

Mississippi Management and Reporting System
Steering Committee Minutes
June 27, 1996
Sillers - 9th Floor Conference Room

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 3:00 p.m. in the Conference Room of the Department of Finance and Administration (DFA), 901 Walter Sillers Building, Jackson, Mississippi, on Thursday, June 27, 1996.

The following members were present:

Edward L. Ranck, Chairman and Executive Director, Department of Finance and Administration
J. K. Stringer, Vice-Chairman and Executive Director, State Personnel Board
David L. Litchliter, Executive Director, Department of Information Technology Services

Also present were:

Cille Litchfield, MMRS Administrator
Lynda Dutton, MMRS Functional Director

A quorum being present, the meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was called to order by Dr. Ranck. Dr. Ranck directed the Committee to Agenda Item 1 to approve the minutes from the May 29, 1996, MMRS Steering Committee meeting. On a motion by Mr. Litchliter, seconded by Mr. Stringer, the minutes were adopted as presented.

Dr. Ranck presented agenda item 2: Review request from the Mississippi Home Corporation to be excluded from MMRS. This item was tabled for MMRS to complete additional research into questions regarding their presentation of a budget, why they are included in the employee count for the Governor's Morning Report, and where their authority to pay salaries originates.

Mr. Stringer asked for a reaction from the Public Employees Retirement System (PERS) and the Port Authority at Gulfport concerning the Committee's denial of their request to be exempted from MMRS. Mrs. Litchfield stated that no further contact had been made by the Port Authority and that Pat Seyler from PERS had contacted MMRS stating that PERS will probably request a hearing with the MMRS Steering Committee at a later date regarding this matter.

Dr. Ranck presented Agenda Item 3: Review and approve IBM contract price for MERLIN. Mrs. Litchfield stated the IBM total for software and services is \$4,983,080 and explained that portions of this amount were projected amounts for educational services, change orders, and additional software purchasing authority that may or may not be used. On a motion by Mr. Stringer, seconded by Mr. Litchliter, the contract was approved.

Dr. Ranck presented Agenda Item 4: Review and approve Software AG (SAG) contract price for SPAHRS. Mrs. Litchfield stated the SAG total for services is \$3,952,060 and explained that portions of this amount were projected amounts for change orders that may or may not be used. Dr. Ranck recommended that Mrs. Litchfield talk to Bobby Greenlee and ask for support for SPAHRS. On a motion by Dr. Ranck, seconded by Mr. Litchliter, the contract was approved.

**Mississippi Management and Reporting System
Steering Committee Agenda
Thursday, June 27, 1996, 32:00 p.m.
Sillers Building - 9th Floor Conference Room**

1. Approve minutes for the May 29, 1996, MMRS Steering Committee meeting (Attachment 1).
2. Review request from the Mississippi Home Corporation to be excluded from MMRS (Attachment 2).
3. Review and approve IBM contract price for MERLIN (Attachment 3).
4. Review and approve Software AG contract price for SPAHRS (Attachment 4).
5. Discuss additional amendment to agreement with Phelps Dunbar, LLP to complete contract negotiations for SPAHRS and MERLIN. (Attachment 5).



MISSISSIPPI HOME CORPORATION

June 13, 1996

Cille Litchfield, Administrator

**Mississippi Management and Reporting System
PO Box 267
Jackson, MS 39205-0267**

RE: MMRS Costs To Be Included in FY 1998 Budget Requests

Dear Ms. Litchfield:

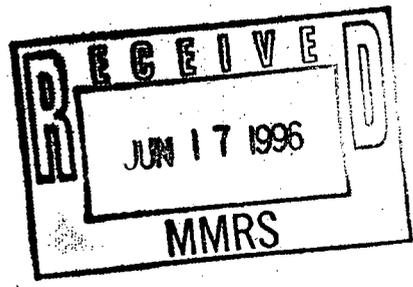
The purpose of this letter is to request that the Mississippi Home Corporation (MHC) be exempt from expenses associated with MMRS development costs in FY 1998. In your conversation with Ben Mokry on June 12, 1996, you indicated it appeared MHC was included because it is listed in the Governor's Morning Report as having staff positions not under purview of the State Personnel Board. MHC does not use the personnel or fiscal management features of MMRS and therefore it should not be required to support its operation.

