

MMRS Steering Committee

A meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk Building, Jackson, Mississippi, on Tuesday, May 24, 2011.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
David Litchliter, Member
Executive Director, Information Technology Services
Cille Litchfield, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Becky Thompson, MMRS/MAGIC Project Director, DFA
David Pitcock, MMRS/MAGIC Deputy Project Director, DFA
Jenny Bearss, MMRS CSIO, DFA
Craig Orgeron, Director, Strategic Services, ITS
Deanne Mosley, Chief of Staff, SPB

The following member was absent:

Lynn Fitch, Vice-Chairman
Executive Director, State Personnel Board

Mr. Upchurch called for agenda item number one: Review and approve minutes for the March 22, 2011, meeting.

- On a motion by Mr. Litchliter, seconded by Mr. Upchurch, the Committee unanimously approved the minutes as presented.

Mr. Upchurch called for agenda item number two: Project Updates

Approval Required

- No items required approval.

General Project Updates

- FY2012 MMRS Contract Worker Agreements
 - Ms. Litchfield reviewed the list of contract workers to be tendered offers for FY2012. Six individuals (Linda Barnes, Linda Blackwell, Katie Womack, Gayle Pettie, Joyce Robertson, Alok Dixit, are currently employed by MMRS. One is a full-time worker. The remaining workers are State retirees and are part-time. The Committee discussed the additional costs to the agency for retirees beginning in FY2012 for the PERS 12% Employer Match. Ms. Litchfield also discussed that an additional 10 contract workers are budgeted for FY2012 and through MAGIC to cover the call center and support for the legacy applications. MMRS is just beginning the process to recruit for these positions.

Mr. Upchurch called for agenda item number three: Discussion Topics

- Project 39108-RFP 3659 – SAP Mainframe and Storage Acquisition
 - A single bid was received from Mainline for the server. Three (3) bids were received for storage (Dell – open systems only, Venture, and Mainline). Evaluations are

underway. MMRS expects to present this to the Committee for consideration on June 21, 2011 with ITS' Board to consider this on June 23, 2011.

- Project 38626 – RFP 2636 – Acquisition of Implementation Services Vendor/MAGIC
 - Status of Contract - Ms. Litchfield reported the contract is in final review with SAP. Unless there are further tweaks by SAP, the State has completed our review.
 - Summary of Post Procurement Reviews – Ms. Thompson discussed that sessions were conducted by ITS, with her present, with both IBM and Capgemini. Each was provided with the Board Write-up and the process was discussed.
 - Capgemini Protest – Capgemini filed an official protest of the award to SAP on May 18, 2011, before the expiration of the protest deadline. The protest is in review. ITS and MMRS are collectively working on the response. Mr. Litchlitter described the complete protest process for the MMRS Steering Committee. The ITS Protest Policy is found on the ITS website at <http://dsitspe01.its.ms.gov/its%5Cprocman.nsf/0/F227957C9C49A38A8625767900790C4E?OpenDocument>.
- Regions Move
 - Ms. Litchfield reported that the MAGIC team will relocate on June 17, 2011 and the remainder of MMRS will relocate on July 15, 2011. Ms. Litchfield reported that the amendment has been reviewed and returned to Brooks Moore. Mr. Moore is waiting on final documents from Duckworth.

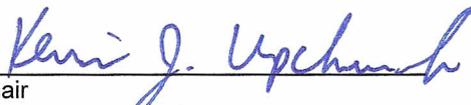
Mr. Upchurch called for agenda item number four: Other Business

- Ms. Litchfield informed the Committee that a meeting had been held with MDOT to review the MOU and discuss questions. MDOT asked for consideration that they be excluded from MAGIC Procurement. Ms. Thompson reported she would review with DFA and respond to MDOT.
- Ms. Litchfield reported the final FY2010 MMRS Revolving Fund invoices will be issued before the end of May.
- Ms. Litchfield also reported that the final estimates of SAAS and MMRS charges for agency budgets are being prepared. These should be released to agencies within the next ten days.

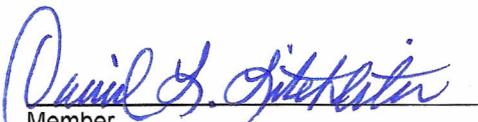
Ms. Litchfield stated the next meeting is Tuesday, June 21, 2011. This meeting has been rescheduled from the standing meeting date (June 28). Rescheduling was required due to the timing of the ITS June Board Meeting (June 23). The agenda will include:

- MAGIC – Consider SAP Mainframe and Storage Acquisition

There being no further items of business, on a motion made by Mr. Litchlitter, seconded by Mr. Upchurch, the meeting was adjourned.


Chair
Finance and Administration

Vice-Chairman
State Personnel Board


Member
Information Technology Services