009 to July 28, 2014, a new contract total of 1825 days.

Attachment C
Rate Sheet

1.0 Professional Fees

1.1 Personnel

Engineer

Senior Principal Engineer (code 003)	\$236.23/hr.
Principal Engineer II (code 008)	\$196.85/hr.
Principal Engineer (code 005)	\$179.98/hr.
Senior Engineer (code 050)	\$149.04/hr.
Project Engineer (code 150)	\$123.74/hr.
Engineering Associate II (code 200)	\$104.05/hr.
Engineering Associate I (code 260)	\$87.17/hr.

Scientist / Geologist

Senior Consultant (code 311)	\$137.80/hr.
Senior Scientist (code 115)	\$118.11/hr.
Project Scientist (code 165)	\$104.05/hr.
Staff Scientist II (code 215)	\$92.80/hr.
Staff Scientist I (code 270)	\$73.67/hr.

Designer / Drafter

Senior Designer Level II (code 657)	\$112.49/hr.
Senior Designer Level I (code 656)	\$92.80/hr.
Designer Level IV (code 655)	\$81.56/hr.
Designer Level III (code 654)	\$73.67/hr.
Designer Level II (code 652)	\$70.30/hr.
Designer Level I (code 651)	\$55.68/hr.

Technician

Senior Materials Specialist (code 515)	\$118.11/hr.
Materials Specialist (code 514)	\$81.56/hr.
Senior Technician (code 506)	\$70.30/hr.
Level IV Technician (code 504)	\$64.68/hr.
Level III Technician (code 503)	\$55.68/hr.
Level II Technician (code 502)	\$44.99/hr.
Level I Technician (code 501)	\$44.99/hr.

Specialist

Senior Specialist (code 399)	\$118.11/hr.
Project Specialist (code 290)	\$101.23/hr.
Staff Specialist II (code 351)	\$87.17/hr.
Staff Specialist I (code 271)	\$70.30/hr.
Field Assistant (code 500)	\$44.99/hr.

Project Manager

Principal Project Manager (code 001)	\$168.73/hr.
Senior Project Manager (code 112)	\$123.74/hr.
Project Manager (code 162)	\$104.05/hr.
Project Coordinator Level II (code 250)	\$92.80/hr.
Project Coordinator Level I (code 252)	\$73.67/hr.

Consultant (Roofing, Safety, etc.)

Executive Consultant (code 004)	\$179.98/hr.
Registered Roof Consultant (code 307)	\$163.10/hr.
Principal Consultant (code 002)	\$149.04/hr.
Senior Consultant (code 311)	\$137.80/hr.
Project Consultant (code 309)	\$112.49/hr.
Staff Consultant II (code 357)	\$101.23/hr.
Staff Consultant I (code 359)	\$81.56/hr.

Surveyor

Registered/Prof. Land Surveyor II (code 604)	\$131.61/hr.
Registered/Prof. Land Surveyor I (code 605)	\$112.49/hr.
Surveyor, Party Chief (code 603)	\$87.17/hr.
Surveyor, Instrument Man (code 606)	\$56.24/hr.
Surveyor, Rodman (code 607)	\$44.99/hr.

Administrative

Documentarian Level II (code 797)	\$70.30
Documentarian Level I (code 798)	\$64.68
Level II Assistant (code 799)	\$55.68
Level I Assistant (code 800)	\$50.62

1.2 Other Expenses

1. Automotive mileage	\$0.51/mile
2. Silvership Boat (includes operator)+	\$852.80/day
3. Per Diem (Meals)	\$41.00/person/day
4. Per Diem (Lodging)	"State Rate" When Available
5. Photographs (reproduced within report or at client's request)	\$ 2.70 ea.
6. Color Photocopies	\$3.28/page
7. Large Drawing Plots	
<u>Monochrome Linework on bond - \$1/Sq. Ft.</u>	
Size D	\$5.40/ea
Size E	\$10.81/ea
Long Plot (140x32)	\$32.35/ea.
2-pe Super Plot (140x60)	\$60.66/ea.
11x17 Reduction	\$1.35/ea
Custom (Glossy 40x28)	\$40.45/ea.
<u>Color Image on plain bond - \$6/Sq. Ft.</u>	
Size D	\$32.42/ea
Size E	\$64.82/ea
Long Plot (140x32)	\$194.14/ea.
2 pc Super Plot (140x60)	\$364.00/ea.
11x17 Reduction	\$8.10/ea
Custom (Glossy 106x36)	\$192.92/ea.
8. Other direct, non-salary expenses	Cost Plus 15%

Geotechnical Unit Rates

Description	Unit	Unit Fees
SPT Fees - Marinaside Fees		
Mobilization / Demobilization	Each	\$14,960.40
Offshore Drilling and SPT Sampling	Day	\$10,316.80
Standby	Hour	\$904.12
SPT Fees - Landside Fees		
Mobilization / Demobilization	Mile	\$9.84
Landside Drilling and SPT Sampling	Foot	\$41.86
Standby	Hour	\$333.24
CPT Fees - Marinaside Fees		
Mobilization / Demobilization	Each	\$21,819.20
Offshore CPT Soundings	Day	\$15,724.80
Standby	Hour	\$1,516.32
CPT Fees - Landside Fees		
Mobilization / Demobilization	Mile	\$28.08
Landside CPT Soundings	Foot	\$29.54
Standby	Hour	\$561.60
Vane Shear Fees - Marinaside Fees		
Mobilization / Demobilization	Each	\$14,705.60
Offshore Vane Shear Tests (performed every 5 feet)	Day	\$10,337.60
Standby	Hour	\$1,030.64
Vane Shear Fees - Landside Fees		
Mobilization / Demobilization	Mile	\$11.25
Landside Vane Shear Tests (performed every 5 feet)	Foot	\$66.56
Standby	Hour	\$508.30
Vibracore Fees - Marinaside Fees		
Mobilization / Demobilization	Each	\$33,748.00
Offshore Vibracore Sampling (4 locations per day)	Day	\$13,114.40
Standby	Hour	\$1,456.00
Instrumentation Installation		
Inclinometers (120 ft. deep, no sampling)	Each	\$3,328.00
Vibrating-Wire Piezometer (75 ft. deep, with soil sampling below fill)	Each	\$3,172.00
Settlement Plates (with pvc sleeve)	Each	\$676.00
Magnetic Extensometers (70 ft. deep, no soil sampling)	Each	\$2,787.20
Subcontract - MAH QA Manager	Hour	\$130.00
Additional Mobilization	Mile	\$9.10
Laboratory Activities		
Unconsolidated-Undrained Triaxial Shear Test "1 pt." (ASTM D-2850)	Each	\$140.61
Laboratory Motorized Vane Shear (ASTM D4648)	Each	\$56.16
Unconfined Compressive Strength (ASTM D2166)	Each	\$105.56
One-Dimensional Consolidation Potential (ASTM D-2435)	Each	\$369.20
Consolidated Undrained Triaxial Shear Test (ASTM D-4767)	Each	\$1,180.40
One-Dimensional Shrinkage/Swell (ASTM D-4546)	Each	\$369.20
Atterberg Limits Tests (ASTM D-4318)	Each	\$61.88
Moisture Content (ASTM D-2216)	Each	\$12.38
Particle Size Analysis (ASTM D-422)	Each	\$123.76
Standard Proctor Compaction Tests (ASTM D-698)	Each	\$92.25
Modified Proctor Compaction Tests (ASTM D-1557)	Each	\$104.62
CBR Tests (ASTM 1883)	Each	\$614.12
PH Tests (SW-8469045D)	Each	\$13.52
Sulfate Tests (SW-8469038)	Each	\$33.75
Chloride Tests (SW-8469251)	Each	\$33.75



**PORT OF GULFPORT RESTORATION PROGRAM
REQUEST FOR AMENDMENT
MODIFICATION OF GENERAL SERVICES CONTRACT OR
TASK ORDER**

DATE OF REQUEST:	2/29/2012
<i>Information Below To Be Completed By MSPA</i>	
DATE OF APPROVAL BY BOC:	3/8/2012
NTP EFFECTIVE DATE:	

CONTRACT NO.:	010-HUD-003	
TASK ORDER NO.:	na	
AMENDMENT NO.:	3	
CDBG FUNDING BUDGET:	Administrative	
	Program Wide Planning	
	Project Specific Activity	
	Project Number:	N/A
Add "X" to Appropriate Box or Add Project No. and Project Title for Activity:	Title:	N/A
Does this activity involve Program Wide Environmental or Permitting? (Yes/No)	No	

ISSUED BY:
Joe Conn, MSPA-DRD, DDR

ADMINISTERED BY:
Lon Elledge, CH2M HILL, PM

SIGNATURE:

NAME AND ADDRESS OF CONTRACTOR (Include Contact or Representative Name, Address, County, State and Zip Code)

CONTRACTOR
Quality Engineering Services, Inc.
STREET
626-D West Railroad Street

CONTRACTOR CONTACT OR REPRESENTATIVE
John Oliver, President
CITY, STATE, ZIP
Long Beach, MS 39560

THIS AMENDMENT/MODIFICATION AFFECTS ONE OR MORE OF THE FOLLOWING:

(Add "X" to Appropriate Boxes)

Submit detailed summary of scope, schedule and/or cost changes attached to this amendment request. Changes that affect overall scope, schedule or costs or that may affect other Program milestones will require BOC approval.

<input type="checkbox"/>	SCOPE		
<input checked="" type="checkbox"/>	SCHEDULE	Contracted Days: 1095	Amended Contracted Days: 1825
<input checked="" type="checkbox"/>	COSTS		

Original Contract or Task Order Amount	300,000.00
Net Change By Previous Authorized Amendments	1,000,000.00
Contract or Task Order Amount Prior to this Amendment	1,300,000.00
Amount of Increase/Decrease per This Amendment	1,500,000.00
Amended Contract or Task Order Amount	2,800,000.00

ADMINISTRATIVE CHANGE ONLY: Change is administrative only and does not affect overall scope, schedule, costs or other Program milestones. Administrative change does not require BOC approval.

DESCRIPTION OF AMENDMENT / MODIFICATION:

Provide a brief description below of changes to scope, schedule and/or costs - refer to attached summary for detailed description.

Based on the needs of the Restoration Program we are requesting a two (2) year extension for Quality Engineering Services' contract number 010-HUD-003 for Construction Materials Testing. This contract was initially given notice to proceed on July 29, 2009 and currently expires on July 28, 2012. Approval of this request would extend the contract through July 28, 2014, which is within the State of Mississippi contract term limitations (five years). Estimated cost and scope are based on the Program's Base Schedule and Consultant's attached rate sheets. A scope of work and estimated cost for the two year period are included with this request in the authorization memorandum.

With the exception of approved change requests, all terms and conditions of the original contract remain unchanged and in full force and effect.

APPROVED AND AUTHORIZED:

For CONTRACTOR

Signature: **JOHN P. OLIVER, III PRES**

Date Signed: 3/2/12

For PRESIDENT, MSPA BOARD OF COMMISSIONERS

Signature: **Leonard S. Sawyer, Jr.**

Date Signed: 3/8/12

(MDA Signature Required For Contract Modifications Only)

For MISSISSIPPI DEVELOPMENT AUTHORITY (MDA)

Signature: **JAMES L. BARKSON LC**

Date Signed: 3/19/12

For SECRETARY, MSPA BOARD OF COMMISSIONERS

Signature: **John Rester**

Date Signed: 3/8/12

Attachments to be included with this document:

- PM recommendation memo for amendment
- Attachment A - Schedule, & Deliverables (Not Required)
- Attachment B - Compensation (Not Required)
- Attachment C - Approved Contract Rate Sheet
- Negotiation Strategy Summary (Not Required)

**Quality Engineering Services, Inc.
MSPA Contract 010-HUD-003
Contract Amendment 3
Construction Materials Testing**

TO: Joe Conn, Director, Disaster Recovery, MSPA
COPIES: Lon Elledge, CH2M HILL
 Adam LaBarbera, CH2M HILL
FROM: Jeff Hellstrom
DATE: February 29, 2012
RE: Contract Extension for Quality Engineering Services, Inc.

Joe,

Based on the needs of the Restoration Program we are requesting a two (2) year extension of Quality Engineering Services' contract number 010-HUD-003 for Construction Materials Testing. This contract was initially given notice to proceed on July 29, 2009 and currently expires on July 28, 2012. Approval of this request would extend the contract through July 28, 2014, which is within the State of Mississippi contract term limitations (five years).

The estimated cost is based on the Program's Base Schedule and Consultant's attached rate sheets. During the two year extension period it is anticipated that QES will perform Construction Materials Testing services on the following projects listed in the scope:

Scope: C 004 000 0001 24 Acre Fill
 C 005 000 0002 West Pier +25' Fill - Phase I
 C 006 000 0000 West Pier +25' Fill - Phase II

Cost:

<i>Existing NTE</i>	<i>\$1,300,000.00</i>
<i>Additional Amount Requested</i>	<i>\$1,500,000.00</i>
<i>Revised NTE</i>	<i>\$2,800,000.00</i>

Duration: The revised contract duration will be from July 29, 2009 to July 28, 2014, a new contract total of 1825 days.



Quality Engineering Services, Inc.

a consulting & construction materials testing firm

626-D West Railroad St
Long Beach, MS 39560-5427

(228) 868-6618 voice
(228) 868-2006 fax
info@qesonline.com
www.qesonline.com

a foundation for our community

Schedule of Services and Rates-2012a

All service fees, unless otherwise noted include corresponding reports, which will be reviewed and signed by the in-house Registered Professional Engineer.

ALL SERVICES REQUIRE 24 HOURS NOTICE!

Hourly Services

Minimum call-out for all hourly services: **2 hours**

Technician

Includes: pickup soil samples, concrete specimens, mortar cubes; Verifying concrete slump, air, temperature, making concrete test specimens; nuclear densities, cone penetrometer, pile counts, etc.

Regular	\$37.00
Shift Work	\$42.55
Overtime and Holiday*	\$55.50
Premium Holiday	\$76.00

(Includes New Years, Easter, Memorial, Independence, Labor, Thanksgiving, and Christmas Days Only)

Senior Technician

Visual weld, steel, painted surfaces, post tensioning inspection, other services	\$43.50
Non-engineer consultation & monitoring	\$43.50
Administrative Duties/Reporting & Billing	\$43.50

Registered Engineer

Consultations & Engineering recommendations, planning, programming and problem solving meetings	\$109.00
Professional Liability Insurance Reimbursement-Yearly Fee	\$10,000

Hourly services will be billed on a half-hour basis from the time the QES representative leaves the office until he/she returns from the project site

All hourly services worked over 8 hours per day, Saturdays, Sundays, and *general holidays (not including premium above) will be billed at the overtime rate (1.5 x regular)

Special Services

Concrete & Asphalt Coring

Technician (each) & equipment - per hour	\$37.00
Drill bit recovery & hole filling - per inch	\$5.50
Trimming of cores - each	\$11.00

Other

Flatness Test of slab	\$71/hr
PDA Testing per Day	\$2,500
Moisture and density of fireproofing	\$81.75
Tensile pile test (ASTM D-3689)	\$3,050
Compressive pile test (ASTM D-1143)	\$3,050

Laboratory Services

Concrete

Per unit, set is billed on date of last test

Compressive strength - cylinders	\$11.00
Flexural strength - beams	\$18.50
Compressive strength - mortar cubes	\$11.00
Compressive strength - Masonry block	\$43.50
Concrete mix design review	\$109.00
FA, CA, LW Sieve Analysis - each	\$43.50

Soil

Soil Sieve Analysis (incl. 200 wash)	\$43.50
Moisture Content determination	\$5.50
Atterberg Limits	\$54.50
Bulk & apparent specific gravity	\$81.75
Standard Proctor (ASTM D-698)	\$92.50
Modified Proctor (ASTM D-1557)	\$103.50
Organic content	\$81.75
Soil Stabilization mix design	\$872.00

Asphalt

Proofing of mix (Plant test)	\$245.00
Specific gravity/density test	\$27.25
Elongation & crushed count on aggregate	\$98.00

Geotechnical Investigations

Mobilization	\$435.00
Drilling	\$13.00/foot
CPT Mobilization	\$600.00
CPT Rate/Drilling	\$13.00/foot
Grouting	\$6.50/foot

Miscellaneous

Mileage

Travel fee for the entire round trip distance from the office/lab in Long Beach, MS to the project site: \$0.00*

*Travel to other sites for source inspections or other tests not done at the Port of Gulfport will be charged 0.55 a mile for the entire round trip distance from the office/lab in Long Beach, MS

Compressive pile test (ASTM D-1143) \$3,050



PORT OF GULFPORT RESTORATION PROGRAM

REQUEST FOR AMENDMENT
MODIFICATION OF GENERAL SERVICES CONTRACT
or TASK ORDER

CONTRACT NO.: 010-HUD-001
TASK ORDER NO.: n/a
AMENDMENT NO.: 3
CDBG FUNDING BUDGET: Administrative, Program Wide Planning (X), Project Specific Activity
Project Number: n/a
Title: n/a
Does this activity involve Program Wide Environmental or Permitting? (Yes/No) no

DATE OF REQUEST: 11/18/2011
Information Below To Be Completed By MSPA
DATE OF APPROVAL BY BOC: 3/8/12
NTP EFFECTIVE DATE:

ISSUED BY: Joe Conn, MSPA-DRD, DDR

ADMINISTERED BY: Lon Elledge, CH2M HILL, PM
SIGNATURE: [Signature]

NAME AND ADDRESS OF CONTRACTOR (Include Contact or Representative Name, Address, County, State and Zip Code)
CONTRACTOR: Neel-Schaffer, Inc.
STREET: 800 Jackson Ave Suite A
CONTRACTOR CONTACT OR REPRESENTATIVE: Don Lancaster, P.E.
CITY, STATE, ZIP: Mandeville, LA 70448

THIS AMENDMENT/MODIFICATION AFFECTS ONE OR MORE OF THE FOLLOWING:

(Add "X" to Appropriate Boxes)
Submit detailed summary of scope, schedule and/or cost changes attached to this amendment request. Changes that affect overall scope, schedule or costs or that may affect other Program milestones will require BOC approval.

Table with columns for SCOPE, SCHEDULE, COSTS, Contracted Days (1095), Amended Contracted Days (1825), and amounts: Original Contract or Task Order Amount (\$2,000,000.00), Net Change By Previous Authorized Amendments (\$3,500,000.00), Contract or Task Order Amount Prior to this Amendment (\$5,500,000.00), Amount of Increase/Decrease per This Amendment (\$11,500,000.00), Amended Contract or Task Order Amount (\$17,000,000.00)

ADMINISTRATIVE CHANGE ONLY
Change is administrative only and does not affect overall scope, schedule, costs or other Program milestones. Administrative change does not require BOC approval.

DESCRIPTION OF AMENDMENT / MODIFICATION:

Provide a brief description below of changes to scope, schedule and/or costs - refer to attached summary for detailed description.
With the acceptance of the Port of Gulfport Restoration Project, the Program will continue the design and construction of the terminal on the existing Port of Gulfport footprint, including the permitted 84 acres. Based on projected design and construction activities for 2012-2014 requiring engineering design services, we are submitting this request for an increase to Neel-Schaffer General Services Contract No. 010-HUD-001. Increase current contract value of \$5,500,000 by an additional \$11,500,000 for an amended total NTE Contract Value of \$17,000,000, and extend the contract with two years (730 days), which is within the State of Mississippi contract term limitations (five years).

With the exception of approved change requests, all terms and conditions of the original contract remain unchanged and in full force and effect.

APPROVED AND AUTHORIZED:

For CONTRACTOR: Joel H. Honnell, Date Signed 3/1/12, Signature [Signature]

For PRESIDENT, MSPA BOARD OF COMMISSIONERS: Lenwood S. Sawyer, Jr., Date Signed 3/8/12, Signature [Signature]

For MISSISSIPPI DEVELOPMENT AUTHORITY (MDA): James L. Braxson, Date Signed 3/19/12, Signature [Signature]

For SECRETARY, MSPA BOARD OF COMMISSIONERS: John Rester, Date Signed 3/8/12, Signature [Signature]

- Attachments to be included with this document:
PM recommendation memo for amendment with detailed description of change
Attachment A - Schedule & Deliverables (Not Required)
Attachment B - Compensation (Not Required)
Attachment C - Approved Contract Rate Sheet

**Neel-Schaffer, Inc.
MSPA Contract 010-HUD-001
Contract Amendment 3
General Engineering Services**

TO: Joe Conn, Director, Disaster Recovery, MSPA
 COPIES: Lon Elledge, CH2M HILL
 Adam LaBarbera, CH2M HILL
 FROM: Jeff Hellstrom
 DATE: November 18, 2011
 RE: Contract Extension for Neel-Schaffer, Inc.

Joe,

Based on the needs of the Restoration Program we are requesting a two (2) year extension of Neel-Schaffer, Inc. contract number 010-HUD-001 for General Engineering Services. This contract was initially given notice to proceed on July 29, 2009 and currently expires on July 28, 2012. Approval of this request would extend the contract through July 28, 2014, which is within the State of Mississippi contract term limitations (five years).

The estimated cost is based on the Program's Base Schedule and Consultant's attached rate sheets. During the two year extension period it is anticipated that NSI will perform General Engineering Services on the following projects:

<i>Projects:</i>	D 009 000 0000	Conceptual Design for Interim Road
	D 010 000 0000	Conceptual Design for Interim Rail
	D 009 000 0000	Design for Interim Road
	D 010 000 0000	Design for Interim Rail
	D 006 000 0000	Design for West Pier +25' Fill - Phase II & III
	D 013 204 0000	Design for Wharf Crane Rail Upgrade & Vertical Wall Concept
	D 018 000 0000	Design for Vertical Wall
		Design for East Pier Interim Warehouse
	D 020 000 0000	Design for Terminal Facilities
	D 029 000 0000	Design for New Rail on the West Pier
	D 006 000 0000	Construction Services for West Pier +25' Fill - Phase II
	C 014 000 0000	Construction Services for Wharf Crane Rail Upgrade (Berth 3)
	C 015 000 0000	Construction Services for Wharf Crane Rail Upgrade (Berth 1 & 2)
	C 017 000 0000	Construction Services for Wharf Crane Rail Upgrade (Berth 4 & 5)
	C 016 000 0000	Construction Services for Wharf Crane Rail Upgrade (Berth 6)
		IDIQ As-Needed General Engineering Services (2 years)

Cost:

<i>Additional Value Requested</i>	<i>\$11,500,000.00</i>
<i>Current Contract Value</i>	<i>\$5,500,000.00</i>
<i>Amended Contract Value</i>	<i>\$17,000,000.00</i>

Duration: The revised contract duration from July 29, 2009 to July 28, 2014, a new contract total of 1825 days.

Attachment C
Rate Sheet

Neel-Schaffer, Inc.
July 2012 - July 2013 Rate Schedule for Professional Services
Mississippi State Port Authority at Gulfport

POSITION	HOURLY RATE
Principal, Sr. Manager, QA/QC Mentor.....	\$176.00
Senior Project Manager/, Project Manager.....	\$164.00
Project Manager, Engineering Director, Team Leader	\$148.00
Senior Technical Specialist.....	\$158.00
Senior Engineer, Discipline Leader.....	\$138.00
IT Specialist.....	\$114.00
Professional.....	\$116.00
Design Engineer.....	\$104.00
Senior Certified Engineering Technician, Designer	\$96.00
Senior Construction Manager	\$160.00
Construction Manager.....	\$133.00
Sr. Construction Inspector.....	\$100.00
Construction Inspector	\$90.00 *
CAD Technician	\$100.00 *
Project Assistant.....	\$62.00 *
Administration.....	\$51.00 *

* Hourly rates indicated for these non-exempt classifications apply to regular time. If overtime work is required to meet client's schedule, Neel-Schaffer reserves the right to negotiate overtime rates.

"Professional" positions include engineer, architect, geologist, scientist, landscape architect, and planner.

"Technician" positions include engineering, architecture, planning, GIS and information technology.

REIMBURSABLE EXPENSE SCHEDULE

EXPENSE	COST
Vehicle Mileage.....	\$0.46/mile

All other expenses, including contract reproduction/printing, travel and subsistence, parking, communications, equipment rental, postage and overnight mail, and supplies will be reimbursed at actual cost.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

April 4, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MDAC	Stoneville Rd Stoneville	07/01/12 06/30/15	LB	781	781	3.46 inc rounded	3.46 inc rounded	N 0	2,700	0307632015A01300
DOC	Lower Woodville Natchez	05/01/12 04/30/15	O	2,409	2,409	5.98+UJ rounded	5.98+UJ rounded	N 0	14,400	1700112015A01524
Health	12451 Dedeaux Gulfport	05/01/12 04/30/15	O/WH	5,580	5,580	10.25+UJ	10.25+UJ	N 100	57,195	3902422015A07214
Medicaid	400 W. Amite Jackson	07/01/12 05/31/13 mo to mo	S	1,200	1,200	6.75 inc	6.75 inc	N 0	8,100 7,425	5152512013A01533 (11 Months)
EMSH	1220 16 th Ave Meridian	05/01/12 04/30/13	H	5,427	5,427	4.06+UJ rounded	4.06+UJ rounded	N 0	22,000	5313812013B01665
ESS	1201 Main Columbus	08/01/12 07/31/17	WS	10,000	10,000	3.60+UJ	3.60+UJ	N 0	36,000	5344412017B01531
Homeland Security	1230 Raymond Jackson	07/01/12 06/30/13	O	3,811	3,811	14.50 inc	14.50 inc	N 0	55,260 rounded	6702512013B01773
Rehab Services	148 Weisenberger Madison	09/01/12 08/31/14	O	9,400	9,400	11.00+UJ	11.00+UJ	N 80	103,400	7254542014A07250
Rehab Services	148 Weisenberger Madison	09/01/12 08/31/15	WH	10,000	10,000	4.00+UJ	4.00+UJ	N 80	40,000	7254542015B07250

(b) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
1. Health	16 Office Park Hattiesburg	01/01/13 12/31/17	O		10,500		8.00+UJ	N 0	84,000	390181201707345

2. The following two (2) requests from the University of Mississippi include waiving advertisement. The requests for space are at a privately-owned, on-campus multipurpose facility, Insight Park, and are for the School of Education... *The School of Education building on our campus no longer has the room or space to house these externally funded programs; however, they need to be located on campus so that students, faculty and staff have immediate and continued access to these centers... These programs must remain in close proximity with the School of Education and there is no other space near or located on the university campus that will serve their program needs....*

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Univ of Miss	Insight Park Ave University	09/01/12 08/31/13	O		3,561		19.00 inc	N 0	67,659	4303612013A07346
Univ of Miss	Insight Park Ave University	09/01/12 08/31/13	O		763		19.00 inc	N 100	14,497	4303612013B07346

(c) LAND LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ITS	E Fire Tower Rd Meridian	08/18/11 08/17/16	LD (Tower)		10,001		.87 inc rounded	R 0	8,667 rounded	8993812016A00756

This request from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, is for ratification. This request includes four (4) optional renewal terms of five (5) years each, with a sixteen percent (16%) escalation at each renewal period.

DPS	4040 Airport Bolton	07/01/12 06/30/14	LD (Hangar)	11,000	12,000	3.28+UJ	3.75+UJ	N 0	45,000	8992542014A01231
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Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

- * O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training
- ** inc = Utilities and Janitorial Services are included in this amount
- +UJ = Utilities and Janitorial Services are not included in this amount
- +U = Utilities are not included in this amount
- +J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, APRIL 4, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1.	GS#	203-049
	Title:	Founders Gym Renovations
	Institution/Agency:	East Central Community College
	Location:	Decatur, Mississippi
	Project Budget:	\$325,000.00 (Estimated Fee \$924,662.97)
	Funding Sources:	Senate Bill 3100, Laws of 2011 Community College Funds
	Professional Fee:	D+
	Professional:	Belinda Stewart Architects, P.A.

Project Scope: Planning through construction and warranty period, as funds permit, for the renovation of the Founders Gym building located on the Decatur, Mississippi, campus of East Mississippi Community College. Project will include planning for the complete renovation of the Founders Gym building and will be executed in construction packages, as funds permit. Founders Gym was deemed a Mississippi Landmark in 2009 by the Mississippi Department of Archives and History and will require close coordination with Mississippi Department of Archives and History.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, APRIL 4, 2012

SOLE SOURCE AWARD FOR PPRB APPROVAL

GS#516-009

Site Improvements

Mississippi Emergency Management Agency (MEMA)

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

Mississippi Emergency Management Agency (MEMA) requests the purchase of a sole source for installation of four (4) additional Closed Circuit Television (CCTV) / Security Cameras and the integration of these new cameras into the existing security camera system at the Haley Barbour Operations Center of MEMA, located in Pearl, Mississippi. This request from MEMA is in order not to void the existing Maintenance / Service Agreement set forth below, based on the letter from Mr. Thomas M. "Mike" Womack, (former) Executive Director of MEMA to the Bureau of Building, Grounds and Real Property Management dated October 17, 2011.

As a part of the subject project, MEMA would like to expand their existing CCTV / security camera system to cover the new parking lot areas and other site areas that will be added / modified under the Site Improvements project. This request is to assure the safety and security of visitors / employees in the new areas during the normal working hours of the Operations Center as well as the safety and security of visitors / employees when the Operations Center is operational / on-line during an event.

There is an existing Maintenance / Service Agreement between Mississippi Emergency Management Agency (MEMA) and M & R Protective Systems (Brandon, MS) - the current Security System Maintenance Company. This request, as mentioned above, is in order not to void the said existing Maintenance / Service Agreement.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, APRIL 4, 2012

SOLE SOURCE AWARD FOR PPRB APPROVAL

GS#109-208

Fire Alarm and Clock Upgrades

University of Mississippi Medical Center

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

The University of Mississippi Medical Center requests to purchase a sole source for the Simplex fire alarm system in the Fire Alarm Upgrades project at UMC (GS 109-208). This request is made because the Simplex system is already integrated in each building on campus and this project is an upgrade to that existing system. This project is installing some new devices but primarily is changing out older devices for newer ones that meet the current codes (i.e. the new ones are addressable devices). The entire campus reports back to a Simplex monitoring system that is monitored 24/7, 365 days per year. We consider this to be a life/safety issue with this being a 24 hour/day healthcare facility.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, APRIL 4, 2012

CHANGE ORDER FOR RATIFICATION

GS# 502-031

Storm Drainage Repair

Mississippi Industries for the Blind

Original Contract Sum/Days	\$85,807.00	90 Days
Amount/Days for this Change Order	+\$21,721.20	+15 Days
Net Contract Sum/Days (Including this Change Order)	\$107,528.20	105 Days

Reason for Change Order:

MIB has made temporary line repairs to the service line. The repairs revealed the existing metal line to be severely deteriorated. Due to the age of the pipe it is likely the entire line is severely deteriorated and other leaks and problems are inevitable. This same line is to be tapped for connection of the new irrigation system required under this project.

This change order brings the cumulative CO's over 25% of the initial contract amount/award.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, APRIL 04, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

- (a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.
- (b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for March 1, 2012 through March 31, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 208-046** Anderson Hall Expansion – Jones County Junior College (GC001) — Award to Apex Construction Partners, LLC, Birmingham, Alabama, in the amount of \$2,984,000.00 (Lowest of 14 Bids received)
2. **GS# 312-115** Group Home Renovation – Oakley Campus (Division of Youth Services) (Department of Human Services) (GC001) — Award to Cal-Mar Construction Company, LLC, Jackson, Mississippi, in the amount of \$887,610.00 (Lowest of 11 Bids received)
3. **GS# 312-116** Road Improvements – Oakley Campus (Division of Youth Services) (Department of Human Services) (GC001) — Award to Southern Rock, L.L.C., Brandon, Mississippi, in the amount of \$492,752.00 (Lowest of 5 Bids received)
4. **GS# 101-291** Rowan Hall Renovations – Alcorn State University (GC001) – Award to Barnard & Sons Construction, LLC, Mendenhall, Mississippi, in the amount of \$1,942,000.00 (Lowest of 3 Bids received)
5. **GS# 104-175** ADA & Life Safety Program PH I – Mississippi University for Women (GC002) – Award to Conn Construction Co., Inc., Columbus, Mississippi, in the amount of \$363,000.00 (Lowest of 10 Bids received)
6. **GS# 104-179** Campus Roofing – PH I – Mississippi University for Women (OC003) – Award to Weathers Construction, Inc., Columbus, Mississippi, in the amount of \$23,646.00 (Lowest of 2 Quotes received)
7. **GS# 331-150** CRIME LAB SITE DEVELOPMENT – Department of Public Safety (GC002) – Award to Hemphill Construction Company, Inc., Florence, Mississippi, in the amount of \$2,787,300.00 (Second Lowest of 4 Bids received, Low Bidder withdrew for error)

Furniture & Equipment Awards under \$2,000,000.00

1. GS# 527-009 F&E-Cooperative Data Center – Information Technology Services (FE014) – Award to MS Prison Industries Corp., Jackson, Mississippi, in the amount of \$5,374.00 (1 Quote received)
2. GS# 518-013 Warehouse Improvements – Department of Revenue – ABC Division (FE003) – Award to Burke Handling Systems, Jackson, Mississippi, in the amount of \$29,570.74 (Lowest of 2 Quotes received)
3. GS# 518-013 Warehouse Improvements – Department of Revenue – ABC Division (FE002) – Award to Burke Handling Systems, Jackson, Mississippi, in the amount of \$74,495.00 (Lowest of 3 Bids received)
4. GS# 331-128 DIST 6 SUBSTATION-LAUDERDALE – Department of Public Safety (FE003) – Award to MBI, Hattiesburg, Mississippi, in the amount of \$8,200.00 (Lowest of 2 Quotes received)

ITS Awards (The Bureau of Building, et al, has established an interoffice procedure to bring ITS awards to PPRB for approval or ratification because ITS procures vendor but DFA/BoB awards and disburses funding)

1. GS# 331-128 Dist 6 Substation-Lauderdale – Department of Public Safety (SC005) – Award to Carousel Industries, Boston, Massachusetts, in the amount of \$1,305.00 (CP-1 20120337)
2. GS# 331-128 Dist 6 Substation-Lauderdale – Department of Public Safety (SC006) – Award to James Self, Inc., Pearl, Mississippi, in the amount of \$3,436.87 (CP-1 20120342)
3. GS# 331-128 Dist 6 Substation-Lauderdale – Department of Public Safety (SC007) – Award to Synergetics Dcs, Inc., Tupelo, Mississippi, in the amount of \$12,418.00 (CP-1 20120350)
4. GS# 505-023 New Classroom Facility – State Fire Academy (SC002) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$8,613.00 (CP-1 20120338)
5. GS# 505-023 New Classroom Facility – State Fire Academy (SC003) – Award to Xerox Audio Visual Solutions, Norcross, Georgia, in the amount of \$16,298.00 (CP-1 20120339)
6. GS# 527-014 Virtualization Project – Information Technology Services (SC027) – Award to Infinite Group, Inc., Pittsford, New York, in the amount of \$9,537.00 (CP-1 20120330)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, APRIL 25, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. on the 1st floor in Conference Room 138 of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Member

ABSENT

Ms. Deb Biggers, Member
Ms. Melody Coulson, PPRB Recorder, DFA

OTHERS

Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Brooks Moore, Special Projects Officer, DFA
Mr. Lance Fulcher, Director of Office of Purchasing, Travel and Fleet Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Lana Byrd, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

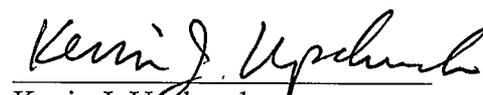
Mr. Fulcher presented that the Department of Corrections is replacing twenty-seven (27) high mileage vehicles with twenty-seven (27) new Nissan Versas, and are also replacing eleven (11) 15-Passenger vans with eleven (11) Ford E-350 15 Passenger vans from the state contract vendor. Mr. Phillips motioned to approve and Mr. Upchurch seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Moore presented (1) a request from the Mississippi State Department of Health to waive advertisement, because of the due date on the lease. There are no changes compared to the previous leases. Mr. Phillips motioned to approve and Mr. Upchurch seconded, and the motion carried; (2) a request from the Department of Wildlife, Fisheries and Parks to award a new lease to the highest of 3 bidders. Mr. Phillips motioned to approve and Mr. Upchurch seconded, and the motion carried; (3) a request from Mississippi Division of Medicaid that was approved by the PPRB on April 4, 2012 meeting, to waive the State's Standard Lease Agreement, which was inadvertently omitted from the April 4, 2012 request. Mr. Phillips motioned to approve and Mr. Upchurch seconded, and the motion carried; and (4) a request from Mississippi Division of Medicaid for an increase in the annual rental amount for a generator provided by the Lessor. Mr. Phillips motioned to approve and Mr. Upchurch seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, April 25, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: RPM requests approval of a New Lease, Farmland, and Other and OPT requests the approval of New Vehicle Purchase for DOC

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:00 p.m.

WEDNESDAY, APRIL 25, 2012

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director, Office of Purchasing, Travel and Fleet Management, requests the following:

- MDOC to purchase vehicles

II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects, Division of Real Property Management, requests the following:

- New Leases: Mississippi State Department of Health
- Farmland: Department of Wildlife, Fisheries and Parks
- OTHER: (1) Mississippi Division of Medicaid (2) Mississippi Division of Medicaid

1. **REQUESTING AGENCY:** Dept of Corrections
CONTRACTOR: Estabrook Motor Company
AMOUNT OF CONTRACT: \$357,426.00
TERM OF CONTRACT: One Time Purchase
SCOPE OF CONTRACT: Nissan Versa Purchase
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): State Contract
COMMENTS: The Dept. of Corrections is replacing 27 high mileage vehicles with 27 new Nissan Versas. MDOC will be using 11 as non commute vehicles for various transportation requirements and 16 will be used as Law Enforcement commute status vehicles. This includes Field Officers and Compliance officers for the County Regional facilities. The Bureau of Fleet Management has reviewed and approved their request.

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of an award letter or a purchase order by the Agency.

2. **REQUESTING AGENCY:** Dept. of Corrections
CONTRACTOR: Gray Daniels Ford
AMOUNT OF CONTRACT: \$263,670.00
TERM OF CONTRACT: One Time Purchase
SCOPE OF CONTRACT: Ford E-350 15 Passenger Vans
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): state contract
COMMENTS: MDOC is requesting approval to purchase 11 Ford E-350 15 passenger vans from the state contract vendor. These will replace 11 of their current high mileage vans (over 150,000 miles). These vans are used to transport inmates on a daily basis. The Bureau of Fleet Management has reviewed and approved their request.
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

April 25, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	732 Whitfield Starkville	04/01/12 03/31/13	O		5,713		6.69+UJ rounded	N 40	38,213 rounded	3905312013B00436

This request from the Mississippi State Department of Health includes waiving advertisement, due to the start date above. All other terms and conditions remain the same as in the previous Lease.

