



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J UPCHURCH
EXECUTIVE DIRECTOR

TO: Members of the State Bond Commission
Members of the Mississippi Legislature

FROM: Kevin Upchurch *KJU*

DATE: January 12, 2009

SUBJECT: **Annual Report**
Mississippi Management and Reporting System Revolving Fund

This report is submitted pursuant to the requirements of §7-7-3 (5), Miss. Code Ann. (1972), which reads in relevant part:

On or before January 15 of each year, the State Fiscal Officer shall present a report of all expenditures made during the previous fiscal year from the Mississippi Management and Reporting System Revolving Fund to the State Bond Commission and to the Legislature.

The key activities and accomplishments described in this report resulted from expenditures from the fiscal year 2008 budgeted allocations of the Mississippi Management and Reporting System (MMRS) Revolving Fund as well as from the MMRS budgeted allocations of the Statewide Cost Allocation Fund, the DFA Statewide Accounting System Fund, and funds allocated to MMRS through the Fleet Management program within the Office of Purchasing, Travel and Fleet Management. The attached financial summary reflects only the activity of the MMRS Revolving Fund. MMRS is a program within the Department of Finance and Administration.

Fiscal Year 2008 Activities and Accomplishments

Statewide Automated Accounting System (SAAS):

- Continued migration of vendor invoicing and payments via PayMode®
- Deployed InCircuit's Protégé Fleet Management System with DFA's Office of Purchasing, Travel, and Fleet Management (OPTFM) and the Office of the State Auditor (OSA)
- Expanded WebProcure® e-procurement to include round-trip catalogs with OPTFM
- Expanded the functionality of InCircuit's Protégé Enterprise Asset Management System with OSA
- Completed work on outstanding projects for the Mississippi Development Authority's Homeowner Assistance grant payments for victims of Hurricane Katrina
- Completed work projects for safe rooms and hazard mitigation with the Mississippi Emergency Management Agency
- Implemented electronic submission of 1099-MISC data to the IRS

Statewide Payroll and Human Resource System (SPAHRs):

- Planned for the implementation of Workers' Compensation changes (SB 2977)
- Implemented e-verify and supporting processes in support of the Immigration Act (SB 2988)
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Mississippi Executive Resource Library and Information Network (MERLIN):

- Planned for the implementation of the Mississippi Accountability and Transparency Act (HB 101)

Mississippi's Accountability System for Government Information and Collaboration (MAGIC):

- Completed a Request for Proposals for the MAGIC Planning and Design phase, and selected a planning partner for acquisition of an Enterprise Resource Planning (ERP) system
- Established the MAGIC Task Force
- Completed over seventy (70) Advisory Work Group (AWG) requirement sessions including finance, procurement, human resources/payroll, and information technology
- Target to complete the MAGIC Business Case is February 2009

Building and Real Estate Information Collaborative Knowledge Solution (BRICKS)

- Working with DFA's Bureau of Building, Grounds, and Real Property Management and the Office of Capitol Facilities, completed the detailed requirements for a construction project management system, facilities management system, and lease management system for DFA
- Target for implementation project to begin in January 2009; A twelve month deployment period is anticipated for Phase I for construction management

Grants Operation And Lifecycle Solution (GOALS)

- Completed detailed planning, and began the procurement process for acquiring software and services and for implementing GOALS as the State's solution for grants management and reporting
- Target to receive bids and begin the evaluation period is January 6, 2009

Other Projects:

- Deployed the new MMRS website
- Continued the procurement process for the replacement of the current incident and help desk tracking system (GSSD) with software that will provide Call Center support and project management capabilities. Target "go-live" date is February 1, 2009
- Replaced MMRS' Storage Area Network (SAN)
- Completed migration of MMRS business-related documents to an electronic document management system and eliminated storage of the majority of paper documents
- Expanded MMRS' Business Continuity/Disaster Recovery capabilities
- Continued the "Master Project" for software upgrades as well as implemented additional change management tools and began the deployment of web content management and document management tools (included some work with other DFA offices)
- Continued to evaluate current processes and procedures to find and eliminate unnecessary operating costs in production applications
- Sponsored an MMRS Users' Group Meeting to provide information to user agencies and to gather input on additional agency needs or concerns
- Continued to work with other DFA offices to manage and publish their updated individual Business Continuity Plans
- Continued, with other DFA offices, ITS, and SPB, to define Mississippi government as an Enterprise

Summary

Since Fiscal Year 1993, notable progress has been made to support the State's commitment to developing a comprehensive knowledge base of accurate, timely information about the State's financial condition and work force requirements, as well as delivering the services necessary to process financial, and workforce transactions for State agencies. Through the enterprise applications of DFA/MMRS, a number of operational efficiencies have been achieved. Our focus has been, and continues to be, viewing Mississippi government as a single enterprise and providing applications appropriate for the enterprise while continuing to allow agencies to meet their own unique needs.

Please contact Cille Litchfield, MMRS Administrator, at (601) 359-1433 or litchc@dfa.state.ms.us should you have questions regarding this report.

Attachment

**STATUS OF MMRS REVOLVING FUND
AS OF JUNE 30, 2008**

FY 2008 EXPENDITURES		
SAAS		\$290,454.75
	Statewide Automated Accounting System	
SPAHR		\$2,640,718.04
	Statewide Payroll and Human Resource System	
MERLIN		\$496,905.18
	Mississippi Executive Resource Library and Information Network	
MAGIC		\$1,171,325.28
	Mississippi's Accountability System for Government Information and Collaboration	
BRICKS		\$169,858.10
	Building and Real Estate Information Collaborative Knowledge Solution	
Administration		\$856,349.93
Total Expenditures		\$5,625,611.28
CASH		
Beginning Balance, 07/01/2007		2,867,790.98
Plus: Interest Earned on Investments		\$136,524.92
Plus: Recovery of Expenditures from State Agencies		\$5,722,903.15
Plus: MMRS Training Room Rental		\$11,104.25
Plus: Refunds of Prior Year Expenditures and Cancelled Warrants		\$3.64
Less: Expenditures		(5,625,611.28)
Ending Cash Balance, 6/30/2008		\$3,112,715.66