The Mississippi Home Corporation (MHC) is a public body corporate and politic, separate and apart from the state, constituting a governmental instrumentality created by the State of Mississippi (43-33-702 et seq., Mississippi Code of 1972). MHC's purpose is to finance housing for low and moderate income families. Tax exempt Revenue Bonds and other obligations issued by the Corporation are not a debt or liability of the State of Mississippi, but are secured solely by assets of the Individual Mortgage Revenue Bond Programs. The State of Mississippi is not responsible for financing any Corporate operations.

Thank you for considering this request for exemption from supporting development costs of the MMRS. I look forward to your reply.

Sincerely,

**Dianne Bolen
Deputy Director**



MERLIN Proposed Payment Schedule

Payment #	Description	Est Date	Amount				
1	PHASE 1-1	09/05/96	259,096		259,096		
2	PHASE 1-2	10/29/96	842,064		842,064		
3	PHASE 1-3	12/05/96	194,324		194,324		
4	PHASE 2-1	02/20/97	488,240		488,240		
						1,783,724	FY97
	PHASE 2-2	07/01/97	488,240				
	RETAINAGE - PHASE 1	07/01/97	228,617				
5	TOTAL PAYMENT	07/01/97	716,857		716,857		
	PHASE 3	11/04/97	593,300				
	RETAINAGE - PHASE 2	11/04/97	172,320				
6	TOTAL PAYMENT	11/04/97	765,620		765,620		
	PHASE 4	05/11/98	541,874				
	RETAINAGE - PHASE 3	05/11/98	104,700				
7	TOTAL PAYMENT	05/11/98	646,574		646,574		
						2,129,051	FY98
	WARRANTY	06/11/99	50,000				
	RETAINAGE - PHASE 4	06/11/99	95,626				
8	TOTAL PAYMENT	06/11/99	145,626		145,626		
						145,626	FY99
	GRAND TOTAL PAYMENTS				4,058,401	4,058,401	
	BID SOFTWARE				162,679		
	ADDITIONAL SOFTWARE PURCHASING AUTHORITY				500,000		
	EDUCATIONAL AND TRAINING SERVICES				93,000		
	CHANGE ORDERS (FIRST 1000 HOURS)				169,000		
	GRAND TOTAL SERVICES AND SOFTWARE				4,983,080		

MERLIN Proposed Payment Schedule

MERLIN Proposed Payment Schedule					
Deliverable Identifier	Description	Estimate Date	Amount	Retainage @15%	Net
PHASE 1					
MERLIN-01	Project Plan	07/25/96	152,410	22,862	
MERLIN-02	Planning Document	08/28/96	76,205	11,431	
MERLIN-03	Network Impact Study	09/05/96	76,205	11,431	
	PHASE 1-1	09/05/96	304,820	45,724	259,096
MERLIN-04	EIS/DSS Requirements Analysis and Conceptual Design Document	10/21/96	457,230	68,585	
MERLIN-05	RFP for Production Hardware, Operating System, and Utility Software	10/23/96	76,205	11,431	
MERLIN-06	Data Warehouse Design	10/29/96	457,230	68,585	
	PHASE 1-2	10/29/96	990,665	148,601	842,064
MERLIN-07	EIS Training Material and Documentation	11/12/96	76,205	11,431	
MERLIN-08	GMR	11/21/96	76,205	11,431	
MERLIN-09	Usage Tracking Component	12/05/96	38,103	5,715	
MERLIN-10	Charge Back Plan	12/05/96	38,103	5,715	
	PHASE 1-3	12/05/96	228,616	34,292	194,324
	TOTAL PHASE 1		1,524,101	228,617	1,295,484
PHASE 2					
MERLIN-11	Updated Project Plan and Planning Document	12/19/96	57,440	8,616	
MERLIN-12	Documentation-MERLIN Concepts	02/07/97	57,440	8,616	
MERLIN-13	Pilot EIS	02/10/97	229,760	34,464	
MERLIN-14	EIS/DSS Training Materials/Documentation	02/14/97	57,440	8,616	
MERLIN-15	Pilot DSS	02/20/97	172,320	25,848	
	PHASE 2-1	02/20/97	574,400	86,160	488,240