(b) FARMLAND:

Request from the Department of Wildlife, Fisheries and Parks dated April 20, 2012 to award the following New Lease for one (1) year, with two (2) optional renewal terms of one (1) year each, under the same terms and conditions. Bids were opened on April 10, 2012 at 3:00 p.m. Three (3) sealed bids were received on the following tracts of land, with the request below being the highest bidder. A check for the full rent has been given to Wildlife, Fisheries and Parks for the year 2012.

Black Prairie Wildlife Management Area (Farm# 4135)
Lowndes County
Acreage: 1,867

Lessee: GraRock Trucking, Inc.
Bid Amount: \$65,000.00 per year

(c) OTHER:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Medicaid	400 W. Amite Jackson	07/01/12 05/31/13 mo to mo	S	1,200	1,200	6.75 inc	6.75 inc	N 0	8,100 7,425	5152512013A01533 (11 Months)

This request from the Mississippi Division of Medicaid was approved by the PPRB on April 4, 2012. This request includes waiving the State's Standard Lease Agreement, which was inadvertently omitted from the request on April 4, 2012. The Lease Agreement has been reviewed by Real Property Management and DFA Legal Division.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Medicaid	545 JM Ash Dr Holly Springs	05/01/12 02/28/22	O	8,000	8,000	12.80+UJ	13.36+UJ rounded	TI 50	106,859 rounded	5154712022B01805

This request from the Mississippi Division of Medicaid includes an increase in the annual rental amount, and escalations for Taxes and Insurance Premiums, for a generator provided by the Lessor. This generator is requested by the Division of Medicaid and the rental amount is based upon the lower of two (2) quotes received for installation of the generator by the Lessor. The generator request is based on Medicaid's need to have the Disaster Recovery site for the State of Mississippi located in Holly Springs. Attached is the request from the Division of Medicaid.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxess R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training
 ** inc = Utilities and Janitorial Services are included in this amount
 +UJ = Utilities and Janitorial Services are not included in this amount
 +U = Utilities are not included in this amount
 +J = Janitorial Services are not included in this amount



STATE OF MISSISSIPPI
OFFICE OF THE GOVERNOR
DIVISION OF MEDICAID

DAVID J. DZIELAK, Ph.D.
EXECUTIVE DIRECTOR

March 30, 2012

Brooks Moore
Bureau of Buildings, Grounds, and Real Property Management
501 North West Street
Suite 1301, Woolfolk Building
Jackson, MS 39201

Reference: Lease #: 515-471-22A

Dear Mr. Moore:

The Division of Medicaid recently contacted you about how to handle a unique situation regarding the LAN room at our Holly Springs office. We received a request from our IT Department in December 2011 to make the Holly Springs locations our Disaster Recovery site. The Bureau has provided the following justification for their selection:

Until the end of 2011, we were contracted with IBM through ITS for a D/R site in Boulder, CO. When the ITS contract was rebid in late 2011, the increased cost (nearly double the existing rate) compelled DOM to rethink our D/R strategy. We determined it was not fiscally responsible to renew the contract with IBM and decided to research the possibility of relocating our DR site to within state of MS. Vicksburg was eliminated because of the New Madrid fault that runs along that area as well as the potential for the same environmental disaster affecting Vicksburg and Jackson (DOM's datacenter location). As we reviewed the other locations that DOM currently occupies or would be relocating to and the time frame from contract exposure to a disaster, we chose Holly Springs. This site was chosen based on the location of the office, construction time and the reduced risk of the same natural disaster affecting central and northern Mississippi.

We are asking the Bureau of Buildings for their consideration and ultimately the approval of the Public Procurement Review Board.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Keneshia Anderson".

Keneshia Anderson

Enclosure: Contractor's Quote

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, APRIL 27, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deb Biggers, Member
Mr. Freddie M. "Flip" Phillips, Member

ABSENT

Ms. Melody Coulson, PPRB Recorder, DFA

OTHERS

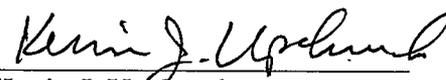
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Lana Byrd, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

After some discussion, the PPRB determined that HB 1091, which was signed into law by the Governor on April 26, 2012, and was effective from and after passage, removed the Mississippi State Port Authority at Gulfport from the purview of the PPRB. The Chairman explained that, upon the advice of counsel, he had not heretofore called a meeting of the PPRB in order to make a determination with respect to the pending protest of Eutaw Construction Company, Inc., due to the Mississippi House of Representatives concurring on HB 1091 on April 17 before a response to the protest had been determined. The PPRB further determined it lacked jurisdiction to consider the protest of Eutaw Construction Company, Inc. and remanded the protest to the Port.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deb Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, April 27, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Eutaw Protest



PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Friday
2:00 p.m.

April 27, 2012

ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

Deb Biggers

DFA/OBFM

"Flip" Freddie Phillips

DFA

Kevin Upchurch

DFA

RICK SNOWDEN

AG/DFA

Julie Leigh Serdwin

AG/DFA

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:00 p.m.

FRIDAY, APRIL 27, 2012

I. Eutaw protest

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, MAY 02, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Member

ABSENT

Ms. Deborah T. Biggers, Vice Chair
Ms. Melody Coulson, PPRB Recorder, DFA

OTHERS

Mr. Ted Foster, Deputy Executive Director, DFA
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Lana Byrd, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, April 04, 2012
Special Meeting, Wednesday, April 25, 2012
Special Meeting, Friday, April 27, 2012

Mr. Phillips made the motion to approve, Mr. Upchurch seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Fulcher presented 1) A request on behalf of the Department of Health to purchase Gen-Probe collection kits and test kits to perform needed tests for the MS Public Health Laboratory. Gen-Probe is the sole source vendor to purchase these commodities and has set prices for the five-year period. There were no questions. Mr. Phillips made a motion to approve, Mr. Upchurch seconded, and the motion carried.

2) A Request on behalf of the Department of Corrections to purchase one 56-passenger bus. MDOC went out for bid and received one response from Waters Truck. This bus will replace an older bus in their fleet. Mr. Phillips made a motion to approve, Mr. Upchurch seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, May 02, 2012

Page 2

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Upchurch seconded, and the motion carried.

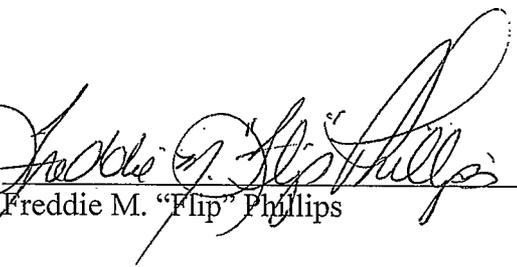
The Board reviewed (b) Land Leases. Mr. Moore explained the terms of the leases. Mr. Phillips made the motion to approve two of the leases and to ratify the two ITS leases (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Upchurch seconded, and the motion carried.

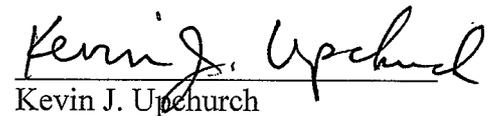
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek presented to the board for Approval of a Professional Appointment of West Borthers Construction, Inc., on GS# 105-343 Lee Hall Renovation, Mississippi State University (IHL). Mr. Phillips made the motion to approve. Mr. Upchurch seconded, and the motion carried.

Mr. Kornbrek presented the Construction, F&E, and ITS awards for Ratification. Mr. Phillips made the motion to ratify all the awards. Mr. Upchurch seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, May 2, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, MAY 02, 2012

I. MINUTES FROM APRIL MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, April 04, 2012
- Approval of Minutes for the Special Meeting, Wednesday, April 25, 2012
- Approval of Minutes for the Special Meeting, Friday, April 27, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Purchasing, Travel and Fleet Management, requests the following:

- Approval of the Department of Health to purchase Gen-Probe collection and test kits
- Approval of the Department of Corrections to purchase a 56-passenger bus

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- Land Leases (b)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Bid Award on **GS#105-343** Lee Hall Renovation – Mississippi State University (IHL)
- Ratification of Construction, F&E, and ITS awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, June 06, 2012

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
May 2, 2012

- 1. REQUESTING AGENCY: Department of Health**
CONTRACTOR: Gen-Probe
AMOUNT OF CONTRACT: \$5,000,000.00
TERM OF CONTRACT: October 11, 2011 thru October 10, 2016
SCOPE OF CONTRACT: Gen-Probe Aptima Kits and Reagents
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Sole Source

The Department of Health would like to purchase Gen-Probe collection kits and test kits to perform Chlamydia and gonorrhea test for the MS Public Health Laboratory. Gen-Probe is the sole source vendor to purchase these commodities and has set prices for the five-year period. It essential that the laboratory have the ability to purchase supplies needed to perform these tests. The CMS and CLIA is the certifying agency for the MPHL and the CLIA regulations require that sufficient supplies and reagents are available to perform testing.

COMPLIANCE WITH PROCEDURES (YES, NO): yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements have been met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

- 2. REQUESTING AGENCY: Dept. of Corrections**
CONTRACTOR: Waters Truck & Tractor
AMOUNT OF CONTRACT: \$106,700.00
TERM OF CONTRACT: One Time Purchase
SCOPE OF CONTRACT: 56 Passenger Bus
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): state contract
COMMENTS: MDOC is requesting approval to purchase one 56 passenger bus. MDOC went out for bid and received one response from Waters Truck. This bus will replace an older bus in their fleet. The Bureau of Fleet Management has reviewed and approved their request.

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

May 2, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Air Trans	110 S Hangar Jackson	07/01/12 06/30/13	O	6,418	3,432	5.93 inc rounded	7.07 inc rounded	N 0	24,240	0552512013G07298
MBN	312 Heritage Oxford	07/01/12 06/30/15	O	2,930	2,930	11.06 inc rounded	11.06 inc rounded	N 0	32,400	5803612015A01460
DPS	708 Laurel Summit	07/01/12 06/30/17	O	2,100	2,100	8.00+UJ	8.00+UJ	N 0	16,800	6705732017A01804

(b) LAND LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Air Trans	155 S Hangar Jackson	07/01/12 06/30/13	LD	12,500	12,500	.25 inc	.25 inc	N 0	3,125	8992512013J00248
DFA	Sun-N-Sand Jackson	07/01/12 06/30/13	LD	160 spaces	160 spaces	40/space/mo	40/space/mo	N 0	76,800	8992512013I01446
ITS	485 CR 600 Walnut	12/27/11 12/26/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8997032016A07350

This request from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, is for ratification. This request includes waiving the State's Vacant Land / Parking Lease Agreement and nine (9) optional renewal terms of five (5) years each, with a ten-percent (10%) escalation at each renewal period. This request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee.

ITS	170 CR 434 Tula	02/22/12 02/21/17	LD (Tower)		10,030		.96 inc rounded	R 0	9,600	8993642017A07349
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This request from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, is for ratification. This request includes waiving the State's Vacant Land / Parking Lease Agreement and four (4) optional renewal terms of five (5) years each, with a three-percent (3%) annual escalation during the renewal period. This request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training
 ** inc = Utilities and Janitorial Services are included in this amount
 +UJ = Utilities and Janitorial Services are not included in this amount
 +U = Utilities are not included in this amount
 +J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MAY 2, 2012

Lee Hall Renovation
Mississippi State University

GS# 105-343

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

Contractor: Award to West Brothers Construction, Inc., Columbus, MS, in the amount of \$15,057,079.00 (Lowest Bidder including Alternates 1, 2 & 3, of 9 bids received).

Scope:

Interior Renovation and Exterior Restoration of Lee Hall building on the Mississippi State, MS campus of Mississippi State University (IHL). (Note: The deductive modification applies to the Base Bid while the additive modification applies to the Alternate #1 on the subject project.)

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MAY 02, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for April 1, 2012 through April 30, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 217-011** Academic Bldg. Improvements – Mississippi Delta Community College – Greenville Higher Education Center (GC001) — Award to Viktor Hall Construction, LLC, Memphis, Tennessee, in the amount of \$276,300.00 (Lowest of 6 Bids received)
2. **GS# 346-004** Chiller Replacement – Mississippi Sports Hall of Fame (GC001) — Award to South Central Heating & Plumbing Co., Inc., Jackson, Mississippi, in the amount of \$131,900.00 (Lowest of 12 Bids received)
3. **GS# 522-048** Parking Garage Repairs – State Department of Health (OC001) – Award to VStructural LLC, Fort Worth, Texas, in the amount of \$16,651.00 (Lowest of 2 Quotes received)
4. **GS# 202-062** Campus ADA Renovations – Copiah-Lincoln Community College (GC001) – Award to Smith Painting and Contracting, Incorporated, Hattiesburg, Mississippi, in the amount of \$78,500.00 (Lowest of 5 Bids received)
5. **GS# 207-045** Health Science Bldg. – PH II – Itawamba Community College (GC001) – Award to Advance Electric Co. Inc., Olive Branch, Mississippi, in the amount of \$393,500.00 (Lowest of 4 Bids received)
6. **GS# 440-038** Miscellaneous Renovations and Repairs – Schools for the Blind and Deaf (Department of Education) (OC004) – Award to Harry Willoughby d/b/a Willoughby Painting, Madison, Mississippi, in the amount of \$34,450.00 (Lowest of 3 Quotes received)
7. **GS# 553-001** Building Envelope Repairs – Mississippi School of the Arts (Department of Education) (GC001) – Award to Smith Painting and Contracting Incorporated, Hattiesburg, Mississippi, in the amount of \$666,350.00 (Lowest of 4 Bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. GS# 104-149 F&E-Poindexter Hall Renovation – Mississippi University for Women (FE001) – Award to Sullivan's Office Supply, Starkville, Mississippi, in the amount of \$117,529.08 (State Contracts: KI 5-420-21273; Paoli 5-420-24820; ABCO 5-420-23588; Nevers 5-420-33032)
2. GS# 104-149 F&E-Poindexter Hall Renovation – Mississippi University for Women (FE002) – Award to American Glass Company, Inc., Columbus, Mississippi, in the amount of \$1,100.00 (Lowest of 2 Quotes received)
3. GS# 516-009 Site Improvements – Mississippi Emergency Management Agency (FE003) – Award to M&R Protective Systems, Inc., Brandon, Mississippi, in the amount of \$17,550.00 (Lowest of 2 Quotes received)
4. GS# 518-013 Warehouse Improvements – Department of Revenue – ABC Division (FE004) – Award to Tennant Sales and Service Company, Minneapolis, Minnesota, in the amount of \$42,585.40 (Lowest of 2 Quotes received)
5. GS# 518-013 Warehouse Improvements – Department of Revenue – ABC Division (FE005) – Award to Shaw Material Handling Systems, Inc., Pearl, Mississippi, in the amount of \$18,960.00 (Lowest of 2 Quotes received)

ITS Awards

1. GS# 109-195 Adult Emergency Renovation – University Medical Center (SC001) – Award to CDW Government LLC, Chicago, Illinois, in the amount of \$84,408.35 (CP-1 20120390)
2. GS#411-100 New Laundry Facility – East Mississippi State Hospital (SC001) – Award to James Self, Inc., Pearl, Mississippi, in the amount of \$8,901.76 (CP-1 20120391)
3. GS# 505-023 New Classroom Facility – State Fire Academy (SC004) – Award to Graybar Electric Co., Inc., Birmingham, Alabama, in the amount of \$472.90 (CP-1 20120392)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

TUESDAY, MAY 08, 2012

A special meeting of the Public Procurement Review Board was held at 1:30 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair

ABSENT

Mr. Freddie M. "Flip" Phillips, Member
Ms. Melody Coulson, PPRB Recorder, DFA

OTHERS

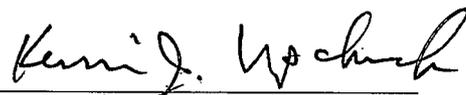
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Lana Byrd, PPRB Recorder, DFA

The Chairman called the meeting to order.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek presented to the Board for Approval an award to Hanco Corporation, on GS# 108-267 College of Business Building, University of Southern Mississippi (IHL), in the amount of \$22,391,000.00. Ms. Biggers made the motion to approve. Mr. Upchurch seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Tuesday, May 8, 2012, 1:30 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: USM College of Business

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

1:30 p.m.

TUESDAY, MAY 08, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek, Director for the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Bid Award for:
GS# 108-267 College of Business Building – University of Southern Mississippi

II. NEXT MEETING DATE

Regular Meeting, Wednesday, June 06, 2012

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

TUESDAY, MAY 8, 2012

College of Business Building
University of Southern Mississippi

GS# 108-267

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

Contractor: Award to Hanco Corporation, Hattiesburg, Mississippi, in the amount of \$22,391,000.00 (Lowest Bidder including Alternates 1& 2, of 13 bids received).

Scope:

Contractor to construct a new 100,000 square foot, three story masonry College of Business Building on the University of Southern Mississippi Campus, located in Hattiesburg, Mississippi.

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

TUESDAY, MAY 21, 2012

A special meeting of the Public Procurement Review Board was held at 3:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

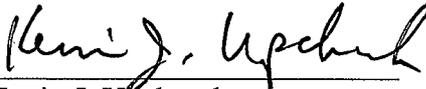
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

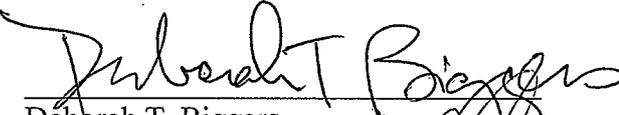
The Chairman called the meeting to order.

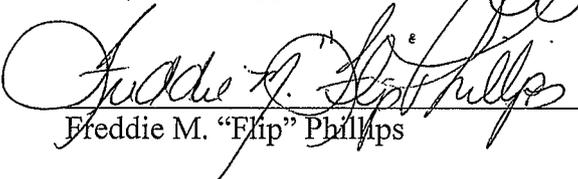
DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)

Mr. Phillips presented for Approval the Master Lease Purchase List on behalf of the Department of Corrections, the Department of Information Technology Services (MDITS), the Department of Transportation, and East Mississippi State Hospital. Mr. Upchurch asked if the vehicle acquisitions were approved by Fleet Management. Mr. Crabtree stated that DFA/Financial Control will not approve payment unless these items have prior approval from OPTFM. Ms. Biggers made a motion to approve contingent upon approval from MDITS for the computer-related items on the list. Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Monday, May 21, 2012, 3:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Master Lease Purchase Program

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

3:00 p.m.

MONDAY, MAY 21, 2012

I. DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Flip Philips, Deputy Executive Director for the Department of Finance and Administration, requests the following:

- Master Lease Purchase for Various Agencies

II. NEXT MEETING DATE

Regular Meeting, Wednesday, June 06, 2012

EXHIBIT "A"
EXPECTED EQUIPMENT SCHEDULES FOR MASTER LEASE PURCHASE
SERIES 2012A- STATE OF MISSISSIPPI

DEPARTMENT OF CORRECTIONS

- Forty-six (46) vehicles, including
 - One (1) 56- passenger bus
 - Eleven (11) Ford E350 15-passenger vans
 - Twenty-seven (27) Nissan Versa sedans
 - Three (3) Ford F150 pickup trucks
- One (1) Fire Truck
- One (1) Boiler Unit
- Five (5) laundry dryers

\$903,369.10
300,000.00
200,000.00
53,232.65

Total equipment to be acquired by Department of Corrections
(All 5-year term) **\$1,436,921.65**

DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

- One (1) Mainframe Server
- One (1) Cisco Nexus 7000 and distribution switches
- Switches

\$773,503.00
327,426.00
430,717.00

Total equipment to be acquired by Department of Information
Technology Services
(All 5-year term) **\$1,531,646.00**

DEPARTMENT OF TRANSPORTATION

- Two (2) backhoes/loaders (\$65,000 each)
- One (1) motor graders
- One (1) 140hp excavator
- One (1) flatbed sheeting cutter
- Two (2) aerial bucket trucks (\$90,000 each)
- One (1) digger derrick truck

\$130,000.00
170,000.00
170,000.00
35,000.00
180,000.00
185,000.00

Total equipment to be acquired by Department of Transportation
(All 5-year term) **\$870,000.00**

EAST MISSISSIPPI STATE HOSPITAL

- Computer hardware, including \$305,000.00
 - Three (3) Cisco UCS C210 Servers
 - One (1) EMC VNXE3300 iSCSI RAID
 - Two (2) Cisco CAT3560X 24PT Switches
 - One (1) BCI RC-712 Recovery Backup Appliance
 - Two (2) BCI RC-172 Recovery Backup Appliances
 - Fifty (50) Dell OptiPlex 990 Minitower Windows 7 Workstations
- Computer software, including 82,000.00
 - Ten (10) Microsoft Windows Server 2008 R2
Standard Edition, Operating System
 - Five hundred (500) Microsoft Windows Server 2008
User Client Access Licenses
 - Two (2) Microsoft Exchange Server 2010
Standard Edition, Mail Services
 - Five hundred (500) Microsoft Exchange Standard 2010
User Client Access Licenses
 - Six (6) Microsoft SQL Server 2008 R2 Standard Edition,
Database Services
 - Six (6) Microsoft SQL Server 2008 R2
User Client Access Licenses
 - One hundred (100) Microsoft Office 2010 Pro Plus,
Office Suite Application
 - One (1) Advanced Exchange Item Level restore
- Two (2) air conditioning units 135,000.00
- Elevator components 63,000.00

***Total equipment to be acquired by East Mississippi State Hospital
(All 5-year term)***

\$585,000.00

TOTAL EQUIPMENT COSTS FINANCED FOR SERIES 2012A

\$4,423,567.650

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, JUNE 06, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing & Travel, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Vice Chair called the meeting to order.

MINUTES

Ms. Biggers asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, May 02, 2012
Special Meeting, Tuesday, May 08, 2012
Special Meeting, Monday, May 21, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes, Ms. Biggers seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Fulcher presented the following:

- 1) Per Miss. Code Ann. Section 47-5-357, OPT requests that the PPRB record on its minutes that OPT has established purchasing regulations to exempt the MDOC Prison Agricultural Enterprises from bidding on certain commodities that are volatile at this time. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.
- 2) A request on behalf of Mississippi State University (MSU) for approval to purchase an Electron Microscope (TEM) from JOEL USA, in the amount of \$765,000.00. This is a Sole Source because it is brand specific. This microscope provides a combination of features necessary for the diverse needs of MSU's research programs requiring transmission electron microscopes in both the materials and life sciences. The TEM allows one to image and analyze biological and materials samples at the nanoscale to gain information on

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, June 06, 2012

Page 2

ultra structure, elemental composition, and crystallinity of the material in question. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

- 3) A request on behalf of the MS Dept. of Corrections (MDOC) for approval of a Bid for #2 Yellow Corn to Gavilon Grain, LLC in the amount of \$142,000.00 from June 1, 2012 to Dec 30, 2012. MDOC advertised for bids for yellow corn and received one bid. This corn is used to make feed for chickens at the Ag Farm. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.
- 4) A request on behalf of the MS Dept. of Corrections (MDOC) for the Board's acknowledgement of the emergency request to purchase feed ingredients for poultry operations from Commodity Specialists Company in the amount of \$165,535.00. This P1 was previously approved in September of 2011. Due to the emergency nature of the need, MDOC increased the value of the previously approved P1 from \$134,710.00 to \$165,535.00 for the feed ingredients. Mr. Phillips made a motion to acknowledge, Ms. Biggers seconded, and the Board voted unanimously to acknowledge the emergency..
- 5) A request on behalf of University of Mississippi for approval of a Bid for the Lease of Dining Modular Kitchen from Kitchens to Go LLC in the amount of \$688,550.00. The University of Mississippi received bids for the lease of a dining modular kitchen while the Johnson Commons is being renovated. They received two bids for the equipment. The low bidder was nonresponsive for failure to meet the requirements of the bid included in the addendum to the bid. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

The Board reviewed (b) Renewal Leases With An Increase in Cost or Space. Mr. Moore explained the terms of the leases. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Ms. Biggers seconded, and the motion carried.

The Board reviewed (c) New Leases. Mr. Moore explained the leases.

The request from the Mississippi Office of the State Auditor includes waiving the State's Standard Lease Agreement and is contingent upon approval of the final Lease Agreement by Real Property Management and the DFA Legal Division.

The request from the University of Mississippi includes waiving the RPM-2 Proposal for Lease form in the solicitation. The Lessor has since submitted the RPM-2 Proposal for Lease, but the form used in the solicitation was the Request for Bid form provided by the University of Mississippi's Office of Procurement Services. This was the only proposal received.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, June 06, 2012

Page 3

The second request from the University of Mississippi includes waiving advertisement and is for housing for International Exchange Students. This request includes a total of twenty-two (22) 3-bedroom apartments and twenty-one (21) 4-bedroom apartments, housing a combined total of 150 students.

The third request from the University of Mississippi includes waiving advertisement and is for housing for International Exchange Students for the fall 2012 term through the summer 2013 term. This request includes a total of thirty-two (32) 3-bedroom apartments and twenty-seven (27) 4-bedroom apartments, housing a combined total of 204 students. This request also includes free rent to ten (10) students who serve as ambassadors for the International Exchange program.

The request from the Mississippi Department of Revenue (MDOR) is contingent upon termination of Lease Number 800-801-13A upon mutual agreement of both Lessor and Lessee, due to the Lessor selling the property and MDOR seeking to relocate to the northern part of the district.

Mr. Phillips made the motion to approve (c) New Leases as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

The Chairman came in and the meeting was turned over to the Chair.

The Board reviewed (d) Land Leases. Mr. Moore explained the ITS leases. Mr. Phillips made the motion to ratify, as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

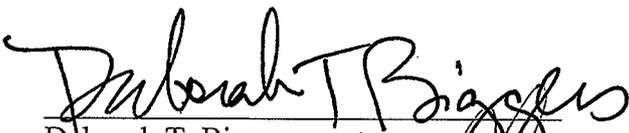
The Board reviewed (e) Parchman Farmland. Mr. Moore explained the Parchman Farmland leases. Ms. Biggers made a motion to approve (e), as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Snowden presented the Construction, F&E, and ITS awards for Ratification. Mr. Phillips made the motion to ratify all the awards. Ms. Biggers seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, June 6, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, JUNE 06, 2012

I. MINUTES FROM APRIL MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, May 02, 2012
- Approval of Minutes for the Special Meeting, Tuesday, May 08, 2012
- Approval of Minutes for the Special Meeting, Monday, May 21, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Purchasing, Travel and Fleet Management, requests the following:

- Acknowledgement of purchase regulations to exempt the MDOC Prison Agricultural Enterprises from Bidding on certain commodities.
- Approval of the 1 MSU Contract
- Approval of 2 MDOC Contracts
- Approval of 1 University of Mississippi Contact

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- Renewal Leases with an Increase in Cost or Space (b)
- New Leases(c)
- Land Leases (d)
- Parchman Farmland(e)

Mr. Rick Snowden, Deputy Executive Director of DFA on behalf of Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Ratification of Construction, F&E, and ITS awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, July 18, 2012

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
June 6, 2012**

1. Per MS Law 47-5-357, OPT request that the PPRB Board record on its minutes that OPT has established purchasing regulations to exempt the MDOC Prison Agricultural Enterprises from bidding on certain commodities that are volatile at this time. A copy of the request from MDOC and the approval from OPT are attached as well as the statute.

2. **REQUESTING AGENCY:** Mississippi State University
CONTRACTOR: Joel USA
AMOUNT OF CONTRACT: \$765,000.00
TERM OF CONTRACT:
SCOPE OF CONTRACT: JEM-2100 Transmission Electron Microscope
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Sole Source
COMMENTS (Low bid, high point total, unique features): Mississippi State University is requesting approval to purchase an Electron Microscope from JOEL USA. This microscope provides a combination of features necessary for the diverse needs of MSU's research programs requiring transmission electron microscopes in both the materials and life sciences. The TEM allows one to image and analyze biological and materials samples at the nanoscale to gain information on ultrastructure, elemental composition, and crystalinity of the material in question.
COMPLIANCE WITH PROCEDURES (YES, NO): yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements have been met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

3. **REQUESTING AGENCY:** MS Dept. of Corrections
CONTRACTOR: Gavilon Grain, LLC
AMOUNT OF CONTRACT: \$142,000.00
TERM OF CONTRACT: June 1, 2012 to Dec 30, 2012
SCOPE OF CONTRACT: #2 Yellow Corn for feed
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid
COMMENTS (Low bid, high point total, unique features): MDOC advertised for bids for yellow corn and received one bid. This corn is used to make feed for chickens at the Ag Farm.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's acknowledgement of the emergency request.

4. **REQUESTING AGENCY:** MS Dept. of Corrections
CONTRACTOR: Commodity Specialists Company
AMOUNT OF CONTRACT: \$165,535.00
TERM OF CONTRACT:
SCOPE OF CONTRACT: Feed ingredients for Poultry Operations
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC):
EMERGENCY
COMMENTS (Low bid, high point total, unique features): This P1 was previously approved in September of 2011. MDOC is no asking for an increase in value from 134,710.00 to \$165,535.00 for the feed ingredients.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's acknowledgement of the emergency request.
5. **REQUESTING AGENCY:** University of Mississippi
CONTRACTOR: Kitchens to Go LLC
AMOUNT OF CONTRACT: \$688,550.00
TERM OF CONTRACT:
SCOPE OF CONTRACT: Lease of Dining Modular Kitchen
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bids
COMMENTS (Low bid, high point total, unique features): The University of Mississippi received bids for the lease of a dining modular kitchen while the Johnson Commons is being renovated. They received two bids for the equipment. The low bidder did not meet the requirements of the bid because they did not include the required items that were added in the addendum to the bid. Therefore the low bidder was not responsive and the bid will be awarded to the second lowest bidder.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

May 21, 2012

Mr. Stanley H. Brooks, Director
Agriculture Enterprise
Mississippi Department of Corrections
Mississippi State Penitentiary
Post Office Box 639
Parchman, MS 38738

Dear Mr. Brooks:

We are in receipt of your letter dated May 17, 2012, regarding the volatility of the pricing on seed and animal feed ingredients. We appreciate your desire to maintain the integrity of the bid process and are in agreement that this might be the best way to purchase items of this nature at this time.

The Office of Purchasing and Travel is approving the request as outlined in your letter dated May 17, 2012, based on the fact that these methods have worked well for the Mississippi Department of Corrections in the past, but on the condition that no deviations be made from the outline of the processes of the above-mentioned letter.

Our approval is based only for the commodities listed in your letter, as those are the items that you have outlined for which pricing changes occur on a daily basis. This office cannot approve the services referenced in your letter, as the Office of Purchasing, Travel and Fleet Management does not have purview over services. MDOC will need to seek approval from Personnel Service Contract Review Board for these services.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Lance Fulcher".

Lance Fulcher
Director of Purchasing and Travel

LF/kk



STATE OF MISSISSIPPI
DEPARTMENT OF CORRECTIONS
CHRISTOPHER B. EPPS
COMMISSIONER

Stanley H. Brooks, Director
Agriculture Enterprises
(662) 745-6611 ext. 4257
(662) 745-2696 (Fax)

Mississippi State Penitentiary
Post Office Box 639
Parchman, Mississippi 38738

May 17, 2012

Mr. Lance Fulcher
Director Office of Purchasing and Travel
701 Woolfolk Bldg. Suite A
Jackson, MS 39201

Dear Lance:

I enjoyed meeting with you on May 3rd to discuss the purchasing procedures regarding Mississippi Prison Agricultural Enterprises. As we discussed, Section 47-5-357 of the Mississippi Code gives us the authority to establish a prudent purchasing policy which may exempt from bid requirements certain items or services which are needed for the efficient and effective management of the prison agricultural enterprises.

In the meeting we discussed the procedures that we would use to satisfy the requirements of Code Section 47-5-357 concerning those items which are difficult to get vendors to bid on due to the fluctuations in the market.

The procedures that will be followed are as follows:

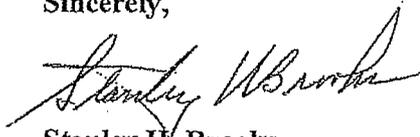
We will continue to request sealed bids on the products as we have in the past. If we do not receive any bids we will request written quotes from the vendors on an as needed basis and use the lowest or best bid to determine who is awarded the bid.

The products that we will apply this procedure to are as follows: soybean meal, calcium carbonate, mono calcium phosphate, other feed ingredients, crop seed, fertilizer, chemicals and diesel fuel. The services that we would apply this procedure to would be aerial applications and custom spraying.

If you are in agreement with the above procedures please present to the Procurement Board to be entered into the minutes according to paragraph 2 of Code Section 47-5-357.

Your assistance in this matter is greatly appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stanley H. Brooks". The signature is written in dark ink and is positioned above the printed name.

Stanley H. Brooks
Director Ag Enterprises

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Miss. Code Ann. § 47-5-357 (Copy w/ Cite)

Pages: 1

Miss. Code Ann. § 47-5-357

MISSISSIPPI CODE of 1972

*** Current through the 2011 Regular Session and 1st Extraordinary Session ***

TITLE 47. PRISONS AND PRISONERS; PROBATION AND PAROLE
CHAPTER 5. CORRECTIONAL SYSTEM
PRISON AGRICULTURAL ENTERPRISES

Miss. Code Ann. § 47-5-357 (2012)

§ 47-5-357. Purchasing policy; items exempted from bid requirements

(1) Due to the unique and time sensitive requirements of growing and harvesting products produced by the prison agricultural enterprises, the Department of Finance and Administration and the department shall establish a prudent purchasing policy which may exempt from bid requirements those commodities, items or services which are needed for the efficient and effective management of the prison agricultural enterprises.

(2) The Department of Finance and Administration shall, by order entered on its minutes, list those commodities, items and services exempted from bid requirements as provided in Section 31-7-12, Mississippi Code of 1972.

HISTORY: SOURCES: Laws, 1992, ch. 506, § 4, eff from and after passage (approved May 15, 1992).

View

Full



1 of 1

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Miss. Code Ann. § 47-5-357 (Copy w/ Cite)

Pages: 1

In

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PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

June 6, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Arts Comm	400 W Amite Jackson	07/10/12 07/09/13	S	104	104	11.54 inc rounded	11.54 inc rounded	N 0	1,200	0702512013A01533
Audit	3536 Hwy 15 Laurel	09/01/12 08/31/13	O	1,300	1,300	13.49 inc rounded	13.49 inc rounded	N 0	17,531	0853422013A07246
DOC	5916 Hwy 49 Hattiesburg	07/01/12 06/30/17	O	3,300	3,300	10.00+UJ	10.00+UJ	N 0	33,000	1701812017A01844

This request from the Mississippi Department of Corrections includes modifications to the State's Standard Lease Agreement. Modifications have been reviewed by Real Property Management and DFA Legal Division.

Emp Sec	16979 Hwy 17 Lexington	06/16/12 12/31/12	O	2,500	2,500	1.20 inc	1.20 inc	N 100	3,000	2602612012B00156
Emp Sec	2000 Hwy 19 Meridian	07/01/12 06/30/13	O	13,530	13,530	12.43+UJ	12.43+UJ	N 100	168,178 rounded	2603812013A01718
Emp Sec	545 Broadway Brookhaven	07/01/12 06/30/14	O	4,900	4,900	6.00+UJ	5.50+UJ	N 100	26,950	2604312014A00837
Emp Sec	1625 Monroe Vicksburg	07/01/12 06/30/15	O	9,000	9,000	8.25+UJ	7.25+UJ	N 100	65,250	2607512015A01123
Health	539B E Beasley Jackson	07/01/12 06/30/15	O	4,000	4,000	8.29+UJ rounded	8.29+UJ rounded	N 0	33,155	3902512015D07239
Health	539B E Beasley Jackson	12/01/12 06/30/15	S	2,100	2,100	5.72+U rounded	5.72+U rounded	N 100	12,000	39025120215F07239
Health	554 Hwy 51 S Batesville	06/01/12 05/31/15	O/WH	5,000	5,000	10.51+UJ rounded	10.51+UJ rounded	N 100	52,523	3905412015C01467
ESS	1220 Hillcrest Laurel	10/01/12 09/30/17	T	6,120	6,120	5.50+UJ rounded	5.50+UJ rounded	N 0	33,600	5343422017A01545

(b) RENEWAL LEASES WITH AN INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ESS	61 Commerce Bay Springs	09/01/12 08/31/17	T	9,000	9,000	3.00+UJ	4.29+UJ	N 0	38,610	5343112017A01659

(c) NEW LEASES:

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc	Fund \$/Year	Lease #
Audit	4195 Hwy 80 Pearl	07/01/12 05/31/13 mo to mo	S		100		7.80 inc	N 0	780	0856122013A07357

This request from the Mississippi Office of the State Auditor includes waiving the State's Standard Lease Agreement and is contingent upon approval of the final Lease Agreement by Real Property Management and DFA Legal Division.

Health	86 Dickens Collins	01/01/13 12/31/15	O/WH		4,600		8.35+UJ rounded	N 100	38,400	3901612015A07356
Univ of Miss	1105 Sunwood Grenada	07/01/12 06/30/14	O		1,250		9.36+UJ	N 0	11,700	4302212014A01720

This request from the University of Mississippi includes waiving the RPM-2 Proposal for Lease form in the solicitation. The Lessor has since submitted the RPM-2 Proposal for Lease, but the form used in the solicitation was the Request for Bid form provided by the University of Mississippi's Office of Procurement Services. This was the only proposal received.

Univ of Miss	900 Whirlpool Oxford	05/15/12 08/11/12	H		48,731		15.12 inc rounded	N 0	736,536 184,134 (3 Months)	4303812012D07304
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This request from the University of Mississippi includes waiving advertisement and is for housing for International Exchange Students. This request includes a total of twenty-two (22) 3-bedroom apartments and twenty-one (21) 4-bedroom apartments, housing a combined total of 150 students. This request also includes free rent to eight (8) students who serve as ambassadors for the International Exchange program. The proposed costs per square foot above indicate the average cost per square foot of both a full one (1) year lease and the actual three (3) month lease.

