

**MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION**  
**REQUEST FOR PROPOSAL**  
**Medicaid Operational and Performance Assessment**

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**Vendor Questions and Responses**  
**August 25, 2016**

1. *Page 18, Section 2, Question 2: The RFP indicates, "The Consultant must have experience with Mississippi's Medicaid program." Please confirm this means the selected vendor must have previously had a contract with Division of Medicaid performing services relevant to the requested scope of services, which would afford said vendor the ability to provide a unique level of insight (into DOM's history, State Plan, providers, plans, etc.) while simultaneously expediting what could be a protracted process.*

**As requested in the Request for Proposal's (RFP's) Minimum Vendor Requirements, the proposing vendor should explain how he/she meets this criterion, and provide specific information regarding such experience, including but not limited to, a description of services previously provided to/on behalf of Mississippi's Medicaid program, or directly related to same, with the respective time frames in which such services were provided. The Mississippi Department of Finance and Administration will determine if the information submitted by the proposing vendor satisfies this requirement.**

2. *Page 23, Section 5, Fee Schedule: HB1650 appropriates a "sum not to exceed Two Hundred and Fifty Thousand Dollars (\$250,000.00)" to perform the operational and performance assessment. Please confirm the maximum budget for this project would be \$500,000, which would be the net of funds appropriated plus the applicable one-to-one match from CMS.*

**The maximum budget for this project will be determined after contract award, in conjunction with finalization of the work plan and the contractual agreement. As described in the RFP, the obligation of the Mississippi Division of Medicaid (DOM) to proceed under any contract that results from this RFP is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. The specific source and amount of such funds to be utilized for the services requested by this RFP are matters to be determined by the DOM and, as appropriate, the respective funding sources.**

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3. *Page 23, Section 5, Fee Schedule: Please provide additional clarification relative to the level/type of qualifications, years of experience, and specialized/advanced degrees for each of the positions listed to facilitate the appropriate mapping of these positions to the bidder's labor categories.*

While assumed to be materially standard within the industry, the positions listed in Section 5 FEE SCHEDULE are generic in nature, so that proposing vendors may exercise discretion in responding based on their own firm's classification structure. Questions 7 and 8 of the RFP request specific information as to the qualifications and relative experience of the vendor's staff who will be assigned to perform the requested services.

**ACKNOWLEDGEMENT - VENDOR QUESTIONS AND RESPONSES**

In accordance with Section 3-203.09 and Section 3-202.08 of the Personal Service Contract Review Board's (PSCRB) Rules and Regulations, this document must be treated in the same manner as amendments to the RFP, and requires acknowledgement by proposing vendors. A copy of the PSCRB's Rules and Regulations may be found at [www.mspb.ms.gov](http://www.mspb.ms.gov).

As directed in Section 1.11 **Acknowledgement of RFP Amendments** of the RFP, proposers must acknowledge receipt of the **"Vendor Questions and Responses"**. To comply with this requirement, proposers should sign and return this document with your response to the Request for Proposal, or sign and return a separate letter, to acknowledge receipt of the **"Vendor Questions and Responses"**. Acknowledgements must be received by the time and at the place specified for receipt of proposals.

**NOTE: FAILURE TO SIGN AND RETURN YOUR ACKNOWLEDGEMENT TIMELY MAY RESULT IN DISQUALIFICATION OF YOUR PROPOSAL.**

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Authorized Signature of Proposer

\_\_\_\_\_  
Date

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Printed Name of Proposer