MERLIN Proposed Payment Schedule

MERLIN-16	Training - MERLIN Concepts	02/26/97	0	0	
MERLIN-17	EIS/DSS Training	02/26/97	57,440	8,616	
MERLIN-18	Internet Feasibility	03/10/97	57,440	8,616	
MERLIN-19	STARS/SPAHRs Review	03/11/97	0	0	
MERLIN-20	Updated Conceptual Design Document - Release 1	05/27/97	229,760	34,464	
MERLIN-21	EIS/DSS Release 1	07/01/97	229,760	34,464	
	PHASE 2-2	07/01/97	574,400	86,160	488,240
	TOTAL PHASE 2		1,148,800	172,320	976,480
PHASE 3					
MERLIN-22	Updated Project Plan and Planning Document	07/15/97	69,800	10,470	
MERLIN-23	Updated Conceptual Design - Release 2	09/10/97	209,400	31,410	
MERLIN-24	Updated Training Materials	10/22/97	139,600	20,940	
MERLIN-25	EIS/DSS Release 2	11/04/97	279,200	41,880	
	PHASE 3	11/04/97	698,000	104,700	593,300
PHASE 4					
MERLIN-26	Updated Project Plan and Planning Document	01/16/98	63,750	9,563	
MERLIN-27	Updated Conceptual Design - Release 3	03/11/98	191,250	28,688	
MERLIN-28	Updated Training Materials	04/24/98	127,500	19,125	
MERLIN-29	EIS/DSS Release 3	05/04/98	255,000	38,250	
MERLIN-30	EIS/DSS Future MERLIN Plan	05/11/98	0	0	
MERLIN-31	Final Project Report	05/11/98	0	0	
	PHASE 4	05/11/98	637,500	95,626	541,874
FINAL WARRANTY					
Warranty	Final 12 month warranty	06/11/99	50,000	0	50,000

SPAHR'S RFS EVALUATION MATRIX			SOFTWARE	LENCO
			AG	
SCORING EVALUATION		MAX POINTS		
	COST	50	43	37
	TECHNICAL PROPOSAL	22	16	16
	QUALIFICATION OF STAFF	28	28	28
	TOTAL	100	87	81

SPAHRs Milestone (Payments)		Payment Schedule		Segment		Segment Phases		FY	Amount	Retainage @1.5%	Net	Liq Damages
Milestone Type	Milestone Type	Segment Type	Segment	Segment Phases	Segment Phases	FY	Amount	Retainage @1.5%	Net	Liq Damages		
SPAHRs-01	B	FUNC	Report Time	Seg Mods, Acct	Seg Mods, Acct	FY97	58,600	0	58,600	N		
SPAHRs-02	A	FUNC	Calc Pay	JAD, Prototype	JAD, Prototype	FY97	33,988	5,098	28,890			
SPAHRs-03	B	FUNC	Calc Pay	Cons, Seg Mods, Acct	Cons, Seg Mods, Acct	FY97	83,212	12,482	70,730			
SPAHRs-04	A	FUNC	Distribute Pay	JAD, Prototype	JAD, Prototype	FY97	59,450	8,918	50,532			
SPAHRs-05	B	FUNC	Distribute Pay	Cons, Acct	Cons, Acct	FY97	145,550	21,833	123,717			
SPAHRs-06	A	FUNC	Gen SAAS	JAD, Prototype	JAD, Prototype	FY97	68,536	10,280	58,256			
SPAHRs-07	B	FUNC	Gen SAAS	Cons, Acct	Cons, Acct	FY97	195,064	29,260	165,804			
SPAHRs-08	B	FUNC	Selection	Seg Mods, Acct	Seg Mods, Acct	FY97	39,100	0	39,100	N	0	
SPAHRs-09	B	FUNC	Agency	Seg Mods, Acct	Seg Mods, Acct	FY97	39,100	0	39,100	N	0	
SPAHRs-10	B	FUNC	Position	Seg Mods, Acct	Seg Mods, Acct	FY97	39,100	0	39,100	N	0	
SPAHRs-11	B	FUNC	Occupation	Seg Mods, Acct	Seg Mods, Acct	FY97	39,100	0	39,100	N	0	
SPAHRs-12	A	FUNC	Wage, Salary, & Fringe	JAD, Prototype	JAD, Prototype	FY97	99,968	14,995	84,973		14,995	
SPAHRs-13	B	FUNC	Wage, Salary, & Fringe	Cons, Acct	Cons, Acct	FY97	212,432	31,865	180,567		31,865	
SPAHRs-14	A	FUNC	Manage People	JAD, Prototype	JAD, Prototype	FY97	74,976	11,246	63,730		11,246	
SPAHRs-15	B	FUNC	Manage People	Cons, Acct	Cons, Acct	FY97	159,324	23,899	135,425		23,899	
SPAHRs-16	A	FUNC	Ming Personal Services Contracts	JAD, Prototype	JAD, Prototype	FY97	50,982	7,647	43,335		7,647	
SPAHRs-17	B	FUNC	Ming Personal Services Contracts	Cons, Acct	Cons, Acct	FY97	124,818	18,723	106,095		18,723	
SPAHRs-18	C	SYSWIDE	State-wide Integration	Payroll	Payroll	FY97	193,325	28,999	164,326			
SPAHRs-19	C	SYSWIDE	State-wide Integration	Personnel	Personnel	FY97	133,175	19,976	113,199			
SPAHRs-20	D	SYSWIDE	System-wide Conversion	Personnel-Pilot Agencies	Personnel-Pilot Agencies	FY97	129,510	19,427	110,083			
SPAHRs-21	D	SYSWIDE	System-wide Conversion	Personnel-all others	Personnel-all others	FY97	43,170	6,476	36,694			
SPAHRs-22	E	SYSWIDE	Training	Plan/Procedure/Schedule	Plan/Procedure/Schedule	FY97	82,020	12,303	69,717			
SPAHRs-23	F	SYSWIDE	Training	Personnel	Personnel	FY97	63,030	9,455	53,575			
SPAHRs-24	G	SYSWIDE	Documentation	Personnel	Personnel	FY97	61,160	9,174	51,986			
SPAHRs-25	H	SYSWIDE	Implementation	Personnel-Pilot	Personnel-Pilot	FY97	50,760	7,614	43,146			
SPAHRs-26	I	SYSWIDE	Implementation	Personnel-all others	Personnel-all others	FY97	111,520	16,728	94,792			
							2,390,970	326,398	2,064,572			