Univ of Miss	900 Whirlpool Oxford	08/12/12 07/31/12	H		66,361		15.78 inc rounded	N 0	1,047,120	4303812013D07304
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This request from the University of Mississippi includes waiving advertisement and is for housing for International Exchange Students. This request includes a total of thirty-two (32) 3-bedroom apartments and twenty-seven (27) 4-bedroom apartments, housing a combined total of 204 students. This request also includes free rent to ten (10) students who serve as ambassadors for the International Exchange program.

DOR	202 Lampkin Starkville	07/01/12 06/30/22	O		1,039		12.71+UJ rounded	N 0	13,200	8005312022A07358
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This request from the Mississippi Department of Revenue is contingent upon termination of Lease Number 800-801-13A upon mutual agreement of both Lessor and Lessee, due to the Lessor selling the property and MDOR seeking to relocate to the northern part of the district.

(d) LAND LEASES:

The following three (3) requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification. These requests include waiving the State's Vacant Land/Parking Lease Agreement and nine (9) optional renewal terms of five (5) years each, with a ten-percent (10%) escalation at each renewal period. These requests also include one-time payments, per Lease, to Towers of Mississippi II for a processing fee for each Lease in the amount of \$6,000.00.

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc	Fund \$/Year	Lease #
ITS	7953 Jonestown Lyon	03/05/12 03/04/17	LD (Tower)		10,030		.48 inc rounded	R 0	4,800	8991422017A07352
ITS	890 Chisolm Lexington	07/01/12 01/22/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8992612017A07353
ITS	9137 Hwy 32 Water Valley	07/01/12 02/14/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8998122017A07354

(e) **PARCHMAN FARMLAND:**

Request from Carlisle Farms to assign/sub-lease the tracts listed below for the 2012 Crop Year to Tommy Welting d/b/a Welting Farms and Aaron Carlisle d/b/a Dixieland Farms. Any Sub-lease/Assignment is for...*an amount not to exceed the lease obligation to the State of Mississippi*....All terms and conditions, including the yearly rental amount, will remain the same as in the original Lease between the Lessee and the State of Mississippi. If the yearly rental amount is not paid in advance, a first lien will be established against both the Lessee and Sub-Lessee at the Mississippi Secretary of State's Office, the Sunflower County Chancery Clerk's Office, and the Sunflower County USDA Office. The Assignment/Sub-lease has been approved by the Mississippi Department of Corrections.

The Lessee and Sub-Lessee will both be responsible for the tract(s) until expiration of the lease term. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely.

Section II of the Lease Agreement states...*The Lessee shall not, without the previous consent in writing of the Lessor, assign this Lease or sublet the whole or any part of the demised premises or any part thereof to be used or occupied by others, which consent by Lessor shall not be unreasonably withheld. In the event Lessor consents to any such assignment or subletting, Lessee shall remain and continue primarily liable for the performance of the covenants and obligations on his part to be performed under this Lease during the primary or any extended term thereof....*

Sunflower County

<u>Tract # (all or part)</u>	<u>Lessee</u>	<u>Assignee</u>	<u>Year</u>	<u>Amount</u>
21	Carlisle Farms	Tommy Welting d/b/a Welting Farms	2012	\$11,725.40
26	Carlisle Farms	Aaron Carlisle d/b/a Dixieland Farms	2012	\$18,824.00
31	Carlisle Farms	Aaron Carlisle d/b/a Dixieland Farms	2012	\$44,359.20

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JUNE 06, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for April 1, 2012 through April 30, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 102-247** Performing Arts Improvements – Delta State University (OC001) – Award to Robinson Electric Company, Inc., Cleveland, Mississippi, in the amount of \$45,246.75 (Lowest of 2 Quotes received)
2. **GS# 108-260** Res. Halls Sprinkler Systems – University of Southern Mississippi (GC002) – Award to Hanco Corporation, Hattiesburg, Mississippi, in the amount of \$322,900.00 (3rd Lowest of 3 Bids received. The low bidder acknowledged an error with his electrical subcontractor and asked to be relieved of his bid. The 2nd lowest bidder was deemed non-responsive because his COR # was not valid at the time of bid.)
3. **GS# 108-269** Campus Roofing – PH I – University of Southern Mississippi (GC001) – Award to E Cornell Corporation, Jackson, Mississippi, in the amount of \$243,398.00 (Lowest of 5 Bids received)
4. **GS# 109-210** School of Medicine – University Medical Center (GC004) – Award to Fountain Construction Co., Inc., Jackson, Mississippi, in the amount of \$230,500.00 (Lowest of 3 Bids received)
5. **GS# 110-094** Campus Roofing – PH I – University of Southern Mississippi – Gulf Coast Research Laboratory (GC001) – Award to Mandal's, Inc., Gulfport, Mississippi, in the amount of \$319,802.00 (Lowest of 3 Bids received)
6. **GS# 205-068** Beemon Hall Renovation – Hinds Community College (GC001) – Award to Coleman Hammons Construction Co., Inc., Pearl, Mississippi, in the amount of \$4,053,000.00 (Lowest of 7 Bids received)
7. **GS# 207-042** Campus Roofing – PH I – Itawamba Community College (GC001) – Award to Accurate Roofing Co., Inc., Potts Camp, Mississippi, in the amount of \$611,477.00 (2nd Lowest of 4 Bids received. Low Bidder, Copper Top Sheet Metal, Inc., was deemed Non-Responsive due to expired COR at the time of Bid Opening)

8. **GS# 208-048** Campus Roofing – PH I – Jones County Junior College (GC001) — Award to Independent Roofing Systems, Inc., Jackson, Mississippi, in the amount of \$398,700.00 (2nd Lowest of 7 Bids received. Low Bidder, Parker Contracting Services, LLC, was deemed Non-Responsive because the bid proposal form was filled out incorrectly)
9. **GS# 211-050** Dees Hall Renovation – Mississippi Gulf Coast Community College (GC001) — Award to Chris Albritton Construction Company, Inc., Laurel, Mississippi, in the amount of \$3,980,000.00 (Lowest of 7 Bids received)
10. **GS# 332-040** Maintenance Bldg. – Law Enforcement Officers Training Academy (Department of Public Safety)(GC001) – Award to Coleman Hammons Construction Co., Inc., Pearl, Mississippi, in the amount of \$461,000.00 (2nd Lowest of 13 Bids received. Apparent low bidder was non-responsive because their electrical sub-contractor did not hold a valid COR.)
11. **GS# 378-003** Stadium Upgrades – Mississippi Veterans Memorial Stadium (Jackson State University (GC001) — Award to Harris Constructors, Inc., Ridgeland, Mississippi, in the amount of \$672,000.00 (Lowest of 4 Bids received)
12. **GS# 516-009** Site Improvements – Mississippi Emergency Management Agency (OC002) – Award to M & R Protective Systems, Inc., Brandon, Mississippi, in the amount of \$1,800.00 (1 quote received per code 31-7-13 for under \$5,000.00)
13. **GS# 619-036** Renovation & Repair – Roosevelt State Park (GC001) – Award to Coleman Hammons Construction Co., Inc., Pearl, Mississippi, in the amount of \$935,500.00 (2nd Lowest of 3 Bids received. Apparent low bidder acknowledged a bid mistake and has asked to withdraw his bid)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 104-149** Poindexter Hall Renovation – Mississippi University for Women (FE003) – Award to Wenger, Owatonna, Minnesota, in the amount of \$3,772.00 (Lowest of 2 quotes)
2. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (FE001) – Award to Miss. Industries for the Blind, Jackson, Mississippi, in the amount of \$47,900.99 (State Contract # 5-420-21273)
3. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (FE002) – Award to Terry's Installation Delivery Service, Inc., Terry, Mississippi, in the amount of \$4,850.00 (1 quote received per code 31-7-13 for under \$5,000.00)

ITS Awards

1. **GS# 108-271** Campus Lighting – PH II – University of Southern Mississippi (SC001) – Award to Stuart C. Irby - Jackson, Jackson, Mississippi, in the amount of \$25,706.00 (CP-1 20120376)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, JUNE 13, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

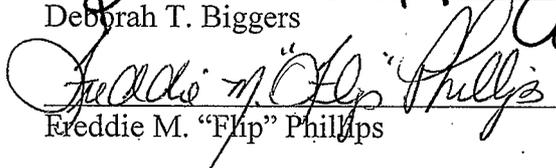
The Chairman called the meeting to order.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Snowden presented for approval, Change Order #1 on GS# 205-069 Campus Roofing – PH I Hinds Community College (Raymond, Mississippi). Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, June 13, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Approval of GS#205-069 Campus Roofing – PH I, Hinds Community College, Change Order #1 and
Miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, JUNE 13, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Rick Snowden, Deputy Executive Director of DFA on behalf of Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Change Order #1 on **GS# 205-069 Campus Roofing – PH I Hinds Community College (Raymond, Mississippi)**

II. NEXT MEETING DATE

Regular Meeting, Wednesday, July 18, 2012

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JUNE 13, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 205-069

Campus Roofing – PH I

Hinds Community College

(Raymond, Mississippi)

Original Contract Sum/Days	\$489,700.00	90 Days
Amount/Days for this Change Order	+\$171,967.92	+155.0 Days
Net Contract Sum/Days (Including this Change Order)	\$661,667.92	245.0 Days

Reason for Change Order:

Provide labor, materials and equipment to remove existing McClendon Library lightweight concrete roof and metal decking down to the existing bar joist and install new 22 gauge metal decking attaching to bar joist per fastening design of Jenkins Engineering. Attach one (1) layer modified bitumen sheet, install in hot asphalt, install tapered insulation cover board and modified roof system as originally specified by contract documents.

****This change order brings the total award amount over 25% of the original contract sum.****

Note: This is contingent upon approval of a signed change order

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, JUNE 29, 2012

A special meeting of the Public Procurement Review Board was held at 4:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Mr. David L. Anderson, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Lana Byrd, PPRB Recorder, DFA

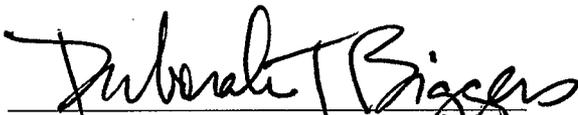
The Chairman called the meeting to order.

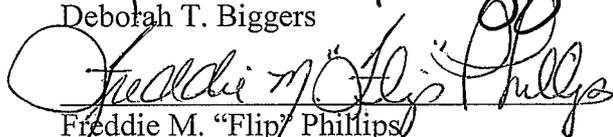
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

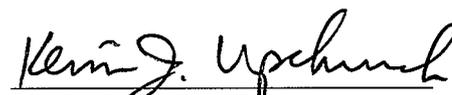
1. Consider a request from the Mississippi Department of Finance and Administration to lease certain real property located in the city of Jackson, Mississippi, to Full Spectrum South, LLC, for a period of fifteen (15) years pursuant to Senate Bill 2898, Laws of 2010 and known as the Jefferson Street Properties. The Lease for said property shall be in the amount of \$66,979.69 per year, and shall be for land bordered by Pascagoula Street to the North, Jefferson Street to the East, Tombigbee Street to the South, and Commerce Street to the West. Reserving usage rights with the current Hal and Mal's lease to allow service access to Hal and Mal's and additionally reserving access to metal storage building located on the Pascagoula Street right of way for the State. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the motion carried.

2. Consider a request from the Mississippi Department of Finance and Administration to assign without recourse a lease currently between the Department of Finance and Administration and Hal and Mal's to Full Spectrum South, LLC. Full Spectrum South, LLC accepts the Assignment of the Lease subject to all terms and conditions currently in effect. This request is contingent upon resolution of the Lease Assignment. Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Deborah T. Biggers


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, June 29, 2012, 4:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Capitol Green, et al, Lease
and Miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

4:00 p.m.

FRIDAY, JUNE 29, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of RPM requests the following:

- Approval of Lease of GS# 371-099 Jefferson Street Property Sale (RPM)

II. NEXT MEETING DATE

Regular Meeting, Wednesday, July 18, 2012

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

June 29, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) STATE-OWNED PROPERTY:

1. Consider a request from the Mississippi Department of Finance and Administration to lease certain real property located in the city of Jackson, Mississippi, to Full Spectrum South, LLC, pursuant to Senate Bill 2898, Laws of 2010 and known as the Jefferson Street Properties. The Lease for said property shall be in the amount of \$66,979.69 per year, and shall be for land bordered by Pascagoula Street to the North, Jefferson Street to the East, Tombigbee Street to the South, and Commerce Street to the West.

2. Consider a request from the Mississippi Department of Finance and Administration to assign a lease currently between the Department of Finance and Administration and Hal and Mal's to Full Spectrum South, LLC. Full Spectrum South, LLC accepts the Assignment of the Lease subject to all terms and conditions currently in effect.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxess R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, JULY 18, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chair
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Deputy Executive Director, DFA
Mr. Ross Campbell, Director of Marketing and Audit for the Office of Purchasing & Travel, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, June 06, 2012
Special Meeting, Wednesday, June 13, 2012
Special Meeting, Friday, June 29, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes, Ms. Biggers seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Ross Campbell presented the following:

- 1) A request on behalf of the Mississippi Alternative Housing Program to acknowledge disposed/donated units per its disposal procedures. There were no questions. The Board acknowledged the request.
- 2) A request on behalf of the MS Dept. of Corrections for approval to award to Shaver Foods, LLC to purchase multiple food items that total over \$ 500,000.00. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.
- 3) A request on behalf of the MS State Dept. of Health for approval to add \$500,000.00 to a P1 that was approved on September 8, 2011, due to the high demand for milk and soy based concentrated formula from

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, July 18, 2012

Page 2

Mead. Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve.

- 4) A request on behalf of the MS Dept of Transportation (MDOT) for approval of a Sole Source purchase for Smart Roadside Inspection Systems Aggregate from Intelligent Imaging Systems in the amount of \$1,215,000.00. In June 2009, the MDOT purchased a Smart Roadside Inspection System (SRIS) through a Federal Motor Carrier Safety Agency Commercial Vehicle Information Systems and Networks grant. This was a sole source purchase that included 3 Phases. The procurement currently before the Board includes a fixed facility upgrade with SRIS roadside sensors upgraded or installed, WIM installation virtual SRIS with roadside sensors deployed bi-directional, and SRIS software upgrades. This new equipment must be compatible with the existing SRIS specialized equipment. Ms. Biggers made a motion to approve contingent upon verification that Intelligent Imaging Systems is a Sole Source Vendor, Mr. Phillips seconded, and the Board voted unanimously to approve.

OFFICE OF CAPITOL FACILITIES

Mr. Snowden presented a request from the Department of Finance and Administration Office of Capitol Facilities for authorization to award a contract for Miscellaneous Plaster Repair & Repaint in the Governor's Mansion Historic Section to McGuffie Painting & Waterproofing Company, Inc in the amount not to exceed \$ 18,000 for the repair and replacement of damaged plaster in the historic section, relocation of historic furniture and accessories, and exterior sealing of attic ductwork to prevent further damage. It is further requested that this be a sole source, negotiated contract, based on the contractor's specialty and experience with prior work on the Governor's Mansion. Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

The Board reviewed (b) New Leases. Mr. Moore explained the terms of the leases. Ms. Biggers made the motion to approve (b) including waiving advertisement for the MS State Department of Health as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (c) Land Leases. Mr. Moore explained the leases. Mr. Phillips made the motion to approve (c) Land Leases as recommended by the Division of Real Property Management, contingent upon fully executed leases, Ms. Biggers seconded, and the motion carried.

The Board reviewed (d) Wildlife Farmland. Mr. Moore explained the leases. Ms. Biggers made a motion to approve (d), as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, July 18, 2012

Page 3

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Kornbrek presented the following request for approval:

- 1) The Bureau of Building, Grounds and Real Property Management intends to contract with one or more of the following Professional firms to perform as Commissioning Authority Professional on one or more projects. The typical project budgets range in size from \$3,000,000.00 to \$10,000,000.00. These facilities include: offices, classrooms, auditoriums, teaching/research laboratories, sports/recreation facilities and dining halls. Systems include: VAV air conditioning systems, fume exhaust systems, laboratory gases, chillers, cooling towers, control systems, water distribution systems, waste treatment systems, electrical distribution systems, data/communications systems, security systems, and life safety systems. Services will be required from August 1, 2012 through July 31, 2015, and may be extended as required:

Commissioning & Green Building Solutions, PLLC, Duluth, Georgia
Farnsworth Group, Inc. Duluth, Georgia
Working Buildings, LLC, Atlanta, Georgia
Sanders Engineering Inc., Clinton, Mississippi
Horizon Engineering Associates, LLP

Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve.

- 2) The Bureau of Building, Grounds and Real Property Management requests approval of the following: GS# 104-178 Fant Library Renov. – PH I Mississippi University for Women (Columbus, Mississippi) Contractor: Award to West Brothers Construction, Inc., Columbus, Mississippi, in the amount of \$6,170,200.00 (Lowest of 3 bids received). Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve.
- 3) The Bureau of Building, Grounds and Real Property Management requests approval of a sole source contract on GS# 207-045 Health Science Bldg. - PH 11 Itawamba Community College. Scope of Work: Procurement of a MCD Enterprise User License (100) @\$180.00 each, MCD Mailbox License (100) @\$50.00 each, and (100) 5312 IP Phones @\$210.00 each. Total Cost \$44,000.00. The phone, licenses, and equipment are to integrate with the current campus telephone PBX which is a proprietary Mytel phone system and must be purchased through a franchised Mytel retailer. The items are sole source since no other manufacturer can provide licenses and equipment that will integrate and function with the existing Mytel system. The franchise dealer for the area of the state is CDE Integrated Systems, Inc. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.
- 4) The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following: Military Construction Award #NGB2212C0001S Deployment Processing Facility Camp Shelby, Mississippi to Hanco Corporation, Hattiesburg, MS, in the amount of \$8,379,000.00 (Lowest of 9 bids received). Ms. Biggers made a motion to approve, Mr. Phillips seconded, and the Board voted unanimously to approve.
- 5) Mr. Kornbrek presented the Construction, F&E, and ITS awards for Ratification. Ms. Biggers made the motion to ratify all the awards. Mr. Phillips seconded, and the motion carried.

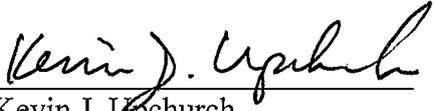
PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

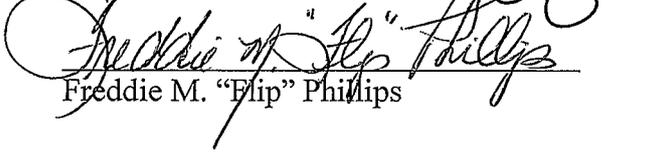
Wednesday, July 18, 2012

Page 4

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, July 18, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD Regular Meeting 2:00 p.m.

WEDNESDAY, JULY 18, 2012

I. MINUTES FROM JUNE MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, June 06, 2012
- Approval of Minutes for the Special Meeting, Wednesday, June 13, 2012
- Approval of Minutes for the Special Meeting, Friday, June 29, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing, Travel, and Fleet Management, requests the following:

- Acknowledgement of disposed/donated units per the Mississippi Housing Alternative Pilot Program
- Approval of 1 Contract for MS Dept of Corrections
- Approval of 1 Contracts for MS Dept of Health
- Approval of 1 Contract for MS Dept of Transportation

III. OFFICE OF CAPITOL FACILITIES

Mr. Rick Snowden, Deputy Executive Director for the Department of Finance and Administration, requests the following:

- Sole Source authorization for Miscellaneous Plaster Repair & Repaint Governor's Mansion Historic Section

IV. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Special Projects Officer for the Bureau of Building, Grounds and Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- New Leases (b)
- Land Leases (c)
- Wildlife Farm Land (d)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of **Commissioning Professionals**
- Approval of Bid Award on **GS# 104-178 Fant Library Renov. – PH I, Mississippi University for Women**
- Approval of a Sole Source on **GS# 207-045 Health Science Bldg – PH II, Itawamba Community College**
- Approval of a **Military Construction Award**
- Ratification of Construction, F&E, and ITS awards

V. NEXT MEETING DATE

Regular Meeting, Wednesday, August 1, 2012

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
July 18, 2012**

1. Per the MAHP disposal procedures approved by PPRB on September 3, 2008, a list of disposed/donated units must be submitted to PPRB to be noted in the minutes of PPRB. See attached list of units for June 2012.
2. **REQUESTING AGENCY:** MS Dept. of Corrections
CONTRACTOR: See below for vendors
AMOUNT OF CONTRACT: See below for amounts
TERM OF CONTRACT: 6 months-July 1, 2012 through December 31, 2012
SCOPE OF CONTRACT: Food Staples
PURCHASE METHOD (PROPOSAL, SOLE SOURCE): Agency Bid Contract
COMMENTS: The Dept. of Corrections advertised and received bids for food items. They received multiple bids and are requesting to purchase from the low bidder Shaver Foods, LLC for multiple food items that totaled over \$ 500,000.00.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

3. **REQUESTING AGENCY:** MS State Dept. of Health
CONTRACTOR: Mead Johnson Formula
AMOUNT OF CONTRACT: approx. \$2,000,000.00
TERM OF CONTRACT: October 1, 2011 through September 30, 2012
SCOPE OF CONTRACT: WIC Special Formula for Infants
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Sole Source
COMMENTS (Low bid, high point total, unique features): *This PI was prior approved on September 8, 2011. The Dept. of Health would like to add \$500,000.00 due to the high demand for these formulas from Mead.*

The Dept. of Health issues a bid for a single supplier of milk and soy based concentrated formula. Since all babies are not born in perfect health, physicians are given the authority to prescribe specific "special" formula for babies with medical problems. These cases require a diagnosis of the condition and continued follow up to determine when it is no longer needed. Therefore pricing is obtained from the formula companies covering these special "single source" items for use during these times.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by

the Agency, all requirements were met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

4. **REQUESTING AGENCY:** MS Dept of Transportation
CONTRACTOR: Intelligent Imaging Systems
AMOUNT OF CONTRACT: \$1,215,000
TERM OF CONTRACT:
SCOPE OF CONTRACT: Smart Roadside Inspection Systems Aggregate

PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): sole source
COMMENTS: The MDOT purchased in June 2009, a Smart Roadside Inspection System (SRIS) through a Federal Motor Carrier Safety Agency Commercial Vehicle Information Systems and Networks grant. This was a sole source purchase that included 3 Phases. This procurement includes a fixed facility upgrade with SRIS roadside sensors upgraded or installed, WIM installation virtual SRIS with roadside sensors deployed bi-directional, and SRIS software upgrades. This equipment must be compatible with the existing SRIS specialized equipment. MDOT is requesting approval to purchase this equipment from the sole source vendor, Intelligent Imaging Systems.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

MEMA Monthly MAHPP Disposal Report to PPRB and Office of Insurance, State Fire Marshal
 Mississippi Alternative Housing Pilot Project Mississippi Cottage Transfers

(T or I) Transfers: _____
 (DS) Disposals: _____
 (S) Sales: _____
 (D) Donations: _____

Report Date (Mo, Year): July 5, 2012

Report Month: JUNE 2012 \$ 257,276.00

Total		26		Last Name or Entity			\$257,276.00	\$ 257,276.00	0	
Unit Bar Code	MS State Tracking #	MS Unit	Last Name or Entity	First Name	Address and Phone	Sale Price	Transfer Date	Type	Unit Description	PRPB Report
June's Activity										
	1782	P	Jones' Family			\$15,107.00		S	Park Model	7/5/2012
	2196	3	TBR Holdings			\$6,000.00		S	3 Bedroom	7/5/2012
	2204	3	DEANCO Auctions			\$6,100.00		S	3 Bedroom	7/5/2012
	2208	3	Panola County			\$10,000.00		S	3 Bedroom	7/5/2012
	2209	3	Thousand Hills			\$15,010.00		S	3 Bedroom	7/5/2012
	2220	3	TBR Holdings			\$6,000.00		S	3 Bedroom	7/5/2012
	2256	3	Bobby Houston			\$12,101.00		S	3 Bedroom	7/5/2012
	1826	2A	TBR Holdings			\$6,000.00		S	2 Bedroom U	7/5/2012
	2272	P	Jones' Family			\$13,107.00		S	Park Model	7/5/2012
	2495	2A	TBR Holdings			\$6,500.00		S	2 Bedroom U	7/5/2012
	3543	2	DEANCO Auctions			\$10,100.00		S	2 Bedroom	7/5/2012
	3791	2	DEANCO Auctions			\$5,100.00		S	2 Bedroom	7/5/2012
	3844	2	DEANCO Auctions			\$14,600.00		S	2 Bedroom	7/5/2012
	3845	2	TBR Holdings			\$4,000.00		S	2 Bedroom	7/5/2012
	3913	P	DEANCO Auctions			\$16,100.00		S	Park Model	7/5/2012
	4112	2	TBR Holdings			\$5,500.00		S	2 Bedroom	7/5/2012
	4180	2A	DEANCO Auctions			\$13,100.00		S	2 Bedroom U	7/5/2012
	4241	2A	Jones' Family			\$13,107.00		S	2 Bedroom U	7/5/2012
	4853	2A	Jones' Family			\$13,107.00		S	2 Bedroom U	7/5/2012
	4348	P	Jones' Family			\$11,107.00		S	Park Model	7/5/2012
	4774	2	DEANCO Auctions			\$13,100.00		S	2 Bedroom	7/5/2012
	5176	2A	Jones' Family			\$4,107.00		S	2 Bedroom U	7/5/2012
	3321	P	Jones' Family			\$13,107.00		S	Park Model	7/5/2012
	4556	P	Jones' Family			\$10,107.00		S	Park Model	7/5/2012
	5249	3A	Bell & Sons			\$10,108.00		S	3 Bedroom U	7/5/2012
	1981	2	DEANCO Auctions			\$5,001.00		S	2 Bedroom	7/5/2012

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

SOLE SOURCE FOR PPRB APPROVAL

Miscellaneous Plaster Repair & Repaint Governor's Mansion Historic Section

The Office of Capitol Facilities, Department of Finance and Administration requests authorization to award a contract to McGuffie Painting & Waterproofing Company, Inc in the amount not to exceed \$ 18,000 for the repair and replacement of damaged plaster in the historic section, relocation of historic furniture and accessories, and exterior sealing of attic ductwork to prevent further damage. It is further requested that this be a source, negotiated contract.

The justifications are listed below:

1. This is critical requiring exacting coordination, and McGuffie is the only firm capable of performing all of the required phases under a single contract.
2. McGuffie has been trained by Mississippi Department of Archives personnel on the proper handling of historic items and has demonstrated success in protecting such items.
3. The source of the plaster damage is condensation on the exterior of the aging ductwork in the attic. McGuffie performed an external sealing/insulation retro-fit of identical ductwork in the residential section of the mansion and solved the identical moisture issues there.
4. The plaster is degrading and requires prompt action to avoid possible irrevocable damage. McGuffie has trained crews for all aspects of this project and can proceed (and finish) promptly.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

July 18, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

1.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed</u>		<u>\$/Year</u>	<u>Lease #</u>
								<u>Esc</u>	<u>Fund</u>		
Auction Comm	5135 Galaxie Jackson	07/01/12 06/30/14	O	750	750	9.60 inc	9.60 inc	N	0	7,200	0802512014A01139
MDA	2401 11 th St Meridian	09/01/12 08/31/13	O	300	300	.01 inc rounded	.01 inc rounded	N	0	1	2253812013A01196
MDE	840 Foley St Jackson	10/01/12 09/30/15	S	1,321	1,321	7.27 inc rounded	7.27 inc rounded	N	0	9,600	2352512015A01431
SMRC	1620 Central Ave Wiggins	12/01/12 11/30/16	WS	4,388	4,388	4.65+UJ rounded	4.65+UJ rounded	N	0	20,400	5366612016A01686
DEQ	#8 CR 413 Oxford	10/01/12 09/30/17	O	5,800	5,800	9.99+UJ rounded	9.99+UJ rounded	N	0	57,942 rounded	5953612017A01813
Soil & Water	680 Monroe Jackson	07/01/12 06/30/15	O	5,056	5,056	12.50 inc	12.50 inc	N	0	63,200	7602512015A01083

2. The following three (3) requests from the Mississippi Department of Environmental Quality and the Veterans Affairs Board are for storage and include waiving the State's Standard Lease Agreement. The three (3) requests below are contingent upon approval of the final Lease Agreement by Real Property Management and DFA Legal Division.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed</u>		<u>\$/Year</u>	<u>Lease #</u>
								<u>Esc</u>	<u>Fund</u>		
DEQ	304 S State Jackson	09/03/12 08/02/13 mo to mo	S	100	100	12.60 inc	12.60 inc	N	0	1,260	5952512013C01654
DEQ	304 S State Jackson	10/03/12 08/02/13 mo to mo	S	294	294	7.80 inc rounded	7.80 inc rounded	N	0	2,292	5952512013D01654
VAB	177 Pruitt Lane Pearl	08/01/12 06/30/13 mo to mo	S	200	200	10.80 inc	10.80 inc	N	0	2,160	8576122013A07197

(b) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DOC	908 E.F. Hale Senatobia	08/01/12 07/31/17	O		1,000		8.40+UJ	N 0	8,400	1706912017A07360

Health	350 W Wilson Jackson	08/01/12 07/31/15	O		4,008		13.30+U	N 100	53,307 rounded	3902512015A01295
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This request from the Mississippi State Department of Health includes waiving advertisement and is located at the Jackson Medical Mall. Both clinical and administrative staff are currently housed at the Medical Mall in the same space. Because of new federal requirements for additional staff, Health requests to lease this new space for the administrative staff, which is adjacent to the current space.

Health	Lynn Lane Starkville	04/01/13 03/31/23	O		10,446		19.00+UJ 19.57+UJ 20.14+UJ 20.71+UJ	RI 40	198,474 204,429 (Year 4) 210,383 (Year 7) 216,337 (Year 10)	3905312023A07372
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This request from the Mississippi State Department of Health is for new construction and is the lowest responsive of four (4) proposals received, and includes a three-percent (3%) rental escalation every three (3) years. The lowest proposal was for \$16.89 per square foot, excluding utilities and janitorial services; however, the Lessor was not agreeable to the terms and conditions of the State's Standard Lease Agreement. The second lowest proposal was for \$17.00 per square foot, excluding utilities and janitorial services, but did not meet the square footage requirements in the RFP. The fourth (4th) proposal was for \$23.00 per square foot, excluding utilities and janitorial services.

Health	805 S Wheatley Ridgeland	09/01/12 08/31/15	O		6,750		13.00 inc	N 100	87,750	3904522015C07291
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This request from the Mississippi State Department of Health includes waiving advertisement and is for the WIC IT staff. Health currently has four (4) leases at this location, including the WIC Administrative staff. This request will allow Health to house both the WIC Administrative staff and WIC IT staff in the same location and at the same rental amount.

DOR	119 Grand Blvd Greenwood	07/01/12 06/30/16	O		5,764		9.00+UJ	N 0	51,876	8004212016A01124
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This request from the Mississippi Department of Revenue includes waiving advertisement. The previous lease at this location expired in 2011, and the lease was never presented to the PPRB for renewal. The terms and conditions will remain the same as in the previous lease that expired in 2011.

(c) LAND LEASES:

The following requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification. Each request includes waiving the State's Vacant Land / Parking Lease Agreement and nine (9) optional renewal terms of five (5) years each, with a ten-percent (10%) escalation at each renewal period. Each request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ITS	4353 CR 200 Farmington	07/01/12 04/30/16	LD (Tower)		10,180		.48 inc rounded	R 0	4,800	8990222016A07361
ITS	7125 CR 4167 Sallis	07/01/12 06/30/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990442016A07362
ITS	168 CR 141 Coila	07/01/12 06/09/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990822016A07363
ITS	544 Coulder Rd Grenada	07/01/12 04/30/16	LD (Tower)		10,330		.53 inc rounded	R 0	5,400	8992212016A07364
ITS	2988 Sweethome Grenada	07/01/12 04/30/16	LD (Tower)		22,680		.22 inc rounded	R 0	4,800	8992212016B07365

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	%Fed Esc Fund	\$/Year	Lease #
ITS	4770 Racetrack West	07/01/12 04/30/16	LD (Tower)		22,680		.22 inc rounded	R 0	4,800	8992642016A07366
ITS	2969 Ryan Salem Fulton	08/01/12 04/30/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8992912016A07371
ITS	148 CR 233 Oxford	07/01/12 04/30/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8993612017A07367
ITS	113 CR 313 Oxford	07/01/12 02/14/17	LD (Tower)		10,180		.71 inc rounded	R 0	7,200	8993612017B07368
ITS	7751 CR 600 Booneville	07/01/12 02/12/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8995912017A07369
ITS	588 Jordan Hill Charleston	07/01/12 04/30/17	LD (Tower)		10,330		.59 inc rounded	R 0	6,000	8996812017A07370

(d) WILDLIFE FARMLAND:

Consider a request from 5K and J Farms II ("Lessee") to sublease / assign a portion of land currently leased at O'Keefe Wildlife Management Area to Kellen C. Corbin d/b/a Kellen Corbin Farms ("Sub-Lessee"). The total amount of land to be subleased / assigned is 284.6 acres out of a total of 751 acres currently leased by 5K and J Farms II.

The total rental amount for the 2012 crop year has been paid by Lessee. Therefore, the Sub-Lessee agrees to pay Lessee a total amount of \$30,396.11 for the subleased / assigned acreage, which is the same rate per acre as the original Lease Agreement between Lessor and Lessee. This sublease / assignment is for the 2012 crop year, and both Lessee and Sub-Lessee shall be bound by the same terms and conditions as specified in the original Lease Agreement between Lessor and Lessee. This request has been approved by the Department of Wildlife, Fisheries and Parks.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professional(s) were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

Excerpts from the RFP:

The Bureau of Building, Grounds and Real Property Management intends to contract with one, or more, of the following Professional firms to perform as Commissioning Authority Professional on one, or more, projects. The typical project budgets range in size from \$3,000,000.00 to \$10,000,000.00. These facilities variously include: offices, classrooms, auditoriums, teaching/research laboratories, sports/recreation facilities and dining halls. Systems include: VAV air conditioning systems, fume exhaust systems, laboratory gases, chillers, cooling towers, control systems, water distribution systems, waste treatment systems, electrical distribution systems, data/communications systems, security systems, and life safety systems. Services will be required from August 1, 2012 through July 31, 2015, and may be extended as required

Commissioning is a systematic process of quality assurance for buildings and their systems. The Process will span the entire project from Pre-Design through the one year Warranty period. The intent of commissioning is to result in facilities with increased energy efficiency, improved occupant comfort, shorter project turnover times, less post-occupancy corrective work, improved indoor air quality, greater equipment life, and less changes during the construction process. A scope of services for the Commissioning Agent for a typical project provides some insight to the detailed technical effort required to ensure that the systems are designed, installed, programmed, started, and operated properly.

Eleven (11) firms submitted. The five (5) firms shown below were selected by the Bureau of Building, et al.

Commissioning & Green Building Solutions, PLLC, Duluth, Georgia
Farnsworth Group, Inc. Duluth, Georgia
Working Buildings, LLC, Atlanta, Georgia
Sanders Engineering Inc., Clinton, Mississippi
Horizon Engineering Associates, LLP

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

BID AWARD FOR PPRB APPROVAL

GS# 104-178

Fant Library Renov. – PH I

Mississippi University for Women

(Columbus, Mississippi)

The Bureau of Building, Grounds and Real Property Management requests approval of the following:

Contractor: Award to West Brothers Construction, Inc., Columbus, Mississippi, in the amount of \$6,170,200.00 (Lowest of 3 bids received)

Scope:

Construction of a Phase I Renovations of / Addition to the Fant Library Building located on the Columbus, Mississippi campus of the Mississippi University for Women (Institutions of Higher Learning).

