



DEPARTMENT OF FINANCE AND ADMINISTRATION  
OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT

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**Workshops on P-1's and Utilizing State Contracts**

Would you like assistance with entering P-1s or using MAGIC for finding commodities on state contracts? If so, here's a chance to get hands on help in these areas. On August 10, 2016, OPT will offer a morning session on P-1s and an afternoon session on Utilizing State Contracts in the Woolfolk Building. Space will be limited to no more than three (3) individuals from your agency. To sign up, please log into LSO in the MAGIC portal and register under P-1 Training or Utilizing State Contracts. Questions about getting registered can be directed to the Help Desk at [mash@dfa.ms.gov](mailto:mash@dfa.ms.gov).

**The Office of Purchasing, Travel and Fleet Management**

**Aubrey Leigh Goodwin, Director, OPTFM**

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 Laurie Pierce  
 Carlos Galloway

**Wayne Cranford, Director, Bureau of Fleet Management**

Billy Beard



**Fleet Management (BFM)**

The Bureau of Fleet Management in conjunction with NASPO/VALUE POINT will award a new Fire Truck and Fire Apparatus contract to seven (7) vendors that participated in the Firetruck RFP. The State of Mississippi will serve as the Lead State for the administration of this nationwide contract. The awards will be offered to: Rosenbauer, Deep South, Ferrara, Kovatch, HME, Pierce and Sunbelt/E-One.

**MAGPPA NEWS**

MAGPPA will hold its 2016 Reverse Trade Show on June 22, 2016. The event will be held at the Clyde Muse Center on the Pearl campus of Hinds Community College. Time is 8:30 a.m.-3:30 p.m. For more information or to register for this event, visit the MAGPPA website at [www.magppa.org](http://www.magppa.org).

**Featured Contract**

**Commodity: Copiers**

This state contract features various copy machines, multifunction copier/printers, and duplicators with an array of accessories that are available for purchase or rent. With this copier contract, you have a large selection of vendors and products to choose from. When renting, always use the rental agreement revised July 2015 posted on our website.

**Type of contract:** Negotiated contract – *remember, this means that*

# CONGRATULATIONS TO THE MAY 2016 CMPA GRADUATES

- Cheryl Baggett, MDOT
- Verneshia Cody, DHS
- Amanda Diaz, Boswell
- Ramona Jones, DFA
- Shelly Legrand, MGC
- Carmen Miley, MDOT
- Tiffany Murriel, DFA
- Benjamin Purser, Boswell
- Belinda Redmond, Ole Miss
- Ruth Ross-Wright, UMMC
- Deborah Routt, EMSH
- Mark Smith, MDAH
- Cynthia Thorne, MDOT
- Lenora Townsend, DEQ
- Jeannine Walters, Ole Miss
- April Wilson, MDAC



## PURCHASING NOTES-JUNE 2016

### *you can negotiate your best price from the vendors on contract!*

The negotiated contracts are established on the basis of proposals from many vendors. These proposals are evaluated with contracts being awarded to all vendors whose prices are "comparable." These contracts may be used by any agency. Negotiated contracts are "convenience" contracts and serve to establish a **maximum price** that can be paid for any item covered by the contract. Agencies may purchase items covered by a negotiated contract from other than the awarded contract vendor provided they follow the applicable procedures set forth in Section 31-7-13 of the Mississippi Code, 1972 Annotated.

### **Dates of Copier Contract: May 1, 2016 through April 30, 2017.**

As of May 1, 2016, we now have 9 vendors on contract offering a variety of copier products. The best way to look at products and compare prices among the vendors is to go to our website for copier products at: <http://www.dfa.state.ms.us/Purchasing/StateContracts.html>

**Contract Analyst:** Erika Weakley, [erika.weakley@dfa.ms.gov](mailto:erika.weakley@dfa.ms.gov)

**Contract Spend:** During the last reporting period, contract spend was approximately \$6,853,920.59.

### **Copier Exemptions from ITS**

Devices with a primary function of copying are purchased from DFA copier contracts. If the device purchased from the DFA contract will be networked and the total purchase price or the total for the term of the lease is over \$250,000, the agency must submit an Exemption Request for ITS approval. The exemption may be granted by ITS (via CP-1), but it does not exempt the agency from following normal procurement procedures. Copier contracts must be sent to DFA (via P-1) for approval, after receipt of a CP-1 where required, and if the agency is renting the copier, the Generic Rental Agreement must be used.



### **2016 Class Schedule**

Dates	Location
July 19-21	Woolfolk Annex Building
September 20-22	Woolfolk Annex Building
November 29-Dec. 1	Woolfolk Annex Building





**Want To Find More Minority Contractors?**

[www.mnbr.org](http://www.mnbr.org)

**Our Online Registry Gets You Connected**

Mississippi Development Authority's minority and woman-owned business online registry can put you in touch with minority contractors. You can search by geographical location, type of service and products provided or by our easy-to-use alphabetical listing.

**What are the benefits of utilizing a minority contractor?**

**Gain a Competitive Advantage**

Minority-Owned companies are in a better position to provide personalized customer service and flexible and innovative solutions to challenges which gives your organization a competitive advantage.

**Efficient Utilization of Resources**

Increased competition creates cost saving opportunities for consumers. Minority-Owned companies often have low overhead and respond efficiently to the needs of procurement professionals.

**Greater Representation and Community Development**

Contracting with minority-owned companies has a direct economic impact on entire communities where minority-owned companies have incorporated their businesses.

**Start searching online now  
Visit [www.mnbr.org](http://www.mnbr.org)**

For information contact Latonia Shirley at Mississippi Development Authority at 601.359.6678 or e-mail:[lshirley@mississippi.org](mailto:lshirley@mississippi.org)

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