

## **MMRS Steering Committee**

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13<sup>th</sup> Floor Conference Room, Woolfolk Building, Jackson, Mississippi, on September 19, 2006.

A quorum being present, J. K. "Hoopy" Stringer, Jr, Chairman, called the meeting to order.

The following members were in attendance:

J. K. "Hoopy" Stringer, Chairman  
Executive Director, Department of Finance and Administration  
John Mulholland, Vice-Chairman  
Executive Director (Acting), State Personnel Board  
David L. Litchliter, Member  
Executive Director, Department of Information Technology Services  
Cille Litchfield, MMRS Administrator (non-voting)  
CSIO, Department of Finance and Administration

Mr. Stringer called for agenda item number one: review and approve minutes for the April 6, 2006, meeting.

On a motion by Mr. Litchliter and seconded by Mr. Mulholland, the minutes were approved as presented.

Mr. Stringer called for agenda item number two: discussion of possible \$250,000 MMRS revolving fund loan payment.

This agenda item was tabled.

Mr. Stringer called for agenda item number three: Bank of America PayMode Contract Extension.

Mrs. Litchfield reported:

- i) Current contract for PayMode payments and invoicing (live for pilot last week) ends 9/30/2007;
- ii) Monthly ASP charges have been renegotiated beginning 10/1/2006 assuming:  
(1) Applicable for final year of existing contract if the State agrees by 10/01/2006;  
(2) Three (3) year extension (through 09/30/2010);
- iii) Projected savings: \$96,000 over 4 years plus avoided costs of migration to new processor;
- iv) Need approval for the extension.

On a motion by Mr. Litchliter and seconded by Mr. Mulholland, the Committee approved the request to extend the agreement through 9/30/2006 at the reduced ASP rate.

Mr. Stringer called for agenda item number four: RFP 3501 for Merchant Services.

Mrs. Litchfield reported:

- i) Team is completing validation of three bids (ChoicePoint, Official Payments, Bank of America);
- ii) It appears Bank of America is the lowest and best bid;
- iii) Need approval to contract with Bank of America to provide merchant services / ACH related services for portal based and other applications for State Agencies assuming final validation by ITS of the cost numbers.

On a motion by Mr. Mulholland and seconded by Mr. Litchlitter, the Committee approved the request based on finalization of the procurement evaluation process by ITS.

Mr. Stringer called for agenda item number five: MAGIC:

Mrs. Litchfield reported:

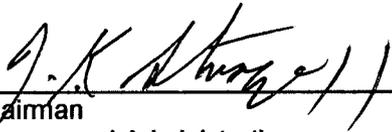
- a) NASACT Benchmarking Project – Status
  - i) Executive Interviews in process and going well. The following have occurred or are scheduled to occur next week:  
  
09/12/06  
  
Lee Lindell, LBO  
David Litchlitter, ITS  
John Mulholland, SPB  
Hoopy Stringer, DFA  
  
09/13/06  
  
John Allison, Banking and Consumer Finance  
Rodney Ziegler, Audit  
Brenda Znachko, Mark Valentine, MDOT  
  
09/14/06  
  
Don Taylor, Bud Douglas, MDHS  
Alice Gorman, MSTC  
  
Scheduled for 9/26/06  
  
Tate Reeves, Liz Welch, Treasury  
Pat Robertson, PERS  
Rosemary Brister, Engineers and Land Surveyors  
Bob Robinson, Medicaid
  - ii) IT – closing 9/22/2006  
Note: Has since been extended to 10/05/2006
  - iii) HR – closing 9/29/2006  
Note: Has since been extended to 10/09/2006
  - iv) FN and PR – just opened; open through 10/27/2006
- b) Proposed Governance Structure – The Committee tabled the discussion regarding the Inter-Agency Task Force, the Advisory Work Groups, and the proposed rules until after the fall LBO budget hearings.
- c) RFP for Project Management and Planning Services – Mrs. Litchfield discussed that initial development work for this RFP is now underway with our target release of the RFP in early calendar 2007 and work beginning in early FY2008.

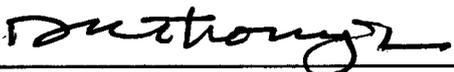
Mr. Stringer called for agenda item number six: MMRS Revolving Fund:

Mrs. Litchfield reported the following balances for fund 3125:

- i) Lapse period close for FY2006 - \$2,523,508
- ii) 9/15/2006 close of business - \$1,778,936

There being no further items of business, Mr. Stringer asked for a motion for the meeting to be adjourned. On a motion made by Mr. Litchliter, seconded by Mr. Mulholland, the meeting was adjourned.

  
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Chairman  
Finance and Administration

  
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Vice-Chairman  
State Personnel Board

  
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Member  
Information Technology Services