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

SOLE SOURCE FOR PPRB APPROVAL

GS# 207-045

Health Science Bldg. - PH 11

Itawamba Community College

Scope of Work:

Procurement of a MCD Enterprise User License (100) @\$180.00 each, MCD Mailbox License (100) @\$50.00 each, and (100) 5312 IP Phones @ \$210.00 each. Total Cost \$44,000.00

Sole-Source Justification:

Sole source request from Wayne Sullivan at Itawamba Community College. The phone and licenses and equipment are to integrate with the current campus telephone PBX which is a proprietary Mytel phone system and must be purchased through a franchised Mytel retailer. The items are sole source since no other manufacturer can provide licenses and equipment that will integrate and function with the existing Mytel system. The franchise dealer for the area of the state is CDE Integrated Systems, Inc.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

MILITARY CONSTRUCTION AWARD
FOR PPRB APPROVAL

#NGB2212C0001S

Deployment Processing Facility

Camp Shelby, Mississippi

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

Award to Hanco Corporation, Hattiesburg, MS, in the amount of \$8,379,000.00 (Lowest of 9 bids received)

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for June 1, 2012 through June 30, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 101-283** Campus Safety & Security –Alcorn State University (GC002) – Award to Fountain Construction Co., Inc., Jackson, Mississippi, in the amount of \$135,600.00 (Lowest of 5 Bids received)
2. **GS# 103-266** Mechanical Upgrades – PH II – Jackson State University (GC001) – Award to Universal Services, LLC, Leakesville, Mississippi, in the amount of \$219,000.00 (Lowest of 11 Bids received)
3. **GS# 106-239** Campus Roofing – PH I – Mississippi Valley State University (GC001) – Award to Copper Top Sheet Metal, Inc., Columbus, Mississippi, in the amount of \$371,600.00 (Lowest of 2 Bids received)
4. **GS# 108-274** Polymer Roof Replacement – University of Southern Mississippi (SC001) – Award to E. Cornell Malone Corporation, Jackson, Mississippi, in the amount of \$857,800.00 (Lowest of 4 Bids received)
5. **GS# 109-203** ECM – Lighting Upgrades – University Medical Center (GC001) – Award to Total Electric, LLC, Pearl, Mississippi, in the amount of \$164,000.00 (Lowest of 8 Bids received)
6. **GS# 109-204** Boiler Room Upgrades – University Medical Center (GC001) – Award to McLain Plumbing & Electrical Service, Inc., Philadelphia, Mississippi, in the amount of \$818,000.00 (Lowest of 6 Bids received)
7. **GS# 109-212** Campus Roofing – PH I – University Medical Center (GC001) – Award to Canton Sheet Metal & Roofing, LLC, Yazoo City, Mississippi, in the amount of \$215,740.00 (Lowest of 8 Bids received)
8. **GS# 201-065** Campus Roofing – PH I – Coahoma Community College (GC002) — Award to E. Cornell Malone Corporation, Jackson, Mississippi, in the amount of \$194,675.00 (Lowest of 5 Bids received)
9. **GS# 203-044** Cross Hall Renovation – East Central Community College (GC001) — Award to Chris Albritton Construction Company, Inc., Laurel, Mississippi, in the amount of \$2,921,000.00 (Lowest of 9 Bids received)

10. **GS# 206-069** Campus Roofing – PH I – Holmes Community College (GC001) — Award to E. Cornell Malone Corporation, Jackson, Mississippi, in the amount of \$603,131.00 (Lowest of 2 Bids received)
11. **GS# 331-164** Dist 2 Substation - Leflore – Department of Public Safety (GC001) — Award to Panola Construction Co., Inc., Batesville, Mississippi, in the amount of \$4,242,300.00 (Lowest of 8 Bids received)
12. **GS# 516-009** Site Improvements – Mississippi Emergency Management Agency (GC001) – Award to Coleman Hammons Construction Co., Inc., Pearl, Mississippi, in the amount of \$405,000.00 (Lowest of 4 Bids received)
13. **GS# 645-003** Calling Panther Dam Repair – Division of Fisheries (Department of Wildlife, Fisheries and Parks) (GC001) – Award to Central Asphalt Co., Inc., Vicksburg, Mississippi, in the amount of \$79,980.00 (Lowest of 7 Bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 104-149** Poindexter Hall Renovation – Mississippi University for Women (FE004) – Award to KAWAI, Rancho Dominguez, California, in the amount of \$149,930.00 (1 bid received)
2. **GS# 204-063** Student Center-Phase I – East Mississippi Community College (FE001) – Award to Federal Equipment Dealers, Inc., Memphis, Tennessee, in the amount of \$5,221.00 (Lowest of 2 quotes)
3. **GS# 331-128** District 6 Substation-Lauderdale – Department of Public Safety (FE004) – Award to Academic Technologies, Inc., Ridgeland, Mississippi, in the amount of \$6,358.54 (Lowest of 2 quotes)
4. **GS# 358-037** House Office Renovations – New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration) (FE029) – Award to Jones Installation, LLC, Jackson, Mississippi, in the amount of \$2,300.00 (1 quote received per code 31-7-13 for under \$5,000.00)
5. **GS# 411-100** New Laundry Facility – East Mississippi State Hospital (FE001) – Award to Missco Contract Sales, LLC, Jackson, Mississippi, in the amount of \$17,564.70 (State Contract Hon: 5-420-14778, Allsteel: 5-420-21115, Tenssco: 5-420-21413)
6. **GS# 411-100** New Laundry Facility – East Mississippi State Hospital (FE002) – Award to Hotel & Restaurant Supply Co., Jackson, Mississippi, in the amount of \$2,084.60 (1 quote received per code 31-7-13 for under \$5,000.00)
7. **GS# 411-100** New Laundry Facility – East Mississippi State Hospital (FE003) – Award to Cowboy Maloney's Electric City, Jackson, Mississippi, in the amount of \$679.97 (1 quote received per code 31-7-13 for under \$5,000.00)
8. **GS# 411-100** New Laundry Facility – East Mississippi State Hospital (FE004) – Award to Grainger, Kansas City, Missouri, in the amount of \$18,770.69 (State Contract #5-445-22736)
9. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (FE001) – Award to Miss. Industries for the Blind, Jackson, Mississippi, in the amount of \$2,696.75 (1 quote received per code 31-7-13 for under \$5,000.00)
10. **GS# 601-123** F&E State Parks – Department of Wildlife, Fisheries and Parks (FE001) – Award to MS Prison Industries Corp., Vicksburg, Mississippi, in the amount of \$152,651.38 (1 quote received as per code 31-7-13 (m)exceptions for bidding (xviii)purchase of prison industry products)

ITS Awards

1. GS# 331-128 Dist 6 Substation – Lauderdale – Department of Public Safety (SC008) – Award to Academic Technologies, Inc., Ridgeland, Mississippi, in the amount of \$3,146.28 (CP-1 20120438)
2. GS#411-097 New Dietary Facility – East Mississippi State Hospital (SC001) – Award to James Self, Inc., Pearl, Mississippi, in the amount of \$4,069.17 (CP-1 20120534)
3. GS#411-100 New Laundry Facility – East Mississippi State Hospital (SC002) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$5,404.45 (CP-1 20120480)
4. GS#411-100 New Laundry Facility – East Mississippi State Hospital (SC003) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$3,780.00 (CP-1 20120481)
5. GS#411-100 New Laundry Facility – East Mississippi State Hospital (SC004) – Award to Kronos, Inc., Boston, Massachusetts, in the amount of \$2,897.00 (CP-1 20120533)
6. GS#444-018 Enochs Hall Renovation – Mississippi School of the Arts (SC001) – Award to James Self, Inc., Pearl, Mississippi, in the amount of \$13,494.40 (CP-1 20120541)
7. GS# 505-023 New Classroom Facility – State Fire Academy (SC005) – Award to Xerox Audio Visual Solutions, Norcross, Georgia, in the amount of \$7,168.00 (CP-1 20120459)
8. GS# 527-014 Virtualization Project – Information Technology Services (SC028) – Award to Infinite Group, Inc., Pittsford, New York, in the amount of \$30,186.00 (CP-1 20120468)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, JULY 25, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deb Biggers, Vice Chairman
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Lana Byrd, PPRB Recorder, DFA

GUESTS

M. Brant Pettis, Balch & Bingham, LLP on behalf of MDEQ
Chris M. Carron, Balch & Bingham, LLP on behalf of MDEQ
Donna J. Hodges, Staff Legal Counsel, MDEQ
Keith Harkins, MDEQ
Melanie Floyd, MDEQ
Ginny Mizelle, MDEQ
Ray Eaton, MDEQ
Keith O'Keefe, MDEQ
Wayne Zeringue, Jones Walker PLLC on behalf of Pontchartrain
Mark Herbert, Jones Walker PLLC on behalf of Pontchartrain
Sabrina Ruffin, Jones Walker PLLC on behalf of Pontchartrain
Melissa Steiner, Executive Vice President, Pontchartrain

The Chairman called the meeting to order.

MINUTES

The Chairman stated that the purpose of the Special Meeting was to consider an appeal filed by Pontchartrain Materials Corporation, LLC ("Pontchartrain"). The Chairman explained that this was an informal proceeding, and that each party would have 20 minutes to state their case, including rebuttal, as well as 2 minutes for closing.

Mr. Wayne Zeringue presented on behalf of Pontchartrain. He stated that Item G. in the bid documents was the whole problem. Pontchartrain did not understand Item G. so they asked a law librarian and they gave them the statute to submit. Pontchartrain argued that their bid contained the correct statutes.

Mr. Brant Pettis presented on behalf of the Mississippi Department of Environmental Quality (MDEQ). He stated that that 31.3.21(3) is required. All bidders were required to submit 3 copies of their bid and 1 of the

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Wednesday, July 25, 2012

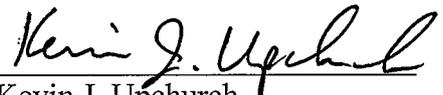
Page 2

copies was untampered with and kept under lock and key as stated in the affidavit by Melanie Floyd. MDEQ argued that Pontchartrain submitted the wrong statute in their bid, that all 4 copies of their bid were the same, and did not contain the correct statute.

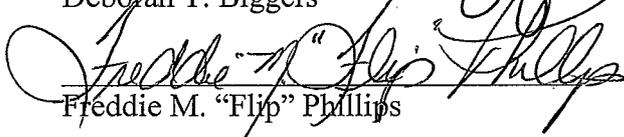
Ms. Biggers asked if there were any questions posed by bidders for which the MDEQ provided a response clarifying Item G. MDEQ said they did have a question and answer session and it was posted to the website but nothing specifically pertained to Item G.

There were no other questions. The Chairman allowed a statement to be read by Melissa Steiner, Executive Vice President of Pontchartrain.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Wednesday
2:00 p.m.

July 25, 2012

ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

Deb Biggers	DFA-OBFM
Adewale Odehinde	DFA-AG
Lance Fulcher	DFA-OBTFM
M. Brant Pettis	MDEQ / Balch & Bingham
Chris M. Carron	MDEQ / Balch & Bingham LLP
DONNA J. HODGES	MDEQ / STAFF Legal Counsel
KEITH HARKINS	MDEQ / ADMIN SUCS
Melanie Floyd	MDEQ
Ginny Mizelle	MDEQ
Roy Eaton	MDEQ
Keith O'Keefe	MDEQ
MARK HERBERT	JONES WALKER FOR PONTCHARTRAIN
Melissa Steiner	Pontchartrain Moderns Corp.
WAYNE ZERLINGO	JONES WALKER / PWC
FREDDIE M. "FLIP" HILLI	DFA
Kevin J. Upchurch	DFA
KOMENGA PILLICK	AG / DFA
Charles R. Darnell	DFA
Glenn R. Kornbret	BOB
Sabrina Ruffin	Jones Walker for Pontchartrain
Aubrey Leigh Goodwin	AG / DFA

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
2:00 p.m.**

WEDNESDAY, JULY 25, 2012

I. PROTEST HEARING

Consideration of Protest Appeal filed by Pontchartrain Materials Corp., LLC

II. NEXT MEETING DATE

Regular Meeting, Wednesday, August 1, 2012



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, July 25, 2012, 2:00 p.m. in the
1st floor Conference Room 138 of the
Woolfolk State Office Building

Agenda: Protest of Pontchartrain Materials Corp., LLC and Miscellaneous

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, AUGUST 1, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deborah T. Biggers, Vice Chairman
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Milo Crabtree, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meeting:

Regular Meeting, Wednesday, July 18, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes, Ms. Biggers seconded and the motion carried.

DEPARTMENT OF FINANCE AND ADMINISTRATION

Ms. Biggers presented an amendment to an existing Personal Services Contract between DFA and ARA for approval. DFA is exercising its first (of two) one-year renewal options with ARA for the Coastal Retrofit Mississippi initiative. The renewal contract also increases the scope of work to include additional retrofit measures to conform with the FEMA approved Budget Modification #2 and additional compensation associated therewith (\$649,374.00). DFA also amended the website address for Transparency, updated the Davis Bacon wage requirements, added assignment language, and provided for a new Exhibit D for the new unit prices (reflective of the new retrofits and discounts). Ms. Biggers abstained from voting. Mr. Phillips made a motion to approve, Mr. Upchurch seconded, and the motion carried.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPT)

Mr. Lance Fulcher presented a request from the MDOT Public Transit Division to purchase the MV-1 Deluxe Model DX Standard Features vehicle from Alliance Bus Group, in the amount of \$42,965.00 each, due to the fact that it is the only purpose built wheelchair accessible vehicle. It was designed, manufactured and produced by Vehicle Production Group, LLC ("VPG"). The MV-1 meets the ADA guidelines as well as the Buy America Act. Alliance Bus Group is the only VPG dealer in the State of Mississippi contracted to sell the MV-1 product

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, August 1, 2012

Page 2

to Government and Transit Agencies. Mr. Phillips made a motion to approve and recommend that a not-to-exceed dollar amount be entered into the system, Ms. Biggers seconded, and the Board voted unanimously to approve.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Ms. Biggers made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) New Leases. Mr. Moore explained the terms of the leases. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Ms. Biggers seconded, and the motion carried.

The Board reviewed (c) Land Leases. Mr. Moore explained the leases. Ms. Biggers made the motion to approve the Department of Human Services Lease as recommended by the Division of Real Property Management, contingent upon a fully executed lease, and to ratify the ITS Leases for 1 month, pending clarification regarding the future use and expansion of the Wireless program. Mr. Phillips seconded, and the motion carried.

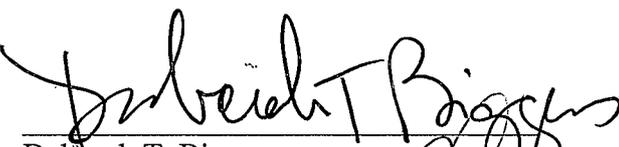
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

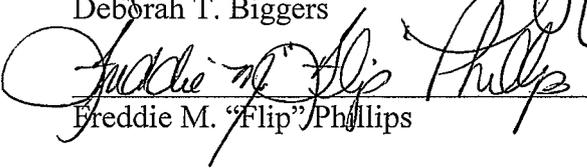
Mr. Kornbrek presented the following request for approval:

- 1) Approval of Professional Appointment of WFT Architects, P.A. on GS#358-044 Exterior & Dome Repair and Renovations - New Capitol Building. Mr. Phillips made a motion to approve, Ms. Biggers seconded, and the Board voted unanimously to approve.
- 2) Approval of a Change Order on GS# 516-009 Site Improvements Mississippi Emergency Management Agency. Ms. Biggers abstained from voting. Mr. Phillips made a motion to approve. Mr. Upchurch seconded, and the motion carried.
- 3) Ratification of the Construction, F&E, and ITS awards. Ms. Biggers made the motion to ratify all the awards. Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Regular Meeting
2:00 p.m.**

WEDNESDAY, AUGUST 1, 2012

I. MINUTES FROM JULY MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, July 18, 2012

II. DEPARTMENT OF FINANCE AND ADMINISTRATION

Ms. Deb Biggers, Director of the Office of Budget and Fund Management requests the following:

- Personal Services Contract between DFA and ARA

III. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing, Travel, and Fleet Management, requests the following:

- Approval of 1 Contract for MS Dept of Corrections

IV. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- New Leases (b)
- Land Leases (c)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of Professional Appointment on GS#358-044 Exterior & Dome Repair and Renovations - New Capitol Building
- Approval of a Change Order on GS# 516-009 Site Improvements Mississippi Emergency Management Agency
- Ratification of Construction, F&E, and ITS awards

V. NEXT MEETING DATE

Regular Meeting, Wednesday, September 5, 2012

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 18, 2012

PERSONAL SERVICES CONTRACT FOR PPRB APPROVAL

DFA is exercising its first (of two) one-year renewal option with ARA for the Coastal Retrofit Mississippi initiative. The renewal contract also increases the scope of work to include additional retrofit measures to conform with FEMA approved Budget Modification #2 and additional compensation associated therewith (\$649,374.00). We also amended the website address for Transparency, updated the Davis Bacon wage requirements, added DFA assignment language, and provided for a new Exhibit D for the new unit prices (reflective of the new retrofits and discounts).

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
AUGUST 1, 2012

1. REQUESTING AGENCY: **MDOT**
CONTRACTOR:**ALLIANCE BUS GROUP**
AMOUNT OF CONTRACT: **\$42,965.00 EACH**
TERM OF CONTRACT: **AUGUST 1, 2012 THRU JUNE 30, 2013**
SCOPE OF CONTRACT:**MV-1 DELUXE MODEL "DX" STANDARD FEATURES**
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): **SOLE SOURCE/AGENCY CONTRACT**

COMMENTS (Low bid, high point total, unique features): **MDOT Public Transit Division is requesting the purchase of the MV-1 vehicle due to the fact that it is the only purpose built wheelchair accessible vehicle. It was designed, manufactured and produced by Vehicle Production Group, LLC. The MV-1 meets the overall design for dimensions of ADA guidelines as well as the Buy America Act. Alliance Bus Group is the only VPG dealer in the State of Mississippi contracted to sale the MV-1 product to Government and Transit Agencies.**

These buses will be used to transport the public, elderly and persons with disabilities safely and effectively for medical trips.

COMPLIANCE WITH PROCEDURES (YES, NO): **Yes**
If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: **Based on the information submitted by the Agency, all requirements have been met and we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.**

PUBLIC PROCUREMENT REVIEW BOARD

August 1, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Audit	148 N Edison Greenville	10/01/12 09/30/13	O	121	121	5.00 inc	5.00 inc	N 0	605	0857612013B00381
Health	317 Highland Natchez	10/01/12 09/30/15	O	4,000	4,000	3.75+UJ	3.75+UJ	N 0	15,000	3900112015A01590
Health	3276 Lynch Jackson	08/01/12 07/31/15	O/WH	12,000	12,000	10.50+UJ	10.50+UJ	N 100	126,000	3902512015B01627
Health	249 W Mitchell Jackson	10/01/12 09/30/15	O/WH	15,972	15,972	9.40+UJ	9.40+UJ	N 100	150,137 rounded	3902512015C07206
Health	249 W Mitchell Jackson	09/01/12 08/31/15	S	9,000	9,000	7.73+UJ rounded	7.73+UJ rounded	N 0	69,493	3902512015E07206
Medi-caid	805 W. Park Ave Greenwood	12/01/12 11/30/13	O	7,370	7,370	12.75 inc	8.92+UJ	N 50	65,741 rounded	5154212013B01166

This request from the Mississippi Division of Medicaid includes assumption of utilities and janitorial services by the Division of Medicaid. Total annual costs are projected to be less than the current amount.

(b) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	249 W Mitchell Jackson	09/01/12 08/31/15	S		14,324		8.00+UJ	N 0	114,592	3902512015G07206
Human Services	2020 Prog Pkwy Jackson	10/01/12 09/30/15	S		1,194		2.64 inc 3.77 inc	R 0	3,152 4,500	8652512015A07332

This request from the Mississippi Department of Human Services is based on the current number of records stored at this location, and includes a possible rental escalation for any increase in the number of items stored at this location up to \$4,500.00 per year. Any increases beyond \$4,500.00 per year will have to come to the PPRB for approval. This request is contingent upon approval by the State Records Committee.

(c) LAND LEASES:

1.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Human Services	355 S State Jackson	09/01/12 08/31/13	LD (Parking)	3 spaces	3 spaces	50/space/mo	50/space/mo	N 66	1,800	8992512013A01822

2. The following three (3) requests are from the Department of Information Technology Services on behalf of the Wireless Communication Commission, and are for ratification. Each request includes waiving the State's Vacant Land/Parking Lease Agreement and nine (9) optional renewal terms of five (5) years each, with a ten-percent (10%) escalation at each renewal period. Each request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ITS	16128 CR 508 Belzoni	08/01/12 04/30/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8992712017A07374
ITS	130 Eskridge Rd Duck Hill	08/01/12 04/30/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8994942016A07373
ITS	1709 Bend Rd Coldwater	08/01/12 06/30/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8996922016A07375

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, AUGUST 1, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professional(s) were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

GS#	358-044
Title:	Exterior & Dome Repair and Renovations
Institution/Agency:	New Capitol Building
Location:	Jackson, Mississippi
Project Budget:	\$6,000,000.00
Funding Sources:	House Bill 1701, Laws of 2010
Professional Fee:	D+ (estimated fee: \$400,427.00)
Professional:	WFT Architects, P.A.

Project Scope: Planning and renovation of the New Capitol first constructed in 1903. This work includes but not limited to the repair and renovation of the building exterior as well as the central dome, the House Chamber dome, and Senate Chamber dome. Project will require research and investigation as well as coordination with Mississippi Department of Archives and History to determine appropriate scope of renovations to ensure continued facility eligibility for Mississippi Landmark status.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, AUGUST 1, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 516-009

Site Improvements

Mississippi Emergency Management Agency (Pearl, Mississippi)

Contractor: Harrell Contracting Group, LLC

Original Contract Sum/Days	\$4,988.00	90 Days
Amount/Days for this Change Order	+\$1,500.00	+45 Days
Net Contract Sum/Days (Including this Change Order)	\$6,488.00	135 Days

Reason for Change Order:

- 1.) Install two 24x24 access panels in the classroom space on the basement floor.
- 2) Excavate around communication lines and waterproof conduits.

This change order brings the cumulative CO's over 25% of the initial contract amount/award.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, AUGUST 1, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for July 1, 2012 through July 31, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 102-231** Drainage Improvements Phase I –Delta State University (GC001) – Award to Dirtworks, Inc. of Vicksburg, Vicksburg, Mississippi, in the amount of \$544,448.00 (Lowest of 7 Bids received)
2. **GS# 102-238** Campus Roofing – PH I – Delta State University (GC001) – Award to Roy Collins Co., Inc., Cleveland, Mississippi, in the amount of \$525,400.00 (Lowest of 3 Bids received)
3. **GS# 104-179** Campus Roofing– PH I – Mississippi University for Women (GC001) – Award to Norman Enterprises, Inc., Meridian, Mississippi, in the amount of \$703,000.00 (Lowest of 4 Bids received)
4. **GS# 369-007** Energy Reduction Retrofits – 515 E. Amite Street (Department of Finance and Administration) (GC001) – Award to Metro Mechanical, Bolton, Mississippi, in the amount of \$136,000.00 (Lowest of 3 Bids received)
5. **GS# 505-025** Auditorium Renovation – State Fire Academy (OC001) — Award to Fountain Construction Co., Inc., Jackson, Mississippi, in the amount of \$31,379.00 (Lowest of 2 Quotes received)
6. **GS# 551-002** FFA Center Improvements – Department of Education (GC001) – Award to Richard Womack Construction, LLC, Magee, Mississippi, in the amount of \$680,500.00 (Lowest of 5 Bids received)
7. **GS# 645-003** Calling Panther Dam Repair – Division of Fisheries (Department of Wildlife, Fisheries and Parks) (GC002) – Award to Hensley R. Lee Contracting Inc, Picayune, Mississippi, in the amount of \$84,463.00 (Lowest Responsive of 7 Bids received. The low bid from Central Asphalt Co.,Inc. was permitted to withdraw due to error.)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 207-045** Health Science Bldg.-PH II – Itawamba Community College (FE001) – Award to Weatherall's Inc., Tupelo, Mississippi, in the amount of \$492,737.00 (State Contract KI 5-420-21273-11; Sit on It 5-420-21385-11; National 5-420-27646-11; Hon 5-420-14778-11; Tennsco 5-420-21413-11; Canon 5-600-21161-12)
2. **GS# 207-045** Health Science Bldg.-PH II – Itawamba Community College (FE002) – Award to Sullivan's Office Supply, Starkville, Mississippi, in the amount of \$20,480.00 (State Contract Haworth 5-420-21241-11; Safeco 5-420-24814-11)
3. **GS# 207-045** Health Science Bldg.-PH II – Itawamba Community College (FE003) – Award to Venture Technologies, Birmingham, Alabama, in the amount of \$134,692.24 (Procurement of Networking and Wireless IT Hardware EPL Contract 3658)
4. **GS# 207-045** Health Science Bldg.-PH II – Itawamba Community College (FE004) – Award to Howard Computers, Birmingham, Alabama, in the amount of \$25,196.00 (EPL contract list # 3658)
5. **GS# 207-045** Health Science Bldg.-PH II – Itawamba Community College (FE005) – Award to Howard Computers, Birmingham, Alabama, in the amount of \$46,263.00 (EPL contract list # 3658)
6. **GS# 207-045** Health Science Bldg.-PH II – Itawamba Community College (FE006) – Award to Academic Technologies, Inc., Ridgeland, Mississippi, in the amount of \$9,974.69 (EPL contract list # 3658)
7. **GS# 331-128** Dist 6 Substation-Lauderdale – Department of Public Safety (FE005) – Award to Signs First, Pearl, Mississippi, in the amount of \$6,995.10 (Lowest of 2 quotes received)
8. **GS# 358-037** House Office Renovations –New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration) (FE030) — Award to Business Interiors, Inc., Ridgeland, Mississippi, in the amount of \$8,431.24 (State Contract Fairfield #5-42022315-11; HON 5-420-14778-11)

ITS Awards

1. **GS# 109-195** Adult Emergency Renovation – University Medical Center (SC002) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$246,183.23 (CP-1 20120405)
2. **GS#411-097** New Dietary Facility – East Mississippi State Hospital (SC002) – Award to James Self, Inc., Pearl, Mississippi, in the amount of \$2,619.17 (CP-1 20130009)
3. **GS# 505-025** Auditorium Renovation – State Fire Academy (SC001) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$3,123.22 (CP-1 20120512)
4. **GS# 505-025** Auditorium Renovation – State Fire Academy (SC002) – Award to Netlink Cabling systems LLC, Madison, Mississippi, in the amount of \$8,198.30 (CP-1 20120532)
5. **GS# 505-025** Auditorium Renovation – State Fire Academy (SC003) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$1,310.78 (CP-1 20120556)
6. **GS# 527-014** Virtualization Project – Information Technology Services (SC029) – Award to Infinite Group, Inc., Pittsford, New York, in the amount of \$30,186.00 (CP-1 20130012)



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, August 1, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, AUGUST 03, 2012

A special meeting of the Public Procurement Review Board was held at 10:00 a.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Ms. Deb Biggers, Vice Chairman
Mr. Freddie M. "Flip" Phillips, Member

OTHERS

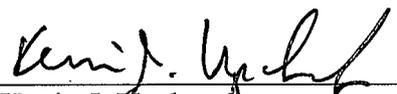
Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Mr. Milo Crabtree, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

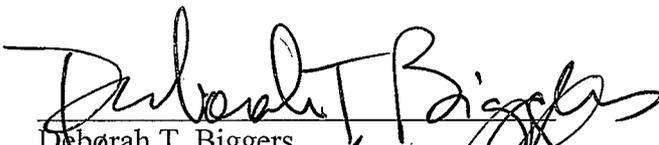
The Chairman called the meeting to order.

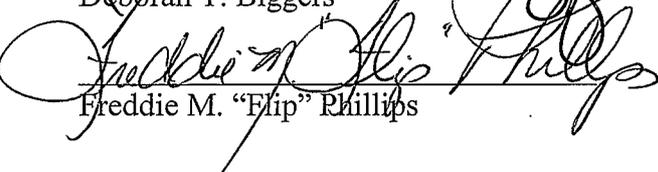
MINUTES

The Chairman asked if the members have had ample time to consider the materials and testimony submitted by the parties in Pontchartrain Materials Corporation's appeal of the denial of their protest by MDEQ. Ms. Biggers and Mr. Phillips both said yes. The Chairman asked if there were any questions. Ms. Biggers and Mr. Phillips both said they had none. The Chairman asked for a motion. Mr. Phillips made a motion that the PPRB find in favor of the MDEQ and deny the protest on the grounds that Pontchartrain has not proven that its bid contained the necessary Louisiana preference law and that counsel for the Board be requested to prepare an Order to that effect on behalf of the Board. Ms. Biggers seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Deborah T. Biggers


Freddie M. "Flip" Phillips



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, August 03, 2012, 10:00 a.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

Agenda: Make a determination on Pontchartrain's protest and miscellaneous

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

MONDAY, AUGUST 13, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, DFA
Ms. Delores Douglas, PPRB Recorder, DFA

GUESTS

Ms. Margaret P. Ellis, Special Assistant Attorney General, MDOT
Ms. Retha Gregory, MDOT
Mr. James Purvis, MDOT

ABSENT

Sandra Walls, Protestor, Smoking Joe's Clean Up Service

The Chairman called the meeting to order.

MINUTES

The Chairman stated that the purpose of the Special Meeting was to consider an appeal filed by Ms. Sandra Walls, on behalf of Smoking Joe's Clean-Up Service.

Ms. Walls appealed the denial of her protest made to the Mississippi Department of Transportation (MDOT) regarding three MDOT contracts for the sale of scrap metal. Both parties were asked to present before the Board. Each party would be given up to 20 minutes to present to the Board. The Protestor, Ms. Sandra Walls, was not present.

The Chairman asked MDOT to share with the Board what has happened. Ms. Margaret Ellis presented on behalf of the MDOT. She stated that the MDOT did not have anything further to add to their written report and she then gave an overview of what it said. The Chairman asked what the price difference between the 2 bidders was. Ms. Ellis said that Ms. Walls had the better price and the MDOT wanted to award to her but she failed to meet the requirements at the time of the bid opening.

The Chairman asked if the members had any questions.

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Monday, August 13, 2012

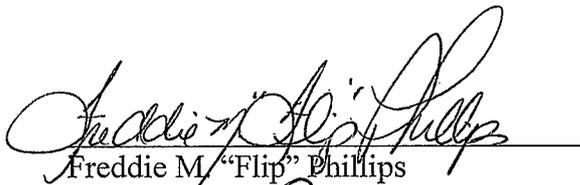
Page 2

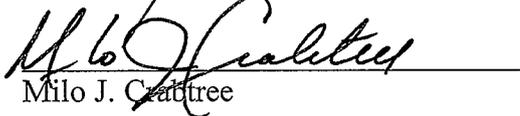
Mr. Crabtree asked if there had been a precedent set where the MDOT did not require the bidders to be registered at the Secretary of State's Office. Ms. Gregory stated that in the past it was not a requirement and metal was picked up and they never received any funds for it. Accordingly, the MDOT now requires registration because they feel like they have more of a guarantee. Mr. Phillips asked if being registered was a requirement to bid. Ms. Ellis stated that she did get registered but it was after the bid opening.

At 2:20 p.m., Ms. Walls was still not present. The Board waited after the set time of the meeting, checked with the front desk, the Chairman's secretary and the Office of Purchasing, Travel and Fleet Management, and all confirmed Ms. Walls had not contacted the Board or the DFA.

The Chairman dismissed all guests attending for a recess for further discussion by the members and to make a decision. The Chairman reconvened the meeting. The members discussed the merits of the protest. Mr. Crabtree made a motion to approve the MDOT decision. Mr. Phillips seconded and the Board voted unanimously to approve. The Chairman advised counsel for the Board to prepare an Order conforming with the Board's determination.

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Milo J. Crabtree


Kevin J. Upchurch

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:00 p.m.

Monday, AUGUST 13, 2012

I. PROTEST HEARING

Consideration of Protest Appeal filed by Smoking Joe's Clean-Up Service

II. NEXT MEETING DATE

Regular Meeting, Wednesday, September 5, 2012



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Monday, August 13, 2012, 2:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Mississippi Department of Transportation Bid Protest

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, AUGUST 24, 2012

A special meeting of the Public Procurement Review Board was held at 10:30 a.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

GUESTS

Mr. Keith Harkins, Mississippi Department of Environmental Quality
Ms. Melanie Floyd, Mississippi Department of Environmental Quality

The Chairman called the meeting to order.

MINUTES

The Chairman stated that he would like the record to reflect that the PPRB Vice Chairman, Ms. Deborah T. Biggers, left employment with the DFA effective August 3, 2012, and that Deputy Executive Director, Mr. Freddie M. "Flip" Phillips, became the PPRB Vice Chairman and Deputy Executive Director, Mr. Milo J. Crabtree, became the new member, effective August 6, 2012.

DEPARTMENT OF ENVIRONMENTAL QUALITY

A Special PPRB was held on August 3, 2012 to make a determination on an Appeal filed by the low Bidder, Pontchartrain Materials Corporation, LLC, for the denial of their protest with MDEQ. The Board voted on August 3, 2012 to deny the appeal and Pontchartrain Materials Corporation was notified in writing on August 6, 2012. It was noted that the decision to deny the appeal was made prior to Ms. Biggers' departure from the PPRB.

MDEQ requested this Special PPRB to make a determination on the second low bidder, Mathews Marine, Inc. Mr. Phillips made a motion to approve, Mr. Crabtree seconded and the Board voted unanimously to approve.

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

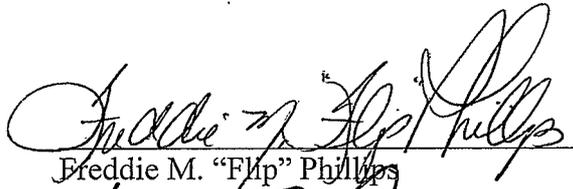
Friday, August 24, 2012

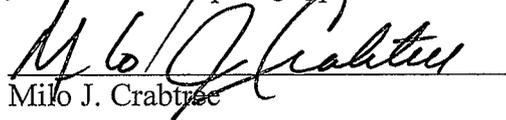
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BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Moore presented a New Lease for approval. He explained the terms of the lease. Mr. Phillips made a motion to approve as recommended by the Division of Real Property Management, contingent upon a fully executed lease, Mr. Crabtree seconded and the Board voted unanimously to approve.

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Milo J. Crabtree


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, August 24, 2012, 10:30 a.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approval of a Lease, Contract for DEQ and miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

10:30 A.m.

FRIDAY, AUGUST 24, 2012

I. DEPARTMENT OF ENVIRONMENTAL QUALITY

- Approval of a contract with Matthews Marine, Inc.

II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

- Approval of a New Lease

III. NEXT MEETING DATE

- Regular Meeting, Wednesday, September 5, 2012

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

August 24, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) **NEW LEASES:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MSH	1212 Forest Jackson	05/01/12 04/30/18	H		4,740		7.62+UJ rounded	N 100	36,100	5322512018A01148

This request from Mississippi State Hospital includes waiving advertisement due to the start date of the Lease. All terms and conditions of the previous Lease Agreement, including the rental amount, will remain the same.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, SEPTEMBER 5, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chair
Mr. Milo Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing & Travel, DFA
Mr. Brooks Moore, Director of the Real Property Management, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

GUESTS

Ms. Margaret P. Ellis, Special Assistant Attorney General, MDOT
Ms. Retha Gregory, MDOT
Mr. James Purvis, MDOT
Ms. Sandra Walls, Smoking Joe's Clean-Up
Mr. Joseph Sanders, Smoking Joe's Clean-Up

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meetings:

Special Meeting, Wednesday, July 25, 2012
Regular Meeting, Wednesday, August 01, 2012
Special Meeting, Friday, August 03, 2012
Special Meeting, Monday, August 13, 2012
Special Meeting, Friday, August 24, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes, Mr. Crabtree seconded and the motion carried.

PROTEST HEARING

The Chairman stated that the board was going to reconsider an appeal filed by Ms. Sandra Walls, on behalf of Smoking Joe's Clean-Up Service. She did not receive notification of the previous Protest Hearing that was held on August 12, 2012 because she was out of town and the board wanted to give her a chance to speak.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, September 05, 2012

Page 2

Ms. Walls appealed the denial of her protest made to the Mississippi Department of Transportation (MDOT) regarding three MDOT contracts for the sale of scrap metal. Both parties were asked to present before the Board. Each party would be given up to 15 minutes to present and 5 minutes for closing to the Board. She explained her side and that she was not registered with the state until after the bid.

Ms. Margaret Ellis presented on behalf of the MDOT. Ms. Ellis said that Ms. Walls had the better price and the MDOT wanted to award to her but she failed to meet the requirements at the time of the bid opening.

Both parties were given an opportunity to give a closing statement.

The Chairman dismissed all guests attending to continue on with the regular meeting and further discussion by the members to make a decision. The members discussed the merits of the protest. Mr. Crabtree made a motion to approve the MDOT decision. Mr. Phillips seconded and the Board voted unanimously to approve. The Chairman advised counsel for the Board to prepare an Order conforming to the Board's previous determination.

OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPTFM)

Mr. Lance Fulcher presented a request for ratification on behalf of UMC. UMC has purchased data warehousing equipment from MoreDirect, Inc. off of the Novation Contract U0919X in the amount of \$2,464,937.12. Mr. Phillips made a motion to ratify contingent upon contacting MDITS and making sure that there are not compatibility issues with this equipment, Mr. Crabtree seconded, and the Board voted unanimously to approve.

OFFICE OF CAPITOL FACILITIES

Mr. Rick Snowden presented a request on behalf of the Office of Capitol Facilities, Department of Finance and Administration, for authorization to award a contract to Southern Heritage Transfer & Storage, Inc. in the amount of \$ 8,900 for the dismantling, relocation and storage of historic furniture in anticipation of a contract to repair and replace damaged plaster in the historic section of the Governor's Mansion. Mr. Phillips made a motion to approve. Mr. Crabtree seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Crabtree made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases, Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) New Leases. Mr. Moore explained the terms of the leases. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Crabtree seconded, and the motion carried.

The Board reviewed (c) Land Leases. Mr. Moore explained the leases. Mr. Phillips made the motion to approve the Land Leases as recommended by the Division of Real Property Management, contingent upon a fully executed lease. Mr. Crabtree seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, September 05, 2012

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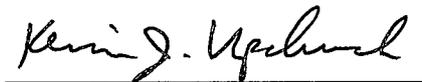
The Board reviewed (d) Other. Mr. Moore explained that exhibit A is the requested clarification regarding the future use and expansion of the Wireless program.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

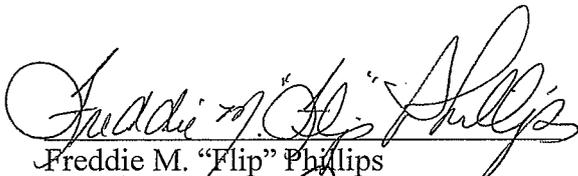
Mr. Snowden presented the following for approval:

- 1) Approval of a Sole Source Specification on GS#332-041 Perimeter Fencing (Shooting Range Baffles) – Law Enforcement Officers Training Academy (Department of Public Safety). Mr. Phillips made a motion to approve. Mr. Crabtree seconded, and the motion carried.
- 2) Ratification of the Construction, F&E, and ITS awards. Mr. Crabtree made the motion to ratify all the awards. Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.



Kevin J. Upchurch



Freddie M. "Flip" Phillips



Milo J. Crabtree



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday

2:00 p.m.

September 05, 2012

ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

Rick Snowden	DFA
James Purvis Division Director I	MDOT
Margaret P. Ellis, Special Asst H.B.	MDOT
Retha Gregor, Director Procurement Div	MDOT
Brooks Moore	DFA / Bob
Milo J. Crabtree	DFA
Kevin J. Upchurch	DFA
Ezeddie M. "Flip" Phillips	DFA
Lynne Richards	AG / DFA
Laura Gull	DFA / OPTEM
Monica Ritchie	DFA / OPTEM
Dandra Walls	Smoking Joes
Joseph Sanders	
Melody Coulson	DFA



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, September 5, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD Regular Meeting 2:00 p.m.

