

MMRS Steering Committee

A called meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk Building, Jackson, Mississippi, on Thursday, December 2, 2010.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
Lynn Fitch, Member
Executive Director, State Personnel Board
David L. Litchliter, Member
Executive Director, Department of Information Technology Services
Cille Litchfield, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

Others in attendance included:

Becky Thompson, MMRS/MAGIC Project Director, DFA
J.J. Dunn, MMRS/CSIO, DFA
Deanne Mosley, Chief of Staff, SPB

Mr. Upchurch called for agenda item number one: Review and approve minutes for the August 24, 2010, meeting.

On a motion by Ms. Fitch, seconded by Mr. Litchliter, the Committee unanimously approved the minutes as presented.

Mr. Upchurch called for agenda item number two: Project Updates

(Project 37635) MAGIC Additional Software

- Mrs. Litchfield recommended approval of award to GovernmentJobs.com D/B/A NEOGOV for five years for an amount not to exceed five-year lifecycle costs of \$950,000.00 for targeted period of performance of January 1, 2011 – December 31, 2015. This is an approval pending final approval by the ITS Executive Director.
 - On a motion by Mr. Litchliter, seconded by Ms. Fitch, the Committee unanimously approved the recommendation as presented.

(Project 39050) MAGIC Letter of Configuration for a SAP/DB2 Database Administrator (staff augmentation)

- Mrs. Litchfield requested approval to issue a Letter of Configuration for Staff Augmentation for a SAP/DB2 Database Administrator. This request to issue was approved by the ITS Board on November 18, 2010. The expected upper limit of cost is \$1.8M for targeted period of performance of January 1, 2011 – June 30, 2015. The request will be for an engagement ending June 30, 2012 with three additional one-year optional renewals.
 - On a motion by Mr. Litchliter, seconded by Ms. Fitch, the Committee unanimously approved the recommendation as presented.

(Project 39069) MAGIC – Amendment #1 SAP – Acquire DB2 and support via SAP EOM relationship

- Mrs. Litchfield discussed the cost to acquire DB2 licensing via SAP versus the cost to acquire DB2 licensing direct from IBM and why this decision was not made at the time of the SAP contract negotiations. This will be Amendment #1 to the SAP Agreement. Total estimated cost is not to exceed \$1M over 5 years. Mrs. Litchfield plans to bring a request for final approval to the Committee in January 2011.

(Project 37577) Mississippi.Gov and Payment Services Refresh – RFP #3564

- Mrs. Litchfield discussed the status of negotiations with NICUSA for the refresh Mississippi.gov and replacement of the Mississippi.gov payment services currently performed by VitalChek. The ITS Board is scheduled to consider the Agreement and Statement of Work 001 (SOW-001) for payment services on December 16, 2010. ITS and DFA will be joint parties to the Agreement. DFA's existing Agreement with VitalChek ends September 30, 2011.
 - Mrs. Litchfield recommended approval of the Agreement and SOW-001 pending approval of ITS Board and successful negotiation of an Agreement.
 - On a motion by Ms. Fitch, seconded by Mr. Litchlitter, the Committee unanimously approved the recommendation as presented.
- Mrs. Litchfield requested Mr. Litchlitter discuss possible changes to the Mississippi.gov governance structure. Mr. Litchlitter stated the present structure is in statute. It is likely ITS will introduce legislation in 2011 to modify the statute to accommodate a public-private partnership model similar to other states as the governance model. Mr. Upchurch stated his desire to be involved in this process.

Mr. Upchurch called for agenda item number three: Other Business

Mrs. Litchfield discussed the request by the ITS Board on November 18, 2010, that DFA and ITS submit letters to the Appropriation Committee chairmen regarding present salary restrictions and resulting budgetary impact. The Committee requested that Mrs. Litchfield draft a letter for consideration by the Committee.

Mrs. Litchfield discussed that additional financing for MAGIC will be requested during the 2011 Session. Once the three proposals received November 30, 2010, are validated and determination made on who will move to the next round of consideration, the cost proposals will be opened and those numbers used to complete the financing request. Mrs. Litchfield and Ms. Thompson also discussed criteria for agency "single points of contact" for MAGIC as well as interagency agreements for agency sourced "Business Owners". Ms. Thompson expects there to be an expanded discussion on these matters at the next MMRS Steering Committee meeting.

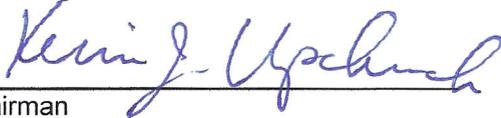
Mrs. Litchfield discussed the "unknowns" and their potential impact on MAGIC and other MMRS efforts for next twelve - eighteen months. These include the following:

- Commitment level for TIPRA and impact of final regulations
- Commitment level for new Department of Revenue system integration/interface
- Commitment level for new PERS system integration/interface
- Commitment level for new State Health Plan Third Party Administrator and automated enrollment interfaces
- Legislative mandates from 2011 Session including possibly additional Fleet Management requirements
- Other Legislative issues including shared services for administration for small agencies and other entities and IT consolidation.

Mrs. Litchfield stated that there would likely be a called meeting in January to address changes to MAGIC Governance structure and provide updates on the bid evaluations for

RFP 3626 for MAGIC implementation services, Project 39050 for the SAP/DB2 DBA, and Project 39069 for Amendment #1 to the SAP Agreement for DB2.

There being no further items of business, Mr. Upchurch asked for a motion for the meeting to be adjourned. On a motion made by Mr. Litchliter and seconded by Ms. Fitch, the meeting was adjourned.



Chairman
Finance and Administration

Vice-Chairman
State Personnel Board



Member
Information Technology Services