

## MMRS Steering Committee

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 10:00 AM in the 13<sup>th</sup> Floor Conference Room, Woolfolk 13th Floor, Jackson, Mississippi, on Monday, September 29, 2003.

A quorum being present, Margaret H. Hill, Chairman, called the meeting to order.

The following members were in attendance:

Margaret H. Hill, Chairman  
Executive Director, Department of Finance and Administration  
J. K. "Hoopy" Stringer, Vice-Chairman  
Executive Director, State Personnel Board  
Cille Litchfield, MMRS Administrator (non-voting)  
CSIO, Department of Finance and Administration

The following member was absent:

David L. Litchliter, Member  
Executive Director, Department of Information Technology Services

Ms. Hill called for agenda item number one: review and approve minutes for April 15, 2003, meeting of the Steering Committee.

On a motion by Mr. Stringer and seconded by Ms. Hill, the minutes were approved as presented.

Ms. Hill called for agenda item number two: approval of FY2004 billings for FY2003 expenditures.

Ms. Litchfield reported the MMRS Revolving Fund had a \$3,766,534.14 June 30, 2003, ending cash balance. This balance is slightly above the projected balance for the end of FY2003. Ms. Litchfield reminded the Committee of the decision to move to a quarterly billing cycle and recommended approval to issue the invoices for the FY2004 recovery of FY2003 totaling \$5,691,530.71. This approval would be inclusive of each quarterly billing.

On a motion by Mr. Stringer and seconded by Ms. Hill, the issuance of the invoices was approved.

Ms. Hill called for agenda item number three: project status report.

Ms. Litchfield reported the following:

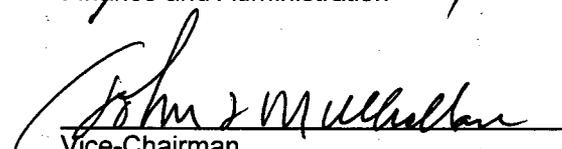
- i) Enterprise Learning Management System
  - (1) Agreement with The Whitten Group (\$17,500)
  - (2) Statewide project team is composed of representation from DFA, SPB, ITS, The Whitten Group, Department of Rehabilitation Services, Department of Environmental Quality, Mississippi Development Authority, Department of Public Safety, Gaming Commission, Tax Commission, and the Department of Transportation.
  - (3) Requirements development is underway. Mr. Stringer discussed his vision for the system as a part of this report.
- ii) I2K Phase II – Remediation agreement
  - (1) Staff augmentation agreement entered into with NexTech

- (2) \$99,000 fiscal year
- (3) 2 – 1 year optional renewals
- iii) I2K Phase I
  - (1) IBM agreements for Phase I completed and closed
- iv) Fleet/PayMode
  - (1) MDOT Accelerated Enrollment Campaign (Amendment #4) (\$30,000)
  - (2) HIPAA Terms and Conditions (Amendment #4)
  - (3) Expanded Remittance – general vendors – production 9/23/2003 with Forestry Commission serving as the pilot agency
  - (4) Expanded Remittance – HIPAA impacted vendors – target 10/16/2003
- v) Blue Cross/Blue Shield – HIPAA/Automated Enrollment
  - (1) Target has been moved to 11/18/2003
- vi) ACE – Expanded Functionality for Leave Balance Reporting, etc.
  - (1) Staff augmentation agreement entered into with Computer Aid
  - (2) \$180,120 this fiscal year
  - (3) 1 – 1 year optional renewal

General discussion included MMRS need to be prepared for supporting Legislative questions regarding the number of individuals in WINS who are actively being paid as well as the amount they are being paid. Ms. Litchfield reported that staff was already preparing to address this issue.

There being no further items of business, Ms. Hill asked for a motion for the meeting to be adjourned. On a motion made by Mr. Stringer, seconded by Ms. Hill, the meeting was adjourned.

  
Chairman  
Finance and Administration

  
Vice-Chairman  
State Personnel Board

  
Member  
Information Technology Services