WEDNESDAY, SEPTEMBER 5, 2012

I. PROTEST REHEARING

- Consideration of Protest Appeal filed by Smoking Joe's Clean-Up Service

II. MINUTES FROM JULY AND AUGUST MEETING(S)

- Approval of Minutes for the Special Meeting, Wednesday, July 25, 2012
- Approval of Minutes for the Regular Meeting, Wednesday, August 1, 2012
- Approval of Minutes for the Special Meeting, Friday, August 3, 2012
- Approval of Minutes for the Special Meeting, Monday, August 13, 2012
- Approval of Minutes for the Special Meeting, Friday, August 24, 2012

III. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Lance Fulcher, Director of the Office of Purchasing, Travel, and Fleet Management, requests the following:

- Ratification of a purchase by University of MS Medical Center

IV. OFFICE OF CAPITOL FACILITIES

Mr. Rick Snowden, Deputy Executive Director, requests the following:

- Approval of a Sole Source to Heritage Moving Company

V. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- New Leases (b)
- Land Leases (c)
- Other (d)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of a Sole Source Specification on GS#332-041 Perimeter Fencing (Shooting Range Baffles) – Law Enforcement Officers Training Academy (Department of Public Safety)
- Ratification of Construction, F&E, and ITS awards

VI. NEXT MEETING DATE

Regular Meeting, Wednesday, October 3, 2012

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
SEPTEMBER 5, 2012

1. REQUESTING AGENCY: University of MS Medical Center

UMC has purchased data warehousing equipment from MoreDirect, Inc. off of Novation Contract U0919X in the amount of \$2,464,937.12. University of MS Medical Center asks that the Board ratify this purchase

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, SEPTEMBER 5, 2012

SOLE SOURCE FOR PPRB APPROVAL

Furniture Dismantling, Relocation and Storage

Governor's Mansion Historic Section

The Office of Capitol Facilities, Department of Finance and Administration, requests authorization to award a contract to Southern Heritage Transfer & Storage, Inc. in the amount of \$ 8,900 for the dismantling, relocation and storage of historic furniture in anticipation of a contract to repair and replace damaged plaster in the historic section.

The justifications are listed below:

1. This procurement is being made under the provisions of Mississippi Code of 1972, annotated 31-7-13, d, iii "Decision Process for Mississippi Landmarks".
2. Consultations with Mississippi Department of Archives and History revealed that only one vendor could be pre-qualified to complete the varied activities in the required time frame.

**Southern Heritage
Transfer & Storage, Inc.**

210 Industrial Drive
Jackson, MS 39209
Tel: (601) 948-5558

August 30, 2012

Lauren Miller
Curator
Mississippi Governor's Mansion
300 E. Capitol Street
Jackson, MS 39201

Dear Ms. Miller:

The following is our bid on the relocation of the five phases requested:

Phase One: \$1,200.00 (take out and move back in)
Phase Two: \$1,800.00 (move in same room and move back (2 windows))
Phase Three: \$3,700.00 (take apart bed and move items out and in,
reassemble 3 windows)
Phase Four: \$1,600.00 (move out and in)
Phase Five: \$ 600.00 (move out and in)

Phase Three is the one that could have some issues that we would need to consult with Mary on. (furniture disassemble)

Thank you for the opportunity to bid on the relocation of five phases of a move.

Sincerely,

Edward F. Simmons

Edward F. Simmons, President
Southern Heritage Transfer & Storage, Inc.
210 Industrial Drive
Jackson, MS 39209
(601)948-5558

ALLIED
An Interstate Agent for Allied Van Lines

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

September 5, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>Esc</u>	<u>%Fed Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Audit	Jackson Hall Perkinson	10/01/12 09/30/13	O	154	154	5.00 inc	5.00 inc	N	0	770	0856622013A01301
DOC	723 N President Jackson	10/01/12 12/31/13	O	25,600	25,600	15.80 inc	13.00 inc	N	0	332,800	1702512013D00077
DOC	89B Broad St Decatur	10/01/12 09/30/15	O	994	994	6.04+UJ rounded	6.04+UJ rounded	N	0	6,000	1705112015A01264
MPB	5000 Hwy 80 E Pearl	10/01/12 09/30/14	S	3,200	3,200	3.00 inc	3.00 inc	N	0	9,600	2456122014A01459
Health	330 Courthouse Gulfport	10/01/12 09/30/15	O/WH	7,193	7,193	10.75+UJ	10.75+UJ	N	100	77,325 rounded	3902422015B01603
Health	249 W Mitchell Jackson	09/01/12 08/31/15	S	8,654	8,654	9.40 inc	9.40 inc	N	0	81,348 rounded	3902512015H07206
Health	2775 Hwy 15 Bay Springs	10/01/12 09/30/15	O/WH	3,200	3,200	9.29+UJ rounded	9.29+UJ rounded	N	100	29,700	3903112015A01826
Health	Highway 16 DeKalb	10/01/12 09/30/15	O/WH	2,080	2,080	3.47+UJ rounded	3.47+UJ rounded	N	100	7,200	3903512015A01800
Health	758 Industrial Pk Brookhaven	10/01/12 09/30/15	O/WH	3,450	3,450	8.42+UJ	8.42+UJ	N	100	29,049	3904312015A01505
Health	75 WIC Rd Decatur	10/01/12 09/30/15	O/WH	2,458	2,458	5.50+UJ	5.50+UJ	N	100	13,519	3905112015A01800
Health	503 3 rd Ave New Augusta	10/01/12 09/30/15	O/WH	2,100	2,100	4.00+UJ	4.00+UJ	N	100	8,400	3905612015A01040
Health	305 S Waverly Charleston	10/01/12 09/30/15	O/WH	3,366	3,366	3.12+UJ rounded	3.12+UJ rounded	N	100	10,500	3906812015A01185
Health	1700 E Union Greenville	10/01/12 09/30/15	O/WH	7,109	7,260	7.96+UJ rounded	6.62+UJ rounded	N	100	48,000	3907612015A01496
Health	115 Washington Hollandale	10/01/12 09/30/15	O/WH	3,500	3,500	9.50+UJ	9.50+UJ	N	100	33,250	3907642015A01814
Medical Licensure	1867 Crane Ridge Jackson	11/01/12 10/31/17	O	10,937	10,937	13.50 inc	13.50 inc	N	0	147,650 rounded	5202512017A07359

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
EMSH	2109 Mosby Meridian	09/01/12 08/31/14	H	3,311	3,311	5.26+UJ rounded	5.26+UJ rounded	N 0	17,400	5313812014C01703
Nursing Home	1755 Lelia Jackson	10/01/12 09/30/15	O	850	850	14.83 inc rounded	14.83 inc rounded	N 0	12,600	6152512015A01777
SOS	40 Northtown Jackson	01/01/13 11/30/13 mo to mo	S	3,605	3,605	8.33 inc rounded	8.27 inc rounded	R 0	29,800	7752512013A07332

This request from the Secretary of State includes a rental escalation based upon the number of boxes stored at this location. This request is contingent upon approval by the State Records Committee.

(b) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DOC	233 Starylyn New Albany	11/01/12 10/31/17	O		3,300		7.95+UJ	N 0	26,235	1707312017A01053
Boswell	302 5 th Ave Magee	10/01/12 10/01/15	WS		2,190		4.22+UJ rounded	N 0	9,240	5336412015A07377

(c) LAND LEASES:

The following requests from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, are for ratification. Each request includes waiving the State's Vacant Land / Parking Lease Agreement and nine (9) optional renewal terms of five (5) years each, with a ten-percent (10%) escalation at each renewal period. Each request also includes a one-time payment to Towers of Mississippi II in the amount of \$6,000.00 for a processing fee.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ITS	292 Ross Rd Lewisburg	09/01/12 02/26/17	LD (Tower)		10,150		.71 inc rounded	R 0	7,200	8991752017A07380
ITS	5082 Hwy 370 Ashland	09/01/12 05/31/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990512017A07378
ITS	927 Bankhead Mantachie	09/01/12 06/14/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8992932017A07381
ITS	6349 Hwy 41 Pontotoc	09/01/12 06/14/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8995812017A07383
ITS	655 Coleman Thaxton	09/01/12 05/31/17	LD (Tower)		10,180		.48 inc rounded	R 0	4,800	8995832017A07384
ITS	336 Carpenter Holly Springs	09/01/12 05/31/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8994712017A07382
ITS	Hebron Church Lamar	09/01/12 05/31/17	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8990532017A07379

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ITS	32 CR 29 Dennis	09/01/12 11/02/16	LD (Tower)		10,180		.59 inc rounded	R 0	6,000	8997122016A07386
ITS	28 Sides Bottom Senatobia	09/01/12 04/30/16	LD (Tower)		10,330		.64 inc rounded	R 0	6,600	8996912016A07385

This request from the Department of Information Technology Services, on behalf of the Wireless Communication Commission, contains a two-percent (2%) annual escalation beginning at the first renewal period, as opposed to a 10% increase at each five (5) year renewal.

(d) OTHER:

Please see attached Exhibit A from the Department of Information Technology Services and the Wireless Communication Commission relative to the installation and funding of radio towers across the State.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

EXHIBIT A



STATE OF MISSISSIPPI
WIRELESS COMMUNICATION COMMISSION

August 30, 2012

Mr. Brooks Moore
MS Department of Finance and Administration
Bureau of Building, Grounds and Real Property
501 North West Street, Suite 1401 B
Jackson, MS 39201

Dear Mr. Moore:

The Mississippi Wireless Communication Commission (WCC) is responsible for implementing a statewide wireless communication system to serve public safety and first responders in state and local governments – the Mississippi Wireless Information Network (MSWIN). MSWIN is an interoperable, P25/Phase-2, 700 MHz, LMR trunked radio system which consists of 144 towers across the state. Currently, the MSWIN system provides coverage across more than 80% of the State with the completion of the MSWIN build-out expected by late fall 2012.

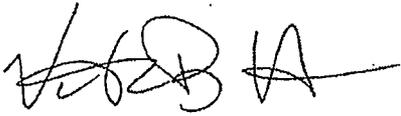
In August 2010, the WCC, through the Office of the Governor, received a Broadband Technologies Opportunities (BTOP) grant from the National Telecommunications and Information Administration (NTIA) to enhance the MSWIN network with broadband capabilities. This funding provides for the installation of Long Term Evolution (LTE) equipment on the MSWIN tower infrastructure as well as funding to upgrade the MSWIN microwave backhaul network.

In February 2012, Congress passed legislation which provides funding for the national public safety broadband network and also created the First Responder Network Authority (FirstNet) to oversee the deployment of this network. As a result, NTIA made the decision to partially suspend all public safety BTOP funding which is related to LTE until certain issues have been resolved. Mississippi is working diligently with NTIA to determine how the State should proceed to resolve this matter. While this does temporarily halt our progress on our LTE network, it does not impact our LMR build-out.

These are two separate networks which share tower infrastructure and microwave backhaul but work independently of each other. We are still on target to finalize the build-out of the MSWIN LMR network by the end of 2012. The land leases that are being ratified by the PPRB relate to the MSWIN LMR network and are unaffected by the delay in the LTE grant.

I hope this explanation helps address any concerns you may have regarding this matter. Please feel free to contact me if you should have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vicki B. Helfrich', with a long horizontal stroke extending to the right.

Vicki B. Helfrich

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, SEPTEMBER 5, 2012

SOLE SOURCE SPECIFICATION FOR PPRB APPROVAL

GS# 332-041

Perimeter Fencing

Law Enforcement Officers Training Academy

(Department of Public Safety)

(Pearl, Mississippi)

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

The inclusion of proprietary specification in the contract for the shooting range baffle project as requested by the Department of Public Safety.

Action Target is the manufacturer of the baffles chosen by the FBI in the initial round of design and contracting until the FBI turned the project over to DPS. Their patented system (and use of a higher strength steel, AR 550 steel) shields a higher velocity bullet than the industry standard (AR 500 steel).

Action Target has a patented installation system which provides for an additional steel cover plate at the baffling panel seams which provides additional safety and security. This ballistic joint strip is used to prevent a direct bullet hit at the steel plate seam from getting through any small gap in the connection area.

This is the only manufacturer of these systems that provides this third layer of steel at the plate seam.

Action Target's product meets the requirements of the FBI who will be using the range and who will be funding the project.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, SEPTEMBER 5, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

- (a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.
- (b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for August 1, 2012 through August 31, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 101-278** Lanier Hall Renovations – Alcorn State University (GC001) – Award to Barnard & Sons Construction, L.L.C., Mendenhall, Mississippi, in the amount of \$1,525,000.00 (Lowest of 5 Bids received)
2. **GS# 108-271** Campus Lighting – PH II – University of Southern Mississippi (GC001) – Award to Webster Electric Co., Inc., Meridian, Mississippi, in the amount of \$195,400.00 (Lowest of 6 Bids received)
3. **GS# 109-205** Emergency Generator Relocation – University Medical Center (GC001) – Award to McInnis Electric Co, Jackson, Mississippi, in the amount of \$95,158.00 (Lowest of 5 Bids received)
4. **GS# 111-049** Road Improvements – Mississippi Center for Education and Research(R&D) (GC001) – Award to Southern Rock, L.L.C., Brandon, Mississippi, in the amount of \$2,041,573.00 (Lowest of 2 Bids received)
5. **GS# 211-058** Campus Roofing – PH I –Jackson County–Mississippi Gulf Coast Community College (GC001) – Award to Saucier Bros. Roofing, Inc., Biloxi, Mississippi, in the amount of \$381,012.00 (Lowest of 5 Bids received)
6. **GS# 215-045** Campus Roofing – PH I – Southwest Mississippi Community College (GC002) — Award to Mandal's, Inc., Gulfport, Mississippi, in the amount of \$204,489.00 (Lowest of 3 Bids received)
7. **GS# 215-046** Energy Conservation Measures – Southwest Mississippi Community College (OC001) — Award to WME Applied Systems, LLC, Jackson, Mississippi, in the amount of \$49,620.00 (Lowest of 2 Quotes received)
8. **GS# 356-048** Mansion Improvements – PH II – Governors Mansion(Office of Capitol Facilities)(Department of Finance and Administration) (OC002) – Award to Davis Building Inc., Collins, Mississippi, in the amount of \$10,524.74 (Lowest of 2 Quotes received)

9. **GS# 367-011** Renovation & Repairs – Robert G. Clark, Jr. Building (Office of Capitol Facilities)(Department of Finance and Administration) (GC001) – Award to Evan Johnson & Sons Construction, Inc., Brandon, Mississippi, in the amount of \$4,151,000.00 (Lowest of 6 Bids received)
10. **GS# 527-015** Data Center Improvements – Information Technology Services (GC002) – Award to Fountain Construction Co., Inc., Jackson, Mississippi, in the amount of \$2,690,000.00 (Lowest of 3 Bids received)
11. **GS# 552-006** Bus Barn –Mississippi Schools for the Blind and Deaf (Department of Education) (GC001) – Award to Coleman Hammons Construction Co., Inc., Pearl, Mississippi, in the amount of \$941,000.00 (Lowest of 4 Bids received)
12. **GS# 609-028** J.P. Coleman State Park Marina – J.P. Coleman State Park (GC001) – Award to Century Construction and Realty, Inc., Tupelo, Mississippi, in the amount of \$823,400.00 (Lowest of 3 Bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 331-128** Dist 6 Substation-Lauderdale – Department of Public Safety (FE006) – Award to Mitchell Signs, Inc., Meridian, Mississippi, in the amount of \$6,690.00 (Lowest of 2 Quotes received)
2. **GS# 358-037** House Office Renovations –New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration) (FE030) — Award to Business Interiors, Inc., Ridgeland, Mississippi, in the amount of \$8,431.24 (State Contract Fairfield #5-42022315-11; HON 5-420-14778-11)

ITS Awards

1. **GS# 103-268** Capitol Centre Improvements – Jackson State University (SC001) – Award to McInnis Electric Co, Byram, Mississippi, in the amount of \$908.19 (CP-1 20130045)
2. **GS# 104-149** Poindexter Hall Renovation – Mississippi University for Women (SC003) – Award to Carousel Industries, Boston, Massachusetts, in the amount of \$34,473.00 (CP-1 20130027)
3. **GS# 104-149** Poindexter Hall Renovation – Mississippi University for Women (SC004) – Award to Venture Technologies, Birmingham, Alabama, in the amount of \$8,573.70 (CP-1 20130028)
4. **GS# 108-217** Science Building – University of Southern Mississippi (SC001) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$88,511.00 (CP-1 20130037)
5. **GS# 109-195** Adult Emergency Renovation – University Medical Center (SC003) – Award to CDW Government LLC, Chicago, Illinois, in the amount of \$34,707.06 (CP-1 20130085)
6. **GS# 444-018** Enochs Hall Renovation – Mississippi School of the Arts (SC002) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$3,887.00 (CP-1 20130087)
7. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (SC012) – Award to Avaya, Inc., New York, New York, in the amount of \$9,974.45 (CP-1 20130060)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, SEPTEMBER 07, 2012

A special meeting of the Public Procurement Review Board was held at 2:30 p.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

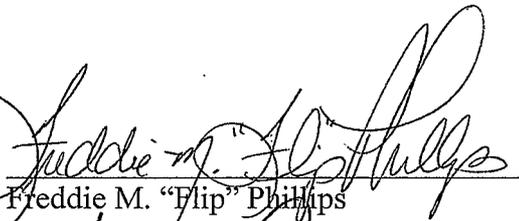
MINUTES

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

The Board acknowledged the Governor's Executive Order No. 1304 which delegated to Mr. Upchurch, pursuant to Miss Code § 31-15-9 the powers authorized in §31-15-11 (c) (1) regarding the dam at Lake Tangipahoa in Percy Quin State Park as a result of Hurricane Issac; and, acknowledged that pursuant to said authority, Mr. Upchurch had issued a Declaration of Emergency Certificate suspending MS Code 31-7-1 and 31-7-13 (BoB's Standard Operating Procedures for emergencies) for projects pertaining to the dam repair at Lake Tangipahoa in Percy Quin State Park, in accordance with said Executive Order.

Mr. Snowden presented a quote award on GS# 645-006 Percy Quin Dam Diversion Emer., to be awarded to, T.L. Wallace Construction, Inc., Columbia, Mississippi, in the amount of \$585,290.00. Mr. Phillips made a motion to approve contingent upon a fully executed contract, Mr. Crabtree seconded and the Board voted unanimously to approve.

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Milo J. Crabtree


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, September 7, 2012, 2:30 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Acknowledge the Emergency Declaration by the Governor and Approve the Bid Award for
GS# 645-005 Percy Quin Emergency Dam Repair and miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:30 p.m.

FRIDAY, SEPTEMBER 07, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Rick Snowden, Deputy Executive Director of the Department of Finance and Administration, requests the following:

- Acknowledge the Executive Order No.1304 by the Governor
- Approve Quote Award GS# 645-006 Percy Quin Dam Diversion Emer

II. NEXT MEETING DATE

Regular Meeting, Wednesday, October 3, 2012

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

FRIDAY, SEPTEMBER 7, 2012

ACKNOWLEDGEMENT

Acknowledge the Governor's Executive Order No. 1304 regarding the dam at Lake Tangipahoa in Percy Quin State Park as a result of Hurricane Issac; and, acknowledging that MS Code 31-7-1 and 31-7-13 (BoB's Standard Operating Procedures for emergencies) is suspended, for projects pertaining to the dam repair at Lake Tangipahoa in Percy Quin State Park, in accordance with said Executive Order.

STATE OF MISSISSIPPI

Office of the Governor



EXECUTIVE ORDER NO. 1304

WHEREAS, in preparation for Hurricane Isaac, I declared a State of Emergency pursuant to Section 33-15-11(17) of the Mississippi Code, which remains in effect; and

WHEREAS, heavy rainfall in Pike County caused the level of Lake Tangipahoa in Percy Quin State Park to rise precipitously, which has imposed significant stress on the dam at the south end of the lake and has threatened the integrity of the dam; and

WHEREAS, I have determined that prompt remedial action is necessary to address damage to the dam and prevent additional flooding; and

WHEREAS, I find strict compliance with all applicable state contracting and purchasing laws and regulations—including but not limited to the timing requirements of Title 31, Chapter 7 of the Mississippi Code—could prevent, hinder, or delay necessary action in coping with Hurricane Isaac and, in particular, in addressing damage to the dam at Lake Tangipahoa.

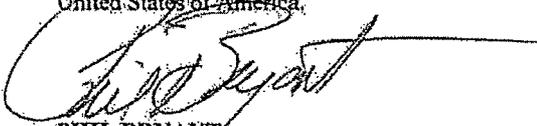
NOW, THEREFORE, pursuant to Sections 33-15-11(b)(9), 33-15-11(c)(1), and 33-15-11(c)(4) of the Mississippi Code, I, Phil Bryant, Governor of the State of Mississippi, Order as follows:

1. I hereby delegate authority to the Executive Director of the Department of Finance and Administration to suspend the provisions of any state regulatory statutes, orders, rules, or regulations related to the procurement of goods or services when, in his judgment, strict compliance with such provisions would prevent, hinder, or delay necessary action to address damage to the dam at Lake Tangipahoa.
2. The delegation of authority granted pursuant to this Executive Order is conditioned on the following requirements: The Executive Director shall, to the maximum is extent practicable, (a) solicit proposals or quotes from multiple potential contractors or vendors and (b) summarize the reasons for his selection of particular contractors or vendors in the minutes of the Public Procurement Review Board.

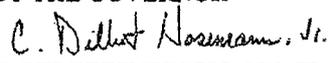
The purpose of this Executive Order is to expedite necessary remedial action at Lake Tangipahoa, while still ensuring that the State obtains the highest quality of services and goods at a reasonable cost.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE at the Capitol, in the City of Jackson, this the 4th day of September, in the year of our Lord two thousand and twelve, and in the two hundred and thirty-seventh year of the Independence of the United States of America.


PHIL BRYANT
GOVERNOR

BY THE GOVERNOR


C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE



MISSISSIPPI
DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS

Sam Polles, Ph.D.
Executive Director

August 31, 2012

Mr. Glenn Kornbreck, Director
Bureau of Building, Grounds & Real Property Management
501 North West Street, Suite, 1401
Jackson, MS. 39201

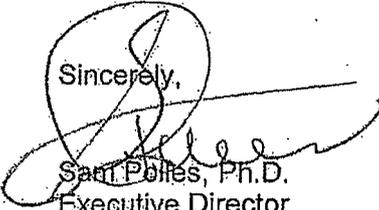
Re: Percy Quin State Park: Lake Tangipahoa

Dear Mr. Kornbreck:

The Department of Wildlife, Fisheries and Parks requests that an Emergency Declaration be issued to facilitate the repairs to the failing dam at Percy Quin State Park. Due to intense rain events during the week of August 27, 2012 related to the named storm Isaac, the dam has been degraded and poses an ongoing risk to homes and property downstream from Lake Tangipahoa. We have completed the initial steps needed to provide for the public safety by substantially lowering the level of the lake via a controlled release. Since the lake level will rise with additional rains, further emergency repairs and corrections must be made to the dam. Failure to make such corrections in an expedited manner will endanger life and property of Mississippi and Louisiana citizens.

We further request that the Bureau of Building, Grounds and Real Property Management manage the needed repairs under project GS # 645-005, Percy Quin Dam Repair, and will solicit bids from at least two competent contractors selected by the Project Engineer, Dungan Engineering PA.

Sincerely,



Sam Polles, Ph.D.
Executive Director

Cc: Kevin Upchurch
Robbie Neely
Ramie Ford

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:30 p.m.

FRIDAY, SEPTEMBER 07, 2012

AWARD APPROVAL

GS# 645-006

Percy Quin Dam Diversion Emer

Division of Fisheries

(Department of Wildlife, Fisheries and Parks)

(McComb, Mississippi)

Contractor: T.L. Wallace Construction, Inc.
Columbia, Mississippi

Contract Amount: \$ 585,290.00 (GC001) (Lowest of 2 Quotes received)

Flip, Milo 2nd

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, SEPTEMBER 12, 2012

A special meeting of the Public Procurement Review Board was held at 3:00 p.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman

ABSENT

Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

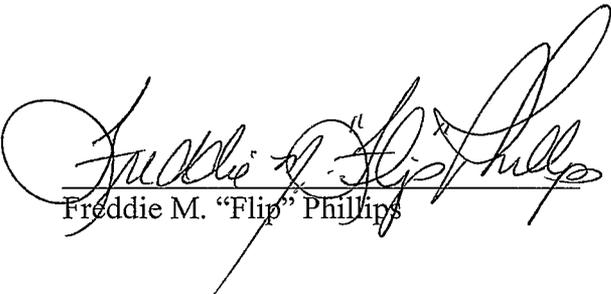
The Chairman called the meeting to order.

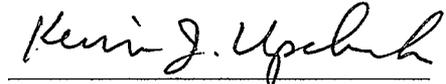
MINUTES

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Persuant to the Governor's Executive Order and the DFA Emergency Declaration, Mr. Snowden presented an award on GS# 645-005 Percy Quin Emergency Dam Repair, to be awarded to, Eutaw Construction Company, Incorporated, Aberdeen, Mississippi, in the amount of \$1,299,828.50. Mr. Phillips made a motion to approve contingent upon a fully executed contract, Mr. Upchurch seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, September 12, 2012, 3:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approve the Award for GS# 645-005 Percy Quin Emergency Dam Repair and miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

3:00 p.m.

WEDNESDAY, SEPTEMBER 12, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Rick Snowden, Deputy Executive Director of the Department of Finance and Administration, requests the following:

- Approve Quote Award GS# 645-005 Percy Quin Emergency Dam Repair

II. NEXT MEETING DATE

Regular Meeting, Wednesday, October 3, 2012

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
3:00 p.m.

WEDNESDAY, SEPTEMBER 12, 2012

AWARD APPROVAL

GS# 645-005

Percy Quin Emergency Dam Repair

Division of Fisheries

(Department of Wildlife, Fisheries and Parks)

(McComb, Mississippi)

Contractor: Eutaw Construction Company, Incorporated
Aberdeen, Mississippi

Contract Amount: \$1,299,828.50 (GC001) (Lowest of 6 Quotes received)



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, pursuant to Section 33-15-11(c) 1 and Section 31-7-1(f) of the Mississippi Code of 1972, as amended, do hereby make the following findings and declarations, to-wit:

- (1) An emergency is being declared as set forth below in regard to repairing the failing dam at Percy Quin State Park: Lake Tangipahoa.
- (2) The delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State and detrimental to the public health and welfare. This finding is based on documentation submitted to the Department of Finance and Administration in a request for a Declaration of Emergency letter from Dr. Sam Polles, Ph.d., dated August 31, 2012, which is attached hereto and made a part hereof marked as Exhibit A.
- (3) This approval is granted pursuant to the authority conferred on this office by the Governor, delegating certain duties as provided under the provisions of § 33-15-11(c) (1) of the Mississippi Code of 1972, as amended.
- (4) Expenditures will now commence for the purpose of repairing the failing dam at Percy Quinn State Park: Lake Tangipahoa.

Kevin J. Upchurch

Kevin J. Upchurch, Executive Director
Department of Finance and Administration

9-7-12

Date

STATE OF MISSISSIPPI

Office of the Governor



EXECUTIVE ORDER NO. 1304

WHEREAS, in preparation for Hurricane Isaac, I declared a State of Emergency pursuant to Section 33-15-11(17) of the Mississippi Code, which remains in effect; and

WHEREAS, heavy rainfall in Pike County caused the level of Lake Tangipahoa in Percy Quin State Park to rise precipitously, which has imposed significant stress on the dam at the south end of the lake and has threatened the integrity of the dam; and

WHEREAS, I have determined that prompt remedial action is necessary to address damage to the dam and prevent additional flooding; and

WHEREAS, I find strict compliance with all applicable state contracting and purchasing laws and regulations—including but not limited to the timing requirements of Title 31, Chapter 7 of the Mississippi Code—could prevent, hinder, or delay necessary action in coping with Hurricane Isaac and, in particular, in addressing damage to the dam at Lake Tangipahoa.

NOW, THEREFORE, pursuant to Sections 33-15-11(b)(9), 33-15-11(c)(1), and 33-15-11(c)(4) of the Mississippi Code, I, Phil Bryant, Governor of the State of Mississippi, Order as follows:

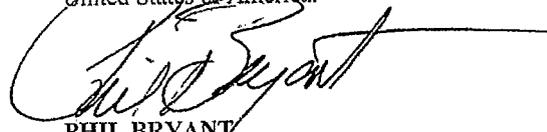
1. I hereby delegate authority to the Executive Director of the Department of Finance and Administration to suspend the provisions of any state regulatory statutes, orders, rules, or regulations related to the procurement of goods or services when, in his judgment, strict compliance with such provisions would prevent, hinder, or delay necessary action to address damage to the dam at Lake Tangipahoa.
2. The delegation of authority granted pursuant to this Executive Order is conditioned on the following requirements: The Executive Director shall, to the maximum extent practicable, (a) solicit proposals or quotes from multiple potential contractors or vendors and (b) summarize the reasons for his selection of particular contractors or vendors in the minutes of the Public Procurement Review Board.

The purpose of this Executive Order is to expedite necessary remedial action at Lake Tangipahoa, while still ensuring that the State obtains the highest quality of services and goods at a reasonable cost.

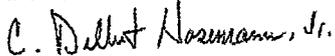
IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE at the Capitol, in the City of Jackson, this the 4th day of September, in the year of our Lord two thousand and twelve, and in the two hundred and thirty-seventh year of the Independence of the United States of America.




PHIL BRYANT
GOVERNOR

BY THE GOVERNOR


C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE

STATE OF MISSISSIPPI

Office of the Governor



EXECUTIVE ORDER NO. 1304

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WHEREAS, heavy rainfall in Pike County caused the level of Lake Tangipahoa in Percy Quin State Park to rise precipitously, which has imposed significant stress on the dam at the south end of the lake and has threatened the integrity of the dam; and

WHEREAS, I have determined that prompt remedial action is necessary to address damage to the dam and prevent additional flooding; and

WHEREAS, I find strict compliance with all applicable state contracting and purchasing laws and regulations—including but not limited to the timing requirements of Title 31, Chapter 7 of the Mississippi Code—could prevent, hinder, or delay necessary action in coping with Hurricane Isaac and, in particular, in addressing damage to the dam at Lake Tangipahoa.

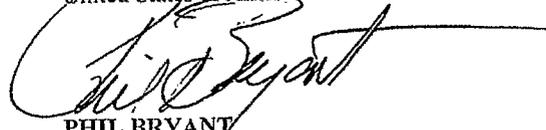
NOW, THEREFORE, pursuant to Sections 33-15-11(b)(9), 33-15-11(c)(1), and 33-15-11(c)(4) of the Mississippi Code, I, Phil Bryant, Governor of the State of Mississippi, Order as follows:

1. I hereby delegate authority to the Executive Director of the Department of Finance and Administration to suspend the provisions of any state regulatory statutes, orders, rules, or regulations related to the procurement of goods or services when, in his judgment, strict compliance with such provisions would prevent, hinder, or delay necessary action to address damage to the dam at Lake Tangipahoa.
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The purpose of this Executive Order is to expedite necessary remedial action at Lake Tangipahoa, while still ensuring that the State obtains the highest quality of services and goods at a reasonable cost.

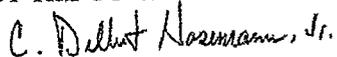
IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE at the Capitol, in the City of Jackson, this the 4th day of September, in the year of our Lord two thousand and twelve, and in the two hundred and thirty-seventh year of the Independence of the United States of America.


PHIL BRYANT
GOVERNOR



BY THE GOVERNOR


C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE



MISSISSIPPI
DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS

Sam Polles, Ph.D.
Executive Director

August 31, 2012

Mr. Glenn Kornbreck, Director
Bureau of Building, Grounds & Real Property Management
501 North West Street, Suite, 1401
Jackson, MS. 39201

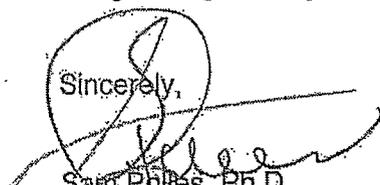
Re: Percy Quin State Park: Lake Tangipahoa

Dear Mr. Kornbreck:

The Department of Wildlife, Fisheries and Parks requests that an Emergency Declaration be issued to facilitate the repairs to the failing dam at Percy Quin State Park. Due to intense rain events during the week of August 27, 2012 related to the named storm Isaac, the dam has been degraded and poses an ongoing risk to homes and property downstream from Lake Tangipahoa. We have completed the initial steps needed to provide for the public safety by substantially lowering the level of the lake via a controlled release. Since the lake level will rise with additional rains, further emergency repairs and corrections must be made to the dam. Failure to make such corrections in an expedited manner will endanger life and property of Mississippi and Louisiana citizens.

We further request that the Bureau of Building, Grounds and Real Property Management manage the needed repairs under project GS # 645-005, Percy Quin Dam Repair, and will solicit bids from at least two competent contractors selected by the Project Engineer, Dungan Engineering PA.

Sincerely,



Sam Polles, Ph.D.
Executive Director

Cc: Kevin Upchurch
Robbie Neely
Ramie Ford

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, SEPTEMBER 26, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. on the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

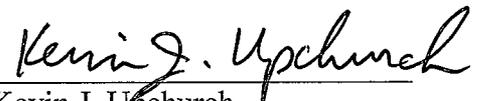
The Chairman called the meeting to order.

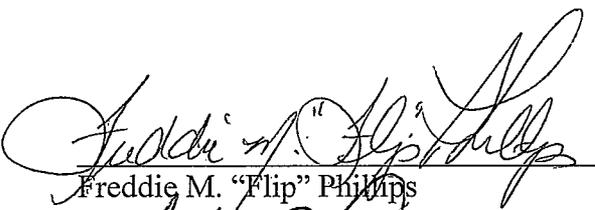
MINUTES

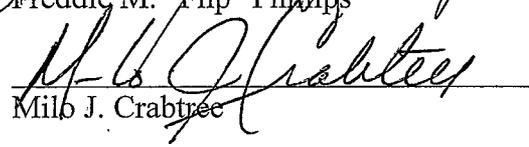
OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGAMENT

Ms. Ritchie presented a request on behalf of the MS Dept. of Health for approval to purchase bread from IBC Sales Corporation, in the amount of \$1,204,740.90, from October 1, 2012 through September 30, 2013. Health advertised and received three bids and is requesting permission to purchase from the low bidder. Mr. Phillips made a motion to approve and Mr. Crabtree seconded, and the Board voted unanimously to approve.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Freddie M. "Flip" Phillips


Milo J. Crabtree



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, September 26, 2012, 2:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approve a Food Bid for the Department of Health

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

2:00 p.m.

WEDNESDAY, SEPTEMBER 26, 2012

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT(OPTFM)

Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, requests the following:

- Approval of a contract for MS Dept. of Health

II. NEXT MEETING DATE

Regular Meeting, Wednesday, October 3, 2012

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
SEPTEMBER 26, 2012

REQUESTING AGENCY: MS Dept. of Health

CONTRACTOR: IBC Sales Corporation

AMOUNT OF CONTRACT: \$1,204,740.90

TERM OF CONTRACT: October 1, 2012 thru September 30, 2013

SCOPE OF CONTRACT: WIC Bread Bid

PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid

COMMENTS (Low bid, high point total, unique features): The MS Dept. of Health is requesting approval to purchase bread from IBC Sales Corporation. They advertised and received three bids and are requesting permission to purchase from the low bidder.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, OCTOBER 3, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chair
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Brooks Moore, Director of the Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meetings:

Regular Meeting, Wednesday, September 05, 2012
Special Meeting, Friday, September 07, 2012
Special Meeting, Wednesday, September 12, 2012
Special Meeting, Wednesday, September 26, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes, Mr. Crabtree seconded and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Crabtree made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) New Leases. Mr. Moore explained the terms of the leases. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Crabtree seconded, and the motion carried.

The Board reviewed (c) Land Leases. Mr. Moore explained the leases. Mr. Crabtree made the motion to approve the Land Leases as recommended by the Division of Real Property Management, contingent upon a fully executed lease. Mr. Phillips seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

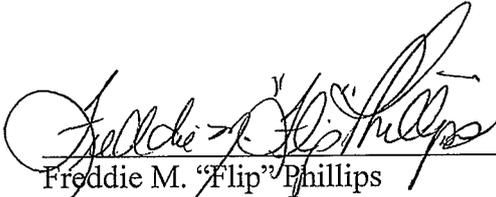
Wednesday, October 03, 2012

Page 2

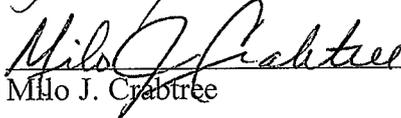
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Snowden presented the Construction, F&E, and ITS awards for Ratification. Mr. Phillips made the motion to ratify all the awards. Mr. Crabtree seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.



Freddie M. "Flip" Phillips



Milo J. Crabtree



Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, October 3, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Regular Meeting
2:00 p.m.**

WEDNESDAY, OCTOBER 3, 2012

I. MINUTES FROM JULY AND AUGUST MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, September 5, 2012
- Approval of Minutes for the Special Meeting, Friday, September 7, 2012
- Approval of Minutes for the Special Meeting, Wednesday, September 12, 2012
- Approval of Minutes for the Special Meeting, Wednesday, September 26, 2012

II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- New Leases (b)
- Land Leases (c)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Ratification of Construction, F&E, and ITS awards

III. NEXT MEETING DATE

Regular Meeting, Wednesday, November 7, 2012

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

October 3, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>Esc</u>	<u>%Fed Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Emp Sec	212 St Paul Pearl	10/01/12 09/30/13	O	5,956	5,956	10.00+UJ	10.00+UJ	N	100	59,560	2606122013A01572
Social Workers	Woodrow Wilson Jackson	12/01/12 11/30/13	O	894	894	11.75+J rounded	11.75+J rounded	N	0	10,500	2702512013A01295
Health	8900 Hwy 15 N Ackerman	10/01/12 09/30/15	O/WH	2,400	2,400	4.50+UJ	4.50+UJ	N	100	10,800	3901012015A00877
Health	521 Medical Clarksdale	10/01/12 09/30/15	O/WH	5,000	5,000	4.08+UJ	4.08+UJ	N	100	20,400	3901412015A00211
Health	22269 Hwy 12 Lexington	10/01/12 09/30/15	O/WH	5,500	5,500	7.50+UJ	7.50+UJ	N	100	41,250	3902612015A01694
Health	675 Columbia Prentiss	10/01/12 09/30/15	O/WH	2,100	2,100	4.00+UJ	4.00+UJ	N	100	8,400	3903312015A01040
Health	109 S Chestnut Aberdeen	10/01/12 09/30/15	O/WH	2,400	2,400	4.25+UJ	4.25+UJ	N	100	10,200	3904812015A00846
Health	403 S Main Amory	10/01/12 09/30/15	O/WH	2,400	2,400	4.13+UJ rounded	4.13+UJ rounded	N	100	9,900	3904822015A00373
Health	400 Factory Eupora	10/01/12 09/30/15	O/WH	2,400	2,400	4.75+UJ	4.75+UJ	N	100	11,400	3907812015A01461
Health	305 Vance Louisville	10/01/12 09/30/15	O/WH	2,400	2,400	4.13+UJ rounded	4.13+UJ rounded	N	100	9,900	3908012015A00029
DEQ	W Fortification Jackson	01/01/13 12/31/13	S	2,320	2,320	2.50+UJ	2.50+UJ	N	0	5,800	5952512013B01451
DPS	2119C Hwy 19 Meridian	11/01/12 10/31/17	LB	11,250	11,250	2.88+UJ	2.88+UJ	N	0	32,400	6703812017A00523

(b) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DOC	100 E Beene Fulton	11/01/12 10/31/17	O		1,484		4.86+UJ rounded	N 0	7,200	1702912017A07389
Forestry	214 S First Brookhaven	10/01/12 09/30/17	O		460		5.22+UJ rounded	N 0	2,400	3304312017A00986

This request from the Mississippi Forestry Commission includes waiving advertisement due to the previous lease at this location expiring on June 30, 2012.

