

## MMRS Steering Committee May 21, 2001

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 10:00 AM in the MMRS Conference Room, Woolfolk 12th Floor, Jackson, Mississippi, on May 21, 2001.

The following members were present:

Gary Anderson, Chairman and Executive Director, Finance and Administration  
J. K. Stringer, Vice-Chairman and Executive Director, State Personnel Board  
David L. Litchliter, Executive Director, Information Technology Services

Also present were:

Cille Litchfield, MMRS Administrator  
Claude Johnson, ITS, Mississippi Inter@ctive Project Manager

A quorum being present, Mr. Anderson called the meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee to order.

Mr. Anderson presented agenda item 1:

- Review and approve the minutes of the meeting of the MMRS Steering Committee for November 2, 2000.

On a motion by Mr. Stringer, seconded by Mr. Litchliter, the minutes were approved as presented.

Mr. Anderson presented agenda item 2a:

- Discuss estimates for the FY2003 agency budget requests for MMRS Revolving Fund charges and SAAS operating charges.

Mrs. Litchfield reported that the biggest assumption in these estimates for the FY2003 budgets for the recovery of FY2002 MMRS Revolving Fund expenditures is that the Government E-commerce Network and Imaging Environment (GENIE) project finally moves forward during FY2002. MMRS' ability to move this project forward is dependent on the resource restrictions in the Office of Fiscal Management and within MMRS and our ability to nail down policy issues. MMRS is progressing with user forums and generic Request for Proposal (RFP) development work until such time as the policy issues are resolved.

Mr. Anderson presented agenda item 2b:

- Review and approve recommendation for the expenditures of up to \$600,000 during FY2002 for the support of the Mississippi Inter@ctive portal project for the Department of Information Technology Services (ITS). These funds will be used for expenditures related to the Portal Payment Engine and related interface/integration/support expenses with the Statewide Automated Accounting System (SAAS). These expenditures plus interest would be recovered by MMRS from ITS by the end of FY2003.

On a motion by Mr. Stringer, seconded by Mr. Anderson, with Mr. Litchliter abstaining, the recommendation was approved.

Mr. Anderson presented agenda item 3:

- Review and approve the recommendation for the replacement of the MERLIN SP processor.

Mrs. Litchfield presented the results of the competitive Letter of Configuration (LOC) issued for the acquisition of the hardware, software, and services required to replace the MERLIN SP. Kyros Corporation is the winning vendor. Total life cycle costs spread across FY2001 and FY2002 are not to exceed \$846,656. This LOC also includes the acquisition of a new Control Work Station by ITS. The control work station will be transferred to MMRS and installed with the new SP. MMRS will transfer ownership of the existing SP and Control Work Station to ITS to use as an e-government resource. The installation date for the new equipment is dependent on the renovation of the State

Computer Center. The target to complete the installation of the equipment is August 15, 2001.

On a motion by Mr. Stringer, seconded by Mr. Anderson, the recommendation was approved.

Mr. Anderson presented agenda item 4:

- Develop a recommendation to the State Bond Commission and/or Legislature regarding the future of the MMRS Revolving Fund.

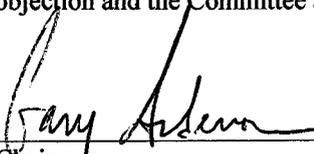
Following general discussion regarding the status of the Revolving Fund and the Bond Commission actions which established the fund following an act of the 1993 Legislature, Mr. Anderson requested that Mrs. Litchfield contact Donna Sanford, Director of the Bond Advisory Division, and have her include a briefing by Mrs. Litchfield regarding the MMRS Revolving Fund during a future Bond Commission meeting. *(Mrs. Litchfield is tentatively scheduled to brief the Bond Commission on Wednesday, June 20, 2001.)*

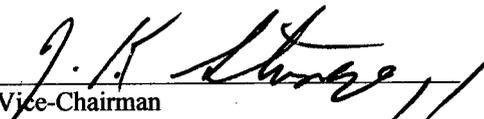
Mr. Anderson asked if there was additional business to come before the Steering Committee.

- Mrs. Litchfield presented the recommendation to approve a \$17,500 agreement with DMG-Maximus to complete a new study regarding the MMRS Revolving Fund and SAAS Production Charge estimate and billing processes. The PEER Committee requested during their review of MMRS in November 2000 that this study, which was last done in 1995, be done. The cost of this study will be paid from the MMRS Administrative budget and split over FY2002 and FY2003.

On a motion by Mr. Litchlitter, seconded by Mr. Stringer, the recommendation was approved.

Since there was no further business to come before the Committee, Mr. Anderson moved to adjourn. There was no objection and the Committee adjourned.

  
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Chairman  
Finance and Administration

  
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Vice-Chairman  
State Personnel Board

  
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Member  
Information Technology Services