

MINUTES
MISSISSIPPI MANAGEMENT AND REPORTING SYSTEM
STEERING COMMITTEE MEETING
April 20, 1993

The meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 2:00 p.m., in the conference room of the Department of Finance and Administration, 550 High Street, 901 Walter Sillers Building, Jackson, Mississippi on Tuesday, April 20, 1993.

The following members were present, constituting a quorum:

Edward L. Ranck, Chairman and Executive Director of Finance
and Administration
Frank Stebbins, Executive Director, Central Data Processing
Authority
Larry Gregory, Interim Director, State Personnel Board

Also present:

Pery Winegarden, Department of Human Services
John Ruffin, Central Data Processing Authority
David Litchliter, Central Data Processing Authority
Lynda Babin, Central Data Processing Authority
Cathy Howard, State Personnel Board
John Runnels, Special Assistant Attorney General
Janna Peeples, Finance and Administration

The meeting was called to order by Dr. Ranck. The first order of business was to ratify the minutes of the April 13, 1993 meeting. On motion by Mr. Stebbins, seconded by Mr. Gregory, the minutes were approved as previously distributed.

Dr. Ranck informed the Committee that the Bond Commission on April 19, 1993 approved a resolution for the transfer of \$15 million into the MMRS Revolving Fund. The transfer will be accomplished within two days.

Dr. Ranck then introduced Pery Winegarden who will assume the duties of director of the MMRS project on May 1, 1993.

The Committee then considered five items presented by the staff which require Committee action.

The first item was a request to authorize CDPA, SP&P to begin the process to assign a project manager to the Human Resource/Payroll project. The Committee deferred action until Mr. Winegarden recommends an organizational structure for the overall project.

A meeting was scheduled for May 11, 1993 at 2:00 p.m., 901 Walter Sillers Building conference room, for the Committee to consider Mr. Winegarden's recommendation.

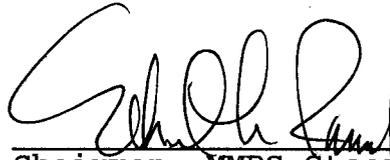
The second item was an authorization to send a letter to agencies informing them of the MMRS legislation and of Mr. Winegarden's tentative employment as director of the project. On motion by Mr. Gregory, seconded by Mr. Stebbins, the Committee directed Lynda Babin to draft the letter.

The third item was a request to approve expenditures for an extension to the GFS upgrade project and a for a contract to enhance MMRS/SAAS documentation. The Committee decided to consider these two contracts separately. After extended discussion, centering on the lack of a signed contract with American Management Systems (AMS) to accomplish the basic upgrade, the Committee, on motion by Mr. Gregory, seconded by Mr. Stebbins, approved the expenditure of \$183,000 in project funds for the contract extension provided that the basic contract is signed on or before April 29, 1993. On motion by, Mr. Gregory, seconded by Mr. Stebbins, the Committee approved the expenditure of a maximum of \$50,000 for the documentation contract. The Committee further agreed that if the documentation contract exceeds \$50,000, an additional amount may be approved by polling the Committee after proposals are received.

The fourth item was a request for direction from the Committee on whether to allow agencies to continue buying SFAS Software until Mr. Winegarden assumes his position on May 1. On motion by Mr. Gregory, seconded by Mr. Stebbins, the Committee agreed to allow those agencies who currently have requests pending to acquire the SFAS Software. Further requests will be deferred until a recommendation is made by Mr. Winegarden. Mr. Stebbins agreed to relax CDPA procurement deadlines for agencies whose requests will not be acted upon promptly due to the Committee's action.

The last item was a request for CDPA, SP&P to begin interviewing programmers to assist the Mississippi Department of Human Services (MDHS) in its SAAS implementation project. Following an explanation of the MDHS project by Mr. Winegarden, the Committee deferred action on this item until a later date.

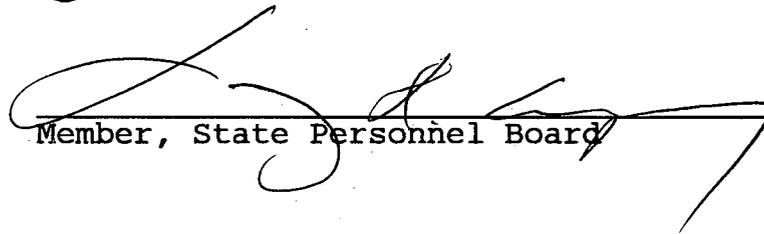
There being no further business to come before the Committee, Mr. Stebbins moved for the Committee to adjourn. Mr. Gregory seconded the motion. The motion being made and properly carried, the Committee adjourned.



Chairman, MMRS Steering Committee
Finance and Administration



Member, Central Data Processing Authority



Member, State Personnel Board