(c) LAND LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Sec of State	316 N Congress Jackson	02/01/13 01/31/16	LD (Parking)	32 spaces	32 spaces	60/space/mo	60/space/mo	N 0	23,040	8992512016B00906
DEQ	123 N President Jackson	01/01/13 11/30/13 mo to mo	LD (Parking)	65 spaces	65 spaces	80/space/mo	82/space/mo	N 0	63,960 58,630	8992512013D01394 (11 Months)

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, OCTOBER 3, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for September 1, 2012 through September 30, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 106-240** Leflore Hall Bath Renov. – Mississippi Valley State University (OC001) – Award to Cole's Painting Company, Itta Bena, Mississippi, in the amount of \$20,750.00 (Lowest of 2 Quotes received)
2. **GS# 201-055** New Administration Building – Coahoma Community College (OC002) – Award to Perkins-Metro Glass Co., Inc., Jackson, Mississippi, in the amount of \$5,543.70 (Lowest of 2 Quotes received)
3. **GS# 201-068** B.F. McLaurin Renovation – Coahoma Community College (GC001) – Award to J B Beer, Sr., Memphis, Tennessee, in the amount of \$881,700.00 (Lowest of 6 Bids received)
4. **GS# 312-108** Unit 1 Renovation – Oakley Campus (Division of Youth Services) (Department of Human Services) (GC002) – Award to Total Electric, LLC, Pearl, Mississippi, in the amount of \$770,000.00 (Lowest of 2 Bids received)
5. **GS# 358-042** Capitol Gift Shop – New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration) (GC001) – Award to Flagstar Construction Company, Inc., Brandon, Mississippi, in the amount of \$101,500.00 (Lowest of 3 Bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 106-211** F&E - J H White Library – Mississippi Valley State University (FE001) – Award to Interior Elements, Ridgeland, Mississippi, in the amount of \$222,951.07 (Lowest of 3 Bids received)
2. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (FE004) – Award to Miss. Industries For The Blind, Jackson, Mississippi, in the amount of \$5,000.00 (1 quote received as per code 31-7-13 (m)exceptions for bidding (xviii)purchase of prison industry products)
3. **GS# 502-032** Interior Renovations – Mississippi Industries for the Blind (FE005) – Award to Miss. Industries For The Blind, Jackson, Mississippi, in the amount of \$3,163.65 (1 quote received as per code 31-7-13 (m)exceptions for bidding (xviii)purchase of prison industry products)

4. **GS# 527-009** F&E-Cooperative Data Center – Information Technology Services (FE015) – Award to Sullivan's Office Supply, Starkville, Mississippi, in the amount of \$3,400.00 (State Contract Haworth#5-450-21241-12)
5. **GS# 640-011** Renovations & Exhibits – Natural Science Museum (FE001) — Award to Burke Handling Systems, Jackson, Mississippi, in the amount of \$21,947.00 (Lowest of 2 Quotes received)

ITS Awards

1. **GS# 108-217** Science Building – University of Southern Mississippi (SC002) – Award to Academic Technologies, Inc., Ridgeland, Mississippi, in the amount of \$14,663.00 (CP-1 20130127)
2. **GS# 412-176** IT-Timekeeping System – Mississippi State Hospital (SC004) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$19,644.45 (CP-1 20130107)
3. **GS# 527-010** Capl Complex Telephone Repl – Information Technology Services (SC012) – Award to Carousel Industries, Boston, Massachusetts, in the amount of \$4,698.00 (CP-1 20130042)
4. **GS# 527-010** Capl Complex Telephone Repl – Information Technology Services (SC013) – Award to Business Communications, Inc., Birmingham, Alabama, in the amount of \$4,452.39 (CP-1 20130043)

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, OCTOBER 10, 2012

A special meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman

ABSENT

Mr. Milo J. Crabtree, Member

OTHERS

Mr. Charles R. Snowden, Deputy Executive Director, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Brooks Moore, Director of Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

Mr. Moore presented a request for a New Lease on behalf of the MS Dept. of Insurance for approval. Mr. Phillips made a motion to approve, Mr. Upchurch seconded, and the motion carried.

Construction

Mr. Kornbrek presented for acknowledgement the following:

- DFA Declaration of Emergency on GS#322-032 Youthful Offender Unit (EMER), Central Mississippi Correctional Facility
- DFA Declaration of Emergency on GS#321-254 Unit 29 Envelope Repairs, Mississippi State Penitentiary (Parchman, Mississippi)
- DFA Declaration of Emergency on GS#321-255 Re-Roof Unit 32 Kitchen (Emer), Mississippi State Penitentiary (Parchman, Mississippi)
- DFA Declaration of Emergency on GS#322-031 Campus Roofing – PH I, Central Mississippi Correctional Facility (Pearl, Rankin County, Mississippi)
- DFA Declaration of Emergency on GS#356-044 2007 Mechanical Modifications, Governor's Mansion (Bureau of Capitol Facilities) (Jackson, Mississippi)

PUBLIC PROCUREMENT REVIEW BOARD

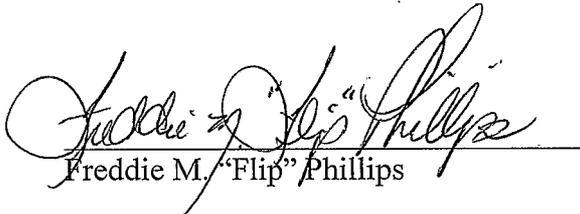
Special Meeting

Wednesday, October 10, 2012

Page 2

Mr. Phillips moved to acknowledge the DFA Declarations of Emergency and to approve using the Capital Expense Fund as the emergency funding source for GS#321-254, GS#321-255, GS#322-031, GS#356-044 as authorized by Miss. Code Ann. Section 27-103-303(4).

There being no further business to bring before the Board, the meeting was adjourned.


Freddie M. "Flip" Phillips


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, October 10, 2012, 2:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approve a Lease, Acknowledgement of DFA Emergency Declaration on GS#321-254, GS#321-255, GS#322-031, GS#322-032, GS#356-044 and miscellaneous

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
3:00 p.m.**

WEDNESDAY, OCTOBER 10, 2012

I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests the following:

- Approval of a New Lease on behalf of the Mississippi Insurance Department

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Acknowledgement of DFA Declaration of Emergency on GS#321-254
- Acknowledgement of DFA Declaration of Emergency on GS#321-255
- Acknowledgement of DFA Declaration of Emergency on GS#322-031
- Acknowledgement of DFA Declaration of Emergency on GS#322-032
- Acknowledgement of DFA Declaration of Emergency on GS#356-044

II. NEXT MEETING DATE

Regular Meeting, Wednesday, November 7, 2012

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

October 10, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) **NEW LEASES:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Insur- -ance	42 Northtown Jackson	09/01/12 07/31/13 mo to mo	S		200		7.80 inc	N 0	1,560	4402512013B01493

This request from the Mississippi Insurance Department includes an effective start date of September 1, 2012 due to an error inputting the Lease Request into the BRICKS systems, and waiving the State's Standard Lease Agreement. This request is contingent upon approval of the Lease Agreement by Real Property Management and DFA Legal Division.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, do hereby make the following findings and declarations pursuant to authority provided in Sections 31-7-1(f) and 31-7-13 (j), *Mississippi Code of 1972*:

- (1) An emergency is being declared as set forth below regarding envelope repairs at Unit 29 J Building at the Mississippi State Penitentiary. MDOC does not have a feasible alternate location at MSP to house male Death Row inmates and other high security inmates and the envelope leaks are compromising the ability to house inmates at this location.
- (2) In the opinion of the Department of Finance and Administration, the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State. This is based on letter serving as the Declaration of Emergency from Christopher B. Epps, Commissioner of the Mississippi Department of Corrections, dated October 3, 2012.
- (3) As per Section 31-7-13(j), Mississippi Code of 1972, . . . *If the governing board or the executive head, or his designee, of any agency of the state shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the state, then the provisions herein for competitive bidding shall not apply*
- (4) As per Section 31-7-1(f), Mississippi Code of 1972, *"Emergency" shall mean . . . any circumstances . . . when the immediate preservation of order or of public health is necessary . . . or when the immediate restoration of a condition of usefulness of any public building . . . appears advisable . . . or when the delay incident to obtaining competitive bids could cause adverse impact upon the governing authorities or agency, its employees or its citizens;*
- (5) The repairs are being processed under GS Number 321-254 entitled "Unit 29 Envelope Repairs" (Emer) for the Mississippi State Penitentiary / Department of Corrections.
- (6) The procedures provided in the Bureau of Building, Grounds and Real Property Management Procedure Manual regarding emergencies are being complied with, as well as the Code Sections referenced above.
- (7) Procedures for obtaining quotes will now commence between the Bureau of Building, Grounds and Real Property Management, the Professional; and the Using Agency for subject project.
- (8) Expenditures will be made from the State of Mississippi Capital Expense Fund, Grant Reimbursement, and Senate Bill 3100, Laws of 2011.

Kevin J. Upchurch, Executive Director
Department of Finance and Administration

Date: October 9, 2012



STATE OF MISSISSIPPI

DEPARTMENT OF CORRECTIONS

CHRISTOPHER B. EPPS
COMMISSIONER

October 3, 2012

Glenn Kornbrek, Director
Bureau of Buildings, Grounds and Real Property Management
501 N. West St, Ste 1401B
Jackson, MS 39201

RE: GS# 321-254 - Unit 29 Envelope Repairs at MSP

Director Kornbrek,

The above project is for envelope repair at Unit 29 J Building at the Mississippi State Penitentiary (MSP). This building houses all male Death Row inmates and other high security inmates. The envelope leaks in this building are compromising our ability to house inmates at this location. By law, male death row inmates must be housed at MSP. MDOC does not have a feasible alternate location at MSP to house these type inmates.

It is imperative that work on this project begins immediately before the leaks force the inmates to be removed from this building. Based on the above facts, I respectfully request Project 321-254 be declared an emergency project.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher B. Epps".

Christopher B. Epps, Commissioner
Mississippi Department of Corrections



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, do hereby make the following findings and declarations pursuant to authority provided in Sections 31-7-1(f) and 31-7-13 (j), *Mississippi Code of 1972*:

- (1) An emergency is being declared as set forth below regarding roof repairs at Unit 32 kitchen at the Mississippi State Penitentiary because it is unusable and has had to be relocated to the old kitchen located at Unit 30. If these roof leaks continue, the Unit 32 kitchen may further deteriorate and force the facility to be condemned.
- (2) In the opinion of the Department of Finance and Administration, the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State. This is based on letter serving as the Declaration of Emergency from Christopher B. Epps, Commissioner of the Mississippi Department of Corrections, dated October 3, 2012.
- (3) As per Section 31-7-13(j), Mississippi Code of 1972, . . . *If the governing board or the executive head, or his designee, of any agency of the state shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the state, then the provisions herein for competitive bidding shall not apply*
- (4) As per Section 31-7-1(f), Mississippi Code of 1972, *"Emergency" shall mean . . . any circumstances . . . when the immediate preservation of order or of public health is necessary . . . or when the immediate restoration of a condition of usefulness of any public building . . . appears advisable . . . or when the delay incident to obtaining competitive bids could cause adverse impact upon the governing authorities or agency, its employees or its citizens;*
- (5) The repairs are being processed under GS Number 321-255 entitled "Re-Roof Unit 32 Kitchen (Emer) for the Mississippi State Penitentiary / Department of Corrections.
- (6) The procedures provided in the Bureau of Building, Grounds and Real Property Management Procedure Manual regarding emergencies are being complied with, as well as the Code Sections referenced above.
- (7) Procedures for obtaining quotes will now commence between the Bureau of Building, Grounds and Real Property Management, the Professional, and the Using Agency for subject project.
- (8) Expenditures will be made from the State of Mississippi Capital Expense Fund and the DFA/BoB Discretionary Funds.

Kevin J. Upchurch, Executive Director
Department of Finance and Administration

Date: October 9, 2012



STATE OF MISSISSIPPI

DEPARTMENT OF CORRECTIONS

CHRISTOPHER B. EPPS
COMMISSIONER

October 3, 2012

Glenn Kornbrek, Director
Bureau of Buildings, Grounds and Real Property Management
501 N. West St, Ste 1401B
Jackson, MS 39201

RE: Re-Roof Unit 32 Kitchen at MSP

Director Kornbrek,

The purpose of this letter is to request that an emergency declaration be made for roof repairs at Unit 32 kitchen at the Mississippi State Penitentiary (MSP). The Unit 32 kitchen is unusable and has forced us to relocate to the old kitchen located at Unit 30 at MSP.

I am concerned that if these roof leaks continue the Unit 32 kitchen will further deteriorate and may force the facility to be condemned.

I respectfully request the roof repairs at the Unit 32 kitchen be initiated as an emergency project.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Christopher B. Epps".

Christopher B. Epps, Commissioner
Mississippi Department of Corrections



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, do hereby make the following findings and declarations pursuant to authority provided in Sections 31-7-1(f) and 31-7-13 (j), *Mississippi Code of 1972*:

- (1) An emergency is being declared as set forth below regarding leaks in the 720 bed unit at Central Mississippi Correctional Facility affecting MDOC's ability to house inmates. MDOC does not have an alternate site to handle 720 medium security offenders; therefore, it is crucial that this facility be repaired as quickly as possible to avoid the possibility of closing this unit.
- (2) In the opinion of the Department of Finance and Administration, the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State. This is based on letter serving as the Declaration of Emergency from Christopher B. Epps, Commissioner of the Mississippi Department of Corrections, dated October 3, 2012.
- (3) As per Section 31-7-13(j), Mississippi Code of 1972, . . . *If the governing board or the executive head, or his designee, of any agency of the state shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the state, then the provisions herein for competitive bidding shall not apply*
- (4) As per Section 31-7-1(f), Mississippi Code of 1972, *"Emergency" shall mean . . . any circumstances . . . when the immediate preservation of order or of public health is necessary . . . or when the immediate restoration of a condition of usefulness of any public building . . . appears advisable . . . or when the delay incident to obtaining competitive bids could cause adverse impact upon the governing authorities or agency, its employees or its citizens;*
- (5) The repairs are being processed under GS Number 322-031 entitled "Campus Roofing – PH I" (Emer) for the Central Mississippi Correctional Facility / Department of Corrections.
- (6) The procedures provided in the Bureau of Building, Grounds and Real Property Management Procedure Manual regarding emergencies are being complied with, as well as the Code Sections referenced above.
- (7) Procedures for obtaining quotes will now commence between the Bureau of Building, Grounds and Real Property Management, the Professional, and the Using Agency for subject project.
- (8) Expenditures will be made from the State of Mississippi Capital Expense Fund and Senate Bill 3201, Laws of 2007.

Kevin J. Upchurch, Executive Director
Department of Finance and Administration

Date: October 9, 2012



STATE OF MISSISSIPPI

DEPARTMENT OF CORRECTIONS

CHRISTOPHER B. EPPS
COMMISSIONER

October 3, 2012

Glenn Kornbrek, Director
Bureau of Buildings, Grounds and Real Property Management
501 N. West St, Ste 1401B
Jackson, MS 39201

RE: GS# 322-031 – Campus Roofing – PH I (720 Facility) at CMCF

Director Kornbrek,

The 720 bed unit at the Central Mississippi Correctional Facility (CMCF) is leaking severely and is affecting our ability to house inmates at this unit. MDOC does not have an alternate site that can handle 720 medium security offenders. It is crucial that this facility be repaired as quickly as possible to avoid the possibility of closing this unit.

I respectfully request Project 322-031 be declared an emergency project and that work can begin immediately.

I appreciate your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Christopher B. Epps".

Christopher B. Epps, Commissioner
Mississippi Department of Corrections



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, do hereby make the following findings and declarations pursuant to authority provided in Sections 31-7-1(f) and 31-7-13 (j), *Mississippi Code of 1972*:

- (1) An emergency is being declared as set forth below regarding renovation of Building D to modify the facility into a Youthful Offender Unit for inmates age 17 and under currently housed at the Walnut Grove Correctional Facility. Subject renovation is in accordance with Consent Decree in Case 3:10cv663 filed March 26, 2012, by United States District Judge Carlton W. Reeves to establish this unit at the Central Mississippi Correctional Facility.
- (2) In the opinion of the Department of Finance and Administration, the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State. This is based on letter serving as the Declaration of Emergency from Christopher B. Epps, Commissioner of the Mississippi Department of Corrections, dated September 13, 2012.
- (3) As per Section 31-7-13(j), Mississippi Code of 1972, . . . *If the governing board or the executive head, or his designee, of any agency of the state shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the state, then the provisions herein for competitive bidding shall not apply*
- (4) As per Section 31-7-1(f), Mississippi Code of 1972, "Emergency" shall mean . . . *any circumstances . . . when the immediate preservation of order or of public health is necessary . . . or when the immediate restoration of a condition of usefulness of any public building . . . appears advisable . . . or when the delay incident to obtaining competitive bids could cause adverse impact upon the governing authorities or agency, its employees or its citizens;*
- (5) The repairs are being processed under GS Number 322-032 entitled "Youthful Offender Unit (EMER) for the Central Mississippi Correctional Facility / Department of Corrections.
- (6) The procedures provided in the Bureau of Building, Grounds and Real Property Management Procedure Manual regarding emergencies are being complied with, as well as the Code Sections referenced above.
- (7) Procedures for obtaining quotes will now commence between the Bureau of Building, Grounds and Real Property Management, the Professional, and the Using Agency for subject project.
- (8) Expenditures will be made from Mississippi Department of Corrections funds.

Kevin J. Upchurch, Executive Director
Department of Finance and Administration

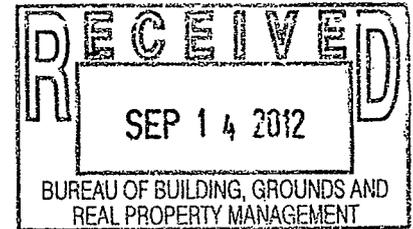
Date: September 18, 2012



STATE OF MISSISSIPPI

DEPARTMENT OF CORRECTIONS

CHRISTOPHER B. EPPS
COMMISSIONER



September 13, 2012

Glenn Kornbrek, Director
Bureau of Buildings, Grounds and Real Property Management
501 N. West St, Ste 1401B
Jackson, MS 39201

Director Kornbrek,

On March 26, 2012, the U.S District Court ordered Mississippi Department of Corrections (MDOC) to comply with a consent decree relating to inmates age 17 and under housed at the Walnut Grove Correctional Facility. One of the main provisions of this order required MDOC to establish a Youthful Offender Unit (YOU) for these 17 and under inmates at the Central Mississippi Correctional Facility (CMCF). I have attached a copy of this order.

Upon receipt of the signed order, MDOC immediately began to assess the cost required to establish a YOU unit at CMCF that will comply with the judge's order. We engaged David Landry of Landry and Lewis Architects to provide us with preliminary costs estimates that would enable MDOC to budget for this project. Mr. Landry has completed his cost estimate for this project and we request the following from your office.

1. We request Mr. Landry's firm be named as the professional on this project. We believe the work he has already performed developing the preliminary cost estimate makes him the best choice to develop the complete set of plans for this project.
2. We request this project be approved as an emergency. The judge's order requires the YOU unit to be operational on or before December 1, 2012. We believe a good faith effort must be made to meet this deadline. We believe using the emergency procurement procedures will allow this project to be completed at least four weeks sooner.
3. MDOC requests that the Bureau of Buildings (BOB) manage this project with the understanding that funding will be provided through our budget. MDOC will initially transfer \$150,000 to BOB on or before September 30, 2012. This amount will be deducted from the total cost of the project currently estimated to be \$2,500,000 with the balance to be remitted to BOB before December 31, 2012.

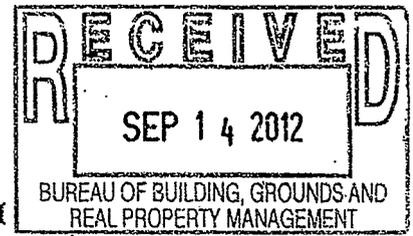
Please let me know if the above is agreeable to you or if any change to this agreement will be required.

I thank you in advance for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Christopher B. Epps". The signature is written in dark ink and is positioned above the printed name.

Christopher B. Epps, Commissioner
Mississippi Department of Corrections



THE UNITED STATES DISTRICT COURT
FOR THE SOUTHERN DISTRICT OF MISSISSIPPI
JACKSON DIVISION

C.B., by and through his next friend, Charleston DePriest, et al.)
)
)
Plaintiffs,)
)
v.)
)
WALNUT GROVE CORRECTIONAL AUTHORITY, et al.)
)
Defendants.)

CLASS ACTION
Civil Action No. 3:10cv663

CONSENT DECREE

On or about November 16, 2010, Plaintiffs filed the above-captioned suit asserting constitutional, statutory, and state law challenges to conditions in the Walnut Grove Youth Correctional Facility. Plaintiffs and the Mississippi Department of Corrections stipulate and agree to the following provisions in partial resolution of the litigation. This Consent Decree contains provisions related to a settlement subclass comprised of all male youth who are age 17 and under and who are in the custody of the Mississippi Department of Corrections, and as specifically further defined herein.

I. Introduction.

(1) In order to resolve the allegations in the Complaint related to protection from harm and violence, excessive use of force, punitive isolation, and inadequate medical care with regard to individuals ages 17 and younger who are in the custody of the Mississippi Department of

Corrections and housed at the Walnut Grove Youth Correctional Facility ("WGYCF"), the parties have entered into this Consent Decree.

(2) The parties agree to a settlement subclass comprised of 1) all male youth who are ages 17 and under and who are now or in the future will be housed in a Mississippi Department of Corrections prison, and 2) all male youth who are ages 18 and 19 and who will be housed in the Youthful Offender Unit described in this Consent Decree. The terms of this Consent Decree apply only to this subclass. A youth who has attained the age of 18 and who is not housed in the Youthful Offender Unit is not in the settlement subclass.

(3) The Defendant in this lawsuit is Commissioner Christopher Epps, in his official capacity as Commissioner of the Mississippi Department of Corrections ("MDOC"). This Consent Decree refers to actions and inactions that will be undertaken by Commissioner Epps, his staff and contractors under his direction. For ease of reference only, this Consent Decree refers to "MDOC" through this Agreement. The Parties intend for this Agreement to bind Commissioner Epps and his assigns.

(4) The term "Walnut Grove Youth Correctional Facility" or "WGYCF" hereinafter refers to the correctional facility located in Leake County, Mississippi as provided for in Miss. Code Ann. § 47-5-943 (Rev. 2007).

(5) The parties stipulate that nothing in this Consent Decree constitutes either an admission of liability, or any evidence of liability, with respect to suits for damages or any claims asserted against the named Defendants with respect to inmates who are housed, were housed, or may be housed in the future, at the Walnut Grove Youth Correctional Facility.

(6) Nothing in this Consent Decree will prevent the State of Mississippi and/or MDOC from modifying the mission of, or closing WGYCF, or developing alternative community placements for the persons currently in the facility as set forth herein.

(7) This Consent Decree is not intended to have any preclusive effect except between the parties. The parties acknowledge that the remedies contained in this agreement are not necessarily appropriate for facilities other than the Youthful Offender Unit described in this Consent Decree.

(8) Individuals who are not class members are not third-party beneficiaries of this agreement and may not assert any rights under this Consent Decree.

II. Care Required by the Constitution and Federal Statutes.

The purpose of this Consent Decree is to protect certain constitutional and federal statutory rights of youth who are housed at the Youth Offender Unit as described in this Consent Decree. The terms and requirements of this Consent Decree will be interpreted to be consistent with the remedial measures necessary to protect these rights of the youth, and consistent with applicable federal law.

III. Establishment of Youthful Offender Unit.

The Mississippi Department of Corrections will establish a Youthful Offender Unit ("YOU") at the Central Mississippi Correctional Facility ("CMCF"). WGYCF will no longer house youth who are ages 17 and under. This transition will happen as soon as is practicable but will occur no later than December 1, 2012. At two month intervals following court approval of this Consent Decree, counsel for MDOC will update counsel for Plaintiffs on the progress of MDOC's establishment of the YOU facility.

Subject to the exceptions set forth in this agreement, all youth who are ages 17 and under and who are assigned to a MDOC prison will be housed in the YOU, except that nothing in this agreement will prohibit MDOC from housing a youth who is 17 or under in a community work center or other environment that is less restrictive than a MDOC prison. For the duration of this agreement, MDOC will provide Plaintiffs' counsel with a list of youth who are ages 17 and under and in MDOC custody. The list will indicate where each youth is housed. MDOC will generate this list twice a month (every two weeks). The terms of this Consent Decree, unless otherwise expressly stated herein, apply only to the YOU and do not follow a Plaintiff who is transferred, discharged, or otherwise leaves the YOU.

IV. Substantive Remedial Measures.

The Youthful Offender Unit provided for in Section III above will be operated and maintained by MDOC in accordance with the following conditions applicable to its establishment and operation:

A. Classification and Housing System.

- (1) MDOC will develop and implement policies and procedures that establish a classification system that ensures youth are appropriately and safely housed within the YOU.
- (2) Youth ages 17 and under should be housed in the YOU, separate from other inmates at CMCF. No individual who is over the age of 19 will be housed in the YOU. The MDOC Commissioner will have discretion to house in the YOU 18 and 19 year olds who have been classified as vulnerable.
- (3) A youth who, while housed at the YOU, has been found following a due-process hearing as specified in Section IV C(6) of this agreement to have committed: murder, attempted murder, rape,

attempted rape, escape, hostage-taking, or the act of urging and actually causing a group of five or more people to commit widespread, significant damage to MDOC property, or (if a youth is over the age of 16) aggravated assault may be moved from the YOU to a single cell unit located at CMCF. These youth will also receive at least four hours a day of out-of-cell programming. Out-of-cell programming will include educational services and at least one hour of large-muscle exercise daily. These youth will also be permitted to make weekly phone calls and to visit with immediate family at least twice a month. Every 45 days, the classification committee will reconsider whether any youth who is under the age of 16 and who has been found to have committed escape, hostage-taking, or the act of urging and actually causing a group of five or more people to commit widespread, significant damage to MDOC property should be reclassified and returned to the YOU. All other youth ages 17 and under who are removed from the YOU will be considered for reclassification and possible return to the YOU every 90 days. The units housing youth who are removed from the YOU will not be required to operate in compliance with the terms of this agreement except as specified above.

B. Protection from Harm.

(1) At all times, youth will be provided with reasonably safe living conditions and will be protected from violence and other physical or sexual abuse by staff and other youth or inmates.

(2) MDOC will ensure that there are sufficient numbers of adequately trained direct care and supervisory staff, and sufficient numbers of professional staff. Within 90 days of establishment of the YOU, MDOC will develop and implement a staffing plan for direct care, supervisory, and professional staff (i.e., social workers) to ensure that youth are adequately supervised and

Case 3:10-cv-00003-GWR-FRB Document 70-1 Filed 03/20/12 Page 12 of 12

protected from harm and that youth have adequate access to medical services and adequate time out of their cells.

(3) Mechanical, physical or chemical restraints such as O.C. spray, pepper spray and mace will not be used to punish youth. If any restraint is necessary, the force must be the minimum amount required to safely contain the youth, and the restraints must be removed as soon as they are no longer necessary. Except in emergency circumstances, no youth should be subject to restraints until staff have first attempted verbal de-escalation techniques.

(4) Physical force will not be used to punish youth. If physical force is necessary, the force must be the minimum amount required to safely contain the youth. Except in emergency circumstances, no youth will be subject to physical force until staff have first attempted verbal de-escalation techniques.

(5) MDOC will provide sufficient audio-visual recording equipment throughout the YOU to ensure the capacity to create one or more audio-visual recordings of uses of force. MDOC will develop protocols and procedures to ensure that all planned uses of force, and all unplanned uses of force except when impossible, are captured by an audio-visual recording. Audio-visual recording of use of force incidents at the YOU, of adequate quality to allow review of the incidents, will be the norm, and only in the most exigent circumstances will it be impossible to make such recordings. If less than 95% of the uses of force are recorded in a manner that allows review of the incident, MDOC will be deemed out of compliance with this provision and must revise its procedures so that the 95% threshold is met. MDOC will implement procedures for generating monthly reports on use of force. The monthly reports will include the documentation described in

Section IV B(7) below as well as copies of the audio-visual video, and will be shared with Plaintiffs' counsel.

(6) Except in exigent circumstances where no delay is possible because of the risk of bodily injury or serious damage to property creating a threat to security, or except when totally impracticable, the Shift Commander or Warden will be notified and his or her consent obtained before force is used. Except in emergency circumstances, the Shift Commander or Warden will visit the youth before consenting to the use of force, to determine if force is necessary. A log will be maintained recording the efforts made to obtain the presence of the Shift Commander or Warden and a mental health professional prior to the use of force. These logs will become part of the monthly reports referred to in Section IV B(7) below.

(7) All physical interventions, including use of force and mechanical and chemical restraints, must be documented in writing. The written documentation will include a detailed description of the physical intervention and the verbal de-escalation attempt(s) that occurred prior to the intervention. MDOC will use this documentation to review each physical intervention and to analyze patterns of use of force and restraint in an effort to reduce such incidents.

(8) MDOC will develop a protocol for an Incident Review Committee ("IRC") that is responsible for conducting the review and analysis described in Section IV B(7) above. The IRC will be a standing committee comprised of YOU staff and the Warden. The IRC is charged with reviewing all uses of force, uses of restraints, and incident reports, and developing strategies for reducing these incidents throughout the YOU.

(9) MDOC will develop protocols and procedures to ensure the involvement, where possible, of a mental health professional prior to use of force on youth with severe mental illness.

(10) MDOC will develop policies and procedures that will limit the use chemical restraints. Chemical restraints will not be used as a punishment or to gain compliance. Chemical restraints may only be used to prevent serious bodily injury or serious damage to property creating a threat to security. Only shift supervisors who have been trained on the appropriate use of chemical restraints on juveniles may regularly carry chemical restraints on the living units.

(11) Issuance of restraint equipment will be documented in a bound Restraint Equipment Log Book. Staff members who are issued restraint equipment will initial in the appropriate section of the Log Book when checking equipment out of storage. The inventory number, name of the equipment, time in, and time out should be noted in the Log Book. Containers of chemical restraints that have been signed out for a shift will be weighed at the beginning and conclusion of that shift by the YOU Unit Manager or his designee. The inventory numbers and weight of the containers will be documented in the Log Book.

(12) All youth who have been exposed to chemical restraints will be immediately removed from the contaminated area, will promptly be permitted to shower, and will be examined by medical staff to see if transport to the clinic is needed. Any contaminated living area will be decontaminated before a youth is returned to it. If emergency circumstances create an imminent threat to security and prevent staff from immediately removing youth from contaminated areas, MDOC will promptly provide the youth who have been exposed to the chemical agents with an adequate supply of appropriate decontaminating agents.

(13) All youth will be informed of their rights and responsibilities, including the consequences for rule violations and the privileges that can be earned when youth comply with the rules. Youth will not be relied on to enforce unit rules or to impose discipline or physical punishment on other youth.

(14) MDOC will take reasonable steps to protect all inmates of the YOU from verbal abuse and harassment. MDOC will develop policies, procedures, and practices that protect gay, bi-sexual, transgendered, and gender non-conforming youth from abuse, harassment, and punishment on the basis of their sexuality.

(15) MDOC will prohibit staff from forcing inmates of the YOU to engage in physical exertion that inflicts pain or discomfort, for example the practice of forcing youth to "alligator walk" and to "duck walk."

(16) MDOC will not employ pain aversion behavior management techniques and will develop behavior management techniques that do not rely on the use of pain.

C. Solitary Confinement, Lockdown, and Seclusion.

(1) MDOC will ensure that youth are never subjected to solitary confinement. Solitary confinement means confinement in a cell for more than twenty hours a day.

(2) When not expected to be asleep, youth may be subject to cell confinement for two general purposes: 1) If a youth presents an immediate, serious threat to the safety of others, he may be placed on cell confinement for a time period not to exceed 24 hours (known as "Emergency Cell Confinement"); 2) If a youth violates a major rule he may be placed on cell confinement for a time period not to exceed 72 hours (known as "Disciplinary Cell Confinement"). A youth may only be placed in Disciplinary Cell Confinement after he receives due process as specified further below.

(3) No youth may be placed on cell confinement for a time period that exceeds 72 consecutive hours, except as set forth in Section IV C(6) of this agreement. Youth on cell confinement must not be denied basic educational programming; the opportunity for daily out-of-cell and outdoor exercise (weather permitting); or opportunity for weekly contact with family through visit, phone

calls, and letters. Youth on cell confinement must be provided the opportunity for at least one hour daily of large muscle exercise and must be provided the same meals, clothing, access to drinking water, medical treatment, educational services, exercise, correspondence privileges, contact with parents and legal guardians, and legal assistance as is provided to other inmates.

(4) Youth may be subjected to Emergency Cell Confinement if their behavior presents an immediate threat to the safety of others. Placement in Emergency Cell Confinement will only last until the youth has regained self-control and can be returned to the general population, and under no circumstance may Emergency Cell Confinement last longer than 24 hours.

(5) When youth are placed in cell confinement for longer than 15 minutes, an incident report will be completed. When youth are placed in cell confinement for longer than 2 hours, the shift supervisor must receive permission from the Warden or the designated acting warden in the Warden's absence, and document in writing the reason for the isolation and the justification for extending the youth's time in cell confinement.

(6) No youth will be subject to Disciplinary Cell Confinement without due process protections that will include, at a minimum: 1) the youth receives notice of the alleged offense; 2) the youth is provided with a hearing during which he has the opportunity to present his version of events and call witness; and 3) the hearing is presided over by a staff member who is uninvolved in the incident, and who functions as an independent hearing officer who issues written findings that include the reasons for subjecting a youth to Disciplinary Cell Confinement. The purpose of the hearing is to determine whether cause exists for cell confinement for the purposes of punishment and gaining compliance with institutional rules. Under no circumstances may a youth be subject to Disciplinary Cell Confinement for longer than 72 hours unless an extension is approved by the

Deputy Commissioner or the designated individual acting in his capacity. Extensions will only be granted in extraordinary circumstances when a youth presents a continuous direct threat to the safety of others. The Deputy Commissioner or the designated individual acting in his capacity will review extensions every 72 hours to determine whether the youth continues to present a continuous direct threat to the safety of others.

(7) Every effort will be made to avoid the placement of youth on cell confinement for any reason. Whenever possible, prior to placing a youth on cell confinement, staff will first use less restrictive techniques including verbal de-escalation.

(8) During the time a youth is on cell confinement, staff will conduct visual checks at least 4 times an hour and not longer than 15 minutes apart. During the time a youth is awake the staff are required to speak to the youth during the visual checks. After each visual check, the staff will record the status of the youth on the cell detention log sheet. For the duration of cell confinement, the youth will be interviewed by medical and mental health staff at least every 24 hours.

D. Programming and Behavior Management.

(1) During the hours of the day that youth are not expected to be sleeping, MDOC will provide youth with the opportunity for the appropriate mix of interactive, structured rehabilitative and/or educational programming, recreational, and leisure activities outside of their cells on a daily basis, including weekends and holidays. A policy and procedure, including a schedule of activities and programming under this section, will be developed by MDOC and Mississippi Department of Education. The programming developed will, to the degree possible, be tailored to the developmental needs of adolescents. Under no circumstances will the MDOC develop youth programming that could be considered "paramilitary" or that contains elements of a "boot camp"

program. (2) MDOC will develop a behavior management policy that incorporates positive behavior intervention and supports for youth. This policy should include guidelines for imposing graduated sanctions for rule violations, and positive incentives for good behavior.

E. Disciplinary Due Process and Grievances.

(1) MDOC will revise, if needed, its disciplinary procedures to ensure that youth receive adequate due process before the imposition of disciplinary sanctions (including rule violation reports) that would affect a youth's ability to earn the following: Earned Time Allowance, pursuant to Miss. Code Ann. § 47-5-138(1); Trusty Earned Time, pursuant to Miss. Code Ann. 47-5-138.1; Meritorious Earned Time, pursuant to Miss. Code § 47-5-142(2); Intensive Supervision Program, pursuant to Miss. Code Ann § 47-5-1003; Community Work Center / Pre-release Centers, as described in Miss. Code Ann § 47-5-181; or placement in the Regimented Inmate Discipline Program.

(2) The YOU will utilize an adequate grievance procedure that is accessible to youth of varying English proficiency levels.

F. Suicide Prevention.

- (1) MDOC will develop a suicide prevention policy that includes the following:
- a. a prohibition on placing youth on suicide watch as punishment or without medical justification;
 - b. a prohibition on holding youth on suicide watch in isolation. To the extent clinically feasible, youth on suicide watch should engage in normal programming;
 - c. instructions for thoroughly documenting the suicide precautions that are administered to each youth who is placed on suicide watch;

d. a process for conducting a review of any and all instances of attempted suicide or suicide.

The review process will include a committee of staff (including mental health staff) who will review every attempted suicide or suicide in order to refine policies and procedures to decrease the number of these incidents;

e. all youth placed on suicide watch will be assessed by a mental health professional as soon as possible, but no later than 18 hours from being placed on suicide watch; any youth placed on suicide watch will be re-assessed by a mental health professional at least every 18 hours; and if the initial assessment indicates that the youth is at high risk for suicide and/or self-harm for longer than five days, that youth will be transferred to a facility that can provide intensive mental health services. If the assessment indicates that the youth needs less-intensive, but ongoing, supervision in order to prevent suicide and/or self-harm, a qualified mental health professional will develop an individual suicide prevention/treatment plan, and the youth will be housed in his regular unit. This plan will be updated daily until the youth is no longer judged to be on an active suicide "watch" status.

