

MMRS Steering Committee

A meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk State Office Building, Jackson, Mississippi, on Tuesday, February 26, 2013.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
Deanne Mosley, Vice-Chairman
Executive Director, State Personnel Board
Craig P. Orgeron, Ph.D., Member
Executive Director, Information Technology Services
Becky Thompson, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Jenny Bearss, MMRS, CSIO, DFA
Michele Blocker, Chief Administrative Officer, ITS
Cindy Crocker, MMRS, MAGIC Project Director, DFA
Tom Fischer, Delivery Executive, SAP
Nathan Frey, Project Executive, ISG-One (STA)
David Pitcock, MMRS, MAGIC Deputy Project Director, DFA

Mr. Upchurch called the meeting to order and opened the meeting with prayer.

Mr. Upchurch called for the first agenda item: Review and approve minutes for the January 22, 2013, meeting.

On a motion made by Dr. Orgeron, seconded by Ms. Mosley, the minutes were approved.

Mr. Upchurch called for Agenda Item #2: Discussion Items

MAGIC Project Update

Ms. Crocker reported that the Chart of Accounts changes are in the process of being finalized. DFA/Office of Fiscal Management and DFA/Office of Financial Reporting have been very instrumental in ensuring that the changes will meet the accounting needs of the State. SAP has agreed to start the refresh of the systems targeted for March 11, 2013.

Mr. Upchurch asked if the project team was confident that the changes would meet the needs for the State. Ms. Thompson stated that DFA/Office of Fiscal Management and DFA/Office of Financial Reporting would need to be involved in that discussion; however, once we start Integration Testing Cycle 2 (ITC2) we would be able to confirm that the system will meet the State's needs.

Ms. Crocker stated that the Finance and Logistics teams have also identified approximately 40 additional undefined functionality items that need to be reviewed. The project team is in the process of creating a schedule to review these items and determine the impact on the project. The State will not start ITC2 until the Chart of Accounts and the undefined functionality items have been resolved.

Ms. Crocker also stated that due to these items, the State and SAP are in discussion regarding the August 1, 2013 go-live date for Phase I and the April 1, 2014 go-live date for Phase II. Ms. Thompson stated that we plan to notify the agencies this week that we would be working with SAP to develop a new go-live schedule.

MAGIC Change Control Update

Ms. Crocker provided an update on the change control request.

Transparency Update

Ms. Bearss stated that the transparency site was re-launched on February 6, 2013. All the contracts and non-contract grants information can now be downloaded. The feedback on the new site has been positive.

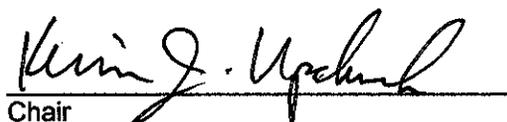
Mr. Upchurch called for Agenda Item #3: Other Business

There were no other items of business.

Next Meeting:

Ms. Thompson stated that there are currently no proposed agenda items for the scheduled Tuesday, March 26, 2013 meeting. If no agenda items are identified the meeting can be canceled.

There being no further items of business, Mr. Upchurch adjourned the meeting.



Chair
Finance and Administration



Vice-Chairman
State Personnel Board



Member
Information Technology Services