SPAHRS-27	A	FUNC	Adjust Pay	JAD,Prototype	FY98	152,334	22,850	129,484
SPAHRS-28	B	FUNC	Adjust Pay	Cons,Accept	FY98	238,266	35,740	202,526
SPAHRS-29	A	FUNC	Remit Ded & Taxes	JAD,Prototype	FY98	33,988	5,098	28,890
SPAHRS-30	B	FUNC	Remit Ded & Taxes	Cons,Accept	FY98	83,212	12,482	70,730
SPAHRS-31	A	FUNC	File Tax Report	JAD,Prototype	FY98	50,982	7,647	43,335
SPAHRS-32	B	FUNC	File Tax Report	Cons,Accept	FY98	124,818	18,723	106,095
SPAHRS-33	J	SYSWIDE	System-wide ERD		FY98	43,900	0	43,900
SPAHRS-34	D	SYSWIDE	System-wide Conversion	Payroll-Pilot, Agencies	FY98	64,755	9,713	55,042
SPAHRS-35	D	SYSWIDE	System-wide Conversion	Payroll-all others	FY98	194,265	29,140	165,125
SPAHRS-36	F	SYSWIDE	Training	Payroll	FY98	145,050	21,758	123,292
SPAHRS-37	G	SYSWIDE	Documentation	Payroll	FY98	114,240	17,136	97,104
SPAHRS-38	H	SYSWIDE	Implementation	Payroll-Pilot	FY98	76,520	11,478	65,042
SPAHRS-39	I	SYSWIDE	Implementation	Payroll-all others	FY98	106,200	15,930	90,270
			FY98 PAYMENTS			1,428,530	207,695	1,220,835
			CHANGE ORDERS			132,560		
								108,375 HR Holdback

AMENDMENT TO CONTRACTUAL AGREEMENT

Amendment #2

Between

**Department of Finance and Administration/
Mississippi Management and Reporting System**

And

Phelps Dunbar Law Firm

DRAFT

In addition to the terms and conditions set forth in the Original Contractual Agreement and Amendment, the following Amendment is made a part of the contract:

II. Period of Performance:

The term of this Agreement shall commence on March 20, 1996, and shall expire on August 31, 1996 unless the contract work is completed on a date prior thereto.

V. Payment Terms:

As full and complete compensation for the services to be provided hereunder, DFA/MMRS will pay the Phelps Dunbar Law Firm at a rate of \$135 per hour for 274 hours. The total contract shall not exceed \$37,000. Upon complete performance, the Attorney/Law Firm shall submit to DFA/MMRS an invoice for payment.

All other terms and conditions of the Original Contractual Agreement and Amendment not in conflict with this Amendment shall remain in full force and effect.

*Edward L. Ranck, Executive Director
Department of Finance and Administration/
Mississippi Management and Reporting System*

Date

*Armin J. Moeller, Jr., Partner
Phelps Dunbar Law Firm*

Date

*Approved: Honorable Michael C. Moore
Attorney General*

Date

*Approved: S. Tom Hall, Chairman
State Personnel Board*

Date