(2) If a youth has been deprived of his regular clothing (other than shoelaces and belts), a qualified mental health professional will determine if a medical or mental health justification exists for the continued deprivation. The deprivation may continue only if medical and mental health justifications exist for the continued deprivation and the mental health clinician makes specific written findings explaining these justifications. Each 24-hour clinical reassessment must include written findings explaining any medical/mental health justifications for any continuing deprivation.

(3) If a youth has been subject to cell confinement or deprived of access to regular programming and activities, a qualified mental health professional will determine if a medical or mental health justification exists for the continued cell confinement and/or deprivation. The cell confinement and/or deprivation may continue only if medical and mental health justifications exist for the continued cell confinement and/or deprivation and the qualified mental health professional makes specific written findings explaining these justifications. Each 24-hour clinical reassessment must include written findings explaining the medical and mental health justifications for any continuing cell confinement and/or deprivation.

G. Medical Care.

(1) Youth will be provided adequate, appropriate, and timely medical and dental care to meet their individualized needs, including the treatment of acute and chronic conditions. Those youth housed at the YOU who are determined by a qualified medical health professional to require necessary treatment may be assigned to a designated medical health unit.

(2) MDOC will comply with, and will ensure that the medical services provided at the YOU and those provided to inmates assigned to the designated medical unit comply with, the National Commission on Correctional Healthcare Standards for health care in Youth Detention and Confinement Facilities.

H. Family Support and Interaction.

(1) Visitation will not be restricted or withheld from youth unless the Warden determines that a visit will seriously compromise the security of the facility. If the Warden makes this determination, s/he must document the reason for this determination in writing. Visitation will not be restricted as a form of punishment.

will revise policies, procedures, plans, and other written documents as necessary to conform with the terms of this Consent Decree. If either party is unsatisfied with the resolution, then either party may invoke the assistance of the magistrate judge for mediation. If mediation fails to resolve the dispute, the Plaintiffs may file a motion to enforce this Consent Decree.

(4) The parties agree that the terms of prospective relief afforded by the terms of this Consent Decree are narrowly drawn, pertain exclusively to the subclass defined herein, extend no further than necessary to correct the violations of federal rights at issue, are the least intrusive means necessary to correct the violations of federal rights at issue, and all terms and conditions of this Consent Decree will be construed in accord with federal law, including the Prison Litigation Reform Act.

(5) The parties agree that the terms of this Consent Decree will be submitted to the Court for approval, and the Court will retain jurisdiction to enforce the terms thereof.

(6) Nothing in this Decree alters the requirements of the Prison Litigation Reform Act, including the exhaustion requirement, with respect to any class member who seeks to assert an individualized dispute against MDOC, including a damages action, which is unrelated to the terms of this Consent Decree. Nothing in this Consent Decree bars a member of the Plaintiff class from bringing an individualized suit seeking damages or prospective relief under state and/or federal law. Only class counsel may seek to enforce the terms of this Consent Decree.

(7) If Plaintiffs believe that MDOC has substantially failed to comply with any obligation under this Consent Decree, Plaintiffs' counsel will give written notice of that failure to MDOC. The parties will conduct good faith discussions to resolve the dispute. If the parties are unable to reach agreement within 7 days of Plaintiffs' written notice, the parties will submit the dispute to

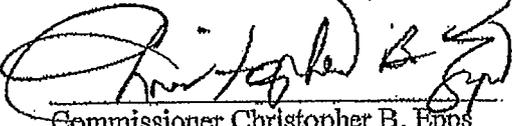
mediation before the magistrate judge who is assigned to this case. The parties will attempt in good faith to mediate the dispute. If the parties are unable to resolve the dispute within 21 days from the date of Plaintiffs' written notice, Plaintiffs may seek enforcement of this Consent Decree from the Court. In the case of an emergency posing an immediate threat to the health or safety of the youth housed at the YOU, Plaintiffs' counsel may omit the notice and cure requirements herein (including the provision regarding mediation) before seeking enforcement from the Court.

(8) This Consent Decree will terminate five years from the date that the YOU houses at least half of all youth who are, at that point in time, eligible for the YOU. The Consent Decree may also terminate earlier than this date if the Court determines that MDOC has substantially complied with each of the provisions of the Consent Decree and has continuously maintained substantial compliance for at least two years. Noncompliance with mere technicalities, or a brief lapse in compliance during a period of otherwise sustained compliance, will not constitute failure to maintain substantial compliance. The Court may extend this Consent Decree and/or any of its provisions twice, and each extension may be no longer than one year upon a finding that MDOC has failed to substantially comply.

Agreed:


Sheila A. Bedi, Miss. Bar No. 101652
Southern Poverty Law Center
4431 Canal Street
New Orleans, LA 70119

Margaret Winter (*pro hac vice*)
The National Prison Project of
the ACLU Foundation, Inc.
915 15th Street, N.W., Seventh Floor
Washington, D.C. 20005


Commissioner Christopher B. Epps
Mississippi Department of Corrections
723 North President Street
Jackson, MS 39202
For the Defendant

Robert B. McDuff, Miss. Bar. No. 2532
767 North Congress Street
Jackson, Mississippi 39202
For the Plaintiffs

IT IS SO ORDERED

Dated and entered this 26th day of March 2012

Carlton W. Reeves
United States District Judge Carlton W. Reeves



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, do hereby make the following findings and declarations pursuant to authority provided in Sections 31-7-1(f) and 31-7-13 (j), *Mississippi Code of 1972*:

- (1) An emergency is being declared as set forth below regarding the heating and air conditioning system in the Governor's Mansion; whereby the entire HVAC system must be replaced in order to preclude a catastrophic failure resulting in damage to historical portions of the building and increased health risks to the occupants.
- (2) In the opinion of the Department of Finance and Administration, the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State. This is based on letter serving as the Declaration of Emergency from Charles R. Snowden, DFA Deputy Executive Director over the Office of Capitol Facilities, dated October 4, 2012.
- (3) As per Section 31-7-13(j), Mississippi Code of 1972, . . . *If the governing board or the executive head, or his designee, of any agency of the state shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the state, then the provisions herein for competitive bidding shall not apply*
- (4) As per Section 31-7-1(f), Mississippi Code of 1972, "*Emergency*" shall mean . . . *any circumstances . . . when the immediate preservation of order or of public health is necessary . . . or when the immediate restoration of a condition of usefulness of any public building . . . appears advisable . . . or when the delay incident to obtaining competitive bids could cause adverse impact upon the governing authorities or agency, its employees or its citizens;*
- (5) The repairs are being processed under GS Number 356-044 entitled "Mechanical Modifications" (Emer) for the Governor's Mansion (Office of Capitol Facilities) (Department of Finance and Administration).
- (6) The procedures provided in the Bureau of Building, Grounds and Real Property Management Procedure Manual regarding emergencies are being complied with, as well as the Code Sections referenced above.
- (7) Procedures for obtaining quotes will now commence between the Bureau of Building, Grounds and Real Property Management, the Professional, and the Using Agency for subject project.
- (8) Expenditures will be made from the State of Mississippi Capital Expense Fund; Senate Bill 2010, Laws of 2004; House Bill 1722, Laws of 2009.

Kevin J. Upchurch, Executive Director
Department of Finance and Administration

Date: October 9, 2012



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Glenn R. Kornbrek, Director
Bureau of Building, Grounds and Real Property Management

FROM: Charles R. Snowden
Deputy Executive Director

RE: Governor's Mansion Emergency

DATE: October 4, 2012

* * * * *

The Department of Finance and Administration, Office of Capitol Facilities declares an emergency condition in the operation of the heating and air conditioning system in the Governor's Mansion and requests the Bureau of Building, Grounds and Real Property Management to expedite completion of needed repairs and replacements. The entire HVAC system must be replaced in order to preclude a catastrophic failure resulting in damage to historical portions of the building and increased health risks to the occupants.

BACKGROUND

Temporary repairs were made to this aging system prior to the First Family occupying the mansion. The temporary repairs were forecast to add about three years to the life of this aging system at which time total replacement would be required. Recent incidents have given strong evidence that the system is degrading at an increasing rate, creating damage to historical portions of the building, and promoting the growth of mold. Stop gap measures have been instituted in response to the recent incidents, but they are very temporary in nature.

PLAN

Should this request be approved, the Office of Capitol Facilities requests that the current design project be expedited and replacement of the system begin in the month of January, 2013.

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

THURSDAY, OCTOBER 25, 2012

A special meeting of the Public Procurement Review Board was held at 10:00 a.m. in the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman

Mr. Milo J. Crabtree, Member

ABSENT

Mr. Freddie M. "Flip" Phillips, Vice Chairman

OTHERS

Mr. Lance Fulcher, Director of the Office of Purchasing, Travel and Fleet Management, DFA

Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, DFA

Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA

Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Ritchie presented the following on behalf of the Mississippi Department of Health:

1. Sole Source purchase from Sanofi. The MS Dept. of Health is requesting approval to purchase vaccines in the amount of \$1,000,000 from Sanofi to replenish their supply. All vaccines must be purchased from the CDC's required vendor.
2. Sole Source purchase from Abbott Laboratories. The MS Dept. of Health is requesting approval to increase the compensation award for special formula for the WIC program in the amount of \$2,000,000. PPRB originally approved \$2,000,000 on this contract and Health is requesting approval of an increase in the amount another \$2,000,000. They are also extending their dates through September 30, 2013. The total \$4,000,000 compensation was provided for in the original contract as was the optional renewal period.
3. Sole Source purchase from Nutricia North America. The MS Dept. of Health is requesting approval to increase the compensation award for special infant formula. PPRB originally approved \$350,000 on this contract and Health is requesting approval of an increase in the amount of \$350,000 for a total of \$700,000. They are also extending their dates through September 30, 2013. The total \$700,000 compensation was provided for in the original contract as was the optional renewal period.

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Thursday, October 25, 2012

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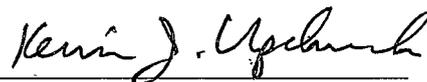
4. Sole Source purchase from Mead-Johnson & Company. The MS Dept. of Health is requesting approval to increase the compensation award for special infant formula. PPRB originally approved \$2,000,000 on this contract and Health is requesting approval of an increase in the amount of an additional \$2,000,000, for a total of \$4,000,000. They are also extending their dates through September 30, 2013. The total \$4,000,000 compensation was provided for in the original contract as was the optional renewal period.

5. Sole Source purchase from Nestle HealthCare. The MS Dept. of Health is requesting approval to increase the compensation award for special infant formula. PPRB originally approved \$2,000,000 on this contract and Health is requesting approval of an increase in the amount of an additional \$2,000,000, for a total of \$4,000,000. They are also extending their dates through September 30, 2013. The total \$4,000,000 compensation was provided for in the original contract as was the optional renewal period.

Mr. Crabtree made a motion to approve and Mr. Upchurch seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Mr. Milo J. Crabtree


Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Thursday, October 25, 2012, 10:00 a.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approve 5 contracts for the MS Dept. of Health and miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

10:00 a.m.

THURSDAY, OCTOBER 25, 2012

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT(OPTFM)

Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, requests the following:

- Approval of 5 contracts for MS Dept. of Health

II. NEXT MEETING DATE

Regular Meeting, Wednesday, November 7, 2012

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
OCTOBER 25, 2012**

- 1. REQUESTING AGENCY: Mississippi Department of Health
CONTRACTOR: Sanofi
AMOUNT OF CONTRACT: \$1,000,000.00
TERM OF CONTRACT: October 18, 2012 thru March 31, 2013
SCOPE OF CONTRACT: Vaccines for Children's Program
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid
COMMENTS (Low bid, high point total, unique features): Sole Source purchase from Sanofi. The MS Dept. of Health is requesting approval to purchase vaccines in the amount of \$1,000,000 to replenish from Sanofi. All vaccines must be purchased from the CDC.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval.**
- 2. REQUESTING AGENCY: Mississippi Department of Health
CONTRACTOR: Abbott Laboratories
AMOUNT OF CONTRACT: \$4,000,000.00
TERM OF CONTRACT: October 1, 2012 thru September 30, 2013
SCOPE OF CONTRACT: Special Formula for WIC Program
PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid
COMMENTS (Low bid, high point total, unique features): Sole Source purchase from Abbott Laboratories. The MS Dept. of Health is requesting approval to increase their money for the Special Formula for the WIC program in the amount of \$2,000,000. They were originally approved for \$2,000,000 on their previous approval and are increasing the amount another \$2,000,000. They are also extending their dates through September 30, 2013.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval.**
- 3. REQUESTING AGENCY: Mississippi Department of Health
CONTRACTOR: Nutricia North America
AMOUNT OF CONTRACT: \$700,000.00
TERM OF CONTRACT: October 1, 2012 thru September 30, 2013
SCOPE OF CONTRACT: Special Formula for WIC Program**

PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid
COMMENTS (Low bid, high point total, unique features): Sole Source purchase from Nutricia North America. The MS Dept. of Health is requesting approval to purchase special infant formula. They were approved for \$350,000 and are increasing this amount an additional \$350,000 for a total of \$700,000. They are also extending their dates through September 30, 2013.

This is their first board approval.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval.

4. **REQUESTING AGENCY:** Mississippi Department of Health

CONTRACTOR: Mead-Johnson & Company

AMOUNT OF CONTRACT: \$4,000,000

TERM OF CONTRACT: October 1, 2012 thru September 30, 2013

SCOPE OF CONTRACT: Special Infant Formula for WIC Program

PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid

COMMENTS (Low bid, high point total, unique features): Sole Source purchase from Mead-Johnson & Company. The MS Dept. of Health is requesting approval to purchase special infant formula. They were approved for \$2,000,000 and are increasing this amount an additional \$2,000,000 for a total of \$4,000,000. They are also extending their dates through September 30, 2013.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval.

5. **REQUESTING AGENCY:** Mississippi Department of Health

CONTRACTOR: Nestle HealthCare

AMOUNT OF CONTRACT: \$4,000,000

TERM OF CONTRACT: October 1, 2012 thru September 30, 2013

SCOPE OF CONTRACT: Special Infant Formula for WIC Program

PURCHASE METHOD (PROPOSALS, SINGLE SOURCE, ETC): Bid

COMMENTS (Low bid, high point total, unique features): Sole Source purchase from Nestle HealthCare. The MS Dept. of Health is requesting approval to purchase special infant formula. They were approved for \$2,000,000 and are increasing this amount an additional \$2,000,000 for a total of \$4,000,000.

They are also extending their dates through September 30, 2013.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, all requirements were met and we ask for the Board's approval.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, NOVEMBER 7, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chair
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Lance Fulcher, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Brooks Moore, Director of the Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Wednesday, October 3, 2012
- Special Meeting, Wednesday, October 10, 2012
- Special Meeting, Thursday, October 25, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes, Mr. Crabtree seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Ritchie presented the following:

1. A request on behalf of the Mississippi Alternative Housing Pilot Program to acknowledge disposed/donated units per its disposal procedures. There were no questions. The Board acknowledged the request.
2. Ratification of a purchase by the University of MS Medical Center for defibrillators from Physio-Control, Inc. off of the Novation GPO Contract in the amount of \$1,154,336.00. Mr. Crabtree made a motion to ratify the purchase. Mr. Phillips seconded, and the motion carried.
3. Ratification of a trade-in and purchase by the University of MS Medical Center. UMMC has traded in \$24,000 worth of equipment and is purchasing imaging equipment from Mid-South Medical

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, November 07, 2012

Page 2

Imaging off of the Novation Contract in the amount of \$885,912.00. Mr. Crabtree made a motion to ratify the purchase. Mr. Phillips seconded, and the motion carried.

4. A request on behalf of the MS Department of Public Safety for approval to extend the current contract with Howard Industries, Inc. d/b/a Howard Technology Solutions for universal laptop mounts and accessories for patrol cars. The MS Department of Public Safety advertised for bids and accepted the low bid. This award was previously approved by the Board and they are now asking for Board approval to exercise a contract extension and additional compensation in the amount of \$1,000,586.00. They included a contract renewal option in their bid and this renewal will be the second 12 month term of this contract which is not to exceed a total of 60 months. The extension will be through September 19, 2013. The total amount of the contract will be \$2,000,600.00.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Crabtree seconded, and the motion carried.

The Board reviewed (b) Renewal Leases With An Increase in Cost or Space. Mr. Moore explained the terms of the leases. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Crabtree seconded, and the motion carried.

The Board reviewed (c) New Leases. Mr. Moore explained the leases. Mr. Crabtree made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon a fully executed lease. Mr. Phillips seconded, and the motion carried.

The Board reviewed (d) Other Leases. Mr. Phillips made the motion to approve (d) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Crabtree seconded, and the motion carried.

Construction

Mr. Kornbrek presented the following:

1. Approval of Professional Appointments on the following projects:
 - GS# 209-051 New Dormitory, Meridian Community College, Archer Architecture, PLLC
 - GS# 331-168 New Headquarters, Department of Public Safety, Barlow Eddy Jenkins, P.A.
 - GS# 343-109 Coliseum Improvements, Mississippi Fair Commission, Wier Boerner Architecture, PLLC
 - GS# 343-110 Trade Mart Improvements, Mississippi Fair Commission, Wier Boerner Architecture, PLLC
 - GS# 522-050 Underwood Renovation – PH I, Mississippi Department of Health, Allred Architectural Group, PA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, November 07, 2012

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Mr. Crabtree made the motion to approve the Professional Appointments. Mr. Phillips seconded, and the motion carried.

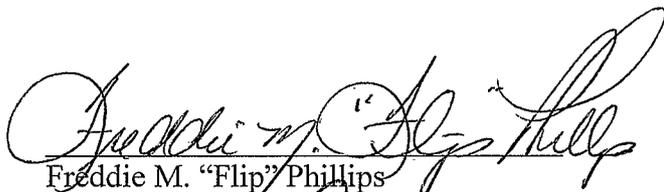
2. Approval of Change Order #1 on GS# 505-025 Auditorium Renovation, State Fire Academy. The Original Contract Sum was \$31,379.00 and 12 Days. Change Order #1 is an increase of +\$10,854.00 and 0 Days. The Net Contract Sum is \$42,233.00 and 12 Days. Mr. Phillips made the motion to approve. Mr. Crabtree seconded, and the motion carried

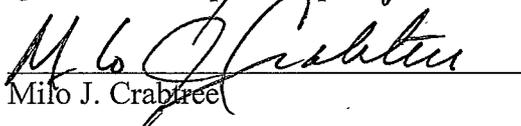
Approval of a Sole Source purchase request to South Western Communications, Inc. for an access control upgrade in the Clinic at Oakley Youth Development Center. This upgrade consists of installing Access Control, replacing the Galaxy reader panel at the Clinic entrance, replacing the reader panel and existing key pads, network cabling and moving PC and Badging Station to the Personnel Office. South Western Communications, Inc. is the sole source vendor for this system. The contract amount is \$9,662.00, for 45 Days. Mr. Phillips made the motion to approve. Mr. Crabtree seconded, and the motion carried

3. Ratification of the Construction, F&E, and ITS awards. Mr. Phillips made the motion to ratify all the awards. Mr. Crabtree seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Kevin J. Upchurch


Freddie M. "Flip" Phillips


Milo J. Crabtree



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, November 7, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, NOVEMBER 7, 2012

I. MINUTES FROM JULY AND AUGUST MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, October 3, 2012
- Approval of Minutes for the Special Meeting, Wednesday, October 10, 2012
- Approval of Minutes for the Special Meeting, Thursday, October 25, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Ms. Monica Ritchie, Director of Office of Purchasing and Travel, requests the following:

- Acknowledgement of disposed/donated units per the Mississippi Housing Alternative Pilot Program
- Ratification of 2 contracts for the University of MS Medical Center
- Approval of 1 contract for MS Department of Public Safety

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- Renewal Leases with an Increase in Cost or Space (b)
- New Leases (c)
- Other (d)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Professional Appointment on the following projects:
 - 1) GS# 209-051 New Dormitory, Meridian Community College
 - 2) GS# 331-168 New Headquarters, Department of Public Safety
 - 3) GS# 343-109 Coliseum Improvements, Mississippi Fair Commission
 - 4) GS# 343-110 Trade Mart Improvements, Mississippi Fair Commission
 - 5) GS# 522-050 Underwood Renovation – PH I, Mississippi Department of Health
- Change Order #1 on GS# 505-025 Auditorium Renovation, State Fire Academy
- Sole Source Approval for Mississippi Department of Human Services
- Ratification of Construction, F&E, and ITS awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, December 5, 2012

MEMA Monthly MAHPP Disposal Report to PPRB and Office of Insurance, State Fire Marshal
 Mississippi Alternative Housing Pilot Project Mississippi Cottage Transfers

(T or I) Transfers: _____
 (DS) Disposals: _____
 (S) Sales: _____
 (D) Donations: 1

Report Date (Mo, Year): November 6, 2012

Report Month: OCT 2012

Total 1

Unit Bar Code		MS State Tracking #	TYPE	Last Name or Entity	First Name	Address and Phone	Sale Price	Transfer Date	Type	Unit Description	PRPB Report
October's Activity											
2335	4484	2		City of Ocean Springs		Ocean Springs, MS	Donation	10/16/12	D	2 Bedroom	11/6/2012

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

November 7, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>Esc</u>	<u>%Fed Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	203 N Oak Seminary	11/01/12 10/31/15	O	600	600	10.00 inc	10.00 inc	N	0	6,000	3901632015A01605
NMRC	1325 Phillip Grenada	03/01/13 02/28/14	WS	9,600	9,600	4.37+UJ	4.37+UJ	N	0	41,952	5352212014B01563

(b) RENEWAL LEASES WITH AN INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>Esc</u>	<u>%Fed Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
ESS	4857 Hwy 589 Sumrall	03/01/13 02/28/18	WS	3,820	3,820	2.80+UJ	3.79+UJ	N	0	14,478 rounded	5343742018A01223

(c) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>Esc</u>	<u>%Fed Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	350 W Wilson Jackson	11/01/12 10/31/15	O		7,500		13.00 inc	N	85	97,500	3902512015I01295
MDOT	123 Elm Picayune	11/08/12 11/07/13	O		4,000		7.50 inc	N	0	30,000	3955512013A07392
EMSH	Poplar Springs Meridian	12/01/12 11/30/16	H		3,475		9.67+UJ rounded	N	0	33,600	5313812016A07394
MBN	6606 Hwy 98 Hattiesburg	12/01/12 11/30/15	O		4,900		10.00+UJ	TI	0	49,000	5801812015A07393
Physical Therapy	840 E River Pl Jackson	01/31/13 12/31/15	O		2,100		12.50 inc	TIUJ	0	26,250	6572512015A07395

This request from the Mississippi State Department of Health includes waiving advertisement and is located at the Jackson Medical Mall. Health has been leasing this space for several years, and it was originally leased through an all-inclusive federal grant. Because of this, the Lease was never presented to the PPRB for approval. Health requests that this Lease follow the appropriate channels for approval and requests to continue leasing this space at the current rate.

This request from the Mississippi State Board of Physical Therapy is the third (3rd) lowest cost per square foot and the lowest annual cost of eleven (11) responsive proposals received.

(d) OTHER:

1. The following requests from the University of Mississippi were originally approved by the PPRB on April 4, 2012 with a lease start date of September 1, 2012 and an expiration of August 31, 2013. Due to delays in construction, the University of Mississippi requests a modification of the start and end dates of the leases as shown below. All other terms and conditions of the Lease will remain the same.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Univ of Miss	850 Insight Park Oxford	12/01/12 11/30/13	O		3,561		19.00 inc	N 0	67,659	4303612013A07346
Univ of Miss	850 Insight Park Oxford	12/01/12 11/30/13	O		763		19.00 inc	N 0	14,497	4303612013B07346

2.

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	805 S Wheatley Ridgeland	12/01/12 11/30/15	O	1,813	2,775	13.00 inc	13.00 inc	N 100	12,506	3904522015D07291

This request from the Mississippi State Department of Health includes adding 962 square feet to the current Lease under the same terms and conditions. The original Lease was approved by the PPRB on February 2, 2011.

Escalations: U=Utilities, J=Janitorial, I=Insurance, T=Taxes, R=Rent
* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training
** inc = Utilities and Janitorial Services are included in this amount
+UJ = Utilities and Janitorial Services are not included in this amount
+U = Utilities are not included in this amount
+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, NOVEMBER 7, 2012

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professional(s) were selected by short list and interview by the Bureau of Building and the Using Agency. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. GS# 209-051
Title: New Dormitory
Institution/Agency: Meridian Community College
Location: Meridian, Mississippi
Project Budget: \$3,600,000.00
Funding Sources: House Bill 1722, Laws of 2009
House Bill 1701, Laws of 2010
Senate Bill 3100, Laws of 2011
Professional Fee: C (estimated fees of \$208,068.00)
Professional: Archer Architecture, PLLC

Project Scope: Planning and construction of a new 60-bed dormitory at the Meridian campus of Meridian Community College. Facility shall be designed as a 40 to 50 year building with the college's total life cycle costs in mind.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

2. GS# 331-168
Title: New Headquarters
Institution/Agency: Department of Public Safety
Location: Whitfield, Mississippi
Project Budget: \$1,500,000.00
Funding Sources: Senate Bill 3100, Laws of 2011
Professional Fee: C (estimated future fees of \$1,525,965.00)
Professional: Barlow Eddy Jenkins, P.A.

Project Scope: Planning of a new Department of Public Safety Headquarters facility adjacent to the new Central Mississippi Crime Lab currently under construction in Whitfield, Mississippi. Due to current funding available, project will initially include only planning through Construction Document Phase of a new 120,000 GSF facility to house the administrative program currently housed at the existing Woodrow Wilson campus along with the Central Planning group currently housed in Ridgeland, Mississippi.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

3. GS# 343-109
Title: Coliseum Improvements
Institution/Agency: Mississippi Fair Commission
Location: Jackson, Mississippi
Project Budget: \$250,000.00
Funding Sources: Revolving Preplanning Fund
Professional Fee: C+ (estimated future fees of \$1,323,100.98)
Professional: Wier Boerner Architecture, PLLC

Project Scope: Pre-planning of renovations and improvements to the existing 205,000 GSF Coliseum, first constructed in 1962 and renovated/repared in subsequent years. Precise scope of each previous renovation is not fully documented. Project will require research and investigation to determine feasibility of desired improvements. Project will also involve analysis to determine what the optimal long term uses are for this facility. All research, investigation, analysis and strategy development shall be considered within the basic services fee for this project. Due to current funding available and anticipated costs of project, planning will continue through the Schematic Design Phase only. Project will address all programmatic needs as well as all mechanical/electrical/plumbing infrastructure, life safety code issues and ADA compliance.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

4. GS# 343-110
Title: Trade Mart Improvements
Institution/Agency: Mississippi Fair Commission
Location: Jackson, Mississippi
Project Budget: \$200,000.00
Funding Sources: Revolving Preplanning Fund
Professional Fee: C+ (estimated future fees of \$493,930.10)
Professional: Wier Boerner Architecture, PLLC

Project Scope: Pre-planning of renovations and improvements to the existing 66,000 GSF Coliseum, first constructed in 1975 and renovated/repared in subsequent years. Precise scope of each previous renovation is not fully documented. Project will require research and investigation to determine feasibility of desired improvements. Project will also involve analysis to determine what the optimal long term uses are for this facility. All research, investigation, analysis and strategy development shall be considered within the basic services fee for this project. Project will address all programmatic needs as well as all mechanical/electrical/plumbing infrastructure, life safety code issues and ADA compliance.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

5. GS# 522-050
Title: Underwood Renovation – PH I
Institution/Agency: Mississippi Department of Health
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: Using Agency Funds
Professional Fee: C+ (estimated future fees of \$360,503.18)
Professional: Allred Architectural Group, PA

Project Scope: Planning and renovations of the 15,609 GSF 1992 addition to the Underwood Building with potential expansion to include the balance of the 70,266 GSF 1959 building as funds permit. Facilities have been renovated/repared in subsequent years. Precise scope of each previous renovation is not fully documented. Project will require research and investigation to determine feasibility of desired improvements. All research, investigation, analysis and strategy development shall be considered within the basic services fee for this project. Project will address all programmatic needs as well as all mechanical/electrical/plumbing infrastructure, life safety code issues and ADA compliance.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, NOVEMBER 7, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 505-025

Auditorium Renovation

State Fire Academy

(Rankin County, Mississippi)

Original Contract Sum/Days	\$31,379.00	12 Days
Net Change by Previous Change Order	\$0.00	0 Days
Contract Sum Prior to this Change Order	\$31,379.00	12 Days
Amount/Days for this Change Order	+\$10,854.00	0 Days
Net Contract Sum/Days (Including this Change Order)	\$42,233.00	12 Days

Reason for Change Order:

Because of bad soil, the Contractor is to install 336 cubic yards of new fill with geofabric material under said fill.

****This change order brings the total award amount over 25% of the original contract sum.****

Note: This is contingent upon approval of a signed change order

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, NOVEMBER 7, 2012

SOLE SOURCE FOR PPRB APPROVAL

Contract # 65113014

Access Control Upgrade

Mississippi Department of Human Services

Contractor: South Western Communications, Inc.

Amount: \$9,662.00

Time: 45 Days

Reason:

Sole Source request to use South Western Communications, Inc. for the access control upgrade in the Clinic at Oakley Youth Development Center. This upgrade consists of installing Access Control, replacing the Galaxy reader panel at the Clinic entrance, replacing reader panel and existing key pads, network cabling and move PC and Badging Station to the Personnel Office. South Western Communications, Inc. is the sole source vendor for this system.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, NOVEMBER 7, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for October 1, 2012 through October 31, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 103-274** Campus Roofing – PH I – Jackson State University (GC001) – Award to Crawford Roofing, Inc., Chickasha, Oklahoma, in the amount of \$800,795.00 (Lowest of 4 Bids received)
2. **GS# 108-270** Lake Thoreau Infrastructure – University of Southern Mississippi (GC001) – Award to Doleac Electric Company, Inc., Hattiesburg, Mississippi, in the amount of \$290,463.00 (Lowest plus alternates 1 & 2 of 3 Bids received)
3. **GS# 109-208** Fire Alarm Upgrades – University Medical center (GC001) – Award to Moses Electric, Inc., Jackson, Mississippi, in the amount of \$843,000.00 (Lowest of 4 Bids received)
4. **GS# 114-017** Campus Paving Replacement – University of Southern Mississippi – Gulf Park Campus (GC001) – Award to Huey Stockstill, Incorporated, Picayune, Mississippi, in the amount of \$364,070.97 (Lowest of 4 Bids received)
5. **GS# 201-058** New Female Dormitory – Coahoma Community College (GC001) – Award to Roy Collins Construction Co., Inc., Cleveland, Mississippi, in the amount of \$3,480,600.00 (Lowest of 8 Bids received)
6. **GS# 201-068** B.F. McLaurin Renovation – Coahoma Community College (GC001) – Award to J B Beer, Sr., Cleveland, Mississippi, in the amount of \$879,700.00 (Lowest of 6 Bids received)
7. **GS# 212-060** Campus Roofing – PH I – Northeast Mississippi Community College (GC001) – Award to Graham Roofing Incorporated, West Point, Mississippi, in the amount of \$112,809.00 (Lowest of 3 Bids received)
8. **GS# 513-009** Park Renovations – PH I – Grand Gulf Military Monument Commission (OC001) – Award to Ken M. McLemore, Port Gibson, Mississippi, in the amount of \$2,572.74 (1 quote received per code 31-7-13 for under \$5,000.00)

Furniture & Equipment Awards under \$2,000,000.00

1. GS# 322-032 Youthful Offender Unit – Central Mississippi Correctional Facility (EMER)(FE001) – Award to M Space Holdings, LLC, Douglas, Georgia, in the amount of \$265,595.85 (Lowest of 2 Quotes received)
2. GS# 601-123 F&E State Parks – Department of Wildlife, Fisheries and Parks (FE002) – Award to MS Prison Industries Corp., Jackson, Mississippi, in the amount of \$40,698.00 (1 quote received as per code 31-7-13 (m)exceptions for bidding (xvii)purchase of prison industry products)
3. GS# 601-123 F&E State Parks – Department of Wildlife, Fisheries and Parks (FE003) – Award to Mity-Lite, Orem, Utah, in the amount of \$18,581.94 (State Contract 5-420-23689)
4. GS# 601-123 F&E State Parks – Department of Wildlife, Fisheries and Parks (FE004) – Award to MS Prison Industries Corp., Jackson, Mississippi, in the amount of \$6,199.84 (1 quote received as per code 31-7-13 (m)exceptions for bidding (xviii)purchase of prison industry products)

ITS Awards

1. GS# 108-217 Science Building – University of Southern Mississippi (SC003) – Award to Venture Technologies, Birmingham, Alabama, in the amount of \$78,401.12 (CP-1 20130140)
2. GS# 354-048 Interior Renovations – Robert E. Lee Building (Office Of Capitol Facilities) (Department of Finance and Administration) (SC001) – Award to Academic Technologies, Birmingham, Alabama, in the amount of \$27,476.43 (CP-1 2013068)

PUBLIC PROCUREMENT REVIEW BOARD

HANDOUT

November 7, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MSH	Capers Ave Jackson	02/01/13 01/31/16	H	30,800	30,800	.01+UJ	.01+UJ	N 0	10	5322512016B01570

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

MONDAY, NOVEMBER 19, 2012

A special meeting of the Public Procurement Review Board was held at 5:00 p.m. in the 13th Floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman
Mr. Milo J. Crabtree, Member

OTHERS

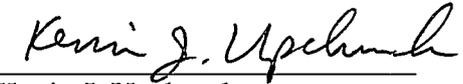
Mr. Rick Snowden, Deputy Executive Director, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Rick Snowden presented a request for approval of a Sole Source for GS# 522-049 Thompson Lab – PH II State Department of Health (Jackson, Mississippi). Mr. Phillips made a motion to approve and Mr. Crabtree seconded, and the motion carried.

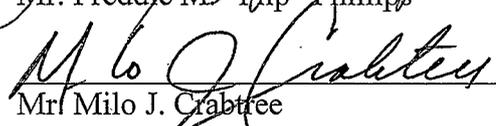
There being no further business to bring before the Board, the meeting was adjourned.



Kevin J. Upchurch



Mr. Freddie M. "Flip" Phillips



Mr. Milo J. Crabtree



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Monday, November 19, 2012, 5:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approve a Sole Source for the MS Dept. of Health and miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

5:00 p.m.

MONDAY, NOVEMBER 19, 2012

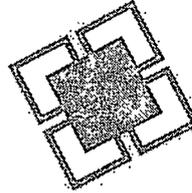
I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Rick Snowden, Deputy Executive Director for the Department of Finance and Administration, requests the following:

- Approval of a Sole Source for **GS# 522-049 Thompson Lab – PH II State Department of Health (Jackson, Mississippi)**

II. NEXT MEETING DATE

Regular Meeting, Wednesday, December 5, 2012



MJR/Senter PC
Consulting Engineers

2117 1st Avenue North
Birmingham, AL 35203

office: 205.214.3860
fax: 205.214.3864

October 12, 2012

Bureau of Building, Grounds & Real Property Management
Department of Finance and Administration
501 North West Street
Suite 1401B
Woolfolk Building
Jackson, Mississippi 39201

Attention: Mr. Glenn Kornbrek
Bureau Director

SUBJECT: Thompson Lab, Phase II
Phoenix Valve System Modifications
GS # 522-049
MJR/Senter # 15312.01

Dear Glenn:

This note is a follow-up to our discussions regarding the hardware needed to complete the renovation and upgrades at the Thompson Lab. As you know, MJR/Senter, P.C. was retained to study the lab building with the purpose of discovering the reasons why the lab could not get certified per CDC guidelines.

One of the most significant reasons for this failure is the limited functionality of the installed supply and exhaust air valves that control airflow into and exhaust from the critical rooms. The valve system manufacturer basis-of-design was Phoenix. Phoenix was also the successful vendor on this project.

During the course of the study, it was discovered that some components of the Phoenix System (consisting of air valve bodies, and air valve actuators) were not capable of meeting the demands of this specialized building (full shut off, fail closed position, high speed actuation). Cost and function evaluations were made of alternative methods for correcting these shortcomings.

One of the fundamental requirements to achieve certification is to maintain control of the supply and exhaust airflow through normal and emergency shutdowns. The hardware presently installed cannot do that. It was also discovered that some electronic controllers, needed to coordinate the operation of the air supply valves and air exhaust valves, were not installed.

The special laboratory consultant identified the critical features needed in the laboratory air controls system, these include:

- Air supply valves with shutoff capability
- Air exhaust valves with shutoff capability
- High speed valve actuators
- Router/controllers

Of the four "lab air terminal" companies the laboratory consultant uses, only Phoenix has "shut off capability." Although some of the Phoenix system must be removed because of underperformance, a portion of the Phoenix controls system can be retained. For these two reasons, we suggest that the Phoenix Lab System components should be purchased as a single source supplier for the laboratory air valve system.

I'm trusting that the information provided in this note is sufficient explanation and reasoning for this request. If it is not sufficient, or if you need additional information, please let me know.

Sincerely,

MJR/Senter, P.C.



Mike Reddington, PE
MJR/jbg

Copies to: Gordon Handziuk (Smith Carter)

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QUOTATION



Ward Mechanical Equipment, Inc.
www.wardmech.com

P.O. Box 4233 • Jackson, MS • 39296 • (Ph) 601.956.3002 • (Fx) 601.956.6212

To: ALL BIDDERS

Project:	<u>MS Dept of Health - Thompson Lab Phase II</u>		
Location:	_____	Plan Date:	_____
Bid Date:	<u>11/16/2012</u>	Addendum:	_____
Bid:	_____	Drawing:	_____
Engineer:	_____	Proposal:	<u>001556</u>
		Revision:	<u>00</u>

Phoenix Controls Airflow Control Valves

73 Phoenix Controls "Celeris 2" digital laboratory airflow control valves. Valves are standard shutoff type (NOT low leakage shutoff type) with high speed electric actuators. Price includes additional transformers and routers necessary to provide a complete functional system to tie in to the existing Phoenix Controls network. Start up and calibration are included in this quotation.

Items not included:

Installation of valves in existing ductwork and any required new ductwork components.

Power and control wiring along with any UPS required.

Additional programming and control components required for any emergency power shutoff sequence.

Total Delivered Price, FOB Factory, Full Freight Allowed **\$ 225,000.00**

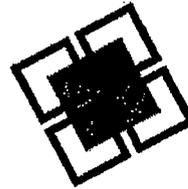
Estimated allowance for additional control wiring **\$ 25,000**

Thank you for the opportunity to quote this project. Please call if you have any questions or if you require additional information.

Sincerely,

BLAIR JOHNSON

This quotation is for acceptance within 30 days. Quoted prices do not include any federal, state, excise, or other taxes. Standard terms of sale are net 30 days and 1 1/2% interest per month on unpaid balance. All Freight is F.O.B. factory.



MJR|Senter PC
Consulting Engineers

2117 1st Avenue North
Birmingham, AL 35203

office: 205.214.3860
fax: 205.214.3864

November 9, 2012

Ward Mechanical Equipment
Post Office Box 4233
Jackson, Mississippi 39296-4233

Attention: Mr. Blair Johnson
Vice President

SUBJECT: Thompson Lab, Phase II
Solicitation
GS # 522-049
MJR/Senter # 15312.01

Dear Mr. Johnson:

This note is a solicitation for pricing of replacement Phoenix valves for the Dr. F. E. "Ed" Thompson, Jr. State Public Health Laboratory (Thompson Lab) Building.

The new valves will replace the existing ones. The new valves are listed on the attached schedules. All valves will be Celeris 2 (shutoff) type with high speed actuators. Please refer all technical questions to:

Mike Reddington
MJR|Senter, P.C.
(205) 214-3860
MikeR@mjr-senter.com

A purchase order will be issued by the Bureau of Building, Grounds & Real Property Management. **Do not include sales tax in your proposal. Valves will be held for shipment until released by the Owner.** If storage charges will accrue, indicate the cost of storage on a per week basis.

Please submit your sealed proposal to:

*Solicitation Letter
Thompson Lab, Ph II
GS # 522-049
November 9, 2012*

**Bureau of Building, Grounds & Real Property Management
Attn: Mr. Heyward Bell
501 North West Street
Suite 1401B
Woolfolk Building
Jackson, Mississippi 39201**

Your proposal is due on or before Friday, November 16, 2012 by the close of business.

Sincerely,

MJR/Senter, P.C.



**Mike Reddington, PE
MJR/jbg**

Attachment (1)

**Copies to: Gordon Handziuk (Smith Carter)
Rick Snowden (BOB)
Glenn Kornbrek (BOB)
Heyward Bell (BOB)**

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SUPPLY VARIABLE VOLUME BOX SCHEDULE (IP)																				
TAG	SERVICE	OLD INLET DIA. SIZE (in.)	NEW INLET DIA. SIZE (in.)	AIRFLOW RANGE				MAX. S.P. LOSS (in wg)	MAX. NC LEVEL AT MAX. AIRFLOW (NC)	HOT WATER HEATING COIL					MIN. HEATING CAPACITY (Btu/hr)	NUMBER OF ROWS	VALVE INLET VELOCITY (fpm)	BASIS OF DESIGN	NOTES	
				INIT. (cfm)	MAX. (cfm)	MED. (cfm)	MIN. (cfm)			AIRSIDE		WATERSIDE								
									ENTER. AIR (°F)	LEAV. AIR (°F)	FLOW (gpm)	MAX. PRESS. DROP (ft wg)	ENTER. WATER (°F)	LEAV. WATER (°F)						
AHU-1 ZONE																		TRANE		
S4-23	4110	8			240			0.60	30											
AHU-2 ZONE																				
SP-1	4310	8	10	560	580	-	0	0.60	30										PHOENIX SHUTOFF	
SP-2	4305/4318	12	12	900	900	-	0	0.60	30										PHOENIX SHUTOFF	
SP-3	4304	8	8	125	125	-	0	0.60	30										PHOENIX SHUTOFF	
SP-4	4302	8	8	350	350	-	0	0.60	30										PHOENIX SHUTOFF	
SP-5	4301	2X12	2X12	1,360	1360	-	0	0.60	30										PHOENIX SHUTOFF	
SP-6	4306	12	12	1,050	1050	-	0	0.60	30										PHOENIX SHUTOFF	
SP-7	4307	2X12	2X12	2,000	2000	-	0	0.60	30										PHOENIX SHUTOFF	
SP-8	4309	12	14	1,350	1350	-	0	0.60	30										PHOENIX SHUTOFF	
SP-9	4308	2X12	2X12	1,430	1430	-	0	0.60	30										PHOENIX SHUTOFF	
SP-10	4413	12	12	620	620	440	0	0.60	30										PHOENIX SHUTOFF	
SP-11	4412	12	12	900	900	-	0	0.60	30										PHOENIX SHUTOFF	
SP-12	4409	8	8	300	300	-	0	0.60	30										PHOENIX SHUTOFF	
SP-13	4411	2X12	2X12	2,500	2500	-	0	0.60	30										PHOENIX SHUTOFF	
SP-14	4404	12	12	1,050	1050	-	0	0.60	30										PHOENIX SHUTOFF	
SP-15	4408	8	8	320	320	160	0	0.60	30										PHOENIX SHUTOFF	
SP-16	4403	12	12	1,050	1050	-	0	0.60	30										PHOENIX SHUTOFF	
SP-17	4401	2X12	2X12	2,240	2240	1280	0	0.60	30										PHOENIX SHUTOFF	
SP-18	4401	8	10	560	580	340	0	0.60	30										PHOENIX SHUTOFF	
SP-19	4405	2X12	2X12	1,050	2250	-	0												PHOENIX SHUTOFF	
SP-20	4406	8	8	385	385	-	0												PHOENIX SHUTOFF	
SP-21	4430	8																	1	
SP-22	4112	8	8	230	230	-	0	0.60	30										PHOENIX SHUTOFF	
SP-23	4111	2X12	2X12	900	1975	-	0												PHOENIX SHUTOFF	
SP-24	4111	2X12	2X12	900	1975	-	0												PHOENIX SHUTOFF	
SP-32	4303	8	8	150	150	-	0												2	
SP-33	4407	8	8	120	120	-	0												3	
AHU-3 ZONE																				
SP-25	1205	2X12	2X12	1,550	1,550	-	0	0.60	30										PHOENIX SHUTOFF	
SP-26	1204	8	8	150	150	-	0	0.60	30										PHOENIX SHUTOFF	
SP-27	1206	12	14	1,200	1,200	-	0	0.60	30										PHOENIX SHUTOFF	
SP-28	1207	8	8	400	400	-	0	0.60	30										PHOENIX SHUTOFF	
SP-29	1207	8	8	130	130	-	0	0.60	30										PHOENIX SHUTOFF	
SP-30	1208	8	8	450	450	-	0	0.60	30										PHOENIX SHUTOFF	
S1-31	1111	10	10	550	550	260	0	0.60	30										PHOENIX SHUTOFF	

EXHAUST VARIABLE VOLUME BOX SCHEDULE (IP)												
TAG	SERVICE	OLD INLET DIA. SIZE (in.)	NEW INLET DIA. SIZE (in.)	AIRFLOW RANGE				MAX. S.P. LOSS (Pa)	MAX. NC LEVEL AT MAX. AIRFLOW (NC)	VALVE INLET VELOCITY (fpm)	BASIS OF DESIGN	NOTES
				INIT. (cfm)	MAX. (cfm)	MED. (cfm)	MIN. (cfm)					
LEF-1 ZONE												
E4-20	4110			390	390	-	0				TRANE	
LEF-2 ZONE												
EP-1	4305	12	12	650	650	650	0				PHOENIX SHUTOFF	2
EP-2	4304/4310	10	10	183	705	-	0				PHOENIX SHUTOFF	
EP-3	4302	10	10	350	350	-	0				PHOENIX SHUTOFF	
EP-4	4316	8	8	409	400	-	300				PHOENIX SHUTOFF	
EP-5	4301	8	8	310	310	-	150				PHOENIX SHUTOFF	
EP-6	4307	8	8	0	0	-	400				PHOENIX SHUTOFF	2
EP-7	4301	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
EP-8	4306	12	12	1200	1200	-	150				PHOENIX SHUTOFF	1
EP-9	4309	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
EP-10	4308	8	8	230	230	-	0				PHOENIX SHUTOFF	
EP-11	4307	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
EP-12	4413	12	13	870	870	340	0				PHOENIX SHUTOFF	1
EP-13	4413	8	8	100	180	250	0				PHOENIX SHUTOFF	
EP-14	4307	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
EP-15	4411	2X12	2X12	1700	1700	-	0				PHOENIX SHUTOFF	1
EP-16	4308	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
EP-17	4411	2X12	2X12	1700	1700	-	0				PHOENIX SHUTOFF	1
EP-18	4411	8	8	0	100	-	0				PHOENIX SHUTOFF	
EP-18	4409	8	8	470	470	310	150				PHOENIX SHUTOFF	
EP-20	4401	2X12	2X12	2050	2050	-	0				PHOENIX SHUTOFF	
EP-21	4404	12	12	1200	1200	-	200				PHOENIX SHUTOFF	1
EP-22	4403	12	12	1200	1200	-	150				PHOENIX SHUTOFF	1
EP-23	4405	12	12	0	1200	-	0				PHOENIX SHUTOFF	1
EP-24	4401	10	12	750	750	-	450				PHOENIX SHUTOFF	2
EP-25	4406	8	8	155	355	-	0				PHOENIX SHUTOFF	
EP-26	4405	12	12	1200	1200	-	150				PHOENIX SHUTOFF	1
EP-27	4111	12	12	100	0	-	700				PHOENIX SHUTOFF	2
EP-28	4110	8				-						
EP-29	4112	8	8	230	230	-	0				PHOENIX SHUTOFF	
EP-30	4111	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
EP-31	4111	12	12	0	1200	-	0				PHOENIX SHUTOFF	1
EP-32	4111	12	12	1200	1200	-	0				PHOENIX SHUTOFF	1
LEF-3 ZONE												
E1-29	1111	10	12	800	800	500	250				PHOENIX SHUTOFF	
EP-33	1207	8	8	130	130	-	0				PHOENIX SHUTOFF	
EP-34	1204	8	8	150	150	-	0				PHOENIX SHUTOFF	
EP-35	1208	8	8	450	450	-	0				PHOENIX SHUTOFF	
EP-36	1207	8	10	650	650	-	0				PHOENIX SHUTOFF	3
EP-37	1205	12	12	1,200	1200	-	0				PHOENIX SHUTOFF	1
EP-38	1205	8	8	500	500	-	150				PHOENIX SHUTOFF	17
EP-39	1206	12	12	1,200	1200	-	150				PHOENIX SHUTOFF	1

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, DECEMBER 5, 2012

A regular meeting of the Public Procurement Review Board was held at 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chair
Mr. Milo J. Crabtree, Member

OTHERS

Mr. Rick Snowden, Deputy Executive Director, DFA
Mr. Lance Fulcher, Director of the Office of Purchasing, Travel & Fleet Management, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, DFA
Mr. Glenn R. Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Brooks Moore, Director of the Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

GUESTS

Mr. Rick McCarty, MDOC

The Chairman called the meeting to order.

MINUTES

Mr. Upchurch asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Wednesday, November 7, 2012
- Special Meeting, Wednesday, November 19, 2012

Mr. Phillips made the motion to approve the above-mentioned Minutes. Mr. Crabtree seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Ritchie presented the following:

1. Ratification of a purchase on behalf of UMMC for endoscopy equipment from Karl Storz Endoscopy America Inc. off of Novation Contract CE01053 in the amount of \$2,074,872.82.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, December 05, 2012

Page 2

2. Ratification of a purchase on behalf of UMMC for server equipment in the amount of \$624,112.49 from MoreDirect off of Novation Contract #U0919X.

Mr. Crabtree made a motion to ratify the purchases. Mr. Phillips seconded, and the motion carried

DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Snowden presented 5 Contract Amendments on behalf of MDA for approval. Mr. Phillips made the motion to approve. Mr. Crabtree seconded, and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

The Board reviewed (a) Renewal Leases With No Increase in Cost or Space. Mr. Moore explained the leases. Mr. Crabtree made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) New Leases. Mr. Moore explained the leases. Mr. Crabtree made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon a fully executed lease. Mr. Phillips seconded, and the motion carried.

The Board reviewed (c) Parchman Farmland Leases. Mr. Moore explained the leases. Mr. Crabtree made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (d) Other Leases. Mr. Moore explained the leases. Mr. Crabtree made the motion to approve (d) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

Construction

Mr. Kornbrek presented the following:

1. Request for Approval of a Bid Award on GS# 102-237 Caylor White Walters - PH III, Delta State University, to be awarded to Panola Construction Co., Inc., Batesville, MS in the amount of \$13,637,700.00. Mr. Phillips made the motion to approve. Mr. Crabtree seconded, and the motion carried.
2. Request for Approval of a Sole Source Award on GS# 356-044 2007 Mechanical Modifications (EMER) Governor's Mansion Bureau of Capitol Facilities) (Jackson, Mississippi) Mr. Phillips made the motion to approve. Mr. Crabtree seconded, and the motion carried.
3. Request for Approval of a Sole Source Award on GS# 522-049 Thompson Lab - PH II, State Department of Health (Jackson, Mississippi). Mr. Crabtree made the motion to approve. Mr. Phillips seconded, and the motion carried
4. Request for Approval of Change Order #1 on GS# 645-006 Isaac - Dam Diversion Emer., Division

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, December 05, 2012

Page 3

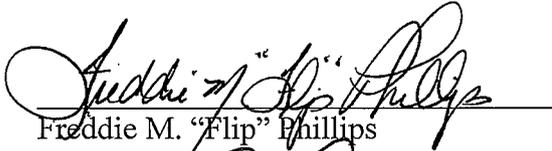
of Fisheries (Department of Wildlife, Fisheries and Parks)(McComb, Mississippi). Mr. Phillips made the motion to approve. Mr. Crabtree seconded, and the motion carried.

5. Mr. Kornbrek presented the Construction, F&E, and ITS awards for ratification. Mr. Phillips made the motion to ratify all the awards. Mr. Crabtree seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.



Kevin J. Upchurch



Freddie M. "Flip" Phillips



Milo J. Crabtree



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, December 5, 2012, 2:00 p.m. in the
13th floor Conference Room of the
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD Regular Meeting 2:00 p.m.

WEDNESDAY, DECEMBER 05, 2012

I. MINUTES FROM NOVEMBER MEETING(S)

- Approval of Minutes for the Regular Meeting, Wednesday, November 7, 2012
- Approval of Minutes for the Special Meeting, Wednesday, November 19, 2012

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Ms. Monica Ritchie, Director of Office of Purchasing and Travel, requests the following:

- Ratification of 2 purchases for University of MS Medical Center

III. DEPARTMENT OF FINANCE AND ADMINISTRATION

Mr. Rick Snowden, Deputy Executive Director, requests the following:

- 5 Contract Amendments on behalf of Mississippi Development Authority

IV. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, requests approval of the following:

- Renewal Leases with no Increase in Cost or Space (a)
- New Leases (b)
- Parchman Farmland(c)
- Other (d)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, requests the following:

- Approval of a Bid Award on GS# 102-237 Caylor White Walters - PH III, Delta State University
- Approval of a Sole Source on GS# 356-044 2007 Mechanical Modifications (EMER) Governor's Mansion Bureau of Capitol Facilities) (Jackson, Mississippi)
- Approval of a Sole Source on GS# 522-049 Thompson Lab - PH II, State Department of Health (Jackson, Mississippi)
- Approval of Change Order #1 on GS# 645-006 Isaac - Dam Diversion Emer., Division of Fisheries (Department of Wildlife, Fisheries and Parks)(McComb, Mississippi)
- Ratification of Construction, F&E, and ITS awards

V. NEXT MEETING DATE

Regular Meeting, Wednesday, January 9, 2012

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
December 5, 2012

1. **REQUESTING AGENCY: University of MS Medical Center**
UMC has purchased endoscopy equipment from Karl Storz Endoscopy America Inc. off of Novation Contract CE01053 in the amount of \$2,074,872.82. University of MS Medical Center asks that the Board ratify this purchase.

2. **REQUESTING AGENCY: University of MS Medical Center**
UMC has purchased server equipment in the amount of \$624,112.49 from MoreDirect off of Novation Contract #U0919X. University of MS Medical Center asks that the Board ratify this purchase.

CONTRACT

MISSISSIPPI DEVELOPMENT AUTHORITY

AMENDMENT # 1

STATE OF MISSISSIPPI ("State")

COUNTY OF HINDS

The original Contract between the **MISSISSIPPI DEVELOPMENT AUTHORITY** ("MDA") and **ROY ANDERSON CORP.** ("Contractor"), with an effective date December 14, 2011 and entered into for the purpose of engaging Contractor to render certain services including but not limited to, certain repair, rehabilitation and reconstruction services to qualified homeowners to address damages to residential structures relating to Hurricane Katrina, is hereby amended in accordance with the following provisions:

1. Page 1, Section 6 "Period of Performance." The ending date for the Contract Period (that term being defined in the Contract) is hereby changed to December 14, 2013.
2. Page 24, Exhibit B, "Special Provisions and Regulations Required By the US Department of Housing and Urban Development (HUD) Community Development Block Grant Program", "Section 3 Clause" is hereby amended and restated as follows:

"The Contractor will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requiring that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by persons residing in the area of the project. Contractor shall include in all covered subcontracts the Section 3 clause (24 CFR Part 135.38) attached hereto as **Exhibit F** and fully incorporated herein by reference."

3. All other terms and conditions of the Contract remain in full force and effect.

In witness whereof, the parties hereto have affixed, on duplicate originals, their signatures on the date indicated below, after first being authorized so to do.

DATE

By:

Name: ROBERT P. VOLLENWEIDER
Title: Executive Vice President
ROY ANDERSON CORP
(CONTRACTOR)

DATE

By:

BRENT CHRISTENSEN
EXECUTIVE DIRECTOR
MISSISSIPPI DEVELOPMENT
AUTHORITY

CONTRACT
MISSISSIPPI DEVELOPMENT AUTHORITY
AMENDMENT # 1

STATE OF MISSISSIPPI ("State")

COUNTY OF HINDS

The original Contract between the **MISSISSIPPI DEVELOPMENT AUTHORITY** ("MDA") and **G. M. AND R. CONSTRUCTION CO. INC.** ("Contractor"), with an effective date December 14, 2011 and entered into for the purpose of engaging Contractor to render certain services including but not limited to, certain repair, rehabilitation and reconstruction services to qualified homeowners to address damages to residential structures relating to Hurricane Katrina, is hereby amended in accordance with the following provisions:

1. Page 1, Section 6 "Period of Performance." The ending date for the Contract Period (that term being defined in the Contract) is hereby changed to December 14, 2013.
2. Page 24, Exhibit B, "Special Provisions and Regulations Required By the US Department of Housing and Urban Development (HUD) Community Development Block Grant Program", "Section 3 Clause" is hereby amended and restated as follows:

"The Contractor will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requiring that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by persons residing in the area of the project. Contractor shall include in all covered subcontracts the Section 3 clause (24 CFR Part 135.38) attached hereto as **Exhibit F** and fully incorporated herein by reference."

3. All other terms and conditions of the Contract remain in full force and effect.

In witness whereof, the parties hereto have affixed, on duplicate originals, their signatures on the date indicated below, after first being authorized so to do.

DATE

By: _____

Name: Henry Martinez Sr.
Title: President
G. M. and R. Construction Co.
Inc.(CONTRACTOR)

DATE

By: _____

BRENT CHRISTENSEN
EXECUTIVE DIRECTOR
MISSISSIPPI DEVELOPMENT
AUTHORITY

CONTRACT
MISSISSIPPI DEVELOPMENT AUTHORITY
AMENDMENT # 1

STATE OF MISSISSIPPI ("State")

COUNTY OF HINDS

The original Contract between the **MISSISSIPPI DEVELOPMENT AUTHORITY** ("MDA") and **W.G. YATES & SONS CONSTRUCTION COMPANY** ("Contractor"), with an effective date December 14, 2011 and entered into for the purpose of engaging Contractor to render certain services including but not limited to, certain repair, rehabilitation and reconstruction services to qualified homeowners to address damages to residential structures relating to Hurricane Katrina, is hereby amended in accordance with the following provisions:

1. Page 1, Section 6 "Period of Performance." The ending date for the Contract Period (that term being defined in the Contract) is hereby changed to December 14, 2013.
2. Page 24, Exhibit B, "Special Provisions and Regulations Required By the US Department of Housing and Urban Development (HUD) Community Development Block Grant Program", "Section 3 Clause" is hereby amended and restated as follows:

"The Contractor will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requiring that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by persons residing in the area of the project. Contractor shall include in all covered subcontracts the Section 3 clause (24 CFR Part 135.38) attached hereto as **Exhibit F** and fully incorporated herein by reference."

3. All other terms and conditions of the Contract remain in full force and effect.

In witness whereof, the parties hereto have affixed, on duplicate originals, their signatures on the date indicated below, after first being authorized so to do.

DATE

By:

Name: William G. Yates, III,
Title: President
W.G. YATES & SONS
CONSTRUCTION COMPANY
(CONTRACTOR)

DATE

By:

BRENT CHRISTENSEN
EXECUTIVE DIRECTOR
MISSISSIPPI DEVELOPMENT
AUTHORITY

CONTRACT

MISSISSIPPI DEVELOPMENT AUTHORITY

AMENDMENT # 1

STATE OF MISSISSIPPI ("State")

COUNTY OF HINDS

The original Contract between the MISSISSIPPI DEVELOPMENT AUTHORITY ("MDA") and MADISON SERVICES, INC., ("Contractor"), with an effective date December 14, 2011 and entered into for the purpose of engaging Contractor to render certain services including but not limited to, certain repair, rehabilitation and reconstruction services to qualified homeowners to address damages to residential structures relating to Hurricane Katrina, is hereby amended in accordance with the following provisions:

- 1. Page 1, Section 6 "Period of Performance." The ending date for the Contract Period (that term being defined in the Contract) is hereby changed to December 14, 2013.
- 2. Page 24, Exhibit B, "Special Provisions and Regulations Required By the US Department of Housing and Urban Development (HUD) Community Development Block Grant Program", "Section 3 Clause" is hereby amended and restated as follows:

"The Contractor will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requiring that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by persons residing in the area of the project. Contractor shall include in all covered subcontracts the Section 3 clause (24 CFR Part 135.38) attached hereto as Exhibit F and fully incorporated herein by reference."

- 3. All other terms and conditions of the Contract remain in full force and effect.

In witness whereof, the parties hereto have affixed, on duplicate originals, their signatures on the date indicated below, after first being authorized so to do.

DATE

By: _____
Name: John W. Lange
Title: President
MADISON SERVICES, INC.
(CONTRACTOR)

DATE

By: _____
BRENT CHRISTENSEN
EXECUTIVE DIRECTOR
MISSISSIPPI DEVELOPMENT
AUTHORITY

CONTRACT
MISSISSIPPI DEVELOPMENT AUTHORITY
AMENDMENT # 1

STATE OF MISSISSIPPI ("State")

COUNTY OF HINDS

The original Contract between the **MISSISSIPPI DEVELOPMENT AUTHORITY** ("MDA") and **T.L. WALLACE CONSTRUCTION, INC.** ("Contractor"), with an effective date December 14, 2011 and entered into for the purpose of engaging Contractor to render certain services including but not limited to, certain repair, rehabilitation and reconstruction services to qualified homeowners to address damages to residential structures relating to Hurricane Katrina, is hereby amended in accordance with the following provisions:

1. Page 1, Section 6 "Period of Performance." The ending date for the Contract Period (that term being defined in the Contract) is hereby changed to December 14, 2013.
2. Page 24, Exhibit B, "Special Provisions and Regulations Required By the US Department of Housing and Urban Development (HUD) Community Development Block Grant Program", "Section 3 Clause" is hereby amended and restated as follows:

"The Contractor will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requiring that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible business concerns which are located in, or owned in substantial part by persons residing in the area of the project. Contractor shall include in all covered subcontracts the Section 3 clause (24 CFR Part 135.38) attached hereto as **Exhibit F** and fully incorporated herein by reference."

3. All other terms and conditions of the Contract remain in full force and effect.

In witness whereof, the parties hereto have affixed, on duplicate originals, their signatures on the date indicated below, after first being authorized so to do.

DATE

By:

Name: RON SMITH
Title: VICE-PRESIDENT
T.L. WALLACE CONSTRUCTION, INC.
(CONTRACTOR)

DATE

By:

BRENT CHRISTENSEN
EXECUTIVE DIRECTOR
MISSISSIPPI DEVELOPMENT
AUTHORITY

EXHIBIT F

Section 3 Clause

All Section 3 covered contracts shall include the following clause (24 CFR Part 135.38):

1. The work to be performed under this Contract is subject to the requirements of Section 3 of the Housing and Urban Development (HUD) Act of 1968, 12 U.S.C. 1701 u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assisted projects covered by Section 3 shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD Assistance.
2. The parties to this Contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this Contract, the parties to this Contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 Regulations.
3. The Contractor agrees to send each labor organization or representative or worker with which the Contractor has collective bargaining agreement or other understanding, if any, a notice advising the labor organization or worker's representative of the Contractor's commitments under this Section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
4. The Contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135 and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the Subcontractor is in violation of the regulations in 24 CFR Part 135. The Contractor will not subcontract with any Subcontractor where the Contractor has notice of knowledge that the Subcontractor has been found in violation of the regulations in 24 CFR Part 135.
5. The Contractor will certify that any vacant employment positions, including training positions, that are filled (i) after the Contractor is selected but before the Contract is executed and (ii) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed were not filled to circumvent the Contractor's obligations under 24 CFR Part 135.
6. Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of Contract for default, and debarment or suspension from future HUD assisted contracts.
7. With respect to work performed in connection with Section 3-covered Indian Housing assistance, Section 7(b) of the Indian Self-determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that, to the greatest extent feasible, (i) preference and opportunities for training and employment shall be given to Indians and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this Contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible but not in derogation of compliance with Section 7(b).

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

December 5, 2012

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) RENEWAL LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MID	40 Northtown Jackson	02/01/13 12/31/13 mo to mo	S	200	200	7.80 inc	7.80 inc	N 0	1,560	4402512013C01493

This request from the Mississippi Insurance Department includes waiving the State's Standard Lease Agreement. This request is contingent upon approval of the Lease Agreement by Real Property Management and DFA Legal Division.

(b) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Animal Health	2010 Oak Grove Hattiesburg	12/06/12 12/05/13	O		850		10.59+UJ rounded	N 0	9,000	0311812013A07397

This request from the Mississippi Board of Animal Health is the lowest annual cost of eleven (11) proposals received.

DOC	1115 N Frontage Vicksburg	02/01/13 01/31/16	C		1,700		25.25 inc rounded	TIUJ 0	42,916 rounded	1707512016A07398
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This request from the Mississippi Department of Corrections includes waiving advertisement and is requested on an emergency basis. This space will be used as a clinic for prisoners. The requested amount includes total improvements of \$65,000.00 to the existing clinic in order to upgrade the building for inmate care. Improvements consist of creating holding cells and additional security measures for housing inmates. Should MDOC renew this lease upon expiration of the original term, the renewed rental amount will be \$12.50 per square foot, including utilities and janitorial services.

Board of Nursing	713 Pear Orchard Ridgeland	02/01/13 01/31/18	O		14,616		15.00 inc	N 0	219,240	6104522018A07291
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This request from the Mississippi Board of Nursing is the fifth (5th) lowest of seven (7) proposals received. The lowest proposal was at an average cost of \$12.75 per square foot, including utilities and janitorial services. The MSBN had concerns regarding the security at this location, and there is no on-site security for the building. The second (2nd) and fourth (4th) lowest proposals were for the same property, at an annual cost of \$13.47 and \$14.50 respectively, including utilities and janitorial services. This facility also posed safety concerns for MSBN, and the operations would be divided among three (3) separate floors... *the operation of the agency requires close proximity of all departments*... The third (3rd) lowest proposal was at a cost of \$14.00, including utilities and janitorial services, and is located in a shopping center and was deemed to be the most inefficient due to the layout of the space. There is also no security access to this space. The proposed space is located on one (1) floor and has restricted keycard access to the space, with additional controlled security for public areas.

(c) **PARCHMAN FARMLAND:**

1. This request from the Mississippi Department of Corrections and Mississippi State Penitentiary, Division of Agricultural Enterprises, is to renew the following Leases for 2013. All Lessees have paid their 25% toward the renewal and taxes for 2013.

<u>Sunflower County</u> <u>Tract # (all or part)</u>	<u>Lessee</u>	<u>Year</u>	<u>Yearly Bid Amount</u>
1	William E. Livingston, Jr.	2013	\$21,209.54
5 (fields 1, part of 4, part of 5)	William E. Livingston, Jr.	2013	\$6,186.40
39	William E. Livingston, Jr.	2013	\$2,070.00
6 & 32	Joshua Chandler	2013	\$49,514.53
27	Flat Grassy Farms	2013	\$18,926.10
7 (fields 5 & 6), 19 (fields 1,2,6,7, 8,9,10), 25, 37 (fields 1 & 2)	Flat Grassy Farms	2013	\$69,303.70
18, 23, 24	Mask Farms Partnership	2013	\$78,780.00
10, 11, 14	Sweet Water Farms	2013	\$63,630.00
15 (fields 1,2,3,4,8,9,10)	John W. Seely	2013	\$7,100.00
31	Carlisle Farms	2013	\$44,359.20
21	Carlisle Farms	2013	\$11,725.40
26	Carlisle Farms	2013	\$18,824.00
4, 35 (fields 5 & 7)	Harvey Williamson Farms	2013	\$36,027.89
2, 16, 22, 30	Gerald Conway	2013	\$133,507.18

<u>Quitman County</u> <u>Tract # (all or part)</u>	<u>Lessee</u>	<u>Year</u>	<u>Yearly Bid Amount</u>
1	Carlisle Farms	2013	\$14,629.05

2. Request from the Lessees listed below to assign/sub-lease the tracts listed below for the 2013 Crop Year. Any Sub-lease/Assignment is for... *an amount not to exceed the lease obligation to the State of Mississippi*.... All terms and conditions, including the yearly rental amount, will remain the same as in the original Lease between the Lessee and the State of Mississippi. The Lessee and Sub-Lessee will both be responsible for the tract(s) until expiration of the lease term. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely.

<u>Sunflower County</u> <u>Tract # (all or part)</u>	<u>Lessee</u>	<u>Assignee</u>	<u>Year</u>	<u>Amount</u>
15 (fields 1,2,3,4,8,9,10)	John W. Seely	Flat Grassy Farms	2013	\$7,100.00
21	Carlisle Farms	Tommy Welting d/b/a Welting Farms	2013	\$11,725.40
26	Carlisle Farms	Aaron Carlisle d/b/a Dixieland Farms	2013	\$18,824.00
31	Carlisle Farms	Aaron Carlisle d/b/a Carlisle Farms	2013	\$44,359.20

(d) OTHER:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Medi- -caid	545 JM Ash Holly Springs	01/01/13 02/28/22	O	8,000	8,000	13.36+UJ rounded	13.56+UJ rounded	N 50	116,540	5154712022B01805

This request from the Mississippi Division of Medicaid was originally approved by the PPRB on August 3, 2011. Subsequently, on April 25, 2012, the PPRB approved an increase in the annual rental amount due to the installation of a generator and LAN room to serve as Medicaid's emergency back-up site for data services. The generator and LAN room were specifically requested by the Division of Medicaid upon the expiration of the previous data services agreement, which was housed out of state. This increase is to provide upkeep and maintenance to the generator in accordance with Medicaid's requirements for data services.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount
+UJ = Utilities and Janitorial Services are not included in this amount
+U = Utilities are not included in this amount
+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, DECEMBER 5, 2012

BID AWARD FOR PPRB APPROVAL

GS# 102-237

Caylor White Walters - PH III

Delta State University

The Bureau of Building, Grounds and Real Property Management requests approval and concurrence of the following:

Contractor: Award to Panola Construction Co., Inc., Batesville, MS, in the amount of \$13,637,700.00 (Lowest Bidder including 5 Alternates of 4 bids received).

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, DECEMBER 5, 2012

SOLE SOURCE FOR PPRB APPROVAL

GS# 356-044

2007 Mechanical Modifications (EMER)

Governor's Mansion (Bureau of Capitol Facilities)

(Jackson, Mississippi)

The Bureau of Building, Grounds, and Real Property Management request approval for the following contractors be granted a sole source for the above referenced emergency project.

Southern Heritage Transfer & Storage - removing, storing, and replacing all furnishings in the Historical Section of the Governor's Mansion.

Hayles & Howe Ornamental Plasterwork & Scagliola - repair of water damaged ornamental plaster ceiling molding in the Historical Section of the Governor's Mansion.

Antler & Iron Lighting, Inc - removing, cleaning, storing, and rehangng of the chandeliers in the Historical Section of the Governor's Mansion.

The above mentioned contractors are specialist in their respective work areas and are approved by the Mississippi Department of Archives & History to perform the stated work.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, DECEMBER 5, 2012

SOLE SOURCE FOR PPRB APPROVAL

GS# 522-049

Thompson Lab – PH II

State Department of Health

(Jackson, Mississippi)

Proposal from J. L. Roberts as a sole source procurement for work at the Thompson Health Lab located in Jackson, Mississippi.

The scope of the proposal includes 2 items

Item One: Remove and deliver (1) Camfil Farr Gasket seal side access bag-in/ bag-out filter system to Camfil Farr in Washington, NC. Rework and modify existing system to include double wall insulated construction. Deliver reworked system back to job site and reinstall.

Item Two: Provide on-site overall pressure boundary leak testing of installed system and overall efficiency testing of installed HEPA filters.

Total turnkey price \$150,610.00

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, DECEMBER 5, 2012

CHANGE ORDER FOR PPRB APPROVAL

GS# 645-006

Isaac - Dam Diversion Emer.

Division of Fisheries

(Department of Wildlife, Fisheries and Parks)

(McComb, Mississippi)

Contractor: T.L. Wallace Construction, Inc.

Original Contract Sum/Days	\$585,290.00	25 Days
Amount/Days for this Change Order	+\$474,808.12	+35 Days
Net Contract Sum/Days (Including this Change Order)	\$1,060,098.12	60 Days

Reason for Change Order:

In order to receive emergency quotes on a defined scope of work the original quantity estimates were prepared from projected elevations at completion of MDOT work and estimates of final channel elevations as indicated on the sketch included with the bid proposal information. Actual topographic survey data was gathered on September 10, 2012 once MDOT had fulfilled their obligation and demobilized. The design of the channel was finalized and the actual quantities based upon survey cross-section data and final plan elevations were compiled and compared to the original estimates from the emergency quotes. This Change Order reflects the required adjustments needed to complete the diversion channel as planned on the September 21, 2012 final construction drawings.

This change order brings the cumulative CO's over 25% of the initial contract amount/award.

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, December 5, 2012

Ratification of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

- (a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.
- (b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for November 1, 2012 through November 30, 2012.

Construction Awards under \$5,000,000.00

1. **GS# 103-267** Alexander Ctr. Renov. – PH I – Jackson State University (OC001) – Award to Upchurch Plumbing, Inc., Greenwood, Mississippi, in the amount of \$19,452.00 (Lowest of 2 Quotes received)
2. **GS# 113-099** MS Vet Diag Lab – Mississippi State University – Division of Agriculture, Forestry & Vet Medicine (OC002) – Award to Tompkins Electric Co., Inc., Jackson, Mississippi, in the amount of \$1,350.77 (1 quote received per code 31-7-13 for under \$5,000.00)
3. **GS# 113-135** Campus Roofing – PH I – Mississippi State University – Division of Agriculture, Forestry & Vet Medicine (GC001) – Award to Rowell Roofing, Inc., Columbia, Mississippi, in the amount of \$44,500.00 (Lowest of 7 Bids received)
4. **GS# 201-067** Energy Management System – Coahoma Community College (GC001) – Award to Upchurch Plumbing, Inc., Greenwood, Mississippi, in the amount of \$947,000.00 (Lowest of 3 Bids received)
5. **GS# 208-049** Energy Conservation Measures – Jones County Junior College (GC001) – Award to Jerry Pate Turf & Irrigation, Inc., Pensacola, Florida, in the amount of \$42,155.62 (Lowest of 2 Bids received)
6. **GS# 210-059** Boggs Scoggins Renov. – PH II – Mississippi Delta Community College (GC001) – Award to D. Carroll Construction, LLC, Oxford, Mississippi, in the amount of \$479,400.00 (Lowest of 5 Bids received)

Furniture & Equipment Awards under \$2,000,000.00

1. **GS# 358-042** Capitol Gift Shop – New Capitol Building(Office of Capitol Facilities)(Department of Finance and Administration)(FE001) – Award to Business Interiors, Inc., Ridgeland, Mississippi, in the amount of \$3,666.06 (State Contract #5-420-14778)
2. **GS# 411-097** New Dietary Facility – East Mississippi State Hospital (FE001) – Award to Missco Contract Sales, LLC, Flowood, Mississippi, in the amount of \$92,162.36 (State Contracts: Hon #5-420-14778; Moduform #5-420-21289; KI #5-420-21273; Allsteel #5-420-21115; Falcon #5-420-21212)

3. GS# 522-049 Thompson Lab – PH II – State Department of Health (FE001) – Award to Ward Mechanical Equipment, Inc., Jackson, Mississippi, in the amount of \$225,000.00 (1 quote received) (Sole Source Approved at Special PPRB on 11-19-12)
4. GS# 601-123 F&E State Parks – Department of Wildlife, Fisheries and Parks (FE005) – Award to Magnolia Blinds and More, Inc., Pearl, Mississippi, in the amount of \$8,609.00 (Lowest of 2 quotes)
5. GS# 601-123 F&E State Parks – Department of Wildlife, Fisheries and Parks (FE006) – Award to Business Interiors, Inc., Ridgeland, Mississippi, in the amount of \$136,632.75 (State Contracts: Adden #5-420-05917; Community/Falcon #5-420-21212; JSI #5-420-21180; Group Lacasse/United Chair #5-420-27661)

ITS Awards

1. GS# 108-235 College Hall Renovation – University of Southern Mississippi (SC001) – Award to Venture Technologies, Birmingham, Alabama, in the amount of \$115,050.67 (CP-1 20130201)
2. GS# 527-014 Virtualization Project – Information Technology Services (SC030) – Award to Infinite Group, Inc., Pittsford, New York, in the amount of \$11,336.00 (CP-1 20130177)
3. GS# 640-011 Renovations & Exhibits – Natural Science Museum (SC001) – Award to Academic Technologies, Birmingham, Alabama, in the amount of \$43,913.00 (CP